

# FOLLOW-UP

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Monday, June 1, 1998  
7:00 p.m.**

FOLLOW-UP ACTION	KEY STAFF
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- |  |                                       |
|--|---------------------------------------|
| 1. <u>Invocation</u>   |                                       |
| 2. <u>Public Hearings</u>  |                                       |
| a. <u>Budget Hearing</u><br>(Comments heard from: Barbara Bowles Re: Literacy Vouluneers; Tom Combiths re: Town of Pulaski Recreation; and Andy McCready re: Community Services Board)   |                                       |
| (Place FY 99 budget adoption and appropriation on June 22 Board agenda)  | Ms. Burchett/<br>Ms. Hanks            |
| b. <u>Proposed Amendment for the Joinder of the County of Giles to the New River Resource Authority</u><br>(Approved – Notify NRRA and confirm all documentation needed - Send excerpt of minutes to NRRA)                                       | Ms. Hanks                             |
| c. <u>Proposed Amendments to the Zoning Ordinance</u><br>(Approved – Update ordinance)   | Ms. Hanks/<br>Ms. Jenkins             |
| d. <u>Proposed Amendments to the Subdivision Ordinance</u><br>(Approved – Update ordinance)  | Ms. Hanks/<br>Ms. Jenkins             |
| 3. <u>Additions to Agenda</u>  |                                       |
| 4. <u>Highway Matters:</u>   | Mr. Brugh<br>(unless noted otherwise) |
| a. <u>Follow-up from Previous Board meeting:</u><br>1. <u>Status of Surface Transportation Assistance Act Double Trailer Access</u><br>(VDOT advised matter had been submitted to Richmond VDOT for review – Place on June 22 agenda for update) | Ms. Hanks                             |

2. Rock cliff protrusion removal along Route 658, Delton Road  
(VDOT advised improvements will be addressed in 1998)
3. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road  
(VDOT advised delineators will be placed during week of June 1)
4. Drainage on Route 712, Water Tank Road  
(VDOT advised work completed)
5. Low Area at Rt. 693, Fariss Mines Road, at Big Reed Island  
(VDOT advised matter will be addressed during week of June 1)
6. Rt. 660, Claytor Lake State Park Road, Speed Limit, at I-81 Exit  
(Determine citizen requesting review - Refer to staff review with community and advise Ingles District Supervisor of outcome)
7. Rt. 1131, Mountain View Drive, No Parking Sign Status & Patching of Road  
(VDOT advised signs have been installed)
8. Update on Rts. 840, Hawks Nest Lane, 842, Water Plant Road, and 841, Sonny Alley Drive, Informal Speed Study and "Children at Play" Sign Study  
(Board requested 25mph & 35 mph posting as appropriate – New policy on “Watch for Children” signs require Board of Supervisors to endorse; Board declined to endorse – Advise interested citizen)
9. Update on Rt. 693, Lead Mines Road, bridge improvements at the Montgomery/Pulaski County Boundary near Snowville  
(VDOT advised plans were revised following public notice and will be advertised in 1998)

Mr. Morgan/  
Ms. Hanks

Ms. Hanks

10. Rt. 626, Hazel Hollow Road, Replacement of Rumble Strips  
(VDOT will address Rt. 626, as well as Rt. 611, Newbern Road, & Rt. F047, Kirby Road – Place update on June 22 agenda) Ms. Hanks
11. Rt. 643, Cougar Trail Road, between Rt. 11, Lee Highway and Rt. 611, Newbern Road, Additional Turning Lanes Study  
(VDOT to provide update at July or August meeting, particularly as related to I-81 widening – Place on appropriate agenda) Ms. Hanks
- b. Rt. 11 Memorial Bridge, Community Resources Information Sheet Response  
(Concern was expressed re: Rt. 715, Madison Street, from Fairlawn being closed – VDOT requested to review for a shorter route, with possible recount – Place update on June 22 Board agenda) Ms. Hanks
- c. Rt. 11, Lee Highway, Median Removal Request in Town of Dublin  
(VDOT advised request was previously rejected and does not recommend removal)
- d. Request for Stop Sign and “Children at Play” Sign in Riverwood Subdivision  
(VDOT will review – Place update on June 22 agenda) Ms. Hanks
- e. Abandonment of Right-of-Way off Route 752, Betty Baker Lane  
(VDOT to schedule public hearing for June 22 meeting – Place public hearing on agenda) Ms. Hanks
- f. Board of Supervisors Concerns  
(Supervisor Cook questioned surface treating on asphalt – VDOT advised no grader spreading is being done, except for repair)
- (Supervisor Fariss expressed concern over Locust Avenue construction progress – VDOT advised the new road is being built as weather and time permits – Send excerpt of minutes advising School Board of possible bus rerouting) Ms. Hanks

(Supervisor Sheffey expressed concern over Carden Drive, Rt. 685, drainage problem – Place update on June 22 agenda)

Ms. Hanks

(Supervisor Sheffey requested guardrails along Falling Branch, Rt. 798, and Hazel Hollow Roads Rt. 626, due to cars leaving roadway and coming into yards – VDOT advised guardrail not feasible; however, delineators might be a possibility – Place update on June 22 agenda)

Ms. Hanks

(Supervisor Sheffey expressed concern re: Rt. 715, Madison Avenue, drainage when Memorial Bridge is replaced – VDOT advised will look at for maintenance matters)

(Supervisor Conner requested an update on the status of Rt. 618, Eugene Street – VDOT advised construction is underway, but completion is up to contractor's schedule)

(Supervisor Conner inquired about Rt. 601, Little Creek Road, construction - VDOT advised right-of-way acquisition is underway and project is to be advertised in 1998)

(Supervisor Conner inquired about Rt 100, Cleburne Boulevard, over Cloyd's Mt. – VDOT advised bids should be advertised in June with construction to start in August)

(Supervisor Conner inquired re: large hole on roadside along Rt. 812, Pepperell Way – VDOT agreed to fill hole)

(Supervisor White inquired re: Rt. 641, Cox Hollow, status – VDOT advised right-of-way acquisition is underway)

(Supervisor White requested an update on Beaufort Hollow Road, Route 739 – VDOT advised project is being advertised for 1998-99)

g. Citizen Concerns

(Brenda Blackburn spoke re: Max Creek Road gate relocation being removed by Christiansburg VDOT per Richmond VDOT – Status of public right-of-way through to Floyd represented to be discontinuance, not abandonment – County Attorney to continue review for a possible report by July Board meeting – Place update on July Board agenda)

Mr. McCarthy  
Ms. Hanks

5. Treasurer's Report  
(Presented)
6. Citizens' Comments  
(none)
7. Housing Study Update  
(Board updated – Confirm final study product will address what pay back is measurable for housing assistance incentives) Mr. Huber
8. Reports from the County Administrator & Staff:
  - a. Update on Swimming Pool Fencing Requirements  
(County attorney to determine accurate status of State Building Code and Code of Virginia - Place update on June 22 agenda) Ms. Hanks
  - b. Key Activity Timetable  
(Supervisor Fariss requested status of closing on section of New River Trail – County attorney to research legal status and report back to Board at earliest convenience) Mr. McCarthy  
  
(Board confirmed priority on additional large item drop off sites to be at Garage, Dora Highway and Fairlawn) Mr. Mayberry
  - c. Appointments:
    - ◆ Recreation Commission  
(Appointed Mr. Paul Phillips, if Mr. Phillips accepts) Ms. Hanks
9. Items of Consent:
  - a. Minutes of April 20 & 27, and May 4, 1998  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Appropriations and Transfers
    1. Internal Service Fund Transfer #11 - \$61,437.48
    2. General Fund Appropriation #13 - \$44,493.73
    3. Capital Improvements Fund Appropriation #11  
\$15,280.00  
(Approved) Ms. Burchett
  - d. Ratification:
    1. Contracts:
    2. Change Order:

- ◆ New River Industrial Park - #2  
(Approved)

Mr. Huber

3. Agreements

- a. Town of Dublin Sewer Treatment Capacity Purchase Agreement  
(Ratified)
- b. Memorandum of Understanding - Building Code Inspections on the NRVJRJA Facility  
(Ratified)
- c. 1997 Fire Programs Fund Disbursement Agreement  
(Ratified)
- d. Grant Application – Community Corrections \$418,350 – No Local Funds  
(Ratified)

4. Other

- ◆ PIC Errors & Omissions Insurance  
(Approved – Notify PIC)

Ms. Burchett

- e. Personnel Changes  
(Reviewed)

- f. VACO 1999 Legislative Program  
(No specific items recommended – Supervisors Sheffey and Cook, as well as county administrator, to continue service on legislative committees)

- g. Resolution in Recognition of Birthday of U. S. Army  
(Adopted – Notify appropriate representatives)

Ms. Hanks

- h. Purchase of Bulletproof Vests for Sheriff’s Dept.  
(Approved purchase totaling \$14,700 – Notify Sheriff)

Ms. Burchett/  
Ms. Hanks

- i. Resolution in Opposition to “Roadless Moratoria” in Forests  
(Approved, subject to concurrence by Planning Commission – Place resolution on July Planning Commission agenda)

Ms. Jenkins/  
Ms. Hanks

- j. Scheduling of Public Hearing for Enterprise Zone Expansion to Include Commerce Park  
(Schedule public hearing for June 22 Board meeting)

Ms. Hanks/  
Mr. Huber
- k. Resolution of Appreciation – Phyllis Bishop  
(Approved – Prepare resolution for presentation by Supervisor Cook at June 4 ceremonies)

Ms. Hanks
- l. Local Government Concurrence with Community Services Board Form  
(Approved forwarding request for both briefing and a recommendation for action from the County Board of Social Services, with a report back to the Board of Supervisors by September, 1998 – Send documentation and request to Social Services Director Wallis)

Ms. Hanks
- m. American Electric Power - Support for Powerline  
(Approved – Send letter)

Mr. Huber/  
Ms. Hanks
- 10. Citizen Comments  
(None)
- 11. Other Matters from Supervisors  
(Supervisor Fariss requested status of mineral rights reversion to property owners – County attorney requested to contact Delegate Tommy Baker regarding matter and report back to Board at a later meeting)

Mr. McCarthy

(Supervisor Fariss noted one boathouse at Lighthouse Bridge is being removed voluntarily – County attorney to research use of dock and pier ordinance for removal requirements – Place update on future agenda)

Mr. McCarthy/  
Ms. Hanks

(Supervisor Fariss requested an analysis of share of county employment income from the Volvo plant before and after the expansion initiated in 1994 – Place report in future weekly memo)

Mr. Huber

Mr. Huber/  
Ms. Hanks

(Supervisor Fariss inquired re: when Rt. 100 sewer would extend up east side of Rt. 100)

(Staff requested to research Community Service billing for jail inmates and regional jail impact)

Ms. Burchett

(Supervisor Sheffey commended Claytor Lake 50<sup>th</sup> Anniversary Committee for activities that began on May 29 and are extending throughout the 1998 summer – Send letter to committee)

Mr. Morgan

12. Executive Session – 2.1-344(A)
  - ◆ Personnel
  - ◆ Legal
  - ◆ Land Acquisition/Disposition
  - ◆ Prospective Industry
  
13. Adjournment

May 22, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. Budget Hearing – See ***enclosed*** hearing notice. No action is scheduled until the June 22 Board meeting, at which time the budget and appropriations for Fiscal Year 1999 are to be adopted.
- b. Proposed Amendment for the Joinder of the County of Giles to the New River Resource Authority – See ***enclosed*** documents. Following the hearing, adoption of the resolutions authorizing execution of document changes to admit Giles County as a NRRA member will be in order. Giles will have one member on the NRRA Board of Directors and will vote with Montgomery County for the purposes of any needed super majority for personnel matters.
- c. Proposed Amendments to the Zoning Ordinance – The following amendments are recommended by the Planning Commission:
  1. Add to Agricultural (A-1) by Special Use Permit
    - ***Manufactured Homes, Multiple:*** *Two manufactured homes allowed on one lot, provided there is enough land to support future subdivision of lot.*
  2. Add to Residential (R-1) by Special Use Permit
    - ***Dwelling, Second Single-Family:*** *A single-family dwelling (manufactured home, or garage apartment, or other approved unit), in addition to the principle dwelling under exceptional circumstances where the use will be discontinued/removed upon termination of the reason for granting the permit. The lot shall be at least one and one-half times the minimum area normally required for two lots, and shall meet*

*all requirements for future subdivision of the lot, including normal setback and side yard requirements.*

3. Add to Residential (R), (R1), (R2), (R3), Agricultural (A1), Conservation (C1), Commercial (CM1), and Industrial (I1) by **Special Use Permit (SUP)**
  - *Private Tanks or Pump Stations (above ground), except Pulaski County public water and sewer utility units shall require only a site plan review.*
4. Amendment to Sections 4-3 and 7-3, Setback Regulations to Define Open Space.

4-3 Setback Regulations (Commercial CM1)

Buildings in this zone shall be a minimum of fifty (50) feet from the right-of-way of any street or highway on which the lot fronts. A variance to the setback may be allowed by Special Use Permit. Such variance requires submittal of a detailed site plan showing adequate parking and other open space to more than offset the loss of area from the front setback reduction. *For purposes of this variance, open space shall be considered any space with no structure, other than recreational equipment, over 30 inches in height.* Such variance also requires the Planning Commission to request and consider comments from the Virginia Department of Transportation Resident Engineer regarding the impact of the variance.

7-3 Setback Regulations (Industrial I1)

No building or accessory structure shall be located closer to the lot line than the following distances:

- Front lot line: 50 feet
- Side lot line: 10 feet
- Rear lot line: 25 feet

The following applies for both side and rear setbacks:

When land in an Industrial Zone abuts property in a Resident

(ITJ1003

5. Add Article 23: Standards for Telecommunication Antennas and Towers

See enclosed draft ordinance, as recommended for adoption by the Planning Commission and the Telecommunications Advisory Committee, that reflects the following proposed amendments:

(Add paragraph on end of section 23.2.12: “If no response is made by the owner within the ninety (90) day period following notice, the County of Pulaski may cause the antenna or tower to be removed. The cost of removal shall be assessed to the landowner and/or antenna or tower owner as a lien equal to a tax lien. Such removal expense shall be levied after public hearing in the same manner as a property maintenance violation enforcement.”

Change paragraph 23.2.5-1 to read: “All proposed towers must be compatible for co-location with a minimum of three (3) users including the primary user. The applicant must submit an engineering study certifying such multiple use is feasible. A governing body in a particular case may waive this provision.”

Change the first sentence of paragraph 23.3.7 to read: “No new tower shall be permitted unless the applicant demonstrates without question to the satisfaction of the Planning Commission that no existing tower or structure can accommodate the applicant’s proposed antenna.”

d. Proposed Amendments to the Subdivision Ordinance – The following amendments are recommended by the Planning Commission:

1. Revise Section 3.1.1 to allow the subdivision agent to approve subdivision plats of ten (10) lots or less.

3.1.1 Lot Subdivision

The Agent may permit the separation of up to ~~two~~ ten parcels from a tract of land without approval by the Planning Commission if:

1. It is not in conflict with the general meaning, purpose, and requirements of this Ordinance, no new streets, *public water and/or sewer* required to serve the parcel, and each new lot has at least fifty (50) feet of frontage on a public street or thirty (30) feet of frontage in the event that the new lots(s) are located on a cul-de-sac. All lots ~~will be at least 100 feet wide 30 feet back from the frontage~~ shall meet the width and frontage requirements of the current zoning ordinance; or
2. It is a re-subdivision of a parcel which is platted in an existing subdivision prior to July 1, 1972, which meets all the requirements of this Ordinance so long as each new lot has at least fifty (50) feet of frontage on a public street or thirty (30) feet of frontage in the event that the new lot (s) are located on a cul-de-sac. All lots ~~will be at least 100 feet wide 30 feet back from the frontage~~ shall meet the width requirements of

the current zoning ordinance.

Provided that:

- ◆ The Virginia Department of Health has approved the plat or public sewer is available to the lots.
- ◆ ~~The depth of any lot created which is five (5) acres or less in size is not more than four (4) times the width of such lot at the building line.~~

An additional lot subdivision may be permitted after a period of five (5) years.

*Subdivisions of this type exceeding five (5) lots will be reported monthly to the Planning Commission.*

2. Delete Section 3.1.5-2 of the Subdivision Ordinance requiring 200 ft. road frontage for large lot subdivisions.

3.1.5 Large-Lot Subdivision

The division of land into two or more lots which are of five (5) acres or more. Such subdivision shall meet the requirements outlined in the ordinance with the following stipulations:

- ◆ Streets constructed in large-lot subdivisions may be either public or private streets. All streets constructed in Large-Lot Subdivisions shall be constructed to comply with all applicable standards as outlined in this Ordinance.
- ◆ ~~Each new lot shall have at least 200 feet of road frontage.~~

JNM/gh

May 22, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Status of Surface Transportation Assistance Act Double Trailer Access – The resident engineer may have information to share.
2. Rock cliff protrusion removal along Route 658, Delton Road - At the April 27 meeting, VDOT advised improvements were planned for this spring or summer. The resident engineer may have information to share.
3. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road – At the April 27 meeting, VDOT advised delineators will be installed along the wall. The resident engineer may have information to share.
4. Drainage on Route 712, Water Tank Road - At the April 27 meeting, VDOT advised the drainage was 90% completed, with remaining erosion to be addressed soon. The resident engineer may have information to share.
5. Low Area at Rt. 693, Fariss Mines Road, at Big Reed Island – The resident engineer may have information to share.
6. Rt. 660, Claytor Lake State Park Road, Speed Limit, at I-81 Exit – The resident engineer may have information to share.
7. Rt. 1131, Mountain View Drive, No Parking Sign Status & Patching of Road - The resident engineer may have information to share.
8. Update on Rts. 840, Hawks Nest Lane, 842, Water Plant Road, and 841, Sonny Alley Drive, Informal Speed Study and “Children at Play” Sign Study – The resident engineer may have information to share.

9. Update on Rt. 693, Lead Mines Road, bridge improvements at the Montgomery/Pulaski County Boundary near Snowville – The resident engineer may have information to share.
  10. Rt. 626, Hazel Hollow Road, Replacement of Rumble Strips – The resident engineer may have information to share.
  11. Rt. 643, Cougar Trail Road, between Rt. 11, Lee Highway and Rt. 611, Newbern Road, Additional Turning Lanes Study – The resident engineer may have information to share.
- b. Rt. 11 Memorial Bridge, Community Resources Information Sheet Response - See ***enclosed*** draft response.
  - c. Rt. 11, Lee Highway, Median Removal Request in Town of Dublin – Support is being sought of median removal to facilitate entrance to his business on the north side of Rt. 11 just east of the Route 100, Cleburne Boulevard, overpass. I expect a formal request to be sent by the individual making the request prior to the Board meeting.
  - d. Request for Stop Sign and “Children at Play” Sign in Riverwood Subdivision - Ms. Susan Lawson of 6718 Bradley Road has requested a stop sign and “Children at Play” sign.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

May 22, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Update on Swimming Pool Fencing Requirements - As requested the Director of Code Enforcement checked with the State Department of Housing and Community Development regarding the change to make swimming pool fencing a local option. He advises the state was reacting to citizen complaints that viewed the requirement as an unnecessary intrusion on personal rights. He also indicated that pool fencing might not be the sole or best security measure for pool installations. Staff continues to recommend pool fencing be regulated in the public interest. If the requirements are adopted by local option, the enclosed standards will regulate fence height, gate design, etc.
- b. Key Activity Timetable – See enclosed updated timetable.
- c. Appointments – Recreation Commission – Mr. Paul Phillips will be asked to serve.

/gh

May 22, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of April 20 & 27, & May 4 1998 – See enclosed.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
  1. Internal Service Fund Transfer #11 - \$61,437.48 – See enclosed.
  2. General Fund Appropriation #13 - \$44,493.73 – See enclosed.
  3. Capital Improvements Fund Appropriation #11 - \$15,280.00 – See enclosed.
- d. Ratification – Ratification of the following is recommended:
  1. Contracts – There are no contracts at this time.
  2. Change Order – New River Industrial Park - #2 - \$1,822.00 – See enclosed.
  3. Agreements – The following agreements are submitted and enclosed for ratification by the Board:
    - a. Town of Dublin Sewer Treatment Capacity Purchase Agreement
    - b. Memorandum of Understanding -Building Code Inspections on the NRVJRJA Facility
    - c. 1997 Fire Programs Fund Disbursement Agreement
    - d. Grant Application – Community Corrections \$418,350 – No Local Funds
  4. Other:
    - ◆ PIC Errors & Omissions Insurance - \$406.25 – See enclosed
- e. Personnel Changes – See enclosed update of recent personnel changes, as prepared by the Director of Management Services. Also enclosed is a recommendation from Fleet Director Mayberry to adjust tractor trailer driver compensation to the same range as the garbage

truck drivers. The PSA made a similar adjustment in May to meet comparable pay in the area. The change is recommended effective May 1, 1998.

- f. VACO 1999 Legislative Program – See *enclosed* request from VACO seeking information about issues or specific proposals to be addressed by VACO in 1999. Since Chairman Sheffey, Supervisor Cook and I are active on the legislative committees, I have no specific items to recommend. I suggest our roles be to monitor and stress positions favorable to the county that are emphasized during the committee process.
- g. Resolution in Recognition of Birthday of U. S. Army – The Board has been requested to adopt the *enclosed*

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May 22, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

JNM/gh