

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, February 23, 1998 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Jerry D. White, Vice-Chairman; Dr. Bruce L. Fariss; Charles E. Cook; and Frank R. Conner. Staff members present included: County Administrator, Joseph N. Morgan; County Attorney, Thomas J. McCarthy, Jr.; Management Services Director, Nancy M. Burchett; and Executive Secretary, Gena T. Hanks.

1. Invocation

The invocation was given by Thomas J. McCarthy, Jr., County Attorney.

2. Additions to Agenda

Additional agenda items were noted and considered at the appropriate times on the agenda.

3. Highway Matters:

Virginia Department of Transportation (VDOT) Resident Engineer, Dan Brugh, met with the Board regarding the following:

a. Follow-up from Previous Board Meetings:

Status of Surface Transportation Assistance Act Double Trailer Access

Mr. Brugh advised this matter is currently under review by VDOT and a listing confirming specific routes for the double trailer access designation has been requested from the Assistant County Administrator, Peter Huber. Mr. Brugh reported he should have an update on this matter at next supervisors meeting.

b. Request to Close a Portion of Rt. 710, Mount Olivet Road

County Administrator, Joseph N. Morgan, advised Mr. Fred Blevins, the citizen who had made this request could not be at

c. Road Viewing Report

Joseph N. Morgan, County Administrator advised the road viewing had been done by Supervisors Sheffey, Cook and Conner. The road viewing report, after signatures, will be filed with the Clerk of the Circuit Court. Mr. Morgan then reviewed with the Board the list of the rural addition requests and the cost of each request.

The Board discussed the availability of right of ways for numerous rural addition requests. The Board requested staff to check all previously approved rural additions for available right of way, with particular attention to Pond Lick Hollow; Adams Road; Depot Road; Schoolhouse Lane; Fairgrounds/New River Trail Park access; and Black Hollow Height Road.

d. Snow Removal

The Board reviewed with Mr. Brugh a complaint regarding snow removal from Mr. Robert L. Blake of Lake View Subdivision. Mr. Brugh advised that VDOT had cleared all county roads of snow within 36 hours after the snowfall, which is one-half of the 72 hours allow by VDOT policy.

The Board commended VDOT for their recent snow removal efforts and requested staff to send Mr. Blake an excerpt of the minutes regarding this matter.

e. Request to Close Rt. 633, Cemetery Street, Railroad Crossing

Staff advised that the Town of Pulaski had made a request to close any railroad crossing possible in order to gain cooperation from Norfolk Southern Railroad in allowing the New River Trail extension into the central area of the Town of Pulaski and across railroad right-of-way. A possible crossing to close is Route 633, once the Ruebush Road, Rt. 617, crossing just east of Rt. 633 is improved.

The Board expressed concerns regarding the closing of this railroad crossing and the impact said closing might have on the Town of Dublin. The Board requested staff to seek an official position from the Town of Dublin regarding possible closure of the railroad crossing. In addition, the Board requested VDOT to conduct traffic counts on railroad crossings at Route 633, Cemetery Street, and Route 617, Ruebush Road, east of the Town of Dublin, as well as Randolph Avenue in the Town of Pulaski.

f. Request to Add Meadowview Heights Subdivision Private Road to Rural Addition Listing

It was noted that this rural addition request had already been approved as a rural addition awaiting funding based on the date of the request. Staff was requested to provide a copy of the rural additions listing to the citizens interested in this matter.

g. New River Valley Bike Plan

Mr. Patrick Burton, Regional Planner for the New River Valley Planning District Commission, presented a report to the Board regarding preparation of a New River Valley Bike Plan by the Planning District Commission. Mr. Burton advised approval of the Bikeway Plan is required by each governing body before any

h. Rural Addition Request – Camelot Farms Road, Off Route 11, Lee Highway

The Board requested staff to place this rural addition request on the rural additions listing for viewing in the future by the Road Viewers and notify interested citizens of the Board's action.

i. Annual Primary Road Preallocation Hearing

Staff advised that the annual primary road preallocation hearing is scheduled for March 31, 1998 at 11:30 a.m. at the Salem Civic Center.

On the motion of Mr. White, seconded by Dr. Fariss and carried, the Board of Supervisors instructed staff to prepare a joint presentation with the Chamber of Commerce and the two towns for the March 31, 1998 annual primary road preallocation hearing.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

j. Traffic Signal Reactivation Route 114, Pepper's Ferry Boulevard, and Route 679, Viscoe Road

The Board of Supervisors requested VDOT to review the above traffic signal location to determine if the current traffic levels warrant reactivation of the signal light and report back at the next meeting of the Board. The Board further instructed staff to advise Dr. Beth Nelson of the status of this matter.

k. Board of Supervisors Concerns

Supervisor Conner inquired regarding the status of Route 100, Cleburne Boulevard, four laning over Cloyd's Mountain. Mr. Brugh advised that VDOT would be advertising this project for bids in March 1998.

Supervisor Conner inquired about the status of Route 601, Little Creek Road, improvements. Mr. Brugh reported the improvements on the first phase of this project are scheduled for 1998 with the right of way acquisition starting in early spring.

Supervisor Cook requested follow-up action by VDOT on the following matters:

1. Guardrail at Draper Elementary School along Route FO47, Old Route 100;
2. Guardrail along Route 658, Delton Road, near water pipe;
3. Rock Cliff protrusion removal along Route 658, Delton Road
4. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road;
5. Drainage on Route 712, Water Tank Road; and
6. Repaving Routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road.

Supervisor Cook also requested placement of “no parking” signs near Jack Akers Garage on Route T1050, Armstrong Street.

Supervisor Fariss reported high water on Route 661, Dunkard Road, near Tall Oaks Lane and requested VDOT to review.

l. Citizen Concerns

Mr. Eugene Miller requested improvements on Pepper’s Ferry Road in the Town of Pulaski and Route 1026, Hawkins Street.

m. Other Matters

No other highway matters were discussed at this time.

4. Treasurer’s Report

The Board reviewed the monthly trial balance report, sales tax distribution report, and certificates of deposit as prepared by County Treasurer, Rose Marie Tickle. The Board accepted the reports as presented.

5. Citizen Comments

Mr. Eugene Miller expressed concerns regarding the reassessment and the suggested real estate tax rate of \$.66 per \$100 of assessed value.

6. Reports from the County Administrator & Staff:

a. FY 99 Revenue Projections

County Administrator, Joseph N. Morgan, reviewed with the Board of Supervisors the FY 99 revenue projections. A 5% growth in revenues was reported to be projected for FY 99.

b. Setting of Tentative Real Estate Tax Rate

Staff advised the tentative real estate tax rate needed to be advertised by March 15 for a public hearing on the rate at the March 23, 1998 regular meeting of the Board of Supervisors.

Supervisor White expressed concerns of advertising a tax rate of \$.66 per \$100 of assessed value.

Dr. Fariss also advised the \$.66 rate was excessive.

The Board requested staff to provide additional information regarding this matter before taking any action; additional information reported is to include surrounding jurisdictions tax rate and assessed values and a table and/or report outlining the additional tax to taxpayers at several tax rates.

c. Key Activity Timetable

The Board reviewed the Key Activity Timetable (KATT) as presented by staff. The Board requested items noted as “abandoned” or “dropped” be deleted from the (KATT) listing.

d. Appointments

1. Recreation Commission
2. Board of Zoning Appeals
3. Planning Commission
4. RAAP Restoration Advisory Board
5. 4-H Extension Agent Interview Committee

The Board deferred the above appointments until after the executive session portion of the meeting.

7. Items of Consent:

On the motion of Mr. White, seconded by Dr. Fariss and carried, the Board of Supervisors approved the following items of consent, unless otherwise noted.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

a. Minutes of January 26 & 29, 1998

The Board approved the minutes of January 26 & 29, as presented, with one correction on the January 26, 1998 minutes under "Items of Consent, Law Library Supplemental Appropriation" deleting the following: "and the possibility of relocating the Law Library to the new regional jail facility."

b. Accounts Payable

The Board approved the accounts payable listing for checks numbered 18238 through 18547.

c. Appropriations & Transfers

The Board approved the following additional appropriations and transfers as follows:

1. Interoffice Transfers #8 - \$35,940.14

The Board approved Internal Service Fund Transfer #8 in the amount of \$35,940.14 as presented and filed with the records of the Director of Management Services.

2. General Fund Appropriation #9-\$3,100 & #10-\$12,416.27
Number 9:

Expenditures:

1302-5201 Registrar Postage	\$ 2,300.00
1302-5401 Registrar Office Supplies	500.00
1302-3007 Registrar Advertising	<u>300.00</u>
Total	\$ 3,100.00

Number 10:

Revenues:

1615-01 Library Memorial Books	\$ 229.27
1401-01 Court Fines	<u>1,777.00</u>
Total	\$ 2,006.27

Expenditures:

3304-6001 NRV Juvenile Detention Home	\$ 9,34.00
3102-1001 Sheriff Office	1,777.00
7115-5604 Friends of Claytor Lake	500.00

The Board of Supervisors approved the following resolution commending the Fairlawn Volunteer Fire Department on its 50th anniversary:

WHEREAS, the Fairlawn Volunteer Fire Department has provided fire protection on a 24-hour daily basis to residents, businesses and industries for fifty years of dedicated and faithful services;

WHEREAS, the officers and members, past and present, have given many hours of time to training, fire prevention and fire suppression to insure the safety of life and property;

WHEREAS, the volunteers of the Fairlawn Fire Department have been involved in many fund raising events to purchase needed equipment to better serve the Fairlawn community;

WHEREAS, the Fairlawn Volunteer Fire Department has grown considerably over the past fifty years moving to new quarters, taking pride in the community by being a fast respondent to the emergency needs of public safety; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pulaski County does express appreciation to the Fairlawn Volunteer Fire Department for the level of dedication that each one possesses and exhibits to Pulaski County and the citizens of the Fairlawn community.

The Board of Supervisors requested staff to request the Fire Protection Committee suggest procedures of fire station maintenance and insurance for all county funded departments. Staff was further directed to determine whether title to the Fairlawn Fire Station should remain with the county.

d. Ratification:

1. Contracts

No contracts were presented for ratification at this meeting of the Board of Supervisors.

2. Change Orders:

- a. Change Order #1 Beaver & Cecil, New River Industrial Park Sewer Line Extension \$3,750.28

The Board of Supervisors approved Change Order #1 in the amount of \$3,750.28 with Beavers & Cecil for the New River Industrial Park sewer line extension project.

- b. Change Order #1 Central Builders Industrial Park Water Line Extension \$12,284.69

The Board of Supervisors approved Change Order #1 in the amount of \$12,284.69 with Central Builders for the Industrial Park water line extension.

- c. Change Order #7 Rt. 660 Water Line Project \$72,000

The Board of Supervisors approved Change Order #7 in the amount of \$72,000 on the Route 660 water line project.

3. Agreements:

- a. Property Addressing Assistance \$36,076.77

The Board of Supervisors ratified an agreement with the New River Valley Planning District Commission staff for assistance in completing mapping and coordination for the 911 and other property addressing in the amount of \$36,076.77.

Staff was requested to place a demonstration on the orthophotography for the March meeting of the Board of Supervisors.

b. Insurance Consultant

The Board approved the use of McNeary Insurance Consultants for a three year period, subject to confirmation that no bias will be made in recommendations on mutual association rates over stock company insurance rates; with said engagement to be at an annual retainer rate of \$6,000 plus expenses.

e. Personnel Changes

The Board of Supervisors reviewed recent personnel changes, as prepared by Management Services Director, Nancy M. Burchett.

f. New River Valley Juvenile Detention Home Funding

The Board approved supporting Montgomery County in questioning the increase in Juvenile Detention Home costs, as well as apprising the juvenile court of the Home's increased usage and the related cost increase. The Board requested staff to obtain specifics on proposed gym size planned for the Detention Home and its components for the Board to review.

g. Property Sale of 0.9929 Acres of Former Cloyd Mt. Landfill Site for Widening of Route 100, Cleburne Blvd.

The Board of Supervisors accepted the offer of \$1,190 from the Virginia Department of Highways & Transportation for approximately one-acre for widening of Route 100, Cleburne Boulevard. The Board further authorized staff execution of the deed conveying this property to VDOT.

h. Refinancing VRS Debt for School Employees Early Retirement

The Board of Supervisors accepted the offer from Robinson Farmer, Cox Associates to provide assistance in refinancing the VRS debt for school employees early retirement at a cost of \$2,000, subject to concurrence of the capital projects financial advisor and the school administration.

i. Financial Advisor Selection

Staff requested this item be placed on the March 9, 1998 agenda for action by the Board of Supervisors.

j. Cooperative Agreement with Division of Game & Inland Fisheries (DGIF) for \$75,000 Assistance with Harry DeHaven Park Landing

The Board of Supervisors approved the Cooperative Agreement with the Division of Game & Inland Fisheries for \$75,000 Assistance with the Harry DeHaven Park landing, subject to concurrence of County Attorney in the separation of operation of the park as a whole and the DGIF funded boating access facilities. A copy of said agreement shall be filed with the Office of the County Administrator.

k. After Prom Party

The Board of Supervisors approved the issuance of ten (10) 1998 county motor vehicle licenses for donation to the After Prom Party event.

l. FY 97 Financial Report from Auditor

The Board accepted the FY 97 Financial Report as presented and authorized staff to advertise the "Treasurers Statement of Accountability" as of June 30, 1997.

m. Memorial Resolution for Joe Hardy

The Board of Supervisors adopted the following memorial resolution honoring Mr. Joe Hardy:

MEMORIAL RESOLUTION

J. A. "Joe" Hardy

WHEREAS, J. A. "Joe" Hardy rendered valuable public service as a member on the Pulaski County Planning Commission; and

WHEREAS, J. A. "Joe" Hardy began service on the Pulaski County Planning Commission with its organization on April 26, 1966, and continued his service through December, 1977; and

WHEREAS, J. A. "Joe" Hardy has given countless hours in selfless service to all citizens of Pulaski County as a leader in agricultural management and education; and

WHEREAS, the service provided by J. A. "Joe" Hardy has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens;

NOW, THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does hereby commend and express its appreciation for the service of J. A. "Joe" Hardy to the county and its citizens; and

BE IT FURTHER RESOLVED, that this Board of Supervisors does extend to the family of J. A. "Joe" Hardy its sympathy and condolences in his passing;

BE IT FURTHER RESOLVED, that that text of this resolution be spread on the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by J. A. "Joe" Hardy to the citizens of Pulaski County.

Adopted this 23rd day of February, 1998.

8. Citizen Comments

No citizen comments were heard at this time.

9. Other Matters from Supervisors

Supervisor White advised of a streetlight being burned out in front of County Administration Building.

Supervisor Fariss requested staff check into a possible jail medical dental contract rather than separate dental office visit for inmates at the Pulaski County Jail.

Supervisor Fariss commented regarding land conservation along streams to be helped by land trust donations. He suggested the county be supportive in receiving such donations. Staff was requested to refer this matter to the Planning Commission and the County Attorney for a recommendation.

Supervisor Fariss spoke regarding reducing or eliminating the application fee of ten cents per acre for use value assessment of agricultural lands known as “land use”. The Board requested the Commissioner of Revenue to address this matter and make a recommendation at the next supervisors meeting.

10. Executive Session – 2.1-344(A)

It was moved by Mr. White, seconded by Mr. Cook and carried, to enter executive session in accordance with Section 2.1-344(A) of the Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition and prospective industry.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Return to Regular Session

On the motion of Mr. Conner, seconded by Mr. Cook and carried, the Board of Supervisors returned to regular session.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Cook, seconded by Mr. Conner and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members’ knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii)

only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

*Appointments

On the motion of Dr. Fariss, seconded by Mr. Cook and carried, the Board of Supervisors made the following appointments:

1. Recreation Commission

The Board requested staff to ask Mr. Harold Ward to serve on the Recreation Commission. The Board appointed Anthony Akers on an interim basis to the Recreation Commission.

2. Board of Zoning Appeals

The Board of Supervisors requested staff to ask Tony Nicolo, New River Community College maintenance supervisor, to consider serving on the Board of Zoning Appeals.

3. Planning Commission

The Board of Supervisors reappointed Mr. William Breedlove to the Planning Commission for a four year term beginning March 1, 1998 and ending February 28, 2002.

4. RAAP Restoration Advisory Board

The Board of Supervisors nominated Ms. Dari Jenkins, Zoning Administrator to serve on the RAAP Restoration Advisory Board.

5. 4-H Extension Agent Interview Committee

The Board authorized the County Administrator, Joseph N. Morgan, to designate a staff person to participate in the March 31, 1998 4-H Extension Agent interviews.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

*Legal

The Board requested staff to submit a reimbursement request to the Regional Jail for sewer connection in the amount of \$600,000.

11. Adjournment

On the motion of Mr. Cook, seconded by Mr. Conner and carried, the Board of Supervisors adjourned to reconvene on Monday, March 9, 1998 at 7:00 p.m. for a joint meeting with the School Board at the County Administration Building, in the Town of Pulaski. The next regularly scheduled meeting of the Board of Supervisors is set for Monday, March 23, 1998 at 7:00 p.m. at the County Administration Building, Board Room, 143 Third Street, N.W. in the Town of Pulaski, Virginia.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none

Joseph L. Sheffey, Chairman

Joseph N. Morgan, Clerk