

FOLLOW-UP ACTION

| <i>ITEM</i>   | <i>KEY STAFF</i>           |
|---|----------------------------|
| 1. <u>Invocation</u>  |                            |
| 2. <u>Additions to Agenda</u>   |                            |
| 3. <u>Public Hearings</u>   |                            |
| a. <u>A rezoning request by James L. McDaniel from Residential (R1) to Conditional Industrial (I1) to allow manufacturing and wholesale distribution of craft products for property owned by Newbern Molding Co., identified by tax map no. 065-001-0000-0041, 0.50 acres, located on the north side of wilderness Rd. (Rt. 611), 325 ft. west of Towes Ferry Rd. (Rt. 697), Draper District. (Denied, as recommended by Planning Commission – Notify applicant – Proceed to enforce zoning violations)</u> | Ms. Jenkins                |
| <u>Consideration of transfer of Cable TV franchise, originally granted to Cable TV of Virginia, as subsequently extended and renewed and transferred, to Interlink Communications Partners, L.L.C., a Delaware limited liability company (Approved as recommended – Modify and arrange for execution of agreement – Send county attorney certified minutes excerpt along with request to arrange for execution of agreement)</u>  | Mr. McCarthy/<br>Ms. Hanks |
| c. <u>Consideration of disposition of a portion of property identified as tax map no. 108-001-0000-0060, 61, and 62, owned by Pulaski County, known as the former Hiwassee School at the rear of Harry O'Dell Memorial Park (Approved sale of property to Mr. Michael Hurst at a cost of \$500 – Send county attorney certified minutes excerpt along with request to arrange for transfer of property)</u>   | Mr. McCarthy/<br>Ms. Hanks |

- d. County Budget Amendment  
(Approved amendments) Ms. Burchett
4. Highway Matters: Mr. Brugh (unless noted otherwise)
- a. Follow-up from Previous Board meeting
1. Bridge to Replace Railroad Crossings between Rt. 11, Lee Highway and Rt. 747, Old Rt. 11, East of Dublin  
(Supervisor Sheffey requested preliminary sketch and field markers – VDOT will provide - VDOT needs agreement by six year plan revision in October or November)
  2. Rt. 643, Cougar Trail Road, Pavement Maintenance  
(VDOT to review Rt. 11, Lee Highway, to Rt. F047, Kirby Road, eligibility for primary road status – Place update on September agenda) Ms. Hanks
  3. Rt. 11, Lee Highway, to Rt. 643, Cougar Trail Road, from Dublin Turn Signal Timing Adjustment  
(VDOT will recheck signal – Place on September agenda for update) Ms. Hanks
  4. Pavement Maintenance Rt. F047, Old Rt. 100, from I-81 Exits 98 to 94  
(Supervisor Cook noted alligator crackes in pavement and holes in Peak Creek Bridge deck – Place update on September agenda) Ms. Hanks
  5. Rt. 693, Farris Mines Road, Narrow Bridge Restrictions for Modular Homes Due to Weight  
(VDOT advised bridge allows for modular home transport, but not heavy trucks – VDOT suggests adding to six year plan and VDOT will estimate cost – Place update on September agenda - Place on list for additions to six year plan) Ms. Hanks
  6. Request for Warning Signs Along Curve, South of Entrance of Bird Lodge  
(VDOT will give informal speed study and curve warning study – Place update on September agenda) Ms. Hanks
- b. NRB Industries Entrance  
(Concurred with staff expenditure of \$25,000 to allow traffic to continue straight into NRB Industries until further development occurs at park, as well as redesign of entrance to NRB Industries, and two

- adjacent parcels to provide an improved appearance to the plant and less turns for freight access) Mr. Morgan
- c. New River Industrial Park Signage  
(VDOT will review – Place update on September agenda) Ms. Hanks
- d. Guardrail Request for Rt. 605, Little River Dam Road  
(Add to guardrail review list – VDOT requested to update approved and pending guardrail list – Place update on September agenda) Ms. Hanks
- e. Request for Widening Rt. 681, Sifford Road  
(Approved adding to waiting list) Ms. Hanks
- f. Citizen Concerns  
  
(Ms. Beth Lancaster expressed concern re: Rt. 114, Peppers Ferry Blvd., lights, specifically red light at new Super Walmart backing up beyond Rt. 600, Belspring Road, light, even if green – VDOT to review and provide update at September meeting) Ms. Hanks
- g. Board of Supervisors Concerns  
  
(Supervisor Conner advised low place on Rt. 807, Slaughter House Road, near entrance to Mountain View Acres Subdivision, has poor drainage from subdivision – Place update by September agenda) Ms. Hanks  
  
(Supervisor Cook advised of broken edge of pavement on Rt. 644, Hurston Road – Place update on September agenda) Ms. Hanks  
  
(Supervisor Cook requested confirmation of signal installation date)

6. Citizens' Comments  
(None)
  
7. Claremont School Planning  
(Invitation extended to supervisors to tour Critzer and Snowville school renovations – Board members advised will tour individually – Scheduled joint School Board/Board of Supervisors meeting for 6:30 p.m., September 20, just prior to regular Board of Supervisors meeting – Send invitation to School Board Office, along with advising that a light supper will be served) Ms. Hanks
  
8. Reports from the County Administrator & Staff:
  - a. Key Activity Timetable  
(Reviewed)
  
  - b. Central Youth Center Construction Progress  
(Approved project) Mr. Morgan/  
Mr. Akers
  
  - c. Draper Mountain Overlook Parking Areas Finishing  
(Approved use of mountain stone and engaging Randall Jones for project) Mr. Morgan/  
Mr. Long
  
  - d. Randolph Park Contract Issuance  
(Approved issuance of contract by steering committee for construction of initial trails and passive area of the park) Mr. Morgan
  
  - e. Joint Towns/County Meeting Agenda August 31  
(Remove Draper Mountain trails from agenda due to Town of Dublin not being involved in project) Ms. Hanks
  
  - f. Condition of an unsafe structure owned by Ralph A. Sheffey, Jr., identified on Pulaski County real estate records as tax map parcel 038-001-0000-0026.

- g. Appointments:
  - 1. Randolph Park Steering Committee  
(Appointed Supervisor Cook, with Supervisor Sheffey as alternate; Joe Morgan, Prime Staff Representative and Fund-raising Coordinator; Anthony Akers, Recreation Staff Representative; Dan Grubb, Business Representative; Rick DiSalvo, Design Team Project Manager; and invited two citizen representatives to be selected from the following: Charles DeHart, Randolph Park Advisory Committee; Jack Gill, neighboring property owners; and Harold Ward or Charles Ward)
  - 2. PEP Steering Committee  
(Appointed Ms. Debbie Brown of Radford University Administration – Advise Ms. Brown) Ms. Safewright
- h. County Administration Building Entrance Plans  
(Plans reviewed – Supervisors suggested brick pavers like at courthouse & use of turn change and seating area to balance area – Request architect to revise plans and resubmit to Board at future Board meeting) Mr. Morgan
- 9. Items of Consent:
  - a. Minutes of July 26, 1999  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Appropriations and Transfers:
    - 1. Interoffice Transfer #2 - \$51,700.76
    - 2. General Fund Appropriation #2 - \$1,724.97
    - 3. School Fund Appropriation #1 - \$1,403,500; #2 - \$55,418.00; and #3 - \$125,959.00
    - 4. VPA Fund Appropriation #1 - \$98,000.00
    - 5. Capital Improvements Fund Appropriation #1 - \$7,532,988.00
    - 6. School Construction Fund Appropriation #1 - \$2,446,843.00  
(Approved, except for Claremont School site acquisition and planning; Commerce Park shares; and additional Randolph Park funding) Ms. Burchett

- d. Ratification:
  - 1. Change Orders
  - 2. Agreements, Grants, & Other
    - a. Contract Programming Services Agreement  
(Ratified – Notify programmer) Ms. Burchett
    - b. Va. Delinquency Prevention & Youth Development Grant Programs  
(Ratified budget amendment) Ms. Burchett
    - c. Drought Disaster Declaration  
(Ratified – Send declaration to Governor’s Office) Ms. Hanks
- e. Personnel Changes  
(Reviewed)
- f. Support for Satellite Transmission of Local TV Broadcasts  
(Approved supporting legislative changes allowing satellite transmission of local television signals – Staff to prepare resolution and send to legislators) Mr. Huber
- g. Employee Full Pay Status  
(Approved moving leachate truck drivers and foreman to or toward full pay for their respective positions – Implement full pay) Ms. Burchett
- h. Return of Funds to REMSI for Sale of Surplus Vehicles  
(Approved returning of funds to REMSI for sale of surplus vehicles – Arrange for return of funds) Ms. Burchett
- i. Resolution Authorizing Employees to Purchase Prior VRS Service on a Tax Deferred Basis  
(Approved resolution allowing employees to purchase prior VRS service on a tax deferred basis – Send resolution to appropriate VRS representatives and notify affected employees) Ms. Burchett
- j. Dublin Sewer Capacity Refund  
(Approved request from Dublin to rescind reservation by the Town of Dublin of 22,400 gallons of daily waste water treatment capacity, along with the forfeiting of capacity, with a refund of \$26,700 – Send excerpt of minutes to County Attorney and request appropriate documentation be developed to rescind capacity reservation) Ms. Hanks/

Mr. Morgan/  
Mr. McCarthy

10. Citizen Comments  
(None)

11. Other Matters from Supervisors  
(Commissioner of Revenue requested to present study re: Transient Occupancy Tax Review, including surrounding localities and buyback, at September Board meeting – Place update on Board agenda)

Ms. Hanks

12. Closed Meeting – 2.1-344.A.1.3.5.7  
(Staff to follow up on prospective commercial use of property adjacent to county garage; restaurant siting; declining offer for property adjacent to County Administration Building; and Commerce Park shares acquisition)

Mr. Morgan

13. Adjournment  
(To reconvene at 7:00 p.m. on Tuesday, September 1 for joint meeting with town councils and at 6:30 p.m. on Monday, September 20 for joint meeting with School Board)

August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by James L. McDaniel from Residential (R1) to Conditional Industrial (I1) to allow manufacturing and wholesale distribution of craft products for property owned by Newbern Molding Co., identified by tax map no. 065-001-0000-0041, 0.50 acres, located on the north side of wilderness Rd. (Rt. 611), 325 ft. west of Towes Ferry Rd. (Rt. 697), Draper District. – See *enclosed* documentation regarding this matter. The Planning Commission recommends denial.
- b. Consideration of transfer of Cable TV franchise, originally granted to Cable TV of Virginia, as sub-sequently extended and renewed and transferred, to Interlink Communications Partners, L.L.C., a Delaware limited liability company – A public hearing has been scheduled for this meeting. *Enclosed* is language proposed by Wesley Heppler, Council for CableVision, which holds open the county's option to require that the cable company provide access to other internet service providers in the event state or federal legislation makes it possible to implement a requirement of this type. This language has been reviewed and concurred with by County Attorney McCarthy. Thus, renewal of the franchise transfer agreement is recommended with the inclusion of this stipulation.
- c. Consideration of disposition of a portion of property identified as tax map no. 108-001-0000-0060, 61, and 62, owned by Pulaski County, known as the former Hiwassee School at the rear of Harry O'Dell Memorial Park – A public hearing has been scheduled to receive comments regarding disposition of a portion of the above property. *Enclosed* is a request from Mr. Michael S. Hurst to purchase the property identified on tax map parcel 108-001-0000-0054, zoned R-1, located in Hiwassee, Rt. 693, right on Rt. 708, Bethel Church Road. 0.2 mile on the right, located in the Ingles

District. Several years ago the Board of Supervisors approved an easement on the Odell Park property for a rear yard encroachment by a manufactured home located on the Hurst property. The easement could be rescinded if the home is relocated. Sale of the property would be a permanent reduction of the land available to the park. The easement in place allows Mr. Hurst the continued right to use the property at no cost as long as the encroachment by the manufactured home continues.

d. County Budget Amendment – A public hearing has been

August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Bridge to Replace Railroad Crossings between Rt. 11, Lee Highway, and Rt. 747, Old Rt. 11, East of Dublin - See enclosed tentative location map for the new bridge crossing. The Board should advise this fall whether the Virginia Department of Transportation (VDOT) should proceed with plans to build the bridge to replace the current Rt. 617, Rhuebush Road, and Rt 633, Cemetery Street, crossings.
2. Rt. 643, Cougar Trail Road, Pavement Maintenance
3. Rt. 11, Lee Highway, to Rt. 643, Cougar Trail Road, from Dublin Turn Signal Timing Adjustment
4. Pavement Maintenance Rt. F047, Old Rt. 100, from I-81 Exits 98 to 94
5. Rt. 693, Farris Mines Road, Narrow Bridge Restrictions for Modular Homes Due to Weight
6. Request for Warning Signs Along Curve, South of Entrance of Bird Lodge

b. NRB Industries Entrance – The resident engineer is assisting with changes to the industrial park road as it affects the entrance to NRB Industries.

c. New River Industrial Park Signage – VDOT signage directing traffic to the park is suggested. Similar signage is present from I-81 exit 98 to the Corporate Center industrial park. Signage off Route 114, Peppers Ferry Boulevard, would probably be sufficient.

JNM/gh

Enclosures

cc: J. D. Brugh, VDOT Resident Engineer

August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Claremont School Planning

School Board Business Manager Walt Shannon and Superintendent David Cox plan to be present at the meeting to discuss this matter. Enclosed is a memo from Dr. Cox

August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - See enclosed update.
- b. Central Youth Center Construction Progress – Office on Youth Director Akers will present an update on the plans. The 2,000 square foot addition to the gym will allow game and lounge areas that can be alternatives to the large open gym space. Tutoring and other small group activities can occur in these rooms also. One former locker room is planned for conversion to a kitchen, utilizing some of the surplus kitchen equipment in the old jail. A loading dock is proposed on the corner of the building, to allow deliveries to be received centrally and picked up by departments as convenient.
- c. Draper Mountain Overlook Parking Areas Finishing – Dr. Fariss requested the staff review use of native county limestone for the wall cap, walk pavers and curb on the entrance areas of the overlook. Enclosed is a cost comparison prepared by Mr. Long for limestone, granite and concrete finishes for the wall, walk and curb applications. We will attempt to get some pictures for illustration purposes. A decision on the desired material is needed so the project may be completed this fall.
- d. Randolph Park Contract Issuance – Authorization is requested, with the concurrence of the steering committee to be appointed, to issue a contract for construction of the initial trails and passive area of the park. The purpose is to begin work on site that will allow public access and create support for the fund-raising for the major components of the park, which are the pool area and playing fields. The design team should have a recommendation on the contract for the trails and passive areas, after negotiations this week with the low bidder, Claude Erps Construction Company.
- e. Joint Towns / County Meeting Agenda August 31 - Enclosed is the tentative agenda for approval or changes.

- f. Condition of an unsafe structure owned by Ralph Sheffey, Jr., identified on Pulaski County real estate records as tax map parcel 038-001-0000-0026, zoned Residential (R1), 0.3670 acre, located on the south side of Falling Branch Rd. (Rt. 798) approximately 75 ft. east of the New River Road (Rt. 624) intersection, Cloyd District – *Enclosed* is correspondence to Mr. Sheffey regarding this matter. Staff reports no effort has been made to demolish the structure, therefore, it is recommended a public hearing be scheduled for the September 20 Board meeting regarding this matter.
- g. Appointments – Randolph Park Steering Committee – Appointment of a steering committee to oversee the park construction is requested. The committee membership should include representatives of the Board of Supervisors, Park Advisory Committee, design team, recreation staff, business leadership and construction/fund-raising coordinator(s).

JNM/gh

Enclosures

August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of July 26, 1999 – See enclosed minutes.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers – The enclosed appropriations and transfers are recommended for approval:
  1. Interoffice Transfer #2 - \$51,700.76
  2. General Fund Appropriation FY 2 - \$1,724.97
  3. School Fund Appropriation #1 - \$1,403,500; #2 - \$55,418.00; and #3 - \$125,959.00
  4. VPA Fund Appropriation #1 - \$98,000.00
  5. Capital Improvements Fund Appropriation #1 - \$7,532,988.00, (subject to Board of Supervisors subsequent action on the Randolph Park and the Commerce Park)
  6. School Construction Fund Appropriation #1 - \$2,446,843.00, (subject to the Board of Supervisors subsequent action on the Claremont School planning)
- d. Ratification:
  1. Change Orders – There are no change orders at this time.
  2. Agreements, Grants & Other:
    - a. Contract Programming Services Agreement – Ratification of the enclosed agreement is with Mr. Billy G. Thomas is requested.

- b. Virginia Delinquency Prevention & Youth Development Grant Programs – Ratification of the enclosed budget amendment request for the Virginia Delinquency Prevention and Youth Development Act Grant Programs is requested.
- c. Drought Disaster Declaration – Acceptance of the enclosed declaration, as prepared by Extension Agent Richard White, is requested.
- e. Personnel Changes - Enclosed is an update of recent personnel changes from Management Services Director Nancy Burchett.
- f. Support for Satellite Transmission of Local TV Broadcasts – Support for legislative changes allowing satellite transmission of local television signals is recommended. Enclosed is a resolution of this type adopted by the Pulaski Town Council and an e-mail forwarded by Charles Stewart from Congressman Boucher noting his legislative efforts to implement change. Currently, satellite TV cannot broadcast local signals. Easing of this restriction would provide the best possible alternative to cable service in areas of the county where installation of cable TV is not economically feasible, as well as encourage competition in the provision of service where cable is available.
- g. Employee Full Pay Status – It is recommended the following leachate truck drivers and foreman be moved to or toward full pay for their positions. The foreman has been in the job over five years, which is the time period goal for full pay. Full pay for the foreman is recommended. The drivers are not as far along toward full pay as their time of service warrants. A \$1,000 increase is recommended for the driver. This action is consistent with the recent action of the Public Service Authority to insure all garbage truck drivers and sanitation workers in their position for five years are at full pay and others are progressing satisfactorily to full pay.

| <u>Employee:</u> | <u>POSITION</u>  | <u>FULL PAY</u> |
|------------------|------------------|-----------------|
| Bryon Dolinger   | Leachate Driver  | \$ 23,974       |
| Kenneth Hodge    | Leachate Driver  | \$ 23,974       |
| Doug Spence      | Leachate Foreman | \$ 27,348       |

- h. Return of Funds to REMSI for Sale of Surplus Vehicles – Enclosed is a memo from REMSI Director David Smith requesting revenue received from the sale of surplus vehicles be transferred to REMSI. Approval is recommended.

- i. Resolution Authorizing Employees to Purchase Prior VRS Service on a Tax Deferred Basis - Legislation providing for the purchase of prior Virginia Retirement System (VRS) service by employees on a tax-deferred basis was passed during the 1998 Session of the General Assembly (SB133), but a private letter ruling from the IRS was needed before the legislation could be implemented. VRS has recently advised that the ruling was received and employers may proceed in offering this to employees. Therefore, it is recommended the Board adopt a resolution allowing for employees to purchase prior VRS service on a tax-deferred basis. A sample of the resolution is enclosed. Presently, there are four (4) employees who are buying back VRS service through payroll deduction and would benefit from this program.

JNM/gh

Enclosures

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August 16, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. Enclosed is a draft resolution to enter the closed meeting on recommend matters, as follows:

Property Disposition -

- ◆ Former School Site on Bagging Plant Road, South of Dublin - Linkous Trucking of Christiansburg is interested in a site in the county. We sent the enclosed response, encouraging a site other than the New River Industrial Park. The enclosed listing includes property adjacent to the County Garage and the Orchard Hills Subdivision, along Bagging Plant Road. If there is any interest in the county property, I would recommend an asking price of \$15,000 per acre and coordination with the proposals we are seeking on commercial or residential property in that area.

Property Acquisition -

- a. Acquisition of Property Adjacent to Existing County Property - Ms. Edna Whited contacted us to advise that the Jackson Apartments, west of the County Administration Building and fronting on Randolph Avenue, will be available for sale. I advised her I would notify the Board members of the availability, but knew of no current plans to acquire additional property adjacent to the County Administration Building.

- b. Acquisition Of Property For Restaurant Development - We have tentatively selected the following restaurant chains to recruit:

| <u>Chain Name</u>          | <u>Type</u>      |
|----------------------------|------------------|
| Bob Evans                  | Family           |
| Bonanza                    | Family           |
| Cracker Barrel             | Family           |
| IHOP                       | Family           |
| Libby Hill Seafood         | Family           |
| Perkins                    | Family           |
| Ponderosa                  | Family           |
| Ryan's Steakhouse          | Family           |
| Shoney's                   | Family           |
| Applebee's                 | Casual<br>Dining |
| Bennigans                  | Casual<br>Dining |
| Chick-fil-A Dwarf<br>House | Casual<br>Dining |
| Lone Star Steakhouse       | Casual<br>Dining |
| Shakers                    | Casual<br>Dining |
| Steak and Ale              | Casual<br>Dining |
| Texas Steak House          | Casual<br>Dining |

Legal Matters -

- ◆ Commerce Park Participation Agreement – Enclosed is the latest form of the agreement. The county attorney may have information to share.

Personnel –

- ◆ Randolph Park Steering Committee – I assume the Board will want to discuss specific individuals for appointment in closed session. I recommend:
  - ◆ A member of the Board of Supervisors serve;
  - ◆ I serve as the prime staff representative and fund-raising coordinator;
  - ◆ Mr. Akers serve as the recreation staff representative;
  - ◆ Mr. Dan Grubb, Chamber President and Volvo management member, serve as a business representative;
  - ◆ The construction coordinator I am recruiting and design team project manager Rick DiSalvo serve;
  - ◆ Ms. Evelyn Alexander, Mr. Kenneth Harrell or Rev. David Coffey serve from the Advisory Committee (See enclosed Advisory Committee listing.)