

BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, Oct. 27, 1997  
7:00 p.m.

APPROXIMATE (Follow-up Action)	KEY STAFF
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1. Invocation
2. Additions to Agenda
3. Public Hearings:
  - a. Proposed Six Year Plan for Secondary Road  
(Send excerpt of minutes, including names of all speakers and road names and numbers on which requests were made to resident engineer – Schedule six year plan adoption on November supervisors agenda)

Ms. Hanks
  - b. A rezoning request by Brabham Enterprises from Agricultural (A1) to Commercial (CM-1) for 34.406 acres of property identified on Pulaski County tax records as parcel 057-001-0000-0013, total area 66.748 acres, located at the northwest corner of the intersection of State Park Road (Rt. 660) and I-81, Exit 101, in the Ingles District  
(Rezoning approved with three proffers offered by applicant – Advise applicant)

Ms. Jenkins
  - c. Consideration of proposed amendment to Reassessment Ordinance  
(Adopted – Update ordinance books – Copy commissioner of revenue, treasurer, sheriff & Wingate Appraisal – Place budget approval for Board of Equalization on November consent agenda)

Ms. Hanks
  - d. Adoption of an ordinance regulating garbage and refuse pickup and disposal services, pursuant to Section 15.1-28.1 of the Code of Virginia  
(Adopted – Update ordinance books – Place report on November 10 PSA agenda with request that PSA investigate privatization and respond to Board of Supervisors by January – Place response on January 26 supervisors agenda)

Mr. Morgan  
Ms. Hanks
  - e. Adoption of a Musk Thistle Ordinance  
(Adopted – Update ordinance books – Copy Extension Agent White)

Ms. Hanks

- f. An amendment to Article 12, Planned Unit Development District (PUD), of the zoning ordinance to allow industrial and commercial uses within a Planned Unit Development (PUD) and to allow an alternative organization other than condominium status satisfactory to the Planning Commission for Planned Unit Development (PUD) for open space management.  
(Carry over to January agenda)

Ms. Hanks

4. Highway Matters:

- a. Follow-up from Previous Board meetings:
  - 1. Rt. 11, Lee Highway, NRCC Entrance Crossover Turn Restriction  
(NRCC President Barnes requests crossing not be closed)
  - 2. Largen Hill Court Right-of-Way  
(Complainants advised to seek civil remedies)
- b. Route 11, Lee Highway, Speed Limit Request  
(Board advised of Mr. Joseph Robbins concerns and his plans to be at November meeting – Advise Mr. Robbins entire area is under review, in case he wants to wait for Planning Commission review to be completed prior to making presentation)
- c. Request for Rumble Strips or Lighting at end of Route 683, Alexander Drive & Route 643, Cougar Trail Road  
(VDOT advised new traffic signal will address concern)
- d. Request for 25 mph Sign Exiting Harry DeHaven Park  
(VDOT will post if appropriate)
- e. Request for Tree Trimming on Route 663, Owens Road  
(VDOT will trim as appropriate)
- f. Renaming “Six Year Supplemental List” to “Waiting List”  
(Renaming approved – Change appropriate documents)
- g. Request to Add Forrest Circle (off Highland Road, Rt. 627) to Rural Addition List  
(Add to road viewers list for viewing)
- h. Resolution Approving Transfer of Lyons Road Extension Right-of-Way to VDOT  
(Approved – Send certified copy to VDOT)

Mr. Morgan/  
Ms. Hanks

Ms. Hanks

Ms. Hanks

Ms. Hanks

- i. New River Industrial Park Entrance Road Acceptance  
 (Staff members Jenkins, Huber and Morgan appointed as road viewers for viewing on October 30 – Provide necessary right-of-way for turn around – Authorized approval of resolution necessary for acceptance by clerk with ratification on November agenda)
  - Mr. Morgan
  - Ms. Hanks
  
- j. Scheduling Annual Road Viewing  
 (Scheduled at 8:00 a.m. on Saturday, December 6 starting at County Administration Building – Prepare updated rural additions status list and map for all new roads to be viewed)
  - Ms. Hanks
  - Ms. Jenkins/
  - Mr. Morgan
  
- k. Citizens Concerns
  
- l. Board of Supervisors Concerns  
 (Supervisor Cook: requested attention to visual obstruction at regional jail entrance off Route 682, Newbern Road; requested additional striping at intersection of Route F047 and 611, Newbern, Wilderness, Old Route 100 and Cleburne Blvd.; and suggested attention be given to a traffic study in response to current and anticipated growth in the Newbern/Dublin area, as well as proposed I-81 widening)
  - (Supervisor White requested striping on Route 812, Pepperell Way)
  - (Supervisor Sheffey questioned paving only one lane on Route 11 from Morgan’s Cut to Radford; and requested plans for Memorial Bridge replacement be reviewed at November supervisors meeting)
    - Ms. Hanks
  - (Supervisor Conner requested attention be given to opening Route 682, Newbern Road, at the Dublin Town Center, including a possible five-way intersection)
  
- m. Other Matters
  
- 5. Treasurer’s Report  
 (Presented)
  
- 6. Citizens’ Comments  
 (Mr. Ed Hoggatt suggested placing Board of Supervisors minutes on the county internet home page – Staff to include suggestion in other consideration of home page information)

7. Amendment to Tax Relief to the Elderly & Disabled  
 (Advertise ordinance recommended by commissioner of revenue for public hearing at November meeting – Advertise on November 9 & 16) Ms. Jenkins/  
 Ms. Hanks
8. A rezoning request by Danny P. McClure from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcel 055-015-0000-0007, total area 1.50 acres, located on the north side of Lee Highway (Rt. 11) approximately 1,600 ft. west of the Thornspring Road (Rt. 643) intersection in the Massie District.  
 (Approved – Notify applicant) Ms. Jenkins
9. Reports from the County Administrator and Staff:
- a. County Flag Selection  
 (Reported – Display flag prototypes at November meeting) Ms. Burchett/  
 Ms. Hanks
- b. Additional School Funding Requests  
 (Denied – Suggest alternative funding solutions at November meeting) Mr. Morgan/  
 Ms. Hanks
- c. Christmas Card Holiday Photo Scheduling  
 (Use county seal and new flags along with seasonal decorations) Mr. Huber/  
 Ms. Hanks/  
 Ms. Burchett
- d. Scheduling Tour of New River Industrial Park  
 (Schedule for Saturday, December 6 during road viewing – Request no hunting activity on Saturday morning on the site) Ms. Hanks  
 Mr. Huber
- e. Key Activity Timetable  
 (Presented)
- f. Appointments:
1. Board of Equalization  
 (Ask Sherman Lee, Richard Jones and Frank Brown or Bill Kegley to accept nomination) Mr. Morgan
2. PDPC Sub-Committee  
 (Defer until November agenda) Ms. Hanks
2. Library Board  
 (Reappointed Joe Reed – Notify appointee) Ms. Hanks
4. Planning Commission  
 (Reappointed Don Rainey and Doug Warren – Notify appointees) Ms. Hanks

5. Commerce Park Ad Hoc Committee  
(Chairman Sheffey and county administrator appointed –  
Advise NRVPCD Director Rundgren) Ms. Hanks

10. Items of Consent:

- a. Minutes of September 22 & 29, 1997  
(Approved) Ms. Hanks
- b. Accounts Payable  
(Approved)
- c. Appropriations and Transfers  
(Approved as follows:)
1. Interoffice Transfer #4 - \$42,805.02
  2. General Fund Appropriation #5 - \$170,102.64
  3. Capital Improvement Fund Appropriation #4 - \$231,340
  4. School Fund Appropriations #4 - \$4,576; #5 - \$4,106; and #6 - \$33,445
- d. Ratification:
1. Contracts:  
(Approved as follows:)
    - a. Programmer Joyce Reavis
    - b. New River Community Sentencing  2. Change Orders
    - ◆ Claytor Lake Sewer Line Extension Change Order #6 – CO 97-10-1  
(Approved)
1. Agreements:  
(Approved as follows:)
- a. Section 125 Administrative Agreement Renewal
  - b. Agreement as Fiscal Agent for New River Valley Criminal Justice Services Board for Local Probation Supervision Services in the 27<sup>th</sup> Judicial District
2. Other:  
(Approved as follows:)
- a. Continuation of Salary Supplement – Jim Davis
  - b. Virginia Cooperative Extension – Memorandum of Understanding
  - c. Fairview Home Van on County's Insurance
  - d. Building Usage Application for Central Gym

- e. J. D. Johnston Store Property Clean-Up  
(Advise property owners of \$8,200 estimated cleanup costs and request response by November 14 for November agenda) Ms. Jenkins  
Ms. Hanks
  
- f. Use of Dublin Town Hall Office Space for Regional Jail – November 1997 – January 1999  
(Approved) Mr. Huber
  
- g. Personnel Changes  
(Reviewed)
  
- h. Cloyd’s Mountain Landfill Sewer Extension Installation By VDOT  
(Approved) Mr. Coake
  
- i. Transfer of Property to VDOT – Old Cloyd’s Mountain Landfill for Route 100 Right-of-Way  
(Approved) Mr. Coake/  
Mr. McCarthy
  
- j. Pulaski Polling Place Relocation to Central Gym  
(Approved public hearing at November supervisors meeting – Advertise on November 9 & 16 – Draft ordinance by November 14) Ms. Jenkins  
Ms. Hanks  
Mr. Morgan
  
- k. Precinct Boundary Corrections  
(Approved public hearing at November supervisors meeting – Advertise on November 9 & 16 – Draft ordinance by November 14) Ms. Jenkins  
Ms. Hanks  
Mr. Morgan
  
- l. Voting Machine Upgrade  
(Invite Electoral Board to submit request for voting machine upgrades in CIP – Request legislators allow local governments to upgrade voting machines on a precinct by precinct basis) Mr. Huber  
  
Mr. Morgan
  
- m. Continental One (Rt. 219) Trade Corridor  
(Approved additional appropriation of \$6,624 – Include supplemental appropriation on November consent agenda – Advise Continental One of support – Designate Mr. Huber as steering committee representative) Ms. Burchett  
Ms. Hanks  
  
Mr. Huber
  
- n. Planned Unit Development Study  
(Request Planning District Commission staff assist with study at cost not to exceed \$2,000) Mr. Morgan

- o. Giles County Addition To NRRA  
(Schedule public hearing at most convenient Board of Supervisors regular monthly meeting in coordination with other NRRA jurisdictions)

Ms. Hanks

11. Citizen Comments

- 12. Other Matters from Supervisors  
(Chairman Sheffey advised he is serving on study committee for new proposed AEP transmission line route across the New River Valley)

13. Executive Session – 2.1-344(a)

- ◆ Personnel
- ◆ Legal
- ◆ Land Acquisition/Disposition
- ◆ Prospective Industry

(Place appointment of Board representatives on task force regarding school property acquisition November agenda)

Ms. Hanks

(Authorized short-term lease or lease purchase of former Jefferson School property by Pulaski Furniture for warehousing with rent to be applied to leasehold improvements and/or analysis useful for marketing Pulaski Furniture Dublin excess property for prospective Industry)

Mr. Morgan/  
Mr. Huber/  
Mr. McCarthy

(Pursue \$75,000 Virginia Department of Game and Inland fisheries grant for dock, boat ramp and pier improvements at Harry DeHaven Park)

Mr. Mayberry/  
Mr. Morgan/  
Mr. Coake

(Plan support of option for Commerce Park of approximately \$25,000)

Ms. Burchett/  
Mr. Morgan

14. Adjournment

October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. Proposed Six Year Plan for Secondary Road – A public hearing to receive comments on the proposed six year plan is scheduled for the Board’s meeting. See ***enclosed*** notice of public hearing, as well as the listing of the proposed six year secondary road plan and supplemental list.

The resident engineer has suggested the standard for pavement on six year plan projects be upgraded to bituminous concrete (asphalt) rather than surface treatment (tar and gravel). A similar requirement is being considered by the Planning Commission for new subdivisions road constructed by developers.

- b. A rezoning request by Brabham Enterprises from Agricultural (A1) to Commercial (CM-1) for 34.406 acres of property identified on Pulaski County tax records as parcel 057-001-0000-0013, total area 66.748 acres, located at the northwest corner of the intersection of State Park Road (Rt. 660), and I-81, Exit 101, in the Ingles District – The Planning Commission recommends approval, including minimum separation of the entrance from Interstate 81 and buffer technique with the Grimes property, as indicated on the ***enclosed*** proffer. See ***enclosed*** documentation.
- c. Consideration of proposed amendment to Reassessment Ordinance – A public hearing to receive comments on the proposed amendment to the Reassessment Ordinance has been scheduled for the Board’s meeting. See ***enclosed*** proposed reassessment ordinance.
- d. Adoption of an ordinance regulating garbage and refuse pickup and disposal services, pursuant to Section 15.1-28.1 of the Code of Virginia – A public hearing to receive comments regulating garbage and refuse pickup and disposal services has been scheduled. See ***enclosed*** proposed ordinance that would extend a franchise for solid waste collection and disposal in the county to the Public Service Authority.

e. Adoption of Musk Thistle Ordinance – A public hearing to receive comments on the adoption of a Musk Thistle Ordinance has been scheduled for this meeting. See *enclosed* proposed ordinance.

f. An amendment to Article 12, Planned Unit

October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meetings:
  1. Rt. 11, Lee Highway, NRCC Entrance Crossover Turn Restriction – At the last meeting, VDOT agreed to meet with New River Community College representatives to discuss this matter. The resident engineer may have information to share.
  2. Largen Hill Court Right-of-Way – At the last meeting, the county attorney was requested to assist in determining ownership and ability to remove parking and control use. The county attorney may have information to share.
- b. Rt. 11, Lee Highway Speed Limit Request – Mr. Joseph Robins requested attention to safety concerns regarding speeding on Route 11, Lee Highway, between Cougar Corner and The Barn. He also requested the Sheriff to enforce the speed limit in this area. The Planning Commission is reviewing this area regarding rezoning to commercial. Mr. Robins also requests trees be removed from the right-of-way on the other side of Route 11. Enclosed is the accident history on this stretch of road as provided by the resident engineer to Mr. Robins. Mr. Robins understood the Department of Motor Vehicles to have five fatalities listed in this area of Route 11. Mr. Robins plans to appear at the November Board meeting regarding his concerns.
- c. Request for Rumble Strips or Lighting at end of Route 683, Alexander Drive & Route 643, Cougar Trail Road – Mr. Barrett Bain expressed concern over lack of rumble strips and lighting at this intersection.
- d. Request for 25 mph Sign Exiting Harry DeHaven Park – The park advisory committee expressed need for this signage on Route 757, Beach Drive. VDOT has previously indicated 25 mph limits are appropriate in this residential area.
- e. Request for Tree Trimming on Route 663, Owens Road – Mr. C. J. Buckner requested trees be trimmed along this road, specifically within the 25 mph sign limits.

- f. Renaming “Six Year Supplemental List” to “Six Year Waiting List” – To clarify the public understanding of the various road improvement lists, staff suggests changing “Supplemental List” to “6-Year Plan Waiting List”.
  
- g. Request to Add Forrest Circle (off Highland Road, Route 627) to Rural Addition List-  
*Enclosed*

October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: A rezoning request by Danny P. McClure from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcel 055-015-0000-0007, total area 1.50 acres, located on the north side of Lee Highway (Rt. 11) approximately 1,600 ft. west of the Thornspring Road (Rt. 643) intersection in the Massie District

The Board tabled this matter and requested additional information on plans be submitted by Mr. McClure. We have requested Mr. McClure to attend the October 27 Board meeting. Staff was also requested to follow-up on construction activity on site & whether permitted. The construction underway is permitted as a residential dwelling addition. If the requested rezoning is granted, Mr. McClure plans to meet any commercial code requirements for the structure.

JNM/gh

October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

- a. County Flag Selection – ***Enclosed*** is an update from Management Services Director Nancy Burchett regarding this matter.
- b. Additional School Funding Requests – ***Enclosed*** is a memo dated October 16 from the school superintendent requesting an additional \$146,000 for capital improvements. The request is for repair of the High School entrance canopy and science pod roof.
- c. Christmas Card Holiday Photo Scheduling – It has been suggested the annual Christmas Card holiday photo include members of the Board of Supervisors and courthouses exhibits committee. Further, it may be appropriate to have the photo include the new county flag, which is scheduled to arrive by October 31. A date and time convenient for Board members is requested.
- d. Scheduling of Tour of New River Industrial Park - At the September Board meeting supervisors requested scheduling of a tour of the park be placed on this agenda. A date and time for this tour is requested. Scheduling the same time as the annual secondary road viewing is suggested.
- e. Key Activity Timetable – See ***enclosed*** updated timetable.
- f. Appointments:
  1. Board of Equalization – Nominees for the Board of Equalization are requested.

2. PDPC Sub-Committee – At the joint supervisors/town councils meeting held on September 29, it was requested that one elected official and a staff member from each town and the county meet to study the recreation program and prepare a report to the councils and Board of Supervisors at the next joint meeting. Designation of those individuals is needed; however, Dr. Fariss has requested appointment be tabled until the November meeting.
3. Library Board – Our records indicate Joe Reed's term on the Library Board will expire December 31, 1997. Mr. Reed is eligible for an additional four year term.
4. Planning Commission – Our records indicate the terms of Don Rainey and Doug Warren expire December 31, 1997. Reappointment is permitted.

JNM/gh

October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of September 22 & 29, 1997 – See enclosed.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers – See enclosed copies of transfers and appropriations as follows:
  1. Interoffice Transfer #4 - \$42,805.02
  2. General Fund Appropriation #5 - \$170,102.64
  3. Capital Improvement Fund Appropriation #4 - \$231,340
  4. School Fund Appropriations #4 - \$4,576.00; #5 - \$4,016.00; and #6 - \$33,445.00
- d. Ratification:
  1. Contracts:
    - a. Programmer Joyce Reavis – Ratification of the enclosed contract for Data Processing Program Joyce Reavis is requested.
    - b. New River Community Sentencing – Ratification of the enclosed contract, as described in the enclosed memo from Office on Youth Director Akers, is requested.
  2. Change Orders:
    - ◆ Claytor Lake Sewer Line Extension Change Order #6 – CO 97-10-1 \$15,525 – See enclosed change order recommended for ratification.

3. Agreements:

- a. Section 125 Administrative Agreement Renewal – Ratification of the enclosed administrative services agreement is requested.
- b. Agreement as Fiscal Agent for New River Valley Criminal Justice Services Board for Local Probation Supervision Services in the 27<sup>th</sup> Judicial District - Ratification of the enclosed two agreements is requested. One agreement is with New River Community Sentencing, Inc. for the counties of Floyd, Giles, Montgomery and Pulaski and the City of Radford. The other agreement is with Wythe County for the counties Bland, Carroll, Grayson and the City of Galax.

4. Other:

- a. Continuation of Salary Supplement – Jim Davis – Ratification of the salary supplement for Sheriff Davis is requested.
- b. Virginia Cooperative Extension – Memorandum of Understanding – Ratification of the enclosed Memorandum of Understanding is requested.
- c. Fairview Home Van on County’s Insurance – Enclosed is a memorandum from the Fairview Home Administrator explaining this request. Ratification of this arrangement is requested.
- d. Building Usage Application for Central Gym – Ratification of the enclosed application for use of the Central Gym by the Town of Pulaski Police Department is requested. This is a fund-raising event and therefore requires Board of Supervisors approval.
- e. J. D. Johnston Store Property Clean-Up - Enclosed is a report from the Director of Code Enforcement indicating an \$8,200 cost for this clean-up. It is recommended property owners be alerted to this cost and an update be provided at the November Board meeting. The property has already been the subject of a public hearing. The property owners have not fulfilled their promise to clean up the site.
- f. Use of Dublin Town Hall Office Space for Regional Jail – November 1997 – January 1999 - The New River Valley Regional Jail requests the use of one of the county offices in the Dublin Town Center through the fall of 1999. Use of this space would provide Superintendent Dobbins with a place to work outside the construction environment. Approval is recommended.
- g. Personnel Changes – See enclosed update from Director of Management Services Burchett.
- h. Cloyd’s Mountain Landfill Sewer Extension Installation by VDOT – VDOT has offered to construct the landfill sewer extension across the new section of Route 100 while it is under construction. This approach should be less expensive than the county engaging a separate contractor and inspector to work on the VDOT right of way.

- i. Transfer of Property to VDOT – Old Cloyd’s Mountain Landfill for Route 100 Right-of-Way – Acceptance of VDOT’s offer of \$840, as described in the **enclosed** correspondence from Mr. Scott Pittman of VDOT, is recommended.
- j. Pulaski Polling Place Relocation to Central Gym – See **enclosed** request from the Electoral Board for the relocation. A public hearing on the change can be scheduled for the November supervisors meeting, which would allow for adoption and U. S. Justice Department review before the 1998 primary election.
- k. Precinct Boundary Corrections – New registrar Cathy Webb has noted errors and vagueness in the precinct boundary descriptions. **Enclosed** is a listing of her concerns and suggestions for correction. These changes could be the subject of a public hearing in November. If changed, the Justice Department review could be done at the same time as the Pulaski polling place relocation.
- l. Voting Machine Upgrade – **Enclosed** is an explanation from the Electoral Board of the need for voting machine improvements. I recommend the need be included in the upcoming capital improvement plan update. Also **enclosed** is confirmation from the registrar that new machines must be purchased county-wide rather than on a trial basis, precinct by precinct. It is recommended our legislators be asked to cure this prohibition, to allow more affordable phased transition to the newer technology.
- m. Continental One (Rt. 219) Trade Corridor – At the October 9<sup>th</sup> Continental One, Route 219 meeting, the following actions were requested of the Board:
  - 1. Solicit support from each gubernatorial candidate prior to election day;
  - 2. Designate a representative to serve on a steering committee (Mr. Huber is suggested);
  - 3. Pass a resolution of support (already adopted); and
  - 4. Appropriate \$0.25 per capita or \$8,624 or \$6,624 more than the \$2,000 already appropriated by the Board.
- n. Planned Unit Development Zoning Study – The Planning Commission recommends a review be made of how other Virginia localities are using PUD zones for commercial or industrial uses. A thorough study on this matter will exceed the resources currently available from the county staff. I recommend the Planning District Commission staff be asked to assist on a fee basis, not to exceed \$2,000.
- o. Giles County Addition To NRRA – Scheduling a public hearing as requested by the New River Resource Authority Board to consider adding Giles County to the NRRA membership is recommended. The hearing can be scheduled at the most convenient regular Board meeting that will meet the required advertisement schedule.

JNM/gh

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October 20, 1997

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss any personnel, legal, land acquisition/disposition, and prospective industry matters.

Matters we are aware of now include:

1. School Construction Personnel And Sites

3. Commerce Park – Chairman Sheffey can update the Board on the discussions with other local governments. A steering committee meeting and update is scheduled for Wednesday, October 29 at 11:00 a.m. at the New River Valley Airport Terminal. I believe an initial local investment by all potential members not to exceed \$5 million, with matching state funding, should be the limit of consideration. Annual debt service on the local share would be about \$500,000. I would suggest a Pulaski County target of \$200,000 of the local share. I would also propose that any net gain from the park, after all costs including schools are met, be shared between the local investors. Supervisor Fariss has expressed concern that the Commerce Park might attract too large an industry, which could provide an over dependence of the economy on a large employer.

JNM/gh