

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., Dec. 18, 2000
7:00 p.m.**

FOLLOW-UP

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>An initiative by the County of Pulaski for consideration of an amendment to the Pulaski County Zoning Ordinance to add a definition "Dwelling, Replacement of" and revision of Articles 2, 3, 5A, 5B, 5C, 5D to include a reference to the proposed definition.</u> (Approved – Modify zoning ordinance – District and post update)	Ms. Hopkins/ Mr. Spangler
b. <u>A request for Special Use Permit (SUP) by Kenneth N. Kimbleton Sr., Ruby A. Kimbleton, Kenneth N. Kimbleton Jr., and Sharon B. Kimbleton to allow an exception to the length of a dock per Art. 8-5 of the zoning ordinance on property identified as tax map no. 066-013-0000-0008 (0.38 total acres), zoned Residential (R1), located at 4815 Mecca West Drive, Ingles District.</u> (Tabled – Place on January Board agenda)	Ms. Hanks
c. <u>A request by Roy Douglas & Kathy R. Bunn for a Special Use Permit (SUP) to allow a manufactured home as a second dwelling on property identified as tax map no. 037-001-0000-0002, (135.67 acres), zoned Agricultural (A-1), located at 6500 Ruebush Rd., Cloyd District.</u> (Tabled to January meeting)	Ms. Hanks
4. <u>Highway Matters:</u>	Mr. Brugh (unless noted otherwise)
a. <u>Follow-up from Previous Board meeting</u> 1. <u>Rural Addition Status Report</u> (Confirm site distance acceptable to VDOT & provide report back for January Board meeting)	Mr. Crigger

2. Six Year Secondary Road Improvement Plan
(Spot work & Rt. 807 to be done in 2001 – Move projects as follows from waiting list to Six Year Plan:
-Spot improvements on Routes 796, 778, and 609 are added in the first year of the plan;
-Reconstruction of Route 807 from Route 11 to Route 1132 is added in the first year of the plan;
-Replacement of a bridge on Route 693 at Route 659 is added at the end of the plan;
-Projects for reconstruction of Route 613 between Route 619 and 693, Route 803 between Route 672 and end, and Route 668 between Route 669 and end, are added to the end of the plan)
- Ms. Hanks

3. Request for School Zone 25 mph Flashing Sign on Dudley Ferry Loop (Riverlawn Elementary School)
(Denied due to impact on Rt. 114 traffic & possible activation of Rt. 679/114 light – Notify interested citizen and School Board office)
- Ms. Hanks

4. Rt. 693 Bridges Status
(VDOT advised bridges to be bid separately based on overall cost of both bridges)

- b. Board of Supervisors Concerns
(Supervisor Sheffey advised of speeding on Rt. 600 between Northside Flower Shop and and Rt. 114 – VDOT to add signs and/or make signs larger)

- c. Citizen Concerns
(None)

5. Treasurer's Report
(Reported)

6. Citizens' Comments
(Mr. Ralph Sheffey presented materials confirming loan to repair burned house – Report results at January Board meeting – Place on January Board agenda)
- Ms. Hanks

7. Reports from the County Administrator & Staff:
a. Key Activity Timetable
(Contact Radford Postmaster regarding zip code designation)
- Mr. Huber

(Add to KAT Claremont and other school construction bond issues, with a 2002 completion date) Ms. Hanks

(Rt. 114 county entrance sign – Place on January agenda for report from staff) Ms. Hanks

b. A request for Special Use Permit (SUP) by **S. Steven & Rebecca B. Lyles** to allow an exception to the length of a dock per Art. 8-5 of the zoning ordinance on property identified as tax map no. 075-004-0000-0043 (0.98 total acres), zoned Residential (R1), located on the east side of Lake Drive .26 miles west of Owens Rd. (Rt. 663), Ingles District.
(Denied – Notify applicant) Ms. Hopkins

c. Report from Business License Tax Committee
(Provide folder with updated information – Place on January agenda) Ms. Hanks

d. Rt. 100 Improvements
(Approved lights (\$125,000); trees (\$30,000) – Apply for TEA funding) Mr. Huber

e. Appointments:
1. Western Virginia Emergency Medical Services Council
(Appointed David Smith – Notify Council and Mr. Smith) Ms. Hanks

2. Library Board
(Appointed Ms. Rose Crews and Carl Lindstrom – Notify Library Director, Mr. Lindstrom & Ms. Crews) Ms. Hanks

8. Items of Consent:

a. Minutes of November 27, 2000
(Approved) Ms. Hanks

b. Accounts Payable
(Approved) Ms. Spence

- c. Appropriations and Transfers:
 - 1. Interoffice Transfer #6 - \$47,511.89
 - 2. General Fund Appropriations #10 - \$6,284.87
 - 3. Capital Improvement Fund Appropriations #6
 - a. Replacement of Garage Fuel Dispensing System (\$20,000)
 - b. Replacement of Sheriff's Dept. Vehicles (\$53,000)
(Approved all of above) Ms. Burchett
 - c. Courthouse Security System (\$1,257)
(Approved – Procure system for judges only –
Install buzzer for Treasurer) Mr. Leonard
 - d. Other (\$60,535.42)
(Approved) Ms. Burchett
 - d. Ratification:
 - 1. Change Order
 - 2. Agreements, Grants, & Other:
 - ◆ Alarm Services Agreement for Circuit Court
(Approved, pending procurement) Mr. Leonard
 - e. Personnel Changes
(Reviewed)
 - f. Budget Calendar FY 02
(Approved – Distribute as appropriate) Ms. Burchett/
Ms. Hanks
 - g. TEA 21 Grant Application
(Submit application) Mr. Huber
9. Citizen Comments
(None)
10. Other Matters from Supervisors
(Clarify existence and membership of Highway Safety
Committee, as well as impact on road grants – Place
update on January Board agenda) Mr. Crigger

Ms. Hanks

(Consider uniform PSA rates – Place on January PSA
agenda – Research practice in other localities) Ms. Safewright
11. Closed Meeting – 2.1-344.A.1.3.5.7
(See appointments above)

(Evaluate options for more effective zoning penalties -
Place on January Planning Commission agenda)

Mr. McCarthy
Ms. Jenkins/
Ms. Hopkins

(Request consideration of closed session to discuss
Claremont School location options)

Mr. Huber

(Advertise Assistant County Administrator position
in New River Current of Roanoke Times and Southwest
Times)

Ms. Burchett

(Begin process of purchasing Wythe County shares of
Virginia's First Regional Industrial Facilities Authority)

Mr. Huber/
Mr. McCarthy

(Discuss recreation issues with Towns of Pulaski &
Dublin)

Mr. Huber

12. Adjournment

December 11, 2000

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

- a. An initiative by the **County of Pulaski** for consideration of an amendment to the Pulaski County Zoning Ordinance to add a definition "Dwelling, Replacement of" and revision of Articles 2, 3, 5A, 5B, 5C, 5D to include a reference to the proposed definition-

Staff Comments:

This item was reviewed by the Commission during the November meeting and requested that it be advertised for public hearing. This amendment will provide a simple method to allow replacement of homes without requiring bonds and Special Use Permits.

- Add a new definition in Article 1

Dwelling, Replacement of: *The replacement of an existing dwelling in conformance with this ordinance, or a pre-existing dwelling meeting the requirements of Article 16, Nonconforming Uses, with a dwelling of the same construction type, or any other construction type allowed within the zoning district. The existing dwelling being replaced shall be removed from said property or otherwise brought into compliance with the zoning district within 60 days of issuance of a certificate of occupancy for the new dwelling unit.*

- Revise Article 2-1, Agricultural District (A-1) as follows:
- Homes, Single-family Detached Dwellings, including mobile homes (*See Definition, Art. 1, Dwelling, Replacement of*)
- Revise Article 3-1, Conservation District (C-1) as follows:
- Homes, Single-family Detached Dwellings, including mobile homes (*See Definition, Art. 1, Dwelling, Replacement of*)
- Revise Article 5A-1, Residential District (R) as follows:

- Homes, Single-family Detached Dwellings (*See Definition, Art. 1, Dwelling, Replacement of*)
- Revise Article 5B-1, Residential District (R-1) as follows:
 - Homes, Single-family Detached Dwellings, (*See Definition, Art. 1, Dwelling, Replacement of*)
 - Single and Double-wide Manufactured Homes (*See Definition, Art. 1, Dwelling, Replacement of*)
- Revise Article 5C-1, Residential District (R-2) as follows:
 - Homes, Single-family Detached Dwellings, (*See Definition, Art. 1, Dwelling, Replacement of*)
 - Single and Double-wide Manufactured Homes (*See Definition, Art. 1, Dwelling, Replacement of*)
- Revise Article 5D-1, Residential District (R-3) as follows:
 - Homes, Single-family Attached Dwellings, (*See Definition, Art. 1, Dwelling, Replacement of*)
 - Homes, Single-family Detached Dwellings (*See Definition, Art. 1, Dwelling, Replacement of*)

Planning Commission Recommendation: - Due to the Board packet preparation taking place prior to the Planning Commission meeting, Planning Commission recommendations will be presented prior to the Board's meeting.

- b. A request for Special Use Permit (SUP) by Kenneth N. Kimbleton Sr., Ruby A. Kimbleton, Kenneth N. Kimbleton Jr., and Sharon B. Kimbleton to allow an exception to the length of a dock per Art. 8-5 of the zoning ordinance on property identified as tax map no. 066-013-0000-0008 (0.38 total acres), zoned Residential (R1), located at 4815 Mecca West Drive, Ingles District-

Staff Comments:

This request has been submitted by H. Randal Bandy, agent for the Kimbletons, and Owner, Precision Construction & Fabricators, for a 7½' exception for a 32' x 32' dock which was mostly complete prior to the application for or zoning permit for the project. This violation was observed by the Zoning Administrator while on the lake viewing other docks.

The distance across the cove as represented by the enclosed site plan fluctuates from 102 ft. and 109 ft. from the old sea wall to the opposite shore. The applicant has also provided an elevation drawing indicating the water depth at various points.

Article 8-3.1 requires a limit of 50 ft. or ¼ the width of the cove on the length of pier unless the water depth is less than five feet. Per the enclosed elevation drawing submitted by the contractor, the water depth is between seven feet (7') and ten and one-half feet (10'-6") for the entire boathouse therefore shallow water is not an issue in this case.

The applicant is requesting a Special Use Permit to allow the dock to remain as currently constructed. The new boathouse is 7.5' too large for the width of this cove at the point of construction.

Planning Commission Recommendation: - Due to the Board packet preparation taking place prior to the Planning Commission meeting, Planning Commission recommendations will be presented prior to the Board's meeting.

- c. A request by **Roy Douglas & Kathy R. Bunn** for a Special Use Permit (SUP) to allow a manufactured home as a second dwelling on property identified as tax map no. 037-001-0000-0002, (135.67 acres), zoned Agricultural (A-1), located at 6500 Ruebush Rd., Cloyd District -

Staff Comments:

It has come to the attention of the Zoning Administrator that the applicant was not given a zoning sign for posting the property as required by the Zoning Ordinance, therefore, **public hearings cannot be conducted until the January 2001 PC and Board meetings.** However, the hearing was advertised in the Southwest Times, therefore, it is suggested that citizen comments be taken to provide some guidance to the applicant regarding any items of concern.

The applicant has requested a Special Use Permit (SUP) to allow a singlewide manufactured home as a second dwelling for occupancy by his son and daughter-in-law. The enclosed site plan indicates the manufactured home will be located to the rear of the primary dwelling, between the primary dwelling and the farm shop now under construction. Mr. Bunn indicates he has obtained a septic permit to serve the shop and the proposed manufactured home. It appears that he has met the criteria for future subdivision of the property, if necessary. However, the applicant indicates that the singlewide home will be removed when his son has no further need for it.

Planning Commission Recommendation: - Due to the Board packet preparation taking place prior to the Planning Commission meeting, Planning Commission recommendations will be presented prior to the Board's meeting.

/gh

December 11, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rural Addition Status Report – As requested at the October and November Board meetings, ***enclosed*** is a listing of all rural additions as well as a current status report on current projects.
2. Six-Year Secondary Road improvement Plan – ***Enclosed*** as a follow-up to the October public hearing is the current six-year plan and waiting list (updated with current traffic counts), as well as any information provided by Mr. Brugh in response to specific concerns voiced at the hearing.
3. Request for School Zone 25 mph Flashing Sign on Dudley Ferry Loop (Riverlawn Elementary School) – Following some confusion on my part regarding the nature of this request, I have confirmed that the request is for placement of a flashing 25 mph school zone sign be placed on Peppers Ferry Boulevard, Route 114, near the western-most intersection of Peppers Ferry Loop and Peppers Ferry Boulevard. The desire of both residents and school board officials is to slow the traffic on 114 to allow easier left turn out of Peppers Ferry Loop onto Route 114. Slowing traffic would only be needed as children are bused to or from school. This intersection is approximately ½ mile from the school. An alternative request is the placement of a traffic light along 114 at a location usable from the school. Mr. Brugh reports there is no justification from a safety point of view for installation of either flashing lights or a traffic signal. However, he is checking possible County installation of a flashing school zone

35 mph sign and may have a additional information to report at the Board meeting.

4. Route 693 Bridges Status – Per discussion at the November meeting with Mr. Jones, VDOT was asked to confirm both bridges would be bid at the same time as a cost saving measure.

PMH/gh

cc: J. D. Brugh, VDOT Resident Engineer

December 11, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - ***Enclosed*** for the Board's review is an updated timetable. Items added in the last month have been italicized.

- b. A request for Special Use Permit (SUP) by S. Steven & Rebecca B. Lyles to allow an exception to the length of a dock per Art. 8-5 of the zoning ordinance on property identified as tax map no. 075-004-0000-0043 (0.98 total acres), zoned Residential (R1), located on the east side of Lake Drive .26 miles west of Owens Rd. (Rt. 663), Ingles District. - ***Enclosed*** are sketches prepared by the contractor indicating that the construction cost for the proposed 60 ft. dock is \$21,556 and the cost for the proposed 80 ft. dock is \$22,036 with the difference being **\$480**. Mr. Lyles indicates that he has an estimate of **\$4,000** for the proposed dredging and is awaiting a permit from Tom Ledham, Corps of Engineers to have the dredging completed while the lake is down.

Mr. Lyles indicated that the Williams dock is approximately 30 years old. Staff was unable to reach other dock owners in the area to confirm the age of existing docks. We have discussed the matter with the Commissioner of Revenue's office and they were unable to confirm when the docks were constructed. If additional information becomes available, it will be presented during the meeting.

Staff will provide digital photographs for the meeting.

- c. Report from Business License Tax Committee – The Business License Tax Committee comprised of C.E. Boyd, Kendall Clay, Bob Hudson, Gary Elander, Bill Mayo, Bill Parker, Maynard Sayers, Jon Wyatt, Gus Vlahos, and me met on three occasions to consider the Business and Occupational License Tax as an alternative to the current use of Merchant's Capital Tax as a means of taxing businesses. Merchant's Capital Taxes are budgeted to result in \$349,000 in revenue to the County. ***Enclosed*** is a summary of

the work of this committee. A copy of this report is also being forward to Mr. McCarthy for consideration of any legal issues related to its implementation. I recommend publicizing these results and notifying affected business prior to holding a public hearing at the January Board meeting to accept additional concerns, comments and suggestions.

- d. Rt. 100 Improvements – As a follow-up to the requests at the November meeting, Barry Long has investigated the possible use of metal poles in the median. The installation of metal break-away poles in the median would allow two lights to be installed on each pole. American Electric Power estimates the 45 lights spaced at 200-foot intervals is \$110,000 to \$125,000. The operating cost for 50,000 lumen high-pressure sodium lights served by underground conduit would be \$17.01 per month per light or \$9,185.40. With regard to Ms. Beth Lancaster suggestion regarding the use of non-glare “cut-off” lights, AEP will install cut-off fixtures as the same cost as normal “cobra-head” type lights. Cobra-head fixtures with non-cutoff optics are utilized by the Towns of Pulaski and Dublin while the Town of Blacksburg has been using cut-off fixtures. The street lighting system on Price’s Fork Road (beyond the Price’s Fork - US Rt. 460 interchange) also provides a good comparison. The lights at the interchange were standard fixtures while further out on Prices Fork the lights are cut-off style. The cut-off fixtures significantly reduce the glare that is visible from the cobra-head lights that may be annoying to some drivers. Cut-off fixtures do a far better job of controlling the light output and directing it to the surface of the road than the standard cobra-head fixtures, which lets the light go everywhere. In some communities this was thought to be more of a benefit than a problem since not only the road but the yards and fronts of houses and buildings also received some illumination. Several communities considered the cut-off fixtures (including Pulaski and Dublin) several years ago, but elected to have the standard fixtures installed. As requested at the November meeting, I checked with Mr. Mark Rowh, Director of Institutional Advancement for New River Community College, who provided information on grants for tree plantings, which we plan to pursue pending Board approval of the project.
- e. Appointments
- ◆ Western Virginia Emergency Medical Services Council – The term of David Smith expires January 2001. He is eligible for re-appointment for another three-year term. Nomination of Mr. Smith to the council is recommended; however, the Board can submit names of three nominees, along with a short resume, for consideration by the nominating committee.

/gh

December 11, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of November 27, 2000 minutes – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the ***enclosed*** documentation, is requested:
 1. Interoffice Transfer #6 - \$47,511.89
 2. General Fund Appropriations # 10 - \$6,284.87
 3. Capital Improvements Fund Appropriation's #6
 - a. Replacement of Garage Fuel Dispensing System (\$20,000) – The 10-year old card reading system at the Garage has been inoperable for the past two months requiring paper accounting for fuel used and use of Shop-Eez for after hours fueling of public safety vehicles. Alternatives to replacing the system include purchasing fuel from other full service vendors (gas and diesel) at an additional cost of approximately \$15,000 per year. ***Enclosed*** is memo from Mr. Mayberry further describing these options.
 - b. Replacement of Sheriff's Department Vehicles (\$53,000) – Mr. Mayberry has been working with the Sheriff's Department in evaluating options for the replacement of vehicles with more than 120,000 miles. Ninety thousand dollars (\$90,000) is currently budgeted for the replacement of four cars (state bid price of approximately \$22,000). Three additional vehicles are needed. A listing showing the mileage, the 45 vehicles supporting the 49 employees of the Sheriff's Department is being summarized to show make model, user, total mileage, and average

usage and is enclosed, as is a memo from Mr. Mayberry providing additional information. Sheriff's Department vehicles are driven approximately 800,000 miles per year. Replacement of 4 to 5 vehicles per year as has been the practice would require 160,000 to 200,000 miles be driven on each car. Currently vehicles are being removed from service after 120,000 miles, a practice Mr. Mayberry is somewhat concerned with given their use in high speed operations.

- c. Courthouse Security System (\$1,257) – Judge Gibb is requesting consideration to the purchase of a wireless personal security system for the courthouse. Mr. Leonard is researching alternatives which are not generally available on the retail market. Given the ease of access to court facilities, I recommend purchase of the system and include coverage of the Treasurers office at a cost not to exceed \$1,300.

d. Ratification:

- 1. Change Order – There are no change orders at this time.
- 2. Agreements, Grants and Other – The following are submitted for the Board's review and approval:

e. Personnel Changes - Enclosed is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.

f. Budget Calendar FY 02 - Review and adoption of the enclosed budget calendar is requested.

g. TEA 21 Grant Application – Authorization is requested to apply for TEA 21 grant funding for a comprehensive project integrating the Route 100 streetlights and tree upgrade with construction of the proposed I-81 visitors center, interstate signage, and the possible extension, pending consideration by affected property owners, of the New River Trail from the Town of Pulaski to Randolph Park, the Visitor Center and into Newbern. The application deadline is January 31, 2001.

PMH/gh

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December 11, 2000

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ None

Personnel:

Appointments –

1. Library Board – Action by the Board to determine if a replacement for an inactive Library Board member is requested. A recommendation will be provided from the Library Board prior to the Board's meeting.
2. Western Virginia Emergency Medical Services Council – The term of David Smith expires January 2001. He is eligible for re-appointment for another three-year term. Nomination of Mr. Smith to the council is recommended; however, the Board can submit names of three nominees, along with a short resume, for consideration by the nominating committee.

Disclosure of Personal Interests - ***Enclosed*** is a letter of no conflict from Commonwealth Attorney, Mike Fleenor responding to my disclosure of personal interests.

Assistant County Administrator Advertisement - ***Enclosed*** is the advertisement for the Assistant County Administrator's position as submitted for advertisement in NACO, VML, ICMA, and VACO publications. The ad will also be placed in the Southwest Times and Roanoke Times New River Current pending any concerns by Board members.

Prospective Industry:

- ◆ Project Update – An update will be provided regarding the status of Dominion Energy, Service Zone, MTI, and the proposed amusement park.

Legal Matters:

- ◆ Virginia's First Regional Industrial Facilities Authority – I plan to report on the ramifications of Wythe County's intention to withdraw from the Commerce Park project following the Authority meeting Wednesday, December 12th.

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the December 18, 2000 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ School Property

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments:
 - Western Virginia Emergency Medical Services Council
- ◆ Disclosure of Personal Interests
- ◆ Assistant County Administrator Advertisement

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Project Update

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Virginia's First Regional Industrial Facilities Authority
- ◆ Recreation

Voting yes: _____

Voting no: _____

Abstaining: _____
Not present: _____