

FOLLOW-UP

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Monday, March 23, 1998
7:00 p.m.

ITEM	KEY STAFF
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1. Invocation

2. Public Hearings
 - a. 1998 Real Estate Tax Rate
(Comments received from public – Place setting of real estate tax rate on April 20 agenda) Ms. Hanks

 - b. Case Knife Road Water Joint CDBG Application
(Endorsed application by Town of Pulaski, at no cost to the county, and if no rate surcharge for county residents – Advise town) Mr. Huber

 - c. A request by Fred P. and Donna Bond for rezoning from Residential (R1) to Conditional Commercial to allow a convenience store/deli/antique sales with a Conditional Use Permit to allow a game room on property identified as tax parcel 045-001-0000-0024, 0.52 acres, located on the east side of Alum Spring Rd. (Rt. 636), 1,500 ft. north of the Buena Vista Rd. (Rt. 640), Robinson District.
(Request for Conditional Use Permit withdrawn by applicant – Approved rezoning to Conditional Commercial – Notify applicant) Ms. Jenkins

 - d. Consideration of rezoning from Residential (R-3) to Commercial (CM-1) of property owned by Credit Marketing & Management Assoc., identified as tax parcel 048-008-0000-0123, located on the north side of Lee Hwy. (Rt. 11) at the intersection of Wright Ave. (Rt. 1085), Cloyd District.
(Approved – Notify property owner) Ms. Jenkins

3. Additions to Agenda

4. Highway Matters:

Mr. Brugh
(unless noted otherwise)

a. Follow-up from Previous Board meeting:

1. Status of Surface Transportation Assistance

Act Double Trailer Access

(Under review by VDOT – Place update on April agenda)

Ms. Hanks

6. Guardrail along Route 658, Delton Road, near water pipe
(VDOT advised under review – Place update on April supervisors agenda) Ms. Hanks
 7. Rock cliff protrusion removal along Route 658, Delton Road
(VDOT advised under review – Place update on April supervisors agenda) Ms. Hanks
 8. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road
(VDOT advised under review – Place update on April supervisors agenda) Ms. Hanks
 9. Drainage on Route 712, Water Tank Road
(VDOT advised work will be done – Place update on April supervisors agenda) Ms. Hanks
 10. Repaving Routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road
(VDOT advised scheduling of paving under review – Place update on April supervisors agenda) Ms. Hanks
 11. Status of High Water on Rt. 661, Dunkard Road, near Tall Oaks Lane
(VDOT advised work would be considered a construction project – Place on waiting list – Place priority setting of waiting list on April agenda) Ms. Hanks/
Mr. Morgan
- b. County Entrance Signs Status
(Staff reported VDOT has given approval to place a county entrance welcome sign on state property outside the interstate boundary on the northbound lane of I-81 from the Draper Valley Golf Course; however, county staff has been unable to find a willing landowner for sign on the southbound lane – Staff will continue to pursue sites) Mr. Morgan
- c. Cloyd’s Mountain Road, (landfill entrance) Intersection of Rt. 100, Cleburne Boulevard, Safety
(VDOT will review after the construction is completed,

d. Claytor Village Subdivision Road as a Rural Addition
Constructed by Developer

(Authorized staff to serve as road viewers for this road)

e. Designation of Rt. 100 as a Federal Highway

(Authorized requesting assistance from Congressman Boucher and Senators Warner and Robb in securing designation of Rt. 100 as part of the national highway system)

Mr. Huber

f. Board of Supervisors Concerns

(Supervisor Fariss expressed concern over a low area on Rt. 693 at Big Reed Island)

(Supervisor Fariss inquired as to whether the Rt. 100 bridge over New River in Wythe Co. will be closed for repairs – VDOT to advise county staff)

(Supervisor Fariss advised Rt. 752 had not been named – Staff to assist with naming road)

Mr. Crigger

(Supervisor Fariss commented re: the Max Creek gate placement at the entrance to the Boy Scout Campground)

(Supervisor Sheffey inquired regarding placement of guardrails at Rt. 600, Belspring Road, and Rt. 1205, Timberlane Dr.)

(Supervisor Sheffey inquired regarding pothole repairs – VDOT advised repairs to begin in April)

(Supervisor Sheffey expressed concern re: the Pepper's Ferry Loop drainage – Board authorized staff to add road to six year waiting list)

Ms. Hanks

(Board authorized staff to send letter of support to Congressman Boucher and Senators Warner and Robb transmitting resolution in favor of both Senate and House versions of bill for federal funds for roads)

Mr. Morgan

g. Citizen Concerns

(Brenda Blackburn asked supervisors to request VDOT to take gate down on Max Creek Road, Rt. 655)

(Jeff Hinton requested VDOT remove gate on Max Creek Rd., Rt. 655 –VDOT advised gate will be removed by VDOT; however, any abandonment must be processed by Board of Supervisors)

5. Treasurer's Report
(Presented)

(Supervisor Fariss inquired regarding follow-up of the delinquent tax ad and noted confusion with the town decals due to a delay in the Town of Pulaski due date – Ms. Tickle advised the town and City of Radford tags are the same color to enhance enforcement efforts.)

6. Reports from Commissioner of Revenue re: Reducing or Eliminating Fee on Land Use
(Approved rescinding fees – Modify ordinance if needed – Advertise change for April Board meeting)

Mr. Sayers/

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7. Citizens' Comments

(Ms. Ruth Lancaster spoke regarding reassessment)

(Mr. Ed Hoggatt spoke regarding junk cars)

(Mr. Carl Lindstrom spoke regarding the need for a baseball field in the county, more speci

d. Appointments

1. Recreation Commission

(Harold Ward appointed – Notify
Mr. Ward - Additional appointee needed
due to vacancy created by Charles Twine –
Place appointment on April Supervisors agenda)

Ms. Hanks

2. Board of Zoning Appeals

(Nominate Tony Nicolo to courts for

- e. Personnel Changes
(Reviewed)
- f. Small Purchasing Policy Revision
(Revised purchasing policy – Distribute to appropriate departments and agencies) Ms. Burchett
- g. Memorial Resolution – Charles Flynn
(Approved – Prepare appropriate resolution and send to Flynn family) Ms. Hanks
- h. Concessions at Harry DeHaven Park
(Authorized staff to obtain quotes for operation of the concession and select the most financially favorable responsible vendor) Mr. Mayberry/
Mr. Morgan
- i. Draper Mountain Overlook Construction Contract
(Approved contracting work, if Town of Pulaski is unable to perform work) Mr. Huber
- j. Zoning Hearings Cancellation by Applicant
(Schedule hearing for May supervisors meeting to amend zoning ordinance – Require Applicant to pay all costs of re-advertising a withdrawn request, unless charges are waived by Planning Commission for extenuating circumstances - Advertise for June hearings) Ms. Jenkins
- k. Town of Dublin Building Inspector
(Authorized staff to pursue interest by Town of Dublin in using county’s building inspector for the Town of Dublin) Mr. Morgan
- l. Randolph Park Design Consultant
(Approved engagement of Draper Aden Associates as design consultant – Notify Draper Aden, as well as other proposers) Mr. Morgan
- m. May Virginia Statewide Industry Appreciation
(Authorized county participation in annual activities of industrial appreciation) Mr. Huber
- n. Virginia Commission for the Arts Local Government Challenge Grant
(Approved application for a maximum \$6,000 grant matching any county funds which may be allocated to the Fine Arts Center for the New River Valley in the 1998-99 budget) Mr. Huber

- o. Special Projects Management – Internships & Managers In Transition
(Authorized participation in program, as a means of supplementing existing staff in special projects – Notify Virginia Institute of Government) Mr. Huber

- p. Renewal of Health Insurance
(Approved continuation of health care coverage through Virginia Local Choice Program for FY 99 – Notify Local Choice) Ms. Burchett

- q. Vessel & Dock Structure Maintenance Ordinance
(Adopted ordinance on an emergency basis – Advertise hearing for ordinance adoption at April supervisors meeting - Advertise on April 12 & 19) Ms. Jenkins

- r. Dog And Other Animals Ordinance Amendment Re: Kennel License Purchase
(Adopted ordinance on an emergency basis – Amend proposed ordinance to state that there can be inspections for cause – Advertise hearing for ordinance adoption at April meeting – Advertise April 12 & 19) Mr. McCarthy
Ms. Tickle
Ms. Jenkins

- s. Combined Pulaski Town/County Property Tax & Garbage Billing
(Authorized staff to work with Commissioner of Revenue, Treasurer and town representatives in pursuing a cooperative payment and billing procedure – Notify Town Manager Combiths) Ms. Hanks/
Mr. Morgan

- t. Pulaski Town Fire Service Contract Fee Increase
(Accepted recommendation of Fire Protection Committee to seek renewal of service contract with the Town of Pulaski in the amount of \$25,000 per year with an increase of 5% per year for the next 5 years – Negotiate with town) Mr. .Morgan

- u. REMSI Hiwassee Rescue Station Architectural Services
(Approved Thomas A. Douthat, Jr. providing basic architectural services towards the design and construction new rescue squad facility in the Hiwassee area – Notify Mr. Douthat & REMSI Director Smith) Ms. Hanks

- v. Resolution Authorizing the Issuance and Sale of a Taxable General Obligation Refunding Note – Teacher Early Retirement Refinancing
(Adopted resolution initiating refinancing previously endorsed by Board of Supervisors – Send resolution to McGuire, Woods, Battle & Booth, to Robinson Farmer Cox , and to Wheat First Union) Ms. Hanks

- w. Virginia Juvenile Community Crime Control Act
(Approved acceptance of grant funds in the amount of \$60,606 for participation in the Virginia Juvenile Community Crime Control Act) Mr. Akers

- 10. Citizen Comments
(None)

- 11. Other Matters from Supervisors
(Supervisor Cook requested staff send written request to Congressman Boucher, and Senators Warner and Robb seeking repair of FAA air beacon serving NRV Airport) Mr. Huber

(Supervisor Fariss expressed concern regarding trash on Route 100 from Dublin to Cloyd’s Mountain and on Rt. 11)

(Staff to request PSA place a dumpster at the Loving Field complex in April and May in recognition of Clean Community Council’s efforts to promote April and May at Clean Community months) Mr. Mayberry

(Investigate illegal dump on PCHS property, where students take waste from grounds clean-up) Mr. Mayberry/
Mr. Crigger

- 12. Executive Session – 2.1-344(A)
 - ◆ Personnel
 - ◆ Legal

(County Attorney to follow-up on enforcement of water theft in Fairlawn area) Mr. McCarthy

 - ◆ Land Acquisition/Disposition

(Advise Mr. Jim Whited that arrangements for sale of New River Industrial Park property should be made with Mr. Boyer as long as Mr. Boyer has the property optioned) Mr. Morgan

(Request delinquent tax attorney Campbell obtain needed right of way for Cook's Crossing rural addition through action on unknown delinquent tax payer)

Mr. Morgan

(County Attorney to report on status of Belspring Post Office land transfer to U.S. Postal Service contractor)

Mr. McCarthy

◆ Prospective Industry

13. Adjournment

March 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. 1998 Real Estate Tax Rate – A public hearing has been scheduled to consider the proposed real estate tax increase. See ***enclosed*** notice.
- b. Case Knife Road Water Joint CDBG Application – A public hearing has been scheduled for this meeting to solicit input on the proposed application. See ***enclosed*** notice. The Town of Pulaski is applying for Community Development Block Grant assistance to upgrade water service to the Case Knife area. Concurrence by the PSA and Board of Supervisors for the upgrade and service out of the town limits is recommended. The upgrade is planned with no cost to the county.
- c. A request by Fred P. and Donna Bond for rezoning from Residential (R1) to conditional Commercial to allow a convenience store/deli/antique sales with a Conditional Use Permit to allow a game room on property identified as tax parcel 045-001-0000-0024, 0.52 acres, located on the east side of Alum Spring Rd. (Rt. 636), 1,500 ft. north of the Buena Vista Rd. (Rt. 640), Robinson District – See ***enclosed*** background information and Planning Commission recommendation to deny the request. See ***enclosed*** excerpt from commission minutes.
- d. Consideration of rezoning from Residential (R-3) to Commercial (CM-1) of property owned by Credit Marketing & Management Assoc., identified as tax parcel 048-008-0000-0123, located on the north side of Lee Hwy. (Rt. 11) at the intersection of Wright Ave. (Rt. 1085), Cloyd District – See ***enclosed*** background information and Planning Commission recommendation for approval. See ***enclosed*** excerpt from commission minutes.

JNM/gh

March 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Status of Surface Transportation Assistance Act Double Trailer Access – The resident engineer may have information to share. Staff has provided a listing of all desired roads to the resident engineer's office.
2. Selection of Rural Additions for Construction – Staff is obtaining information on the availability of right-of-way on pending requests that have been viewed and found eligible for funding. Approval of the following is recommended:
 - ◆ Cook's Crossing extension (\$18,700), which could be done the same time as Cook's Crossing; and
 - ◆ Connector to Rolling Hills Subdivision (\$5,750), which is a minor cost.
3. Update on Traffic Counts on Rail Crossings of Rt. 633, Cemetery Street, & Rt. 617, Ruebush Road, east of Town of Dublin, as well as Jefferson, Washington, and Randolph Avenues – ***Enclosed*** is correspondence from Resident Engineer Brugh regarding this matter. Also ***enclosed*** is a request for assistance on this matter from the Town of Pulaski. Please note the town request mentions Bagging Plant Road on the north side of Dublin. It should be Cemetery Street, Rt. 633, at the eastern Dublin corporate limits.

4. Traffic Signal Reactivation Route 114, Pepper's Ferry Boulevard, and Route 679, Viscoe Road – VDOT was requested to review this matter and advise whether current traffic levels warrant reactivation. The resident engineer may have information to share.
 5. Guardrail at Draper Elementary School along Route F047, Old Route 100 – The resident engineer may have information to share.
 6. Guardrail along Route 658, Delton Road, near water pipe – The resident engineer may have information to share.
 7. Rock cliff protrusion removal along Route 658, Delton Road – The resident engineer may have information to share.
 8. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road – The resident engineer may have information to share.
 9. Drainage on Route 712, Water Tank Road – The resident engineer may have information to share.
 10. Repaving Routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road – The resident engineer may have information to share.
 11. Status of High Water on Rt. 661, Dunkard Road, near Tall Oaks Lane – The resident engineer may have information to share.
- b. County Entrance Signs Status – Special Projects Assistant John Spangler advises VDOT approval has been received to place county signs on private property along the interstate system. At this time, attempts are being made to contact the property owners of the sites that are best suited for placement of the county signs.
 - c. Cloyd's Mountain Road, (landfill entrance) Intersection of Rt. 100, Cleburne Boulevard, Safety – Pulaski Encouraging Progress (PEP) requests attention be given to safety at this intersection, including possible installation of caution lights.
 - d. Claytor Village Subdivision Road as a Rural Addition Constructed by Developer - Developer Mason Montgomery has offered to construct a road to meet VDOT standards for a rural addition. The road will serve existing residents off Route 660, Claytor Lake State Park Road, as well as the subdivision being developed by Mr. Montgomery on the Fanny Smith Estate. The road is recommended as a no-cost rural addition, subject to the developer and VDOT agreeing on any needed drainage easements. It is recommended the Board appoint staff to serve as road viewers for this road to allow construction to proceed as soon as all other approvals are received.

- e. Designation of Route 100 as a Federal Highway – Listing of Route 100 as part of the national highway system would make it eligible for federal funding. Route 100 is the only portion of the proposed Continental One Corridor (formerly Route 219) not already eligible for federal construction funds. A request for assistance from Congressman Boucher and Senators Warner and Robb in securing this designation is recommended as a way to assist Giles County’s efforts to four-lane this road while taking further steps to promote the construction of Continental One.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

March 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Property Addressing Report & Demonstration – Commissioner of Revenue Sayers and Emergency Services Coordinator Crigger have been requested to provide an update. Special Projects Assistant John Spangler will be present to display the orthophotography overlay on the tax map base. **Enclosed**

March 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of February 23 & March 9, 1998 – See enclosed minutes.
- b. Accounts Payable – See enclosed listing of accounts payable.
- c. Appropriations and Transfers – See enclosed copies of transfers and appropriations as follows:
 1. Interoffice Transfer # 9 - \$46,480.69 – See enclosed.
 2. General Fund Appropriation # 11 - \$45,537.00 – See enclosed.
 3. Capital Improvements Fund Appropriation # 9 - \$3,580.00 – See enclosed.
 4. School Fund Transfer & Appropriation #14 - \$25,960.00 – See enclosed.
 5. VPA Fund Appropriation #4 - \$75,161.23 – See enclosed.
 6. Internal Service Fund Appropriation #1 - \$50,000.00 – See enclosed.
- d. Ratification:
 1. Contracts – There are no contracts at this time; however, any contracts received after delivery of the packet will be presented prior to the Board’s meeting.
 2. Change Order - Claytor Lake Sewer Line Extension Change Order Number 9 - \$1,440 – Ratification of the enclosed change order is requested.
 3. Agreements – There are no agreements at this time; however, any agreements received after delivery of the packet will be presented prior to the Board’s meeting.
- e. Personnel Changes – See enclosed update of recent personnel changes, as prepared by the Director of Management Services.

- f. Small Purchasing Policy Revision – Authorization is requested to revise the current purchasing policy to include the following amendments:
1. A statement requiring posting of all sole source purchases;
 2. Clarification that quotes may be taken rather than bids if the cost is reasonably anticipated to be \$7,500 or less; and
 3. An increase in the amount supervisory staff may purchase without co-signing of the county administrator from \$200 to \$500.

A copy of the current policy is ***enclosed***, with suggested changes being ***italicized/highlighted***.

- g. Memorial Resolution – Charles Flynn – Authorization for staff to prepare an appropriate memorial resolution is requested. Mr. Flynn was a charter member and long time secretary of the Pulaski County Sewerage Authority.
- h. Concessions at Harry DeHaven Park – We have been contacted by several individuals expressing an interest in providing concessions at the park. It is recommended staff be authorized to obtain quotes for operation of the concessions and select the most financially favorable responsible vendor.
- i. Draper Mountain Overlook Construction Contract – Contracting of the construction services for the overlook may be needed, if the Town of Pulaski cannot perform the work soon. We expect to hear from the town soon regarding this matter.
- j. Zoning Hearings Cancellation by Applicant – It is recommended the zoning ordinance be amended so that, if an applicant withdraws an application and requests a hearing be cancelled, such hearing will not be rescheduled within one year, unless the applicant agrees to pay all notice expenses.
- k. Town of Dublin Building Inspector – Dublin Town Manager Gary Elander advises the town may be interested in using the services of the county's building inspector for the Town of Dublin, due to the upcoming retirement of the town's current inspector. Authorization to pursue this matter is requested. The same fee schedule is suggested for the town as currently in effect in the county.
- l. Randolph Park Design Consultant – Interviews were conducted with the top three architects: Draper Aden Associates, Thomas A. Douthat, Jr., and Hill Studios. The Randolph Park Advisory Committee tentatively recommends engaging the services of Draper Aden Associates as design consultants. ***Enclosed*** is a memo to all advisory committee members seeking confirmation of the recommendation.
- m. May Virginia Statewide Industry Appreciation – Authorization to participate in the annual activities of the industry appreciation events is requested.
- n. Virginia Commission for the Arts Local Government Challenge Grant Advisory – Authorization is requested to apply for a maximum \$6,000 grant matching any county funds

which may be allocated to the Fine Arts Center for the New River Valley in the 1998-99 budget.

- o. Special Projects Management – Internships and Managers in Transition – See ***enclosed*** memo from Mr. Huber explaining the program.
- p. Renewal of Health Insurance - Continuation of health care coverage through the Virginia Local Choice Program for FY 1999 is recommended. Staff will work with other county employers to seek self-insurance options for beyond FY99.
- q. Vessel & Dock Structure Maintenance Ordinance - The ***enclosed*** ordinance prepared by the county attorney is recommended for emergency adoption, with full adoption to be considered after due notice. The ordinance could be useful with the Lowman’s Ferry Bridge boathouses and the former pioneer maid vessel.
- r. Dog and Other Animals Ordinance Amendment Re: Kennel License Purchase - The ***enclosed*** ordinance prepared by the county attorney is recommended for emergency adoption, with full adoption to be considered after due notice. The Board of Supervisors previously endorsed the ordinance change.
- s. Combined Pulaski Town/County Property Tax & Garbage Billing – See ***enclosed*** request for pursuing a cooperative payment and billing procedure from the town manager. Authorization for staff to work with the Commissioner of Revenue, Treasurer and town representatives on this matter is requested.
- t. Pulaski Town Fire Service Contract Fee Increase – ***Enclosed*** is a request for additional funding from the town manager, as well as a recommendation regarding the change from the Fire Protection Committee. Authorization to pursue the change recommended by the Fire Protection Committee is requested.
- u. REMSI Hiwassee Rescue Station Architectural Services – See ***enclosed*** quote from Architect Douthat. Authorization to extend his services to REMSI is requested.
- v. Resolution Authorizing the Issuance and Sale Of a Taxable General Obligation Refunding Note – Teacher Early Retirement Refinancing – Adoption of the ***enclosed*** resolution is recommended to initiate the refinancing previously endorsed by the Board of Supervisors.

/gh

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March 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters, including the following:

Prospective Industry –

T. Marzetti - Mr. Monte Pickens, our company contact, reports that the company is still considering three buildings, but is currently in the middle of a strike at a salad dressing plant. The company will not be taking any action until the matter is resolved. He did comment that the strike made the company that much more interested in operating in a right-to-work state.

JNM/gh