

BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, February 24, 1997  
7:00 p.m.

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- | ITEM<br>(Follow-up Action)  | KEY STAFF                          |
|---|------------------------------------|
| 1. Invocation   |                                    |
| 2. Public Hearings:   |                                    |
| a. Permanent adoption of an ordinance on the Belspring Polling Place relocation to Belspring United Methodist Church (Approved - File in ordinance books - Send copy to Electoral Board)  | Ms. Hanks                          |
| b. A rezoning request by Jack Bowling, Dublin Fairacres Limited Partnership from Commercial (CM1)/Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcels 056-002-0002-0001, 7, 30, and 056-002-001A-0001, 2, 3, located west of Cleburne Blvd. (Rt. 100) and north of the Alexander Dr. (Rt. 683) intersection, in the Draper District. (Approved - Notify applicant) | Ms. Jenkins                        |
| c. Use of Community Development Block Grant Funds for Local Community Development and Housing Needs (Authorized application for water and sewer extension to New River Industrial Park to assist prospective industry)  | Mr. Huber                          |
| 3. Additions to Agenda  |                                    |
| 4. Highway Matters:   | Mr. Brugh (unless noted otherwise) |
| a. Follow-up from Previous Board Meetings:  |                                    |
| 1. Route 643, Thornspring Road, and Route 11, Lee Highway, Intersection Safety (VDOT does not recommend speed reduction, but recommends adding turn lanes and hazard signage - Supervisor White expressed concern regarding motorists exiting Cougar Express the wrong way onto Route 11, south - Resident engineer will work with Cougar Express owners to eliminate the problem)                                  |                                    |
| 2. Overdimensional Truck Access (Request STAA overdimensional truck access to all six industrial parks currently in the county and from I-81 along: Old Route 100, Cleburne Boulevard; Route 611, Newbern Road,   |                                    |

to the Pulaski Town limit; and Route 694,  
Wurno Road)

Mr. Morgan

3. Consideration Of Abandonment Mr. Fred Blevins  
Of A Portion Of Old Route 710, Mount Olivet Road  
(County attorney to confirm whether U. S.  
Forest Service easement for a public road  
will only extend for seven years, unless new  
road construction occurs - Prepare map and  
photos of area in question - Place on  
March supervisors agenda)

Mr. McCarthy

Mr. Coake  
Ms. Hanks

b. Road Viewers Report

(Approved December 1996 viewing reports -  
Have Circuit Court Clerk certify and file  
with VDOT - Notify interested parties of  
need to obtain deeds for necessary right-of-way,  
with a deadline after which projects would  
be moved to the lowest priority if deeded  
right-of-way is not available)

Ms. Hanks

Mr. Morgan

- c. FY 98 Revenue Sharing Application  
(No interest expressed in application for  
FY 98)

- d. HJR 160 Review of Transportation Needs  
(Resident engineer will advise Board of  
opportunity of input - Place on March  
supervisors agenda)

Ms. Hanks

- e. 1997 Spring Preallocation Hearing  
(Authorized participation by county  
representatives in March 12 hearing on  
a regional basis)

Mr. Morgan

- f. Brandon Road, Rt 715, Dudley Ferry Road,  
Rt 622, Pulaski Ave., Rt 702, and Madison St.,  
Rt 715, Speed Limit Posting  
(VDOT will review and add additional signs  
as warranted - Send excerpt of minutes to  
Mr. Jody Martin)

Ms. Hanks

- g. Board of Supervisors Concerns  
(Supervisor Connor requested refurbishing  
rumble strips on Route 611, Newbern Road,  
as it approaches Old Route 100)

(Supervisor Fariss inquired of the status  
of industrial access funding near the  
Holtson River Quarry - Contact VDOT state  
planning engineers for assistance)

Mr. Morgan

(Supervisor Sheffey inquired of status  
on Memorial Bridge maintenance and was  
advised that some structural pins are  
being replaced)

(Supervisor Cook requested an informal speed study on Route 671, Chestnut Ridge Road - Place on March supervisors agenda)

Ms. Hanks

h. Citizens Concerns

(Jack Bowling inquired whether Fairacres Street was on the list of approved road viewers report - He was advised it has been added to the waiting list for rural additions)

5. Treasurer's Report

(Approved publication of delinquent real estate taxes for 1993)

6. Reports on Speed Enforcement Grant

(Sheriff Dobbins advised a grant has been received radar equipment for one vehicle - He informed the Board a "second chance" speeding enforcement program will be implemented, which provides for a warning ticket for the first speeding violation in any six month period and a citation for the second and subsequent violation - He advised the warning would be waived in the case of reckless driving - Board agreed to consider allocating all fines levied by the local court for the "second chance" program for off duty deputy time and equipment for the "second chance" program and other Sheriff's Department programs)

7. Citizen Comments

(None)

8. Reports from the County Administrator & Staff:

a. FY 97 Revenue Estimates

(Presented - Prepare presentation for March 10 meeting with School Board)

Mr. Morgan

b. Suggestions for Wilderness Areas in Jefferson National Forest

(No suggestions made)

c. Key Activity Timetable

(Add study of additional water treatment capacity or plant, as well as evaluation of adequacy of water distribution lines county-wide - Present cost of study for Board review by the April supervisors meeting - Place on April agenda)

Mr. Coake

Ms. Hanks

d. Appointments:

1. Public Service Authority

(Appointed to fill unexpired term of Dr. David Merrill - Arrange for oath of office by Mr. Snead)

Ms. Hanks

2. Harry DeHaven Park Advisory Committee  
(Authorized appointing advisory committee  
to hold first meeting by April 1)
 

Ms. Hanks/  
Mr. Morgan
  
3. Cable TV Advisory Committee  
(Appointed Lee Myers as an additional  
member - Send notice of March 17  
organizational meeting)
 

Ms. Hanks
  
4. Randolph Park Citizens Committee  
(Appointed Charles DeHart as an additional  
member - Send notice of March 3 organ-  
izational meeting)
 

Ms. Safewright
  
9. Items of Consent:
  - a. Minutes of January 6 and 27, 1997  
(Approved)
 

Ms. Hanks
  
  - b. Accounts Payable  
(Approved)
 

Ms. Spence
  
  - c. Appropriations & Transfers  
(Approved)
 

Ms. Burchett
  
  - d. Contracts:
 

Engineering Services - Route 100  
Newbern To Dublin Sewer Extensions  
(Approved assignment of the following  
tasks to Draper Aden Associates:  
base mapping - \$9,300; basic engineering  
for Route 100 - \$14,250; basic  
engineering for Fairacres West - \$18,700;  
and basic engineering for VDOT sewer  
extension - \$14,700 - Gave no authorization  
for engineering for areas that are resi-  
dential only - Authorized engineering  
work to begin)

Mr. Coake
  
  - e. Ratification:
    1. Change Orders
 

Belspring Asbestos Removal  
(Approved)

Mr. Coake
  
    2. Contracts:
      - a. Belspring School Demolition  
(Approved demolition of entire  
building at low bid by H. T.  
Bowling, Inc.)
 

Mr. Coake
  
      - b. New River Industrial Park Water  
& Sewer - DLB, Inc. - \$349,164  
(Approved)
 

Mr. Huber
  
      - c. ARC Grant Agreement - Motion Control  
(Approved)
 

Mr. Huber
  
      - d. New River Industrial Park Utilities

Improvements  
(Approved in the amount of \$424,000  
to Welding, Inc.)

Mr. Huber

- f. Personnel Changes  
(Reviewed)
- g. Memorial Resolution - Henry Farris  
(Approved - Frame and send to family) Ms. Hanks
- h. Submission of Fine Arts Center Grant Application  
(Approved) Mr. Huber
- i. New River Valley Regional Jail  
(Approved expansion to Carroll, Wythe and  
Floyd counties as members) Mr. Huber
- j. Prelicensing Kennel Inspection  
(Authorized county attorney to work with  
Treasurer and Sheriff to draft an appro-  
Mr. McCarthy  
priate amendment and schedule a public  
hearing for adoption - Place on future  
supervisors agenda - Send excerpt of minutes  
to Sheriff, Treasurer and County Attorney) Ms. Hanks
- k. 50th Anniversary of Cub Scout Pack 143  
(Approved) Ms. Hanks
- l. GIS Mapping and 911 Addressing Assistance  
(Authorized Anderson and Associates to  
procure ground control and aerial photo-  
graphy at a scale of 1" equals 400 feet for  
a cost not to exceed \$25,000 - Also  
authorized Anderson and Associates  
to procure additional photography at a  
scale of 1" equals 200 feet if there is  
a reasonable chance that other users of the  
photography will participate in the cost,  
with the cost of such additional photo-  
graphy not to exceed \$20,000 - Send  
excerpt of follow-up agenda to Commissioner  
of Revenue and Emergency Services Coordinator) Mr. Huber  
Ms. Hanks
- m. Personnel Policy  
(Adopted - Distribute to all offices of  
Board of Supervisors and Public Service  
Authority) Ms. Burchett
- n. Concession Agreement  
(Approved)
- 10. Citizen Comments  
(None)
- 11. Other Matters from Supervisors  
(Plan a display of all past members of Board)

of Supervisors for Board Room wall in  
County Administration Building)

Ms. Burchett

12. Executive Session - 2.1-344(A)

Personnel

(Suggest replacement for Supervisor Cook  
on Private Industry Council - Place on March  
agenda)

Mr. Huber  
Ms. Hanks

Legal

(County attorney to confer with Ms. Evelyn  
Alexander regarding Randolph Park property  
transfer)

Mr. McCarthy

(Advise Architect Tom Douthat that support  
is not available for Pulaski Theatre  
restoration design)

Mr. Morgan

(Advise Planning Commission that Circuit  
Court Judge Gibb has heard Sylvanway Apartment  
case and currently matter under advisement)

Ms. Jenkins

Land Acquisition/Disposition

Prospective Industry

(Approved assistance to prospective  
industry to be located in New River  
Industrial Park for utility extension  
including guarantee of penalty for job  
creation goal and sharing of engineering  
costs, if project moves forward)

Mr. Huber

(Authorized negotiation with RAAP for  
alternate water source for New River  
Industrial Park)

Mr. Huber

13. Adjournment

(To reconvene with Town of Dublin prior  
to March 10, or on March 10 for joint  
meeting with School Board)

February 14, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

The following public hearings have been advertised:

a. Permanent adoption of an ordinance on the Belspring Polling Place relocation to Belspring  
United Methodist Church - A public hearing has been advertised for this meeting to consider adoption of the enclosed ordinance relocating the Belspring Polling Place.

b. A rezoning request by Jack Bowling, Dublin Fairacres Limited Partnership from Commercial (CM1)/Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcels 056-002-0002-0001, 7, 30, and 056-002-001A-0001, 2, 3, located west of Cleburne Blvd. (Rt. 100) and north of the Alexander Dr. (Rt. 683) intersection, in the Draper District. - A public hearing has been advertised for this meeting. The Planning Commission recommends approval of this request. See enclosed information.

c. Use of Community Development Block Grant Funds for Local Community Development and Housing Needs - It is recommended an application be submitted for provision of a direct sewer connection from the New River Industrial Park to the Peppers Ferry Regional Waste Water Treatment Plant. A prospective industry would be the beneficiary of the water and sewer improvements. Details of the industry can be discussed with the Board in executive session.

JNM/gh

February 14, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board Meetings:

1. Route 643, Thornspring Road, and Route 11, Lee Highway, Intersection Safety - The resident engineer may have information to share.

2. Overdimensional Truck Access - VDOT was requested to clarify all roads involved and report back to the Board. The resident engineer may have information to share.

3. Consideration Of Abandonment Of A Portion Of Old Route 710, Mount Olivet Road - Enclosed please find a memorandum from the County Engineer indicating arrangements have been made to provide a right-of-way to the Blevins property for future use as a public road and to provide a school bus turnaround at the current end of the pavement. I understand VDOT prefers to have the road abandoned beyond the current end of pavement, but will maintain the road up to the end of pavement. Therefore, it is recommended the Board of Supervisors accept the right-of-way beyond the current end of pavement up to the Blevins property line for future use as public access; and that the Board of Supervisors concur with the abandonment of any right-of-way beyond the end of current pavement on Route 710. I understand Mr. Blevins has other requests of the county that exceed these recommendations and will be present to explain his requests

b. Road Viewers Report - Enclosed are cost estimates for rural additions viewed in December 1996.

The Board of Supervisors is requested to confirm that each of these should be added to the waiting list. For each one added, a report of viewers needs to be executed. The next step would be to prioritize these requests and make any adjustments to the current priority list. Enclosed is the current listing, with the status that was last reported to the Board in December.

c. FY 98 Revenue Sharing Application - See enclosed invitation to match for extra secondary road funds. In the past, the Board has not used the program, except for the Oxford Avenue drainage.

d. HJR 160 Review of Transportation Needs - Enclosed is an alert from VACO encouraging coordination with VDOT district administrations. The assistance of the resident engineer is requested.

- e. 1977 Spring Preallocation Hearing - Enclosed is the hearing notice. Authorization to coordinate a presentation on needs with the Chamber of Commerce, towns of Dublin and Pulaski, the New River Planning District Commission, and other New River Valley governments and organizations is requested.
- f. Brandon Road, Rt 715, Dudley Ferry Road, Rt 622, Pulaski Ave., Rt 702, and Madison St., Rt 715, Speed Limit Posting - Mr. Jody Martin requests additional posting of the limit on these Fairlawn area main collector roads.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

February 14, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

- a. FY 97 Revenue Estimates - Enclosed are the preliminary estimates, which were prepared with the assistance of the Commissioner of Revenue, Treasurer and Director of Management Services. While there is some positive growth in revenue projections, much of the growth is in industrial taxes. Under the county Economic Stimulus Program, about \$650,000 will be needed to fund incentives for industrial growth on industry expansion over ten years.
- b. Suggestions for Wilderness Areas in Jefferson National Forest - Enclosed is a letter from Senator Warner to Chairman Sheffey inquiring whether the Board desires to suggest establishment of wilderness areas within the Jefferson National Forest boundary. As I understand it, a wilderness area would prohibit any human interference, including construction of roads, vehicular traffic,

harvesting of timber and any developed recreational facilities. Only hiking or horseback travel is usually allowed. Often, access is restricted to permitted users. If the Board is interested in supporting such wilderness areas, that information should be communicated to Senator Warner.

c. Key Activity Timetable - The enclosed Key Activity Timetable is submitted for the Board's review.

d. Appointments - Action on the following appointments is requested.

1. Public Service Authority - Mr. Winston Snead has accepted the Board's invitation to serve on the Public Service Authority Board of Directors.

2. Harry DeHaven Park Advisory Committee - It is recommended an advisory committee be appointed comprised of the following:

- a. Two Snowville PTA representatives;
- b. One Snowville Ruritan representative;
- c. Two Claytor Lake Estates area residents;
- d. One Snowville Fire Department representative;
- e. One Snowville Rescue Squad station representative;
- f. Harry DeHaven Park caretaker;
- g. One Friends of Claytor Lake representative;
- h. Others as desired by the Board of Supervisors

An organizational meeting of the committee should be held by April 1.

3. Cable TV Advisory Committee - Supervisor Fariss recommends Lee Myers be added to the committee.

JNM/gh

February 14, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of January 6 and 27, 1997 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Appropriations & Transfers - See enclosed.
- d. Contracts - Engineering Services - Route 100 Newbern to Dublin Sewer Extensions - A proposal of \$78,500 to design the system has been received from Draper Aden. The proposal covers the entire drainage basin, not just service to the potential commercial area, which was the focus of the area the Board wanted to cover. An itemization of the cost for the commercial area, proposed Randolph Park, and the residential area in the drainage basin is being obtained. an update will be provided this week. It is recommended the engineering services be obtained only for the park and commercial area, unless the cost to do the entire basin is very close to the commercial and park areas.
- e. Ratification: Ratification of the following items is requested:
  - 1. Change Orders - The following change orders are submitted for the Board's review and approval:
    - Belspring Asbestos Removal - Approval of the enclosed change order in the amount of \$2,500 is requested.
  - 2. Contracts:
    - a. Belspring School Demolition - Approval of demolition of the building is requested, pending notification from the Postal Service of no desire to use the building for a new post office site. The low bidder on the project was H. T. Bowling, Inc. at a cost of \$63,715.
    - b. New River Industrial Park Water & Sewer - DLB, Inc. \$349,164 - Approval of this contract to extend water and sewer lines to the industrial park, particularly to serve the new Motion Control Plant.
- f. Personnel Changes - Enclosed is an update from the Director of Management Services.
- g. Memorial Resolution - Henry Farris - Approval of the enclosed resolution is recommended.
- h. Submission of Fine Arts Center Grant Application - Authorization is requested to apply for

\$6,500 from the Virginia Commission for the Arts, Local Government Challenge Grant as a match to county funding of the Fine Arts Center for the New River Valley.

i. New River Valley Regional Jail - Authorization to execute documents necessary to include Carroll, Wythe and Floyd County in the New River Valley Regional Jail Authority is requested. Each community has been required to commit to paying all legal costs associated with the expansion of the membership, a \$75,000 admission fee, and enter into a moral obligation to pay both the local and state portion of expansion costs in the event additional state funding does not come through. Mr. McCarthy reports the documents to be satisfactory.

j. Prelicensing Kennel Inspection - Treasurer Tickle has asked the Board consider an amendment to the Animal Control Ordinance that will schedule an inspection for a kennel license prior to applying for a license at the Treasurer's Office. This change would give citizens exact information about the fees and requirements. It would avoid a second trip to pay for the licenses after the inspection confirms the number of dogs, etc. It is recommended the county attorney be authorized to work with the treasurer and sheriff to draft an appropriate amendment and schedule the change for a public hearing.

k. 50th Anniversary of Cub Scout Pack 143 - Approval of the enclosed resolution is requested.

l. GIS Mapping And 911 Addressing Assistance - Authorization is requested to seek assistance with the county mapping. Assistance needed includes acquiring aerial photography of the county at a scale compatible with the current digitized tax mapping and verifying that the addresses assigned or being assigned to each residentially or commercially developed real estate parcel in the county is accurate. It is anticipated aerial photography will cost less than \$15,000 and the address verification can be economically accomplished by the reassessment field personnel. It may also be desirable to engage professional engineering assistance with overseeing the geographic information system (GIS) development. One estimate for such professional assistance is \$30,000. Such assistance would probably expedite completion of the 911 addressing system, but would require significant additional funding. The aerial photography and address verification can generally be addressed within the current budget.

m. Personnel Policy - Enclosed is a copy of the updated personnel policy for the Board's review and

approval. Ms. Burchett and Ms. Hanks have researched the minutes and correspondence of the Board of Supervisors to compile these policies. The policies have been put in a format that will allow more easy upkeep and modification. The table of contents includes all areas for which policy statements are needed. Staff is working to complete sections not included for review by the Board in the future.

JNM/gh

February 14, 1997

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Executive Session

An executive session may be requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel and legal matters, as follows:

Personnel

Enclosed is correspondence from Attorney Jack Bruce regarding a personal injury claim by Sheriff's Deputy Joseph Allen Williams

Legal

The county attorney may have information to share with the Board, regarding the NRRRA expansion.

Architect Tom Douthat has suggested the Board contribute his services to the renewed Pulaski Theatre restoration project. He advised the project is progressing well with planning. A total of about \$40,000 in architectural services would be needed if the

restoration is completed. Architectural services needed to reach a "go or no-go" decision

on the project are estimated at \$10,000. If the Board desires, the services due from

Mr. Douthat on his office purchase from the county could be allocated toward the

\$10,000.

The county attorney may have information to share on the suit by Mr. And Mrs. Billy J.

Watson against the Sylvanway Apartment Project, in which the county is a defendant.

#### Prospective Industry

NRB Industries, Inc has confidentially requested the assistance of the county in providing

five million gallons per month additional water and sewer treatment capacity needed to

support 62 new jobs. Due to a \$1 million per year cap on grant funds per applicant

community, Mr. Huber has discussed with Mr. Elander the feasibility of a Dublin

application for the water system improvements that were initially anticipated for a funding

application for additional support to the Volvo-GM Heavy Truck expansion. The town

did not plan to apply this year and can attend to the Volvo-GM needs. Thus, application

for \$700,000 to provide a direct sewer connection to the Peppers Ferry Regional

Wastewater Treatment Plant is recommended. Current utilization of the Radford pumping

system is limited to three million gallons per month and adds \$1.27 per thousand gallons

to the cost of sewer service paid by NRB Industries.

On a related matter, staff is exploring purchase of water from RAAP as an alternative to

supplying from the PSA Water Treatment Plant or purchasing water from Radford.

Currently, water purchased from Radford is at a higher cost than the PSA production cost,

but the PSA lines are too small to deliver large volumes of water between Dublin and

Fairlawn.

Any additional items for discussion will be presented at the meeting.

JNM/gh