

BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, March 27, 1995  
7:00 p.m.

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| ITEM<br>(Follow-up Action)  | KEY STAFF               |
|---|-------------------------|
| 1. Invocation   |                         |
| 2. Additions to Agenda  |                         |
| 3. Public Hearings:   |                         |
| a. -Community Development Block Grant<br>(Approved application)   | Mr. Huber               |
| b. -A request by Steve Middleton for an amendment to the zoning map from Residential (R1) to Residential (R2) to allow two dwellings on property identified on Pulaski County tax maps as parcel 74-13-5 located on Jones Point Drive (a private street) in the Jones Point Subdivision adjacent to Claytor Lake, near the end of Route 697, Towes Ferry Road, in the Draper District.<br>(Withdrawn)                             |                         |
| c. -A request by A. Carole Pratt for an amendment to the zoning map from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax maps as parcel 55-1-55A, located on Route 643, Cougar Trail Road, and Route 638, Caddell Road, in the Draper District.<br>(Withdrawn)  |                         |
| d. -A request by Michael Akers for a plat vacation to accommodate a drainage easement relocation, on property identified on Pulaski County tax maps as parcels 56-24-123 and 124, zoned Residential (R1), located off Route 1030, Bagging Plant Road; Route 1053, Borman Drive; and Route 1054, Cooper Drive, in the Orchard Hills Subdivision in the Ingles District.<br>(Approved - Notify applicant - Send resolution to VDOT) | Ms. Spence<br>Mr. Coake |
| e. -A request by Rocky Reynolds for a plat vacation between property identified on Pulaski County tax maps as parcels 91-3-61 and 62, zoned Residential (R1), located off Route 748, Holbert  |                         |

- Avenue, in the Draper District.  
(Approved - Notify applicant) Ms. Spence
- f. -Concerning a loan application to the Virginia Shell Building Initiative for the construction of an 82,500 square-foot industrial shell building in the Pulaski County Corporate Center.  
(Approved) Mr. Huber
- g. -Consideration of Abandonment of a Portion of Old Route 710, Mount Olivet Road, from a point 2.60 mi. West of Corporate Limits of the Town of Pulaski to a point on Old Route 710, 3.00 Mi. west of the Corporate Limits of the Town of Pulaski, A Total Distance of 0.40 Mi.  
(Tabled - Staff and VDOT to research abandonment and produce graphics or maps of situation and involve USDA Forest Service - Place on April Supervisors agenda) Mr. Coake
- Ms. Hanks

(Reviewed - VDOT advised cannot transfer from small to large sinkhole without property owners consent)

5. -Newbern Post Office parking restrictions  
(VDOT reported completed)
  6. -Turning Traffic Hazard on Route 11, Lee Highway through Dublin  
(VDOT reported are currently working with Town of Dublin)
  7. -NRCC Entrance to Route 100, Lee Highway  
(VDOT requested to reduce speed limit in phases 55 mph to 45 mph to 35 mph east bound on Route 11)
- b. -Charles Drive, Route 683 and Howery Road, Route 1021 Truck Traffic  
(Contact quarry before VDOT pursues options to restrict large truck traffic are proposed) Mr. Morgan
- c. -Approval of Route Changes:  
Route 738, Robinson Tract Road  
Route 644, Hurston Road/Miller Lane  
Route 784, Hance Road  
(Approved - Enter resolution in minutes) Ms. Burchett/Ms. Hanks
- d. -Change to Annual Six Year Plan Hearings  
(Board preference is biennial hearings - Notify VACO) Ms. Hanks
- e. -Edgewood Drive Rural Addition  
(Place on summer road viewers list for the summer viewing by road viewers - Note on building and zoning permit that requirement for a commercial entrance permit from VDOT can be met if rural addition is approved - Advise Mr. Tom Farmer at 980-7016) Ms. Taylor  
Ms. Spence
- f. -Other Matters  
(Supervisor Crawford requested VDOT clear brush and repair potholes on Routes 658, Old Baltimore Road, and 659 Duncan Road)  
  
(Supervisor Crawford requested a joint letter from county, APCO and VDOT be sent requiring removal of Lighthouse bridge boathouses) Mr. Morgan  
  
(Supervisor Sheffey inquired regarding

pothole repair - VDOT will begin filling with asphalt next month - Call needed repairs into Dublin area office)

(VDOT authorized to conduct informal speed study on Route 610, Case Knife Road, for first mile beyond Pulaski Town limits)

5. Citizen Comments

(Comments were heard from Ms. Christine Hopkins regarding dissatisfaction of meter readings by the PSA of the New River water system - Ms. Hopkins presented a petition by residents of New River - Petition to be presented to the PSA Board at its April meeting - Review billing history for errors needing correction)

Ms. Hanks/Mr. Morgan

Mr. Morgan

(Comments were heard from Ms. Nezzere Lewis regarding dissatisfaction with bi-monthly meter readings by the PSA of the New River water system - Ms. Lewis's concerns to be passed on to the PSA Board at its April meeting)

Ms. Hanks/Mr. Morgan

6. Treasurer's Report  
(Presented)

7. Community Services Board Presentation  
(Presented)

8. Reports from the County Administrator & Staff:

a. -A request by Audie Buckner for a site plan review for an existing public garage as a permitted, non-conforming use on property identified on Pulaski County tax records as parcel 92-1-59 and 60, zoned Residential (R1), located off Route 693, Lead Mine Road, in the Ingles District (Schedule review for April Board of Supervisors meeting - Check ordinance to see if adjacent property owner notification is required upon appeal)

Ms. Hanks

Ms. Spence

b. -Employee Health Insurance - FY 96 (Approved \$2,000 cap towards engaging a consultant to study health insurance - Authorized request for extension until May 1 of decision on continuing Local Choice Health Insurance coverage)

Ms. Burchett

c. -Review of Agenda for 3/30 Intergovernmental Meeting  
(Reviewed)

- d. -Appointments
  - 1. -Regional Jail Authority Alternate  
(Ask Frank Conner to consider appoint- Mr. Morgan  
ment)
  - 2. -Regional Jail Authority Site Selection  
Committee  
(Appointed Peter Huber, Ralph Dobbins  
and Chairman White - Notify Jail  
Authority) Ms. Hanks
- 9. Items of Consent:
  - a. -Minutes of February 27 & March 13, 1995  
(Approved) Ms. Hanks
  - b. -Accounts Payable  
(Approved) Ms. Spence
  - c. -Transfers and Appropriations:
    - 1. -General Fund Transfers  
(Approved) Ms. Burchett
    - 2. -General Fund Appropriations  
(Approved) Ms. Burchett
  - d. -Contracts and Change Orders:
    - 1. -NRV Airport Corporate Center  
Contract 1 - Change Order 1  
(Approved) Mr. Huber
    - 2. -Vehicle Parts Blanket Purchase  
Orders - Gilbert Auto Parts,  
Advance Auto Parts, Standard  
Auto Parts Corporation  
(Approved) Mr. Mayberry
    - 3. -Commercial Credit Card  
(Approved obtaining credit card  
with \$5,000 limit) Mr. Mayberry
    - 4. -Attorneys Agreement re: Delinquent  
Personal Property  
(Approved - Notify Mr. Campbell) Mr. Morgan
    - 5. -Agreements with State for Claytor  
Lake State Park and Water & Sewer  
Extensions  
(Approved with changes suggested  
by county attorney - Notify State  
Park) Mr. Coake
    - 6. -War Memorial Change Order #2  
(Approved) Ms. Hanks
  - e. -Personnel Changes  
(Reviewed)

- f. -Building Usage Application by Century  
21 Hometown Realty for Easter Seals  
(Approved - Notify Hometown Realty) Ms. Safewright
  - g. -Expense Reimbursement Approval by  
Immediate Supervisor  
(Approved - Notify employees) Ms. Burchett
  - h. -Secretaries Week Proclamation  
(Approved - Arrange execution) Ms. Hanks
  - i. -Saint Albans/Roanoke IDA Revenue Bonds  
(Approved - Advise City of Roanoke  
Attorney) Ms. Hanks
  - j. -PSA Board of Directors Compensation  
(Approved compensation of \$100 per  
month - Place copy of resolution in  
personnel file of PSA Board of  
Directors) Ms. Burchett
  - k. -National County Government Week  
Observance - April 2-8  
(Approved - Arrange appropriate recog-  
nition) Ms. Gregory
10. Citizen Comments
11. Other Matters from Supervisors
- (Supervisor Fariss requested listing of roads  
for supplemental list be included in  
supervisors road manual) Ms. Hanks
  - (Add a list showing, to the best extent  
possible, when road improvements were  
first placed on the six year plan) Ms. Hanks
  - (Advise Supervisor Fariss when the Virginia  
Tech study preparing the county park plan  
and grant application information will be  
completed) Ms. Gregory
  - (Give supervisors list of appointees,  
including district represented and term  
expiration) Ms. Hanks
  - (Supervisor Fariss requested a response  
be drafted to Mr. Lee Myers regarding  
appeal process for determinations of  
permitted non-conforming use) Mr. Morgan
12. Executive Session - 2.1-344(A)  
Personnel  
(Authorized \$14,500 additional personnel  
funding for Commissioner of Revenue to  
assist with transition for retiring  
employee and new tax auditor position) Ms. Burchett

Legal

(Authorized shell building proposal to assist Volvo GM Heavy Truck)

Mr. Huber

(County engineer to consult with county attorney regarding possible schedule conflict for April 14 court appearance regarding Terran Kraft zoning appeal)

Mr. Coake

Land Acquisition/Disposition  
Prospective Industry

13. Adjournment

March 20, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. Community Development Block Grant - See enclosed hearing notice and proposed resolution approving application for the Volvo GM water line improvements.
- b. A request by Steve Middleton for an amendment to the zoning map from Residential (R1) to Residential (R2) to allow two dwellings on property identified on Pulaski County tax maps as parcel 74-13-5 located on Jones Point Drive (a private street) in the Jones Point Subdivision adjacent to Claytor Lake, near the end of Route 697, Towes Ferry Road, in the Draper District.  
- See enclosed recommendation to deny.

- c. A request by A. Carole Pratt for an amendment to the zoning map from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax maps as parcel 55-1-55A, located on Route 643, Cougar Trail Road, and Route 638, Caddell Road, in the Draper District. - This request has been withdrawn.
- d. A request by Michael Akers for a plat vacation to accommodate a drainage easement relocation, on property identified on Pulaski County tax maps as parcels 56-24-123 and 124, zoned Residential (R1), located off Route 1030, Bagging Plant Road; Route 1053, Borman Drive; and Route 1054, Cooper Drive, in the Orchard Hills Subdivision in the Ingles District. - See enclosed recommendation for approval.
- e. A request by Rocky Reynolds for a plat vacation between property identified on Pulaski County tax maps as parcels 91-3-61 and 62, zoned Residential (R1), located off Route 748, Holbert Avenue, in the Draper District. - See enclosed recommendation for approval.
- f. Concerning a loan application to the Virginia Shell Building Initiative for the construction of an 82,500 square-foot industrial shell building in the Pulaski County Corporate Center. - See enclosed proposed resolution authorizing execution of the enclosed loan agreement.
- g. Consideration of Abandonment of a Portion of Old Route 710, Mount Olivet Road, from a point 2.60 mi. West of Corporate Limits of the Town of Pulaski to a point on Old Route 710, 3.00 Mi. west of the Corporate Limits of the Town of Pulaski, A Total Distance of 0.40 Mi. - See enclosed hearing notice and map showing location of proposed abandonment at the end of pavement.
- h. Priorities for the Improvement of the State Secondary Highway System in Pulaski County During Fiscal Year 1995-96, Pursuant to Section 33.1-70 of the Code of Virginia of 1950, as amended - Enclosed is the resident engineer's letter transmitting the proposed priority list, as well as the resolution adopting the priority list, as prepared by the resident engineer.

JNM/gh

March 20, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Revenue Sharing Program - No projects are recommended.

7. NRCC Entrance to Route 100, Lee Highway - At the March 8 meeting between New River Community College, Town of Dublin, VDOT and county staff it was recommended the Board of Supervisors request VDOT extend the reduced speed zone further west of the Dublin Town limits. It was also requested the reduced speed include an advance section of 45 mph, rather than an immediate transition from 55 mph to 35 mph.

b. Charles Drive, Route 683 and Howery Road, Route 1021 Truck Traffic - See enclosed petition regarding truck traffic through Fair Acres Subdivision. I understand the main concern is gravel trucks. We can contact the quarry for help.

c. Approval of Route Changes: Route 738, Robinson Tract Road, Route 644, Hurston Road/Miller Lane, Route 784, Hance Road - See enclosed resident engineer's request to approve changes to route locations.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

March 20, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator & Staff

a. A request by Audie Buckner for a site plan review for an existing public garage

as a permitted, non-conforming use on property identified on Pulaski County tax records as parcel 92-1-59 and 60, zoned Residential (R1), located off Route 693, Lead Mine Road, in the Ingles District - See enclosed information on the site plan that was approved administratively and reviewed by the Planning Commission. Supervisor Fariss requests the Board of Supervisors also review and perhaps refer back to the Planning Commission for further review. Ms. Buckner has an existing garage that has been determined to be in existence as a business before zoning and is being permitted as a grandfathered non-conforming use. The grandfathered status is subject to appeal to the Board of Zoning Appeals up to April 15, 1995.

b. Employee Health Insurance - FY 96 - See enclosed recommendation of Benefits Committee and explanation of alternatives prepared by Director of Management Services Nancy Burchett.

c. Review of Agenda for 3/30 Intergovernmental Meeting - See enclosed draft agenda for approval or change.

d. Appointments: Regional Jail Authority Alternate

JNM/gh

March 20, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of February 27 & March 13, 1995 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - Enclosed are recommendations to date.  
Other transfers and appropriations will be presented prior to the March 27 meeting.
- d. Contracts and Change Orders:
  1. NRV Airport Corporate Center Contract 1 - Change Order 1 - Ratification of the enclosed change order for \$450 is requested.
  2. Vehicle Parts Blanket Purchase Orders - Gilbert Auto Parts, Advance Auto Parts, Standard Auto Parts Corporation - Award of parts supply by these three primary suppliers and other supplemental suppliers is requested as recommended in the enclosed memo by Fleet Maintenance and Operations Director Mayberry.
  3. Commercial Credit Card - Application is recommended as noted in the enclosed memo from Fleet Maintenance and Operations Director Mayberry. The card is being obtained for purchases at Advance Auto Parts and would have a \$5,000 limit and be assigned to designated personnel. It could be used for other purchases, but no need for such use is present at this time.
  4. Attorneys Agreement re: Delinquent Personal Property - Approval of the enclosed agreement is recommended by the Treasurer and me.
  5. Agreements with State for Claytor Lake State Park and Water & Sewer Extensions - Authorization to execute the enclosed agreements, subject to review by the County Attorney, is requested. The state will contribute \$173,000 to the water line and \$1,531,600 to the sewer line.
  6. War Memorial Change Order #2 - Ratification is requested of the enclosed change order in the amount of \$23,025.57.
- e. Personnel Changes - See enclosed update as prepared by the Director of Management Services.

f. Building Usage Application by Century 21 Hometown Realty for Easter Seals -

Approval is recommended of the enclosed request by Century 21 Realty to use the front lobby, sidewalk and parking lot of the courthouse (old HUB) for an Easter seals program.

g. Expense Reimbursement Approval by Immediate Supervisor - See recommended policy requiring immediate supervisors concurrence.

h. Secretaries Week Proclamation - The New River Valley Chapter of the Professional Secretaries International has requested the Board adopt the enclosed resolution in honor of National Secretaries Week.

i. Saint Albans/Roanoke IDA Revenue Bonds - Saint Albans/Roanoke IDA Revenue Bonds - Approval is requested of the enclosed resolution confirming action approved at the February 27 Board of Supervisors meeting.

j. PSA Board of Directors Compensation - Pursuant to Section 15.1-1249 of the 1950 Code of Virginia, as amended, ratification is requested of compensation of members of the PSA Board of Directors at \$100 per month.

JNM/gh

March 20, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session - 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters as they may occur.

It is suggested former Sheriff Frank R. Conner be asked to serve as the alternate to Assistant County Administrator Peter Huber on the new Regional Jail Board.

JNM/gh