

BOARD AGENDA
PULASKI COUNTY
1994
BOARD OF SUPERVISORS

Regular Meeting
Monday, April 25,
7:00 p.m.

ITEM
(Follow-up Action)

KEY STAFF

1. Invocation
2. Additions to Agenda
3. Public Hearings:
 - a. -A request from property owners for a plat vacation to close an undeveloped right-of-way off Route 643, Thornspring Road, and Route 1102, Dunn Street between tax map parcels numbered 55-2-11-24 and 55-2-25-38 as identified on Pulaski County tax records in the Massie Magisterial District.
(Denied - Notify applicant -
Establish procedure for staff to conduct neighborhood meeting or briefing prior to scheduling hearing on plat vacations -
Place discussion of procedure on zoning staff meeting agenda)

Ms. Spence
 - b. -An amendment to the zoning map requested by Don Fariss from Residential (R1) to Conditional Industrial (I1) to allow for furniture manufacturing, showroom and retail store on property identified on Pulaski County tax records as parcel 108-1-53, owned by the Pulaski County Board of Supervisors, located off Route 693, Julia Simpkins Road, in the Hiwassee area of the Ingles District.
(Approved with restrictions - Notify applicant)

Ms. Spence
 - c. An amendment to the zoning map requested by Jeff Shane from Residential (R1) to Conditional Industrial (I1) to allow a wood-working shop on property identified on Pulaski County tax maps as parcel 36-1-11, owned by James W. Webb, located on Route 100, Cleburne Boulevard, near the New River Valley Airport in the Cloyd District.
(Approved with restrictions - Notify applicant)

Ms. Spence
4. Highway Matters:
noted

Mr. Brugh (unless

- a. -Follow-up from previous Board meetings: otherwise)
 - 1. -Town of Dublin Safety Concerns:
 - Light at Rt. 100, Cleburne Blvd.,
and Rt. 1026, Hawkins St.
(Has been placed on VDOT list and
is eligible, but not a high priority)

 - 4th Street, Rt. 1005, increased
traffic, avoiding Rt. 11, Lee Highway
(Not likely to qualify - Await
response from Town of Dublin on
meeting criteria)

 - (Update Dublin Town Manager) Mr. Morgan
 - 2. -Request by Hoover Color Corp. for
directional markers
(Completed)
 - 3. -Request for cattle underpass for the
Route 752, Little Reed Island Road,
addition
(Approved)
- b. -Rural Additions Status
 - (Supervisor Sheffey requested staff confirm Ms. Taylor
the status of Route 776, Riverview Drive,
extension)

 - (Updated list of pending rural additions, Ms. Taylor
as requested by staff, except Supervisor
Fariss requested extension off Route 693,
Farris Mines Road, near Allisonia be left
on list)

 - (View extensions in Town of Dublin requested Ms. Taylor
by Supervisor Fariss this summer, as well
as the Adams Road off of Route 608, Thomas
Road)

 - (Supervisor Fariss clarified that one rural
addition requested for the Dublin area is
not Taylor Street, but Locust Street)
- c. -Status of Lee Highway Memorial Bridge
 - (Resolution requesting quick action on Mr. Morgan
restoring traffic be sent to state officials)
- d. -Other Matters
 - (Route 812, Pepperell Way, speed limit
study requested)
- 5. Citizen Comments
(No comments)
- 6. Treasurer's Report
(Presented)

7. New River Valley Respite Care Program
Presentation
(Presented)
8. Geographical Information System Presentation
(Presented - Schedule appropriation for
consideration at May 16 meeting) Ms. Hanks
9. Reports from the County Administrator and
Staff:
 - a. -Budget Work Session
(Reviewed)
 - b. -Appointments:
 1. -Office on Youth
(Sara Hester appointed - Three vacancies
still remain - Ask Marty Kemp of Nations
Bank to serve) Ms. Gregory
 2. -New River Community Services Board
(Andy McCready appointed -
Ask Jack Bruce and Reverend Richard
Patterson to serve) Ms. Hanks
 3. -SW Virginia Health Systems Agency, Inc.
(Nominate Dr. Glenn Hall, Dr. Richard Williams
and Dr. William Mayo, Administrator
Chris Dux and Chief Nurse Karen Wohlford
of Pulaski Community Hospital)
 4. -Zoning Appeals Board
(Ask Ron Shelburne to be nominated -
Note vacancy created by resignation
of Chairman Rex Willis on May
supervisors agenda) Ms. Hanks
 5. -Building Appeals Committee
(Tom Douthat, Bobby Dunnigan and Paul
Shelor reappointed) Ms. Hanks
 6. -New River Community College
(Request Kendall Clay and H. W. Huff, Jr.
to serve) Ms. Hanks
 7. -NR Highlands Resource Conservation
(Bill Lindsey reappointed) Ms. Hanks
 8. -NRRRA
(Seek citizen members to serve) Mr. Morgan
 9. -NR Criminal Justice Training
(Sheriff Dobbins reappointed) Ms. Hanks
 10. -PEP
(Recommend a slate of appointments) Mr. Huber

- 11. -School Board
(Advertise May 16 public hearing on nominations) Ms. Hanks
 - 12. -Welfare Board
(Supervisor Sheffey appointed through December 31, 1995) Ms. Hanks
 - 13. -NR Community Action
(Bill Dawson reappointed) Ms. Hanks
 - 14. -NRV Alcohol Safety Program
(Ron Dodson reappointed) Ms. Hanks
 - c. -Health Insurance Recommendation
(Participation in Local Choice Program confirmed - Change higher option program from Basic to Key Care coverage at employee option and expense) Ms. Burchett
 - d. -Veteran's Memorial Plan & Budget
(Received information - Place decision with FY 95 budget adoption on financing and June Board of Supervisors meeting regarding design) Ms. Hanks
 - e. -Cable TV Ordinance Revisions
(Adopted renewed franchise with details of language in franchise agreement to be determined by county administrator and county attorney - Strongly encourage ACC "to cross the river" without an adverse rate impact systemwide) Mr. Morgan/Mr. McCarthy
10. Items of Consent:
- a. -Minutes of March 28 & April 11, 1994
(Approved) Ms. Hanks
 - b. -Accounts Payable
(Approved) Ms. Spence
 - c. -Transfers and Appropriations:
 - 1. -General Fund Transfers
 - 2. -General Fund Appropriations
 - 3. -Workshop Attendance Funding Request from Registrar
 - 4. -Department of Social Services
Computer Equipment \$13,000
(Approved) Ms. Burchett
 - d. -Contracts and Change Orders:
 - 1. -Courthouse Change Orders # 3
(Approved) Ms. Hanks
 - 2. -Airport Industrial Park Construction Contract

- (Approved) Mr. Huber
3. -Mowing Contract Renewal at Fairlawn/
Belspring, Hiwassee and school ball fields
(Approved) Ms. Gregory
- e. -Ratification:
-Industrial Park Federal Express
Placement Agreement
(Approved) Mr. Huber
- f. -Personnel Changes
(Reported)
- g. -Review of Community Development Block
Grant Application
(Approved submitting application) Mr. Huber
- h. -Peppers Ferry Construction Refund
(Approved final payment and supplemental
appropriation of \$13,186.91) Ms. Burchett
- i. -Donation of Safes from Brick Courthouse
to Chamber Auction
(Approved determining value, receiving
sealed bids, turning over to Chamber as
is if sealed bids not a reasonable
recovery of value and/or selling at
auction with other surplus equipment if
sealed bid or Chamber not productive) Mr. Mayberry
- j. -Senate Bill 993 Support
(Endorsed - Send letter to congressional
delegation) Ms. Hanks
- k. -Transfer of Used Sheriff's Cars to Town of
Dublin
(Trade or sell unneeded surplus vehicles
to town - Terms to be negotiated by
Director of Fleet Maintenance) Mr. Mayberry
11. Citizen Comments
(Phyllis Leary commented)
12. Other Matters From Supervisors
13. Executive Session - 2.1-344(A)
Personnel
Legal
Land Acquisition/Disposition
Prospective Industry
(Transfer fifty foot easement to provide
access to Allison Estate to IDA) Mr. Huber
- (Transfer Hiwassee School building and
surrounding property to IDA for distribution
to Reed Creek Crafts) Mr. Huber

14. Adjournment

April 18, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from previous Board meetings:

1. Town of Dublin Safety Concerns:

Light at Rt. 100, Cleburne Blvd., and Rt. 1026, Hawkins St. - This matter was considered to be eligible for inclusion in the primary highway six year improvement program. A request must be submitted at an appropriate preallocation meeting for primary road funding. This information has been shared with the Town of Dublin.

4th Street, Rt. 1005, increased traffic, avoiding Rt. 11, Lee Highway - The enclosed policy and procedures for control of residential cut through traffic adopted by the Commonwealth Transportation Board on March 16, 1989, have been forwarded to the Town of Dublin for appropriate action. Once the town evaluates whether these policies and procedures are applicable to the problem area, the town can proceed under the policy towards a remedy.

2. Request by Hoover Color Corp. for directional markers - The resident engineer may have additional information to share on this matter.

3. Request for cattle underpass for the Route 752, Little Reed Island Road, addition - The resident engineer may have information to share on this matter.

b. Rural Additions Status - See enclosed memorandum from Ms. Taylor. Authorization to delete the four roads listed on the second page of the memo from additional consideration is requested. The remaining items mentioned can be pursued as roads are viewed this summer. Please note that the Haga Lane or Street near the Town of Dublin and the Adams Road near Boone Furnace are unlikely to be either affordable or have right-of-way available.

JNM/gh

cc: Mr. J. D. Brugh, VDOT Resident Engineer

April 18, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

a. Budget Work Session - A continuation of the work sessions on the FY 95 budget can be held at this point on the agenda or deferred until the end of the agenda.

b. Appointments:

1. Office on Youth - Four vacancies still exist on the advisory board for the

Office on Youth. Ms. Pat McPeak, Ms. Annette Jenkins, Mr. Calvin Smith and Ms. Sara Hester have been asked to consider serving on the youth board. To date, no response has been received.

2. New River Community Services Board - No response has been received to date from Dallas Cox or Andy McCready as to their interest in serving.

3. SW Virginia Health Systems Agency, Inc. - Dr. Ajay Acharya, Chief of the medical staff at Pulaski Community Hospital, advises that no physician on the medical staff has time to serve in this capacity. He suggests Mr. Chris Dux, Hospital Administrator, or Ms. Karen Wolford, Chief Nursing Officer, be nominated. We have not heard from Radford Community Hospital medical staff regarding nominations. The deadline for submitting nominations is April 30.

4. Zoning Appeals Board - See enclosed notice to the Circuit Court that appointments are due. The county attorney has been asked to follow-up on this matter with the Circuit Court Judge.

5. Building Appeals Committee - The terms of Mr. Thomas A. Douthat, Jr., Mr. Bobby Dunnigan and Mr. Paul Shelor expire June 30. All three gentlemen are eligible for reappointment.

6. New River Community College - The term of Bill Elmore expires June 30. He is ineligible for reappointment. In addition, Board member George Penn has been unable to attend regularly.

7. NR Highlands Resource Conservation - The term of Mr. Bill Lindsey expires June 1. He is eligible for reappointment.

8. NRRRA - The terms of Supervisors Vaughan and White, as well as Pulaski Town Manager Combiths and myself, expire June 30.

Depending on the reorganization of the Authority should be membership be expanded to include other local governments, such as Giles and Montgomery County, any reappointment may need to be contingent on downsizing the

Vaughan Authority membership. It is recommended that Supervisors White and
in a be designated to continue to serve, with administrative staff to serve
liaison or ex-officio capacity.

9. NR Criminal Justice Training - The term of Sheriff Dobbins expires
June 30. He is eligible for reappointment. In addition, member Max Campbell
advises he will be moving from the county in the near future. Therefore,
another vacancy needs to be filled. It is recommended that Sheriff Dobbins
suggest a replacement for Mr. Campbell.

10. PEP - See enclosed listing of appointments from PEP. Mr. Huber can
advise of the members who have been able to serve faithfully and those who
should be asked to serve again only if they will commit to participate
regularly.

11. School Board - The term of Dr. Nathaniel Tuck expires June 30.
It is recommended that a public hearing be held along with the May 16
budget hearing on filling this vacancy. That will allow an appointment to be
made at the regular May 23 supervisors meeting. The public hearing will
need to be advertised ten days ahead of May 16. We plan to advertise on
Sunday, May 1.

12. Welfare Board - The term of Supervisor Sheffey expires June 30.
He is serving in his capacity as a member of the Board of Supervisors. It
is my understanding that that service was to extend throughout the current
term of the Board of Supervisors.

13. NR Community Action - The term of Mr. Bill Dawson expires June 30.
He is eligible for reappointment.

14. NRV Alcohol Safety Program - The term of Mr. Ron Dodson expires May
1. He is eligible for reappointment.

c. Health Insurance Recommendation - As a part of the FY 95 budget
preparation, continuation of the employee health insurance program is under
consideration. A decision on the level of coverage available for the upcoming fiscal year
should

be made at the April 25 meeting. It is recommended at a minimum that the current coverage under Local Choice be continued. It is also recommended that the extra cost Basic Coverage be no longer offered. In its place, it is recommended that the Key Care Coverage be offered at least as an option at employee expense. It is recommended all Board of Supervisors employees be granted a lump sum increase of at least \$252 to accommodate the extra employee cost of the current health insurance coverage.

d. Veteran's Memorial Plan & Budget - Architect Douthat is still awaiting a budget proposal from Shelor Construction. As soon as that information is received it will be forwarded to the Board of Supervisors.

JNM/gh

April 18, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

a. Minutes of March 28, 1994 - See enclosed.

b. Accounts Payable - See enclosed.

c. Transfers and Appropriations:

1. General Fund Transfers - Any general fund transfers will be presented prior to the meeting.

2. General Fund Appropriations - Any general fund appropriations will be presented prior to the meeting.

3. Workshop Attendance Funding Request from Registrar - Authorization for the Registrar to attend the workshops described in the enclosed, subject to use of funds within the current budget by the transfer from printing and postal services, is recommended. Also enclosed is an explanation of the workshops and the Motor Voter Bill.

d. Contracts and Change Orders:

1. Courthouse Change Orders #3 - Authorization to execute change order number 3 for costs identified in the enclosed letters from Avis Construction Company dated March 28 (\$3,997), March 28 (\$1,417), and March 31 (\$714) is requested.

In addition, for your information are enclosed requests for change orders from Avis dated April 11 (for a credit of \$3,807) and April 14 (\$3,568). Also enclosed is a letter to Architect Douthat with a copy to the general contractor, Avis Construction Company, Inc., alerting both to concern over cost overruns and requesting contingency planning to reduce overruns.

2. Airport Industrial Park Construction Contract - Approval of a contract for the airport industrial park construction is requested. Bids are to be received this week and will be reported on Friday.

3. Mowing Contract Extension at Fairlawn/Belspring, Hiwassee and school ball fields - Approval of the contract with Custom Lawn Care at a cost of \$10,000 is recommended.

e. Ratification:

Industrial Park Federal Express Placement Agreement - Ratification of the enclosed agreement to allow placement of a Federal Express drop off unit by the mailboxes in the Corporate Center industrial park is requested.

f. Personnel Changes - See enclosed update provided by the Director of Management

Services.

g. Review of Community Development Block Grant Application - We are awaiting

information from the prospective industry expansion to allow completion of the

block grant. Mr. Huber will provide that information to the Board as soon as it

is obtained. We have had preliminary meetings between the engineers for the

company and the county staff. It appears that the primary function of the block

grant will be for publicly owned but industry operated facilities to pretreat

sewer and extend utilities to accommodate the expansion.

h. Peppers Ferry Construction Refund - See enclosed correspondence from Pepper's

Ferry Authority Director Maus. Approval of the payment of \$13,186.91 is

requested, which will also require a supplemental appropriation or a transfer

from the general fund to capital projects. In addition, please note an expected

refund of \$100,000 from excess county funds remaining for the Pepper's Ferry

Waste Water Treatment Plant construction.

i. Donation of Safes from Brick Courthouse to Chamber Auction - Two heavy roll

around safes are left in the brick courthouse. Neither court clerks or any

county staff has a use for the safes. It is recommended a value be placed on the

OC BT/TT0 1 Tf10.02 020 10.02 65.94 484.9248 Tm(requested, 281.0489ave had preliiss)eo

April 18, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session - 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss the following matters:

Land Acquisition/Disposition -

See enclosed memorandum from Mr. Huber describing the easement for the Allison property across the Corporate Center industrial park. Authorization will be requested to execute the necessary documents prepared by the county attorney and county engineer to transfer this easement.

Regional Jail - Enclosed is a memorandum from Thompson and Litton Engineers, with accompanying correspondence, indicating the Flow Labs site has an active sink hole which would require additional engineering review costing \$30,000 before the regional jail board would continue considering this site for the jail. Mr. Huber can advise of the current status of the regional jail project, which he has indicated is characterized by serious questions from many potential local governments as to whether they will continue to participate. The Board may want to consider offering an alternative site, such as the Corporate Center industrial park. It may also want to communicate to the other jail members whether or not the

County county would participate if a site for the jail outside of Pulaski was chosen.

Prospective Industry -

An update on preparations for the Volvo GM expansion announcement on April 29, as well as scheduling action on the incentives by the Board of Supervisors and the Industrial Development Authority is planned at the April 25 meeting.

JNM/gh