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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Public Hearings:	
a. -Proposed Six Year Highway Improvement Plan (Approved plan as presented by VDOT, with plan to include request by the Town of Dublin for inclusion of Dublin Street Program in six year plan, with funding to be provided by using rural addition funds - Send VDOT copy of resolution)	Ms. Hanks
b. -Litter and Property Maintenance Violations:	
1. Kathleen E. Johnston, Pulaski County Tax Map 71-1-164, located on Rt. 640, Brookmont Road, in the Robinson District; and (Staff to continue to work with property owner and report on a proposed compliance timetable at next meeting)	Mr. Goins
2. Joel Rodney Lewis, Pulaski County Tax Map 38-1-98, located on Rt. 624, New River Road, in the Cloyd District. (Mr. Lewis indicated cleanup has begun and anticipates two weeks to complete cleanup - Staff to view property in thirty days)	Mr. Goins
c. -Request to the 1994 Session of the General Assembly for Property Tax Exemption for the Habitat for Humanity for Property Donated to the Habitat for Humanity, for use as a Community Building, by APCO (Approved, as long as operated as a continuous non-profit organization and needs to be site specific to this building - Request legislators endorse legislation granting property tax exemption)	Ms. Hanks
d. -A request by Frank Sale for an amendment to the zoning map from Agricultural (A1) to Residential (R) on property identified on Pulaski County tax records as parcels 063-1-227, 228, owned by Myrtle Byrne and Virginia Tedder, located on the north side of Route 645, Morehead Lane Road, in the Robinson District (Approved as recommended by Planning Commis- sion - Notify property owner)	Ms. Spence

- e. -A request by Mike Duncan for an amendment to the zoning map from Residential (R3) to Residential (R2) to allow placement of a manufactured home on property identified on Pulaski County tax records as parcel 039-4-68, owned by Burman Duncan, located on Route 765, Walnut Lane, in the Hayden Bailey Subdivision of the Cloyd District (Denied as recommended by Planning Commission - Notify property owner) Ms. Spence

- f. -A request by Terry McCraw for an amendment to the zoning map from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcel 048-8-124, (formerly R & R Market), owned by Doug Cullip, located on the west side of Route 1085, Wright Avenue, near its intersection with Route 11, Lee Highway, in the Cloyd District (Approved as recommended by Planning Commission - Notify property owner) Ms. Spence

- g. -Zoning text amendment concerning front setback requirements in the Agricultural (A1), Conservation (C1) and Residential (R1), (R2) (R3) and (R4) Districts and to revise the setback definition (Approved to read as follows: Ms. Spence

The following changes to the text of the zoning ordinance were adopted regarding setback distances:

Change definition 1-111 Setback to read:  
The minimum distance by which any building or structure must be separated from a property line. Roof overhangs, up to 18 inches will be allowed within the setback distance and the setback distance will be measured to the exterior wall of the habitable area of the dwelling.

Add to Sections 2-3, 3-3, 4B-3, 5-3, 6-3, and 6A-3 Setback Regulations: Front lot line: 35 feet to enclosed habitable area of the dwelling or structure; 25 feet to porches and similar construction which are not enclosed.)

3. Highway Matters:

- a. -Follow-up from previous Board meetings: Mr. Brugh (unless noted otherwise)
  - 1. -Request for Guardrail planning for Rt. 693, Fariss Mine Road, south and west of Rt. 607, along Little Reed Island Creek (Advised on list for this year and

projected for late fall)

2. -Request for a Formal Speed Study on  
Rt. 690, Shelburne Road  
(Study underway)
  3. -Request for Formal Speed Study on  
Rt. 624, Hickman Cemetery Road  
(Study underway)
  4. -Request for Raising of Speed Limit on  
Rt. 600, Belspring Road  
(VDOT advised speed study not  
feasible and will not be raised  
at this time - Advise petitioners) Ms. Hanks
- b. -1993 Summer Road Viewing Results  
(Approved adding roads by date requested) Ms. Taylor
- c. -Rt. 695, Pepper's Ferry Loop Status, -  
Eastern Intersection with Pepper's Ferry  
Boulevard, Rt. 114  
(VDOT to work with homeowner, Mrs. Urcell  
Alderman to block traffic from the old  
right-of-way - Notify Ms. Alderman that  
VDOT will contact her)
- d. -Robinson Tract, Rt. 738, Right-of-Way  
Abandonment due to Realignment  
(VDOT to provide sketch of explanation)
- e. -Resolution, Allison Subdivision, off  
Rt. 654, Old Baltimore Road  
(Approved - Send resolution to VDOT) Ms. Hanks
- f. -Resolution for Addition of Rt. F-044, Big  
Valley Drive, to the Secondary System  
(Approved - Send resolution to VDOT) Ms. Hanks
- g. -Other Matters  
(Supervisor Sheffey inquired about the  
status of the donation of land around the  
old Fairlawn Volunteer Fire Department -  
Resident Engineer to check status and report  
back at next supervisors meeting) Ms. Hanks
- (Supervisor Sheffey advised that due to the  
recent flooding, the trestle under  
Rt. 602 needs gravel - VDOT will review  
and maintain)
- (Supervisor Sheffey advise of a drainage  
problem on Rt. 798 in New River - VDOT  
will review and maintain)

#### 4. Citizen Comments

(No comments)

5. Treasurer's Report  
(Reported)
6. Friends of Pulaski Theatre Feasibility Presentation  
(Designated Friends of Pulaski Theatre as agent for renovation with a financial and business plan to be presented at January, 1994, Supervisors meeting and Phase I expected to be completed by the end of 1994)
7. Library Presentation  
(Presented video)
8. Appointment to Historic Ingles Ferry Restoration Committee  
(Appointed Mr. Lloyd Mathews, subject to his willingness to serve) Ms. Hanks
9. Reports from the County Administrator and Staff:
  - a. -Appointments:
    1. -Agency on Aging  
(William Dawson, and county administrator as alternate, appointed) Ms. Hanks
    2. -Private Industry Council  
(Peter Huber reappointed) Ms. Hanks
    3. -SWVA Farmers Market Advisory Council  
(Richard White reappointed) Ms. Hanks
    4. -Board of Zoning Appeals  
(Recommend Mr. John Bolen for nomination to fill the vacancy due to Mr. Lewis Pratt being ineligible for reappointment, which nomination is subject to the consent of Mr. Bolen to be nominated) Ms. Hanks
    5. -New Century Council  
(Confer on an appointment to the New Century Council at the adjourned meeting which will be held to coincide with Dublin area community meeting on October 4) Mr. Morgan/Ms. Hanks
  - b. -Brick Courthouse Renovation Contract  
(Authorized award of contract to Avis Construction Co. in the amount of \$2,272,000, with parking, furnishings, and relocation expenses to be held in abeyance until funds are available in the future - Exhibits and memorials to proceed with a budget of \$40,000 each) Ms. Gregory
  - c. -Jail Improvement  
(Reviewed - Recommendation to be presented at Mr. Huber

October 4 supervisors meeting)

- d. -VACO Annual Meeting  
(Supervisors Vaughn, Sheffey and Crawford interested in attending - Staff to make reservations)  
Ms. Hanks
- 10. Items of Consent:
  - a. -Minutes of August 23, 1993  
(Approved)  
Ms. Hanks
  - b. -Accounts Payable  
(Approved)  
Ms. Spence
  - c. -Transfers and Appropriations  
(Approved)  
Ms. Burchett
  - d. -Contracts and Change Orders
    - 1. Cloyd's Mountain Change Order #4 & #5  
(Approved - Transmit to appropriate agencies)  
Mr. Coake
    - 2. ServiceMaster Fee Reduction  
(Approved - Notify ServiceMaster)  
Ms. Hanks
  - e. -Ratification of:
    - 1. Building Use Changes  
(Approved winterizing Office on Youth building, turning operation of Belspring building over to Parrott Belspring Recreation Association, sanitarians moving to basement of County Administration Building and Office on Youth moving to Jefferson School)  
Mr. Morgan
    - 2. NR Community Action Agreement  
(Approved - Transmit to Community Action)  
Ms. Gregory
  - f. -Acceptance of Jefferson School and County Garage Parking and Fueling Property  
(Accepted)  
Mr. McCarthy
  - g. -Data Processing Staffing  
(Approved creation of a data processing manager position; engaging computer operators to fill one full-time equivalent operator position; study of new direction for programming and equipment; and handling of current programming needs through existing contract programmers, within the limits of the current approved budget)  
Mr. Morgan
  - h. -General Properties Budget and Staffing  
(Approved elimination of the Belspring part-time custodian; elimination of the General Properties Supervisor's

position with the retirement of Mr. James Kanode in June, 1994; continuation of two senior custodians positions for daytime work until the planned retirement of senior custodian Walter Lewis in June of 1995, then retention of one daytime senior custodian position with the remainder of the custodial work to be through contract; and reorganization of the maintenance staff under a maintenance supervisor and two or three building maintenance mechanics)

- i. -Existing Industry Appreciation Resolution  
(Approved) Mr. Huber
- j. -NRV Airport Grant Acceptance  
(Accepted grants of \$358,537 for lighting  
and \$15,097 for paving from the FAA) Mr. Huber
- 11. Citizen Comments  
(No comments)
- 12. Other Matters From Supervisors  
(None)
- 13. Executive Session - 2.1-344(A)  
Personnel  
Legal  
Land Acquisition/Disposition  
Prospective Industry  
(No action)
- 14. Adjournment  
(To reconvene on Monday, October 4, at 7:00 p.m.  
at Dublin Middle School)

September 16, 1993

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

a. Proposed Six Year Highway Improvement Plan - See enclosed:

1. hearing notice;
2. a copy of current six year and supplemental lists plans;
3. proposed six year plan filed by resident engineer; and
4. listing of unpaved roads, including those both eligible and ineligible for paving.

At the August meeting, the Board approved adding all eligible unpaved roads to the supplemental list. Also to be added to the supplemental list is reconstruction of all of Rt. 693.

The Board may want to consider allocating less than the maximum for secondary road additions. By limiting secondary road addition funds, more funding could be available for existing road improvements. In addition, the Board may want to review pending major projects that will take half or more of a year's allocation. By limiting or rescheduling such major projects, a large number of the smaller projects throughout the county could be built first.

Also, the Board may want to include in the plans upgrades to the Town of Dublin streets.

b. Litter and Property Maintenance Violations - See enclosed correspondence related to the following violations:

1. Ms. Kathleen E. Johnston, Pulaski County Tax Map 71-1-164, located on Rt. 640, Brookmont Road, in the Robinson District; and
2. Joel Rodney Lewis, Pulaski County Tax Map 38-1-98, located on Rt. 624, New River Road, in the Cloyd District.

c. Request to the 1994 Session of the General Assembly for Property Tax Exemption for the Habitat for Humanity for Property Donated to the Habitat for Humanity, for use as a Community Building, by APCO - Attorney Phillip Sadler and Habitat Director Fred Dodson have requested the Board of Supervisors endorse legislation granting property tax exemption. Following a public hearing, the Board can act on this request and Senator Trumbo and Delegate Baker can be advised accordingly.

- d. A request by Frank Sale for an amendment to the zoning map from Agricultural (A1) to Residential (R) on property identified on Pulaski County tax records as parcels 063-1-227, 228, owned by Myrtle Byrne and Virginia Tedder, located on the north side of Route 645, Morehead Lane Road, in the Robinson District - See enclosed recommendation for approval.
- e. A request by Mike Duncan for an amendment to the zoning map from Residential (R3) to Residential (R2) to allow placement of a manufactured home on property identified on Pulaski County tax records as parcel 039-4-68, owned by Burman Duncan, located on Route 765, Walnut Lane, in the Hayden Bailey Subdivision of the Cloyd District - See enclosed recommendation for denial.
- f. A request by Terry McCraw for an amendment to the zoning map from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcel 048-8-124, (formerly R & R Market), owned by Doug Cullip, located on the west side of Route 1085, Wright Avenue, near its intersection with Route 11, Lee Highway, in the Cloyd District - See enclosed recommendation for approval.
- g. Zoning text amendment concerning front setback requirements in the Agricultural (A1), Conservation (C1) and Residential (R1), (R2) (R3) and (R4) Districts and to revise the setback definition - Adoption of the amendment as described in the enclosed memo from the county engineer is recommended. The intent of the amendment is to allow building porches as

1. Request for Guardrail planning for Rt. 693, Fariss Mine Road, south and west of Rt. 607, along Little Reed Island Creek - The resident engineer may have an update.
  2. Request for a Formal Speed Study on Rt. 690, Shelburne Road - The resident engineer may have an update.
  3. Request for Formal Speed Study on Rt. 624, Hickman Cemetery Road - The resident engineer may have an update.
  4. Request for Raising of Speed Limit on Rt. 600, Belspring Road - The resident engineer may have an update.
- b. 1993 Summer Road Viewing Results - The enclosed report lists the road viewed and their eligibility for the secondary addition program. For those roads the Board wishes taken into the system, the roads could be placed on the list of pending rural additions in order of date requested. As mentioned above, the Board may wish to reduce the amount available for rural additions. In the recent past, the maximum amount has been budgeted each year for rural additions.
- c. Rt. 695, Pepper's Ferry Loop Status, - Eastern Intersection with Pepper's Ferry Boulevard, Rt. 114 - The resident engineer agreed to review whether assistance could be provided in this area to block traffic from the old right-of-way, as requested by Mrs. Urcell Anderson of 7602 Old Pepper's Ferry Loop.
- d. Robinson Tract, Rt. 738, Right-of-Way Abandonment due to Realignment - Supervisor White has requested confirmation that the right-of-way in front of property of Mr. Dan Rakes, near the S curve currently being straightened and improved, will revert to Mr. Rakes once the right-of-way is relocated.
- e. Resolution, Allison Subdivision, off Rt. 654, Old Baltimore Road - See enclosed proposed resolution.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

September 16, 1993

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Appointment to Historic Ingles Ferry Restoration Committee

See enclosed invitation to make an appointment. Mr. Lewis (Bud) Jeffries, owner of the Ingles Farm on the Radford side of the river, indicates the City of Radford has chosen Mayor Starnes to serve in this capacity. The owners of the Ingles Farm on the Pulaski County side of the ferry are Paul and Roberta Steele. It is anticipated that a representative of the Steeles will also serve.

JNM/gh

September 16, 1993

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Reports from the County Administrator and Staff

a. Appointments:

1. Agency on Aging - See enclosed correspondence noting that current representative, Dr. William Dawson, and county administrator as his alternate, are eligible for reappointment.

2. Private Industry Council - Assistant County Administrator Huber is eligible for reappointment.

3. SWVA Farmers Market Advisory Council - Mr. Richard White's term expires in October. He had indicated a desire to be reappointed.

4. Board of Zoning Appeals - A vacancy remains. As requested by supervisor Vaughan, I have requested Mr. John Bolen consideration nomination. We have not heard from Mr. Bolen as of this date.

b. Brick Courthouse Renovation Contract - See enclosed courthouses committee report advising of the results of bids opened September 15 for the renovation. The recommendation is:

The maximum plan be funded at a total of \$5,456,912, with an additional county appropriation of \$363,612. If cost containment is of high concern, the committee recommends the building be authorized for construction as recommended by the architect at a total of \$2,272,000; however, that parking, furnishing and relocation expenses be held in abeyance until funds are available in the future.

c. Jail Improvement - The assistant county administrator has been working with the regional jail study group to utilize the consultant for that group to also assess the cost of improving the county's jail, either with renovation of the existing facility or new construction. An update on acquiring a consultant to conduct the study will be presented at the September 27 meeting.

JNM/gh

September 16, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of August 23, 1993 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - See enclosed appropriations and transfers.
- d. Contracts and Change Orders:

1. Cloyd's Mountain Change Order #4 - Ratification of the enclosed  
final construction change order for a deduction in the amount of  
\$19,653.00 is requested. Total contract amount will be \$991,227.95.

2. ServiceMaster Fee Reduction - Ratification of the enclosed  
amendment to the ServiceMaster Contract for maintenance and custodial  
management is requested. The reduction in the fee is \$7,992 annually.

e. Ratification of:

1. Building Use Changes -  
a. Supervisor Sheffey and staff members met with  
Belspring Recreation Association and outlined plans for that  
groups maintaining the Belspring School site over the winter.  
The part-time building custodian, Frank Tickle, will retire  
next month. No replacement is planned. The Agency on Aging  
senior citizen meals kitchen and meals site is also being relocated  
from the building. With these changes, we estimate the  
utilities and personnel costs for the building will reduce from over  
\$10,000 to about \$3,000 for this year.

b. The School Board approved transfer of title for the  
Jefferson School and county garage properties on Thursday night.  
Ms. Gregory will proceed to locate the various uses proposed  
at the Jefferson School site by October 1.

to the  
October 1.

c. The Health Department sanitarians will be able to relocate  
basement of the County Administration Building around

prior to  
property  
consideration.  
at the

d. The Office on Youth building will be completely vacated  
winter. I suggest the Board consider disposing of this  
by sale. Staff can prepare a proposed value for  
The public hearing required before any sale could be held  
October supervisors meeting.

agreement  
at

2. NR Community Action Agreement - Ratification of the enclosed  
for lease of space to Community Action for the Head Start program  
Jefferson School is requested.

f. Acceptance of Jefferson School and County Garage Parking and Fueling  
Property -  
See enclosed letter from the county attorney transmitting the School Board  
resolution declaring these properties surplus. Acceptance of the property  
is  
requested.

g. Data Processing Staffing - See enclosed recommendation. The summary of the  
recommendation is:

staffed by

1. That the data processing manager position be created and  
the current technician, Ms. Rigney;

equivalent

2. That computer operators be engaged to fill one full-time  
operator position;

depth

3. That new direction for programming and equipment be studied in  
prior to 1994; and

contract

4. That current programming needs be handled through existing  
programmers, within the limits of the current approved budget.

h. General Properties Budget and Staffing - Toward the goal of reducing the  
overall  
General Properties costs, the following changes in staffing are  
recommended:

with the

1. Elimination of the Belspring part-time custodian;

2. Elimination of the General Properties Supervisor's position  
retirement of Mr. James Kanode in June, 1994;

3. Continuation of two senior custodians positions for daytime work until the planned retirement of senior custodian Walter Lewis in June of 1995, then retention of one daytime senior custodian position with the remainder of the custodial work to be through contract; and
4. Reorganization of the maintenance staff under a maintenance supervisor and two or three building maintenance mechanics.

Enclosed are job descriptions for these positions.

- i. Existing Industry Appreciation Resolution - Ratification of the enclosed resolution that was executed by Chairman White and Radford Mayor Starnes is requested.
- j. NRV Airport Grant Acceptance - Ratification is requested of grants of \$358,537 for lighting and \$15,097 for paving from the FAA.

JNM/gh

September 16, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session - 2.1-344(A)

An executive session is requested for the discussion of the following, pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended:

Land Acquisition/Disposition - Enclosed is the summary of the appraisal report

for the School Board property located east of the Town of Dublin along Route 11. This track was purchased for a potential future elementary school.

The Board may want to transfer the value of the appraisal to the school fund for some designated capital improvement.

Personnel Matters - It has been suggested by several supervisors that the feature articles be prepared by staff rather than contract ghost writer.

Legal Matters - The New River Resource Authority has recommended its user jurisdictions consider a change in Authority membership to allow additional jurisdictions to join the Authority. The change is a result of discussions by

Authority representatives with Montgomery County representatives. Should Montgomery join the Authority, it is recommended by the Authority Board of Directors that membership be changed to allow one representative from the Town of Dublin and two representatives from the City of Radford, Pulaski County, and Montgomery County.

Prospective Industry - Response to the enclosed letter of support to existing industry expansion is requested.

JNM/gh