

FOLLOW-UP ACTION	KEY STAFF
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1. Invocation
2. Additions to Agenda
3. Public Hearings:
 - a. A request by Virginia's First Regional Industrial Facility Authority for amendment to the Pulaski County Zoning Ordinance to add a zoning district titled Commerce Park Industrial District (CPID).
and
A request by Virginia's First Regional Industrial Facility Authority for rezoning from Agriculture (A-1) and Industrial (I-1) to Commerce Park Industrial District (CPID) on property identified as tax map parcels 036-007-0000-0001, 2, 3, and 047-048-0000-0004, 5, owned by Douglas and Emogene Cullip and the County of Pulaski, located south of New River Valley Airport, Cloyd District.
(Approved rezoning, as recommended by the Planning Commission, with modifications – Notify applicant - Modify zoning map as appropriate)

Ms. Jenkins/
Ms. Hopkins
 - b. A rezoning request by Gregory A. and Benny C. Ridpath from Industrial (I-1) to Residential (R-1) on property identified as tax map parcels 056-001-0000-0033, 35, 5A, 36, 37, 38, located on Dublin Drive (Rt. 1084) south of the Cook's Lane intersection, Draper District.
(Approved as recommended by the Planning Commission and subsequently modified – Notify applicant – Modify zoning map as appropriate)

Mr. McCarthy/
Ms. Jenkins/
Ms. Hopkins
4. Highway Matters:
 - a. Follow-up from Previous Board meeting
 1. Rural Addition Status Report
(Staff to provide status of Cook's Crossing resolution for October Board meeting – Place on October agenda)

Mr. Crigger

Ms. Hanks

2. Request for Speed Limit Study, Big Valley Drive
(VDOT to consider installing golf cart crossing sign and crosswalk – VDOT to perform speed study – Place update on October Board agenda) Ms. Hanks
 3. Status of Paving of Old Rt. 100 from Exit 98 to Exit 94
(VDOT reported funding from interstate system to be requested for next year)
 4. Status of Rt. 100 Bridge Over Peak Creek
(VDOT advised deck to be replaced in future)
 5. Status of Traffic Lights at Rt. 100 Cleburne Blvd., and Wilderness Road
(VDOT advised notice to proceed issued with 3 to 4 weeks to completion)
 6. Status of Traffic Lights at Rt. 100, Bagging Plant Road
(VDOT advised notice to proceed issued with 3 to 4 weeks to completion synching of lights will most likely be required)
- b. Scheduling of Six Year Plan Hearing Update
(VDOT to advertise hearing for October 23 Board meeting – Place public hearing on October agenda) Ms. Hanks
 - c. Request for School Zone 25 mph Flashing Sign on Dudley Ferry Loop (Riverlawn Elementary School)
(Refer request to School Board – Place update on Board agenda once response received from School Board staff) Ms. Hanks
 - d. Rt. 757, Beach Drive, Intersection Safety Concerns
(VDOT to review and provide update at October Board meeting – Place update on October Board agenda) Ms. Hanks
 - e. Requests for Children at Play Signs
(No action)
 - f. Resolution – Industrial Access Road
(Adopted – Send executed copy of resolution to VDOT) Ms. Hanks

- g. Board of Supervisors Concerns
(Supervisor Conner requested pedestrian crossing signs at Fairview Home – Place update on October Board agenda) Ms. Hanks

- (Staff to confirm VDOT commitment to entrance sign on Memorial Bridge retainer wall) Ms. Hanks

- i. Citizen Concerns
(Michael Dowell of the Fine Arts Center reported that the brown Fine Arts Center signs on Interstate 81 resulted in increased patronage to Pulaski County)

- 5. Treasurer's Report
(Reported)

- 6. Citizens' Comments
(None)

- 7. Reports from the County Administrator & Staff:
 - a. Key Activity Timetable
(Reviewed – Emphasize as a priority “Item H. 1. County Entrance Sign I-81 North”) Mr. Spangler/
Ms. Hanks

 - b. Revision of Gas and Electric Utility Tax Rates
(Approved requesting County Attorney to research alternatives – Place on October agenda) Mr. McCarthy
Ms. Hanks

 - c. Code Enforcement Update
(Denied forming a committee)

 - d. Local Enterprise Zone Ordinance pursuant to Section 58.1-3245.8 and 58.1-3245.10 of the Code of Virginia, 1950, as amended, encompassing the Pulaski County Corporate Center and the facilities and property of Volvo Trucks North America, Inc., as a local enterprise zone.
(Approved advertising for October public hearing per staff comments – Modify ordinance language -
Advertise on Sunday, October 8 & Sunday, October 15 –
Place on October agenda) Mr. McCarthy
Ms. Jenkins
Ms. Hanks

 - e. Appointments:
 - 1. New River Community Services Board

2. Code Enforcement Advisory Committee
(No action)
 3. NRV Agency on Aging
(Appointed Peter Huber as an alternate, with a term ending September 1, 2001 – Notify Agency on Aging) Ms. Hanks
 4. Library Feasibility Committee
(Appointed the following individuals, as recommended by the Pulaski County Library Board of Trustees: Sandra K. Ferraraccio; Elinor W. Farmer; Mason A. Vaughan, Jr.; Viola "Skip" Martin; Bettye H. Steger; William Parker; Lillian L. Clark; Dr. Bruce Fariss; Rachael DeHaven; Joseph Reed; and Dot M. Ogburn – Notify appointees) Ms. Hanks
 5. Animal Shelter Study Committee
(Appointed President of Humane Society, Alisa Krell - Notify Humane Society Board) Ms. Hanks
8. Items of Consent:
- a. Minutes of August 28, 2000
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations and Transfers:
 1. Interoffice Transfer #3 - \$39,690.33
 2. General Fund Appropriations #3 - \$2,009; #4 - \$29,395
 3. Capital Improvement Fund Appropriations #3 - \$20,398
(Approved) Ms. Burchett
 - d. Ratification:
 1. Change Order
 2. Agreements, Grants, & Other
 - a. Randolph Park Grant Application for C. E. Richardson Funds - \$10,000
(Ratified approval)
 - b. Library Grant Applications for C. E. Richardson Funds \$4,355; and Community Foundation of the NRV - \$5,000
(Ratified approval)

- c. Sheriff's Dept. Grant Application for C. E. Richardson Funds - \$9,000
(Ratified approval)
- e. Personnel Changes
(Reviewed)
- f. County Funding of Public Internet Access
(Approved continuing funding of public internet access at Pulaski Senior Center, Dalton Computers, Shop Eez at the Lighthouse Bridge and the YMCA –
(Notify above locations) Ms. Hanks
- g. Amendment to Personnel Policy – Employee Education Policy
(Approved amendment – Notify employees and update personnel policy manual) Ms. Hanks
- h. Adoption of Resolution and Scheduling of Public Hearing Re: Financing of PCHS Chiller & Roof
(Adopted resolution – Advertise public hearing on Sunday, October 1 and 8 – Place public hearing on October agenda) Ms. Hanks
- i. Condition of Property Owned by William David Gravely, identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District
(Approved based on recommendation of Zoning Administrator – Implement procedures including notifying property owner of all clean-up costs, regardless of estimate, as well as plans for placement of a lien against property and that clean-up efforts by the county will begin on December 1, pending initiation of a concerted effort on property owners part to begin clean-up) Ms. Jenkins
- j. Courthouse Renovations
(Approved renovations with the understanding completion of renovations will occur by April 1 pending concurrence with proposed improvements by the general district and circuit courts – Notify courts) Ms. Hanks
- k. Memorial Bridge Water Line
(Approved instructing VDOT to replace the existing waterline crossing Memorial Bridge) Mr. Coake
- l. Resolution – Constitution Week
(Approved – Transmit to appropriate representative) Ms. Hanks

9. Citizen Comments
(None)
10. Other Matters from Supervisors
(None)
11. Closed Meeting – 2.1-344.A.1.3.5.7
(Appointments as noted above)
12. Adjournment

September 18, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Public Hearings

- a. A request by Virginia's First Regional Industrial Facility Authority for amendment to the Pulaski County Zoning Ordinance to add a zoning district titled Commerce Park Industrial District (re-titled to Planned Industrial Park Zoning District) and A request by Virginia's First Regional Industrial Facility Authority for rezoning from Agriculture (A-1) and Industrial (I-1) to Commerce Park Industrial District (re-titled to Planned Industrial Park Zoning District) on property identified as tax map parcels 036-007-0000-0001, 2, 3, and 047-048-0000-0004, 5, owned by Douglas and Emogene Cullip and the County of Pulaski, located south of New River Valley Airport, Cloyd District. – Enclosed is a copy of the proposed zoning district as reviewed, revised and recommended by the Commission on September 12th for approval by the Board of Supervisors. As part of their recommendation, the Commission also started the process of rezoning the buffer areas from Agricultural to Conservation and the remaining industrially zoned area to the new district (renamed to Planned Industrial Park District). Additional comments from the public are likely, since amendments were made following the public hearing. Adoption of the amendments should also include rezoning of the area requested to the new district. Also enclosed is a response from Virginia First Regional Industrial Facilities Authority Participation Committee regarding their concerns with amendments made by the Commission.
- b. A rezoning request by Gregory A. and Benny C. Ridpath from Industrial (I-1) to Residential (R-1) on property identified as tax map parcels 056-001-0000-0033, 35, 5A, 36, 37, 38, located on Dublin Drive (Rt. 1084) south of the Cook's Lane intersection, Draper District – Enclosed is background material related to the recommendation by the Planning Commission for rezoning of this property from I-1 to R-1.

/gh

September 18, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rural Addition Status Report – *Enclosed* is an update from Mr. Crigger.
2. Request for Speed Limit Study, Big Valley Drive
3. Status of Rt. 100, Cleburne Blvd., and Rt. 100 Bridge Over Peak Creek, Traffic Lights

b. Scheduling of Six Year Plan Hearing Update – The Board is requested to approve scheduling a public hearing at an upcoming Board meeting for consideration of the six year plan. In an effort to make this task easier for the Board, it was suggested that members prioritize roads within their district on the *enclosed* waiting list.

c. Request for School Zone 25 mph Flashing Sign on Dudley Ferry Loop (Riverlawn Elementary School) – Mr. James Whitlock of Belspring inquired regarding placement of a 25 mph flashing school zone sign during school hours on Dudley Ferry Loop near Riverlawn Elementary School. This request has been forwarded to the VDOT resident engineer for clarification. The resident engineer may provide additional information.

d. Rt. 757, Beach Drive, Intersection Safety Concerns- Ms. Dot Wall of Beach Drive has expressed concern regarding the lack of a stop sign at the intersection.

e. Status of Requests for Children at Play Signs – Two requests for “Children at Play” signs have been received in our office. One is from Mr. David Alderman of 23 Danny Avenue, Dublin, and one from Mr. German Ruiz of Big Valley Drive, Draper. Both inquiries were forwarded to VDOT Resident Engineer Brugh. Mr. Brugh advises that

VDOT "just approves the location and provide the actual sign panels. The school system has to actually place the signs under a permit. If the decision is made that they can be allowed, then it would be the school system's responsibility for placing them. We would contact the school system to ascertain their thoughts on whether the signs are needed from their standpoint". Both requests were forwarded from our office to the school system. At this time, no response has been received from the school system.

- f. Resolution – Industrial Access Road – The enclosed resolution is recommended for adoption.

PMH/gh

cc: J. D. Brugh, VDOT Resident Engineer

September 18, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - Enclosed for the Board's review is an updated timetable. Items added in the last month have been italicized.
- b. Revision of Gas and Electric Utility Tax Rates – Due to deregulation of electric service, it is no longer appropriate to tax utilities based on the amount of payment. Enclosed is a news release and a recommended electric service ordinance provided by the Virginia Association of Counties changing the current ordinance (also enclosed) from a revenue to a consumption basis. A similar ordinance change will be prepared for natural gas service. State law requires these changes take effect by January 1, 2001 requiring Board adoption by October 31st in order to give proper notice to utility companies. While the ordinance can be changed at any time, rates cannot be adjusted until 2004. Taxation based on usage will eliminate inflationary increases resulting from previous billing based on the cost of service. I have contracted with Robinson Farmer Cox at a cost of \$1,500 to appropriately calculate conversion of current revenue based rates to a usage base. Scheduling of a hearing for modification of both gas and electric utility tax ordinances for the October 23rd Board meeting is recommended.
- c. Code Enforcement Update – As clarification of my suggestion of the appointment of a code enforcement advisory committee, the proposed committee would provide the department with customer feedback. Suggested members include builders and developers who interact most with the department. These individuals could provide valuable feedback and suggestions regarding procedures used in our zoning, building, and inspection processes. They would be asked to focus on department procedures and would not become involved in specific cases otherwise handled by the Planning Commission, Board of Zoning Appeals, Clean Community Council or Board of Building Appeals. Indeed, it may be helpful to include a representative of each of these groups on the advisory committee to provide communication and ensure there will be no overlap between agencies. I anticipate the proposed committee would only meet on a quarterly or semi-annual basis to provide procedural recommendations to the administrator and county staff. The building department staff contacted Rockbridge, Montgomery, Botetourt, Nelson, Roanoke, Bedford, and Halifax counties and

determined that none have set up similar boards, though Bedford uses the homebuilders association as a sounding board. Since the matter is not of immediate concern, the Board may wish to postpone further consideration until after appointment of a county administrator.

d. Local Enterprise Zone Ordinance pursuant to Section 58.1-3245.8 and 58.1-3245.10 of the Code of Virginia, 1950, as amended, encompassing the Pulaski County Corporate Center and the facilities and property of Volvo Trucks North America, Inc., as a local enterprise zone. – As described in the September 15th weekly update, re-advertisement of the ordinance for hearing at the October 23rd meeting is recommended with the following changes:

1. Include areas zoned either Industrial (I-1) or the Transitional Industrial (I-0), or located in industrially zoned areas in either of the towns;
2. Require sustained employment of greater at least 100 additional persons in order to annually qualify for incentive payments; and
3. Require that employment levels within the county be higher than the state average and that schools would benefit from increased enrollment at the time the initial commitment is made by company.

e. Appointments:

1. New River Community Services Board – Mr. Ron Chaffin has been invited to serve. A response has not been received to date.
2. Code Enforcement Advisory Committee – The following persons were previously suggested to serve on the committee, in addition to the Building Appeals Board: Bob Henegar, Jeff Worrell, Mike Tilley, Neal Wirt, Bill Aden or a representative, Ken Anderson or a representative, Michael Gay, Jimmy Hurst, Allen Audas, Roger Lucas, and Don Rainey. Representatives of the Planning Commission and Board of Zoning Appeals.
3. NRV Agency on Aging – Appointment of an alternate to fill the position vacated by Mr. Morgan is requested.
4. Library Feasibility Committee – The Library Board is suggesting the enclosed listing of persons who have expressed an interest in serving on this committee.

September 18, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Items of Consent

- a. Minutes of August 28, 2000 – See enclosed.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the enclosed documentation, is requested:
 1. Interoffice Transfer #3 - \$39,690.33
 2. General Fund Appropriations #3 - \$2,009; #4 - \$29,395
 3. Capital Improvement Fund Appropriations #3 - \$20,398
- d. Ratification:
 1. Change Order – There are no change orders at this time.
 2. Agreements, Grants and Other – The following are submitted for the Board's review and approval:
 - a. Randolph Park Grant Application for C. E. Richardson Funds - \$10,000
 - b. Library Grant Applications for C. E. Richardson Funds \$4,355; and Community Foundation of the NRV - \$5,000
 - c. Sheriff's Dept. Grant Application for C. E. Richardson Funds - \$9,000
- e. Personnel Changes - Enclosed is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.
- f. County Funding of Public Internet Access – The Telecommunications Committee recommends continued funding of public internet access at the following locations: Pulaski Senior Center, Dalton Computers, Shop Eez at the Lighthouse Bridge, and the YMCA. The cost to the county would be \$15 per month per location or a total of \$720. The purpose of these sites is to encourage use of the internet and to provide

convenient access to county information for those who do not otherwise have access to the internet. Each site is being used for an average of 15 hours per month. Internet access is also provided at New River Community College and both libraries.

- g. Amendment to Personnel Policy – Employee Education Policy – Adoption of the enclosed policy is recommended as a means of encouraging employees to learn new skills related to and enhancing their employment by the County.
- h. Adoption of Resolution and Scheduling of Public Hearing Re: Financing of PCHS Chiller & Roof – Implementation of the action taken by the Board regarding this matter at the September meeting requires adoption of the enclosed resolution, advertisement of a public hearing at the October 23rd meeting and reaffirmation of this resolution following the October hearing. Short notice and advertising requirements for the hearing resulted in scheduling of the hearing in October.
- i. Condition of Property Owned by William David Gravely, identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District - Enclosed is a report from Ms. Jenkins regarding the cost of cleaning up the Gravely property located at 6457 Parrott Mountain Road. Based on continued location of mobile homes on the property and a recommendation from the Clean Community Council for prioritization of this matter, it is recommended that the Board approve connection of inhabited mobile homes to an approved septic system, removal of all uninhabited mobile homes, and the removal of trash and debris at maximum estimated cost of \$12,700 (\$11,100 for removal of 3 homes and connection of the occupied unit to a new septic system plus \$1,600 for the removal of a unit brought to the site since completion of the initial estimate). It is also recommended that the property owner be notified all clean-up costs, regardless of this estimate, will be placed as a lien on the property and that clean-up efforts by the county will begin on December 1st, pending initiation of a concerted effort on his part to begin clean-up.
- j. Courthouse Renovations – Enclosed is State Supreme Court administrations notification to the county of plans to separate the juvenile and domestic relations court from the general district court. The result will be the need to establish and staff two separate offices. This need can be accommodated by removing some interior non-load bearing walls and has been scheduled for completion during inclement weather this winter with completion planned by April 1. Deferral has been done to allow coordination of proposed improvements between general district and circuit court clerks and to prevent further deferral of renovation to the front of the Administration Building. The court clerk has requested official approval of this request due to the interim nature of the county administrator's position. Thus, confirmation is requested from the Board committing to the necessary building modifications.

- k. Memorial Bridge Water Line - Approval is requested to instruct the Virginia Department of Transportation to replace the existing water line crossing Memorial Bridge. Mr. Coake has confirmed that the water line would be owned and controlled by the Pulaski County Public Service Authority. In addition, VDOT confirmed they would not give the county any credit towards other improvements, such as better access to Madison Street, for not installing the water line. Installation of this line enhances the ability of the PSA to both serve and be served by the City of Radford water system.

PMH/gh

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September 18, 2000

TO: Board of Supervisors
FROM: Staff
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

(ONLY THOSE ITEMS ADDED SINCE THE BOARD RECEIVED ITS ORIGINAL MEMO HAVE BEEN *ITALICIZED*)

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. *Enclosed* is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ *Claremont School Replacement – As reported in the weekly update, a meeting was held this month between the School Board and the Town of Pulaski. Mr. Huber may have additional information, pending discussion of the matter with School Superintendent Cox.*

Personnel:

1. County Administrator Vacancy – Resumes will be distributed, as well other information requested by the Board. Ms. Burchett recommends the Board establish a timetable and criteria for the interview process. Please notify Ms. Burchett of any additional information needed.
2. Employee Buyback of VRS Service Time – Several employees have inquired as to the possible purchase of public service time while working for the county and PSA. For various reasons, employees were not given VRS credit for all time employed. As many as 20 employees could be

eligible to purchase additional time at a cost of 5% of their annual salary for each year purchased. This change would have an effect on the County's VRS contribution rate, thus approval of the concept is requested prior to further discussion with employees. We estimate the maximum impact of this change for the Board of Supervisors would be \$7,100 per month assuming all employees purchased the maximum amount of time. Specific costs and a final determination of the cost of this service would be provided to the Board following determination of employee interest. Much of this uncredited service time relates to the practice of not providing VRS benefits during a probationary or temporary employment status. To avoid future occurrence of this situation, it is proposed that all employees receive VRS benefits upon full-time employment. Employees interested in purchasing credit would be advised the Board would not commit to the buyback until a specific cost could be determined.

3. Appointments:

- ◆ New River Community Services Board
- ◆ Code Enforcement Advisory Committee
- ◆ NRV Agency on Aging
- ◆ Library Feasibility Committee

Prospective Industry:

1. Reed Creek Enterprises – *Enclosed* is a request from Reed Creek Enterprises to purchase the former Hiwassee School Building. The proposed purchase would allow the company to use the building as collateral for needed financing. The terms of the proposed purchase result in an early payoff of the existing lease. In exchange, the company is asking the county to waive a \$36,000 purchase payment. The matter will also be referred for consideration by the Industrial Development Authority.
2. Pulaski Furniture