

BOARD AGENDA
PULASKI COUNTY
1995
BOARD OF SUPERVISORS

Regular Meeting
Monday, January 23,
7:00 p.m.

ITEM
(Follow-up Action)

KEY STAFF

1. Invocation

2. Additions to Agenda

3. Highway Matters:
noted

Mr. Brugh (unless

a. -Follow-up from previous Board meetings:

otherwise)

-Request for Review of possible improve-
ments on unpaved portion of Route 698,
Barsus Road

(The resident engineer reported VDOT
will be preparing estimates for improve-
ments - The resident engineer reported
VDOT has erected some warning signs -
Discussion on improvements is to be
held when the six year plan is reviewed -
Place on list of items pending when
six year plan is discussed)

Ms. Taylor/Mr. Huber

b. -Request for Speed Limit and Watch for
Children Signs on Route 784, Hance Road

(The resident engineer agreed to perform
an informal speed study; however, he further
advised VDOT does not put up "Watch for
Children" signs due to the large number
of requests received for such signs -
Place on February agenda)

Ms. Hanks

c. -Request for Speed Limit Sign on Route 797,
New Dublin Church Road

(More information to be obtained from
individual making request - Place on agenda
if individual wishes to be identified
and request informal speed study - Suggest
citizen also contact State Police)

Ms. Hanks

d. -Resolution for No Cost Rural Addition for
Lakeridge Extension of Route 840, Turman
Road

(Approved resolution - Send to VDOT)

Ms. Hanks/Ms. Taylor

e. -NRCC Entrance to Route 100, Lee Highway
(VDOT and county staff to meet with NRCC
officials to determine appropriate
improvements - Arrange a meeting with
appropriate individuals including
Dublin Town Manager)

Ms. Hanks

- f. -Turning Traffic Hazard on Route 11,
Lee Highway through Dublin
(The resident engineer reported a dedi-
cated lane would solve existing problem;
however, this would not be possible
with the existing right-of-way - VDOT
to pursue request and report back to
Board at February meeting - Place on
February agenda) Ms. Hanks
- g. -Request for Speed Limit Sign on Route 792,
Rogers Loop
(VDOT to conduct informal speed study and
report back at the February Board meeting -
Place on February agenda) Ms. Hanks
- h. -Request for Speed Limit Study on Route 1059,
Locust Drive, in the Rolling Hills Subdi-
vision
(VDOT to conduct informal speed study
and update the Board at the February meeting -
VDOT to notify Mr. Kesling, a resident
of Locust Drive, when reviewing of
Route 1059 is made and advise of its
findings - Place on February agenda) Ms. Hanks
- i. -Just in Time Delivery, Inc. (JIT)
(Adopted resolution - Prepare appropriate
documents) Mr. Huber
- j. -Other Matters
(Supervisor Sheffey reported he had received
a complaint from Mr. Jeff Collins of Route
600, Parrott River Road, regarding a dip
in the road which needs to be corrected -
VDOT to review and report back at February
Board meeting - Place on February agenda) Ms. Hanks
- (Supervisor Crawford reported the stop sign
on Route 672 going into Route 100 is con-
tinually knocked down and suggested the
sign be placed on right hand side of the
road - VDOT will relocate sign)
- (Supervisor Fariss expressed appreciation
to VDOT employees for their assistance along
the New River during the recent flooding in
the area)
- (Mr. Steve Cox presented a petition requesting
repairs to Route 693 and requested the banks
be cut back to improve sight distance problems
around the curves on Route 693 - VDOT to
review the matter and report back at February
Board meeting)

4. Citizen Comments
(Kristin Smith of the Alum Spring 4-H Club appeared before the Board and encouraged the county to recycle)
5. Treasurer's Report
(Reported - Authorized staff to advertise the real estate delinquencies for 1991) Ms. Burchett
6. Reports from the County Administrator and Staff:
 - a. -Appointments:
 1. -Office on Youth Advisory Board
(Ned Olinger appointed for an additional term - Notify Mr. Olinger) Ms. Gregory
 2. -School Board
(Authorized staff to advertise the required public hearing to receive School Board nominations for the regular meeting in February - Advertise with other public hearings at least ten days before February 27) Ms. Hanks
 - b. -Review of Joint Meeting with Town Councils Agenda
(Approved - Send agenda and notice to both town councils) Ms. Hanks
7. Items of Consent:
 - a. -Minutes of December 19, 1994
(Approved) Ms. Hanks
 - b. -Accounts Payable
(Approved) Ms. Spence
 - c. -Transfers and Appropriations:
 1. -General Fund Transfers
 2. -General Fund Appropriations
(Approved) Ms. Burchett
 - d. -Contracts and Change Orders:
 1. -Contract with Reynolds Architects for Pulaski County Industrial Shell Building
(Approved contract at an estimated cost of \$44,800 - Notify Reynolds Architects) Mr. Huber
 2. -NRV Airport Corporate Center Tank Sign Change Order
(Approved the sign on the Airport Industrial Park water tank stating "Pulaski County" on the first line and "Room to Grow" on the second line for an estimated cost of \$2,400) Mr. Huber
 - e. -Ratification is requested of:

1. -Straight Street Youth Center
Lease Agreement & Building
Usage Application
(Approved agreement and application
through June 30, 1995 - Notify appropriate individuals) Ms. Gregory
 2. -Western Staff Services Building
Usage Application
(Approved a building usage application
for use of the Jefferson School for
two days per week for the sum of
\$100 per quarter) Ms. Gregory
 3. -New River Valley Airport Center,
Contract I - Change Order #3
(Approved a reduction of \$13,800 with
Dixon Contracting) Mr. Huber
 4. -New River Valley Corporate Center
Contract II - Change Order #2
(Approved an increased of \$1,973 with
Caldwell Tanks on the New River
Valley Airport Corporate Center) Mr. Huber
 5. -New River Valley Airport Center,
Contract III - Notice of Award
(Approved the notice of award with
Prillaman and Pace in the amount of
\$299,220) Mr. Huber
 6. -Veteran's Memorial Change Order #1
Shelor, Inc.
(Approved a decrease for the contract
with Shelor, Inc. in the amount of
\$15,113 for the Veteran's War
Memorial)
 7. -Long Distance Telephone Service
(Authorized staff to contract with
the Department of Information and
Technology of the Commonwealth of
Virginia for county long distance
telephone service) Mr. Morgan/Ms.
- Spence
- f. -Policy on Deadline for Submitting
Employee Time Sheets
(Approved policy - Notify supervisory staff
& department heads) Ms. Burchett
 - g. -FY 96 Budget Calendar
(Adopted FY 96 calendar - Notify agencies
and departments through budget instructions) Ms. Burchett/Ms.
- Hanks
- h. -Support of Planning Commission's

- Opposition to Extension of Local Telephone Service between Pulaski, Dublin and Pearisburg, but Support Extension between Pulaski, Dublin, Christiansburg, Blacksburg and Radford (Endorsed Planning Commission support for the extension of local telephone service to Pulaski, Dublin, Christiansburg, Blacksburg and Radford - Notify Bell Atlantic) Ms. Hanks
- i. -Personnel Changes (Reviewed)
- j. -Radon Program Review & Authorization of Additional Grant Applications (Authorized staff to apply for funding through ICMA and EPA grant for the Radon program - Staff to provide a written report regarding findings and progress made by staff regarding the Radon problem) Mr. Huber
- k. -1995 Regular Supervisors Meeting Schedule (Approved the regular monthly meeting date to continue to be held at 7:00 p.m. on the fourth Monday, except December, which will be held on the third Monday, December 18, 1995) Ms. Hanks
- l. -Resolution of Concern Re: State Budget Amendments (Adopted resolution - Notify appropriate legislative officials) Mr. Morgan
- m. -Claytor Lake Park Sewer Extension Agreement with Division of State Parks (Approved an agreement with the Division of State parks regarding the sewer extension from Claytor Lake State Park, along Route 660, State Park Road, and up the drainage from the Dublin Industrial Park area, across the county garage and over to Route 11, Lee Highway, east of Dublin, subject to review for any appropriate changes by the county attorney) Mr. Huber/Mr. McCarthy
- n. -Institute of Government Funding (Authorized support for the Institute of Government in the form of annual dues of \$1,500 and an initial contribution of up to \$5,000 - Notify appropriate officials) Mr. Morgan
- o. -Jefferson Playground Use by Church of Nazarene Child Care (Approved the use of the Jefferson School playground by the Church of the Nazarene Child Care at no cost to the church, with

the church pledging to repair and upkeep the playground area and also, subject to the appropriate insurance certificate being acquired from the Church of the Nazarene)

Ms. Gregory/Ms.

Burchett

p. -Delinquent Personal Property Tax Collection
(Authorized staff to negotiate arrangements with Attorney Sam Campbell for delinquent personal property tax collection)

Ms. Burchett

q. -Joint Town/County Motor Vehicle License Enforcement
(Authorized the county attorney to prepare an ordinance for public hearing at the February meeting - Place on agenda)

Mr. McCarthy

Ms. Hanks

r. -Appalachian Regional Commission Continued Support
(Adopted resolution - Notify state officials and congressmen)

Ms. Hanks

8. Citizen Comments
(None)

9. Other Matters From Supervisors
(Supervisor Sheffey reported he had received complaints regarding the water pressure problem on Hickman Cemetery Road - Staff reported the short term solution is to pump when the usage demand is low and the long term solution is to build a new tank)

Mr. Coake

(Supervisor Fariss expressed concerns over coordination and cooperation between the volunteer fire departments and rescue squads - The county administrator advised he would refer Supervisor Fariss' concerns to the emergency services coordinator and the Fire Protection Committee)

Mr. Morgan/Mr.

Crigger

(Supervisor Fariss expressed concerns over the appearance and lack of directories at the County Administration Building - The county administrator advised the building is currently undergoing renovations and his concerns will be addressed during this renovation process)

Ms. Burchett

(Supervisor Fariss inquired about the pruning of boxwoods at the courthouse - Staff reported this work was scheduled for March and boxwoods should be trimmed down to about 18 inches)

Mr. Mayberry

10. Executive Session - 2.1-344(A)

Personnel
Legal
Land Acquisition/Disposition
Prospective Industry

11. Adjournment

January 13, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from previous Board meetings - Request for Review of possible improvements on unpaved portion of Route 698, Barsus Road - The resident engineer may have a report.

b. Request for Speed Limit and Watch for Children Signs on Route 784, Hance Road - Ms. Tina Underwood has requested signage to be posted in her neighborhood.

c. Request for Speed Limit Sign on Route 797, New Dublin Church Road - A resident, who wished not to be identified, expressed concern over trucks carrying scrap metal on this road going fast. A speed limit sign is desired.

d. Resolution for No Cost Rural Addition for Lakeridge Extension of Route 840, Turman Road - Mr. Dennis Turman advises the third dwelling on this road has been occupied. The road was viewed last August. Approval of the enclosed resolution, along with any amendments needed by the Department of Transportation, is recommended. This addition will be at no cost to VDOT.

e. NRCC Entrance to Route 100, Lee Highway - See enclosed letter from College Director of Facilities and Environmental Services, Tony Nicolo. Also enclosed is correspondence from 1994 on this matter. No solution acceptable to the

College has yet been found. Therefore, I recommend the resident engineer be asked to meet with College and county staff to explore appropriate improvements.

f. Turning Traffic Hazard on Route 11, Lee Highway through Dublin - Ms. Tracy

Beaver, representing the Medicine Shop, has complained about the traffic hazard

on Route 11, Lee Highway, from its intersection with Route 100, Cleyburne

Boulevard, to the stoplight at Giles County. The resident engineer's office has

advised that Ms. Beaver should bring this matter to the attention to the Board

of Supervisors regarding road improvements on Route 11 through the Town of

Dublin. Ms. Beaver states accidents occur frequently in front of their

business, their customers cannot cross the street to get into the parking lot,

and she has been rear-ended while waiting to turn into the Medicine Shop.

JNM/gh

Appointments - Office on Youth Advisory Board - Mr. Ned Olinger's term expired January 1, 1995. He is eligible for reappointment.

JNM/gh

January 13, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of December 19, 1994 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - Appropriations and transfers will be presented prior to the January 23 meeting.
- d. Contracts and Change Orders - The following change orders and contracts are recommended for approval:
 1. Contract with Reynolds Architects for Pulaski County Industrial Shell Building - The building is to be built in the Corporate Center Industrial Park. It will be 80,000 square feet in size and be financed by the state. The estimated construction cost is \$16 per square foot (\$1,280,000 total). The architectural and engineering fee is estimated to cost \$44,800. See enclosed.

2. NRV Airport Corporate Center Tank Sign Change Order - Approval of a sign on the Airport Industrial Park water tank stating "Pulaski County" on the first line and "Room to Grow" on the second line, is recommended. The estimated cost for this addition is \$2,400.

e. Ratification is requested of:

1. Straight Street Youth Center Lease Agreement & Building Usage Application - See enclosed agreement and building use form which continue the Straight Street Youth Center access to the Jefferson Building through June 30, 1995.

2. Western Staff Services Building Usage Application - See enclosed building use application, which would be a continuation of the current usage. This is recommended due to the assistance this company provides with employment. The current rental for two days per week occupancy of a former classroom is \$100 per quarter.

3. New River Valley Airport Center, Contract I - Change Order #3 - A reduction of \$13,800. See enclosed.

4. New River Valley Corporate Center Contract II - Change Order #2 - A increase of \$1,973. See enclosed.

5. New River Valley Airport Center, Contract III - Notice of Award - Sewer line installation for \$299,220. See enclosed.

6. Veteran's Memorial Change Order #1 Shelor, Inc. - To accommodate the changes approved by the Board of Supervisors and Architectural Review Board for a decrease of \$15,113. See enclosed.

7. Long Distance Telephone Service - Authorization to contract with the Department of Information and Technology of the Commonwealth of Virginia is requested for county long distance telephone service. Our preliminary response to request for proposals indicate a savings of 40.5%, or an estimate of \$11,000 per year from this service. See enclosed letter dated November 21, 1994, summarizing the service.

f. Policy on Deadline for Submitting Employee Time Sheets - Approval of the deadline of the 10th of each month, as explained in the enclosed memorandum, is requested.

g. FY 96 Budget Calendar - The enclosed FY 96 budget calendar is recommended. Please note the final approval has been moved back to the regular June Board of Supervisors meeting. A preliminary adoption is recommended after the hearing on May 22 so the schools and other agencies can plan for FY 96.

h. Support of Planning Commission's Opposition to Extension of Local Telephone Service between Pulaski, Dublin and Pearisburg, but Support Extension between Pulaski, Dublin, Christiansburg, Blacksburg and Radford - At its January 3 meeting, the Planning Commission unanimously recommended opposition to this change. Endorsement by the Board of Supervisors is also recommended at this time, since Bell Atlantic is currently polling citizens for their interest.

i. Personnel Changes - See enclosed update from the Director of Management Services.

j. Radon Program Review & Authorization of Additional Grant Applications - Enclosed is a report on Radon awareness activities coordinated by Sara Burkett to date, as well as an outline of future actions proposed to be funded by ICMA and EPA grants. Authorization is requested to apply for available grant assistance. No local costs are anticipated.

k. 1995 Regular Supervisors Meeting Schedule - It is recommended that the regular monthly Board of Supervisors meeting continue to be held at 7:00 p.m. on the fourth Monday, except for December, which could be held on the third

enclosed commitment from the state for \$1,531,600 for this project. Please note that the state commitment can be withdrawn if the project should exceed this amount. The funding for this sewer extension comes from the statewide bond issue approved two years ago. The funding will extend sewer from Claytor Lake State Park back along Route 660, State Park Road, and up the drainage from the Dublin Industrial Park area, across by the County Garage and over to Route 11, Lee Highway, east of Dublin. The agreement should also be reviewed for appropriate changes by the County Attorney.

n. Institute of Government Funding - Authorization to support the Institute of Government currently under development is requested. The support would be in the form of annual dues of \$1,500 and an initial contribution of up to \$5,000. The support will be from current budgeted amounts for training in the various departments funded by the Board of Supervisors. As the Board is aware, I have participated in the organization for this Institute. It is hoped the Institute will provide much needed, consistent statewide training for local government employees, in which our employees can participate. Support is crucial at this time, since this item has been suggested in the Governor's budget for elimination. The funding by local governments is a match against state funds. Enclosed is an explanation of the Institute's organization and purpose.

o. Jefferson Playground Use by Church of Nazarene Child Care - Approval of the enclosed request at no cost is recommended. The return to the community for use of the playground is the pledge for repair and upkeep. This should be an asset to the Office on Youth and Head Start programs that are also using this area. Use would be subject to change with 30 day notice, since the old school building's long-term use is undetermined.

p. Delinquent Personal Property Tax Collection - See enclosed offer from Attorney Sam Campbell. Mr. Campbell is currently conducting delinquent real estate tax collection. Authorization for the County Attorney, Management Services

Director, Treasurer, and myself to negotiate arrangements with Mr. Campbell for this service and report back to the Board of Supervisors is recommended.

q. Joint Town/County Motor Vehicle License Enforcement - Authorization for the County Attorney to prepare an ordinance for public hearing at the February meeting is requested. This arrangement would allow joint enforcement county-wide of motor vehicle licenses by police and sheriff's personnel. See enclosed letter proposing this joint service by Sheriff Dobbins.

JNM/gh

January 13, 1995

TO: Board of Supervisors
FROM: Joseph N. Morgan, County Administrator
SUBJECT: Executive Session

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters as they may occur.

Ratification is requested of a letter of intent for People's Services to acquire the graded lot at the Corporate Center in efforts to supply Volvo GM Heavy Truck.

Enclosed is a letter from Gorman Inc. Realtors explaining the project. Also enclosed is a response prepared by Mr. Huber in the form of a letter of intent to meet the request.

Architect Tom Douthat has indicated a willingness to assign work due on the old Pulaski County Office on Youth building to the Theatre restoration, if the Board of Supervisors is interested in making such a donation. Architectural services of \$25,000 are due. The Theatre groups last request for county assistance was \$10,000.

JNM/gh