

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Monday, August 26, 1991
7:00 p.m.

| ITEM (Follow-up Action) | KEY STAFF |
|--|--|
| 1. Invocation | |
| 2. Public Hearings: | |
| a. -Darren Turpin Commercial (CM1) Conditional Zoning Permit (Hearing continued - Staff to obtain additional information on relationship of the zoning applicant to the property owner and identification of adjacent property owners indicating support or opposition of the proposed rezoning) | Mr. Morgan/Ms. Hanks |
| b. -Zoning Ordinance Text Amendments - Setbacks, Tents & Campers, Commercial Buildings Per Lot (Setbacks and allowance for multiple commercial buildings per lot were approved - Add to zoning ordinance text) (Tents and camper regulations to be revised regarding sanitation standards and pre-sented again to Board of Supervisors) | Ms. Spence Mr. Morgan/Ms. Hanks |
| 3. Highway Matters: | |
| a. -Sherwood Forest Rural Addition Cost Estimate (County Administrator to designate three staff members as road viewers, which viewers will certify to the Circuit Court - Hold funding consideration until FY 93) | Mr. Brugh (unless noted otherwise) Mr. Morgan/Ms. Hanks |
| b. -Rt. 641 Brush and Potholes at Bridge (VDOT attending to) | |
| c. -Other Matters (Chairman Vaughan noted vehicle damage due to loose rock on recent paving of Route 602 - VDOT contractor has damage settlements under review) (Supervisor White inquired on Thaxton Road drainage improvements - VDOT has work underway) | |
| (Supervisor Sheffey inquired whether paving of Route 1213 is on the six year plan - Mr. Brugh advised it is not on the plan - Add to list of pending projects to be presented to Board this fall) | Mr. Morgan/Ms. Hanks |

(Supervisor Sheffey complemented brush cutting along Hazel Hollow Road)

(Supervisor Sheffey requested a grate over a large opening on the north end of Oxford Avenue - VDOT to respond)

(Supervisor Sheffey will solicit a petition from interested residents along Route 600 for a speed study)

(Supervisor Vaughn inquired of the construction schedule of Route 644 and 788 - Construction will not occur prior to FY 92 due to state funding limitations)

4. Citizen Comments

(Comments were heard from Mr. Colbern Linkous)

(Mr. Eric Long was advised that the Planning Commission has under review agricultural zoning for the properties surrounding his farm in the Robinson Tract area) Mr. Morgan

(Mr. Eddie Simmers, a PCHS student, requested a donation and received \$400 in allocation from the county and a \$50 personal donation from Supervisor Vaughn - Issue check to Mr. Simmers - Schedule report from Mr. Simmers on the National Young Leader Conference in early 1992) Ms. Spence/Ms. Hanks
Ms. Hanks

5. Report on State Computer Identification System

(Approval given to implement system through the offices of the Treasurer and Commissioner of Revenue - These officers are requested to report back in August of 1992 on the utilization of the system - Send both officers excerpts from minutes as authorization to proceed) Ms. Hanks

6. Treasurer's Report

- a. -Monthly Report
(Presented)
- b. -Obsolete Record Disposal
(Approved - Provide Treasurer excerpt from minutes as authorization to proceed) Ms. Hanks
- c. -Bank Card Tax Payment
(Approved use of Sovran to handled VISA and Master Card payments of taxes, with a 3.5% fee for card utilization - Provide Treasurer excerpt of minutes as authorization to proceed) Ms. Hanks

7. Reports from the County Administrator and Staff:
 - a. -NRRRA Landfill Area Protection Policy
(No policy received - Schedule for consideration at September meeting) Ms. Hanks
 - b. -Lake Tour Date Confirmation
(Tour set for Thursday, September 19, 1991 at 2:00 p.m. from the Allisonia Game Commission boat ramp - Arrange transportation, etc.) Mr. Morgan/Mr. McCarthy
 - c. -Courthouse Groundbreaking Ceremony Date
(Set for Tuesday, September 17th at 10:00 a.m. - Develop tentative agenda for Supervisors review and approval) Mr. Morgan
8. Items of Consent:
 - a. -Minutes of July 22 and August 13, 1991
(Approved) Ms. Hanks
 - b. -Accounts Payable
(Approved) Ms. Spence
 - c. -Transfers and Appropriations
(Approved) Ms. Burchett
 - d. -Magnox Sludge Land Application Agreement
(No response received from industry to date - Add to future meeting agendas) Ms. Hanks
 - e. -Cloyd's Mountain Landfill Closure Engineering
(Approved payment for additional engineering services, as well as contract amendment for construction management on landfill capping - Execute amended scope of services and engineering agreement) Mr. Coake/Mr. Morgan
 - f. -Cloyd's Mountain Landfill Consent Order with Department of Waste Management
(Authorized approving extension of the consent order deadlines for closure until September 1992 - Negotiate revised document) Mr. McCarthy/Mr. Morgan
 - g. -New River Sewer Documents
(Farmers Home Administration documents ratified) Mr. Huber
 - h. -Old Fairlawn Fire Station Lease Assignment
(Assign to Mr. Darrell Gillespie without change of terms - Prepare assignment documentation) Ms. Burchett/Mr. McCarthy
 - i. -Revised Grievance Procedure
(Approved with employees serving on grievance panel made optional - Distribute revised procedure to employees) Ms. Burchett

- j. -Compensation of Community Services Board Members
(No compensation awarded)
- k. -Request for Supplemental Appropriations for Free Clinic Medications
(Additional information on use of medications requested) Mr. Morgan
- l. -Southwest Virginia Economic Development Grant Budget Adjustment
(Approved Chairman acknowledging adjustment) Mr. Huber
- m. -Drug Free Workplace Policy
(Approved - Distribute to employees) Ms. Burchett/Ms. Gregory
- n. -Appointments:
 - PEP Steering Committee
(Appointed Dan Bell, Wayne Carpenter, Owen McKinney, Kenneth Dobson, Ira S. Crawford, Skip Hurley, Carol Pratt, and Tom Pullen - Mr. Owen McKinney appointed to Finance Committee - Notify appointees) Mr. Huber
 - Recreation Commission
(Resignation of Ms. Shirley Moon representing the Robinson District noted)
 - Private Industry Council
(Chairman Vaughan reappointed)
 - Appointments Due Prior to January 1, 1992
(Noted)

(Mr. Charlie Linkous requested to consider serving again on Agency on Aging Advisory Board) Mr. Morgan
- o. -Dalton Building Lease Renewal
(Memorandum of Understanding extending current lease through 1992, with an option to renew at a rental rate no greater than the increase in the Consumer Price Index approved - Execute memorandum) Mr. Morgan/Mr. McCarthy
- p. -Ordinance Allowing Donation of Jurors Compensation for Court Child Services
(Schedule public hearing on ordinance at October meeting) Ms. Hanks
- q. -Big Brothers/Big Sisters Program Support
(Accept PCOY recommendation to endorse a Big Brothers/Big Sisters program operating in Pulaski County) Ms. Gregory

- r. -Surplus Property Sale
(Confirm sale of all items at auction held August 24th by Director of Fleet Maintenance and Operations Doug Mayberry) Mr. Mayberry
- s. -Bond Resolution
(County Attorney reported entering court order establishing referendum on November ballot - Develop educational program regarding proposed bond issue) Mr. Morgan
- t. -Extension Service/4-H Staffing Change
(Approved use of current funding for part-time professional staff and part-time 4-H technician - Advise Extension Unit Chairperson) Ms. Hanks

(Supervisor Fariss requested staff research denial of cable TV to Mr. Hawkins of Dublin due to lack of density, although density appears present to Mr. Hawkins - Add report to September agenda) Mr. Morgan

Ms. Hanks

(Supervisor Fariss noted potential congestion from Mallard Point development dock length special use permit - Review during Board lake tour) Mr. Morgan

(Supervisor Fariss requested an analysis of policy on sick leave limits and payment for unused sick leave upon termination for School Board, constitutional officers and Board of Supervisors or other county employees - Information on the ability of the Board of Supervisors to exercise control over sick leave utilization was also requested - Staff to develop analysis and report to Board in September) Ms. Burchett
- 9. Citizen Comments
(Mr. & Mrs. Norma Clark of Allisonia spoke in opposition to trailer camping without permit - Staff requested to investigate specifics of complaint and report back to Board at September meeting) Mr. Morgan/Ms. Hanks
- 10. Executive Session - 2.1-344(A)
 - a. -Personnel
 - b. -Legal
 - c. -Land Acquisition/Disposition
 - d. -Prospective Industry
- 11. Adjournment
(Advertise change in Board of Supervisors meeting date to third Monday for September) Mr. Morgan/Ms. Hanks

only in both Southwest Times and Roanoke
Times and World News)

September 3, 1991

The Roanoke Times and World News
P. O. Box 540
Christiansburg, VA 24073

Attn: Donna Alvis

Dear Ms. Alvis:

Please advertise the attached notice in the appropriate section of your newspaper on Sunday, September 8, and Sunday, September 15, 1991. Please advertise in the least expensive manner consistent with the intent that it be brought to the public's attention.

A bill and certification should be sent to the above address. Please do not hesitate to contact Gena Hanks of my office should you have questions or desire additional information.

Thanking you for your assistance, I am

Sincerely,

Joseph N. Morgan
County Administrator

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Attachment

NOTICE TO PULASKI COUNTY CITIZENS

The regular monthly meeting of the Pulaski County Board of Supervisors will be

held on Monday, September 16, 1991 at 7:00 p.m. in the Board of Supervisors meeting

room of the County Administration, 143 Third Street, N. W. in the Town of Pulaski.

This change is for September only. All other regular meetings of the Board of Supervisors are held on the fourth Monday of each month.

September 3, 1991

The Southwest Times
P. O. Box 391
Pulaski, VA 24301

Attn: Pam Collins

Dear Ms. Collins:

Please advertise the attached notice in the appropriate section of your newspaper on Sunday, September 8, and Sunday, September 15, 1991 and at least once in the Valley Shopper. Please advertise in the least expensive manner consistent with the intent that it be brought to the public's attention.

A bill and certification should be sent to the above address. Please do not hesitate to contact Gena Hanks of my office should you have questions or desire additional information.

Thanking you for your assistance, I am

Sincerely,

Joseph N. Morgan
County Administrator

/gh

August 19, 1991

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

a. Darren Turpin Commercial (CM1) Conditional Zoning Permit - The Planning Commission has recommended denying the permit. Mr. Turpin has elected to build a garage structure on the property identified as tax map number 92-1-1. He has been advised the agricultural zoning for the area surrounding the property allows a private garage but not a commercial business. A rezoning to commercial or a special use permit under agricultural zoning is needed for a public garage operated as a business. Mr. Turpin's zoning request includes a proffer under conditional zoning that the rezoning to a commercial allow only a public garage on one acre or less of the property in question. At its August meeting, the Planning Commission denied the special use permit, which is in its discretion to issue. The Commission also recommended the Board of Supervisors deny rezoning.

Enclosed please find:

1. The staff information sheet and map on this rezoning request;
 2. An excerpt from the minutes of the Planning Commission on this matter;
- and
3. Correspondence received at the Planning Commission meeting in support of or opposition to the request.

b. Zoning Ordinance Text Amendment - Setbacks, Tents & Campers, Commercial Buildings Per Lot - The Planning Commission recommends adoption of amendments to the zoning ordinance text. Enclosed are the following:

1. A copy of the text amendments; and
2. A table showing the setbacks, side and rear yard limits proposed. The change in the side and rear yards allow accessory buildings closer to the lot lines, than in the current ordinance text.

JNM/gh

August 19, 1991

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

- a. Deerwood Forest Rural Addition Cost Estimate - See enclosed cost estimate of \$49,325. The Board should designate road viewers, whether Board members, citizens or staff. Those viewers should certify the viewing on the enclosed form before the Circuit Court Clerk. Since the matter simply confirms the eligibility of the road and the cost associated, it might be appropriate for staff to provide this function for the Board. If so, whatever number of viewers that meets the Highway Department criteria could be so designated administratively.
- b. Rt. 641 Brush and Potholes at Bridge - Supervisor White requested the Virginia Department of Transportation attend to brush cutting along Route 641 and pot holes in the vicinity of the new bridge over Cox Creek.

JNM/gh

August 19, 1991

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Treasurer's Report

Enclosed please find the following submitted by the Treasurer:

- a. A disposal request for bond records; and
- b. Information on making bank card payment of taxes possible. It is recommended a 3.5% fee be charged for use of Master Card or Visa. It is also recommended that Sovran Bank be awarded the service, based on the enclosed low quote. The 3.5% fee is the same as the State Department of Motor Vehicles is using.

JNM/gh

August 19, 1991

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. NRRA Landfill Area Protection Policy - We are still awaiting a recommendation from the New River Resource Authority. Both Ms. Nancy Bowman and Ms. Nancy Pugh, citizens interested in this matter, have advised me that work is ongoing.
If information is received prior to August 26th, it will be shared with the Board.
- b. Lake Tour Date Confirmation - The tour of regional jails has been shifted to include Thursday, August 29th. The Board may wish to consider moving its lake tour date up or designate alternates to Chairman Vaughan and myself for the regional jail tour. Previously, the date of Thursday, September 5th was suggested as an alternate for the lake tour.

JNM/gh

August 19, 1991

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of July 22, 1991 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - See enclosed.

- d. Magnox Sludge Land Application Agreement - Enclosed please find the results of the analysis done by Dewberry and Davis of the Magnox sludge material. We are still awaiting a response from Magnox management on the language of any agreement regarding the sludge presently placed at the landfill. We do not expect the company to have any further interest in placing sludge material at the Cloyd's Mountain landfill.
- e. Cloyd's Mountain Landfill Closure Engineering - Enclosed please find a copy of an amendment to the scope of services for engineering for the Cloyd's Mountain landfill. Board concurrence with staff approval of the engineering services and compensation is recommended. Also enclosed is a proposal on engineering services for the design and construction of a sewerline from the landfill to the Pepper's Ferry Sewer Main near Dublin. It is not recommended that work proceed on this sewerline presently. It may be preferable to procure engineering services for this sewerline. I would suggest holding off the work until we have known costs for installing the cap and other major efforts needed in the landfill closure plan. Approval of the changed scope of services also includes compensation to Dewberry and Davis for extended time necessary to accommodate the Department of Waste Management in the preparation and review of closure plans for the Cloyd's Mountain landfill.
- f. Cloyd's Mountain Landfill Consent Order with Department of Waste Management - Authorization is requested for the County Administrator and County Attorney to negotiate and execute a revision to the consent order with the Department of Waste Management for the Cloyd's Mountain landfill closure and leachate management. The changes anticipated would be to defer the deadline for placing the cap and achieving other aspects of closure from January 1, 1992 until September 1, 1992. The delay is needed due to the lack of the Department of Waste Management to meet the agreed upon schedule of review of plans for the closure.
- g. New River Sewer Documents - Approval of the documents as described in the enclosed memorandum from Mr. Huber is requested.
- h. Old Fairlawn Fire Station Lease Assignment - See enclosed correspondence. The assignment of the lease to Mr. Darrell Gillespie is recommended, subject to all rent owed by lessee David Hale, operating as Victory Lube, being brought current.

- i. Revised Grievance Procedure - See enclosed grievance procedure which has been revised by the Director of Management Services, as required by the Commonwealth, and which the County Attorney has reviewed and given concurrence.
- j. Compensation of Community Services Board Members - See enclosed information from the Director of Social Services. It is recommended the appointees to the Community Services Board, with the exception of the Director of Social Services due to his full time staff position, be compensated at the amount of \$600 per year, payable quarterly. It is also suggested the compensation for Board of Social Services members be increased to \$600 per year.
- k. Request for Supplemental Appropriations for Free Clinic Medications - Approval of the enclosed recommendation from the Board of Social Services for use of \$2,000 in unexpended FY 91 Social Services funds for assistance with medication for life sustaining situations for patients of the free clinic is recommended.
- l. Southwest Virginia Economic Development Grant Budget Adjustment - Authorization for the Chairman to execute the enclosed acknowledgment of the final budget revision is requested.
- m. Drug Free Workplace Policy - The County Attorney is reviewing the draft policy. If a recommendation is made by the August 26th meeting from Mr. McCarthy, approval is recommended.
- n. Appointments:
 - 1. PEP Steering Committee - See enclosed recommendation from Mr. Huber regarding Steering Committee appointments.
 - 2. Recreation Commission - Ms. Shirley Moon is unable to continue serving as a member of the County Recreation Commission. The Recreation Commission will be suggesting bylaws at the joint councils and supervisors meeting on September 30th, which will establish new terms of representatives appointed from each of the three local governments.
 - 3. Appointments Due Prior to January 1, 1992 - See enclosed listing of those appointments due prior to January 1, 1992.
- o. Dalton Building Lease Renewal - The County Attorney is drafting a renewal for

the Dalton building, that would extend the rent on the offices now occupied by the Commissioner of Revenue through 1992 at \$400 per month. It would also extend the rent on the offices occupied by the Registrar and the reassessment staff through 1992 at \$300 per month. Additional extensions of the lease would be optional for 1993 and 1994 based on the same rent, with an increase of no more than the consumer price index increase since the building was occupied by the county in 1990.

p. Ordinance Allowing Donation of Jurors Compensation for Court Child Services - See enclosed correspondence from Community Relations Coordinator Terri Gregory requesting such an ordinance be drafted, as allowed by recent legislation. If drafted, the ordinance would be available for review by the Board prior to scheduling a public hearing.

q. Big Brothers/Big Sisters Program Support - See enclosed correspondence from Pulaski County Youth Services Citizens Board Chairman Sue M. O'dell explaining that the sponsor program supported by the Office on Youth has not received the desired level of activity. The recommendation is for the service to be provided through the Big Brothers/Big Sisters of the New River Valley Volunteer Program.

r. Surplus Property Sale - A surplus property sale will be held Saturday, August 24th at the county garage. Concurrence in the sale results is requested. Included in the sale will be a school bus which was traded with the school system for a county vehicle. See enclosed correspondence from School Superintendent Asbury. Mr. Mayberry can report on the sale results if needed at the August 26th Board meeting.

JNM/gh