

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Mon., June 25, 2001
7:00 p.m.

- c. A request for a Conditional Use Permit (CUP) by Garth L. and Barbara J. Wilkes to allow NO WAKE buoys at Covey's Campground in Dublin Hollow Cove on Claytor Lake.
(Denied request, as recommended by Planning Commission – Notify applicant) Ms. Taylor
- (Supervisor Cook requested staff contact the Department of Game and Inland Fisheries and request they make a concerted effort to monitor lake activity, specifically in the Dublin Hollow area) Mr. Tickner
- d. A request for a Special Use Permit (SUP) by Terrance Wade & Vanessa Edwards for placement of a manufactured home as the second manufactured home, on property identified as tax parcel 116-010-0000-0005, (5.10 acres), zoned Agricultural (A-1), located at 4313 Boyd Rd, (Rt. 609) Draper District.
(Approved request, as recommended by Planning Commission – Notify applicant) Ms. Taylor
- e. Consideration of an amendment to the Zoning Ordinance to revise the definition of "Flea Market" and "Yard Sale".
(Approved, as recommended by Planning Commission – Revise zoning ordinance) Ms. Taylor
- f. Consideration of the condition of the following properties:
1. Property owned by Riverbend Water Company, identified by tax map parcels 054-005-0003-0004, 5-8, zoned Agricultural (A1), located on the southeast corner of the intersection of Alum Spring Rd. (Rt. 636) and Tyson St. (Rt. 1110), Tyson Hills Subdivision, Robinson District.
(Approved county staff contacting property owner via registered mail allowing 30 days for mowing and clearing of property – Thereafter, county staff is directed to arrange for mowing and clearing of property, with all expenses to be borne by the property owner as a lien against the property – Notify property owner) Mr. Tickner/
Ms. Jenkins

2. Property owned by Barney C. and Mildred E. Gallimore, identified by tax map no. 083-001-0000-014A, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3762 Chestnut Ridge Rd., Draper District.
 (County staff to arrange for a dumpster to be delivered to Mr. Gallimore's property at his cost – Mr. Gallimore to be given 90 days from the date the dumpster arrives to remove junk – Provide update at September Board meeting – Place on September Board agenda)

Mr. Tickner/ Ms. Hanks

3. Property owned by Everston L. and Roger L. Gallimore, identified by tax map no. 083-001-0000-014C, zoned Agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District.
 (Mr. Gallimore advised and staff confirmed, that property has been cleaned up)

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4. Property owned by Paul H. and Phyllis T. Gallimore, identified by tax map no. 083-001-0000-014D, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3706 Chestnut Ridge Rd., and property identified as tax map no. 083-001-000-0018, located on the north side of Beamer Hollow Rd., Draper District.
 (Mr. Gallimore given 90 days to remove unlicensed vehicles – Staff to confirm if 300 foot site distance applies to this situation – Provide an update at September Board meeting – Place update on September agenda)

Mr. Tickner
Ms. Hanks

5. Property owned by Richard L. and Betty T. Gallimore, identified by tax map no. 083-001-0000-0014, 17, zoned Agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District.
 (Mr. Gallimore advised vehicles are currently being moved – No further action at this time)

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6. Property owned by Rosetta H. Gallimore, identified by tax map number 083-001-0000-014B, zoned Agricultural (A-1), located at northeast corner of the intersection of Chestnut Ridge Rd. (Rt. 671) and Beamer Hollow Rd. (Rt. 670), in the Draper District.
 (Mr. Gallimore given 90 days to remove unlicensed vehicles - Provide an update at September Board meeting – Place update on September agenda)

Mr. Tickner
Ms. Hanks

(Staff to write letters of appreciation to property owners cleaning up properties) Mr. Tickner

5. Highway Matters: VDOT (unless noted otherwise)
- a. Follow-up from Previous Board meeting
1. Rural Addition Status Report
(Staff to insert on status report a "Timeframe" for each road- Staff to confirm if the reference to "Street" on Harry DeHaven Park "Street" is official name and provide an update in weekly update)
Place in update once received) Ms. Taylor/
Mr. Crigger/
Ms. Hanks
 2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles
(VDOT advised matter had been sent to VDOT Traffic and Safety Division – Provide an update at July Board meeting – Place update on July agenda) Ms. Hanks
 3. Informal Speed Study on Rt. 600, Belspring Road Rt. 600 between Parrott and Route 114
(VDOT reviewed and recommends continued posting of 35 mph – Advise citizen whose name is first on the petition previously presented) Ms. Hanks
 4. Request for School Zone Warning Light on Brandon Road
(Staff advised School Board recommends signs not be installed – Notify citizen making request) Ms. Hanks
 5. Request for Speed Limit Study & Signs on Valley Road
(VDOT advised request as sent to Traffic and Safety Division of VDOT – Place results on July Board agenda) Ms. Hanks
 6. Request for Guardrail on Winding Way Drive
(VDOT to place request on guardrail list)
- b. Request for Speed Study on Rt. 633, Powell Avenue
(VDOT advised it cannot find any record of former 35 mph posting – VDOT to provide an informal study – Provide update at July Board meeting – notify Mr. Dowdy) Ms. Hanks

- c. Request for Children at Play Signs at end of Rt. 755, Depot Road
 (Board of Supervisors advised it will not post this type of sign – Staff to advise anyone making future requests that the Board does not erect Children at Play signs, at the recommendation of VDOT) Ms. Hanks/
 Ms. Safewright/
 Ms. King
- d. Citizen Concern re: Left Turn off of Rt. 11 onto Rt. 617, Ruebush Road
 (No action)
- e. Board of Supervisors Concerns
 (Supervisor Conner requested guardrail on Little Creek – VDOT to add to list)
- (Supervisor Conner expressed concerns regarding the drop off of the shoulder coming out from Pulaski County High School and turning right in the Dublin direction, as well as concerns regarding the shoulder coming from Dublin turning up to the High School – VDOT will review – Provide an update at the July Board meeting – Place update on July Board agenda) Ms. Hanks
- (Supervisor Hale advised citizens cannot see road sign on Cox Hollow Road – VDOT to review)
- (Assistant Resident Engineer Thompson presented a pavement schedule to Board members)
- (Supervisor Cook expressed concern regarding the pavement on Old Rt. 100, from Dublin interchange to Rt. 99, including bridge – VDOT to review – Provide update at July Board meeting – Place update on July agenda) Ms. Hanks
- (Supervisor Cook inquired as to the status of funding to take care of the acceleration lanes going into Randolph Park - VDOT to check – Report via weekly update or at July meeting) Ms. Hanks

(Supervisor Fariss inquired as to where on the six-year plan Rt. 693, Julia Simpkins Road, is located – VDOT advised road is currently not on the plan – VDOT advised it can install warning signs – Staff to research minutes from possibly 6-7 years ago to confirm discussions regarding adding to six-year plan, with original request being made by Mr. Steve Cox)

Ms. Hanks

(Supervisor Sheffey inquired as to status of bridge in Parrott, as well as a timeframe for construction – VDOT advised construction has begun)

(Supervisor Sheffey distributed meeting notes from the June 21 Memorial Bridge community meeting)

f. Citizen Concerns

(Mr. Don Breedlove presented a petition from members of the Jordan's Chapel United Methodist Church requesting closure of a section of Snyder Lane which connects church property, out of concern for the safety of church members, with the only access to be to the church – Mr. Breedlove advised the closure would not affect any residential households – VDOT to confirm procedures to be taken to proceed with closure and provide county staff with confirmation – Place update on July Board agenda)

Ms. Hanks

(Mr. E. W. Harless expressed concerns regarding the 25 mph speed limit on the Memorial Bridge traveling into Radford)

(Supervisor Fariss requested the detailed rural addition list)

Ms. Hanks

6. Treasurer's Report
(Reported)

7. Citizens' Comments

(Supervisor Fariss expressed appreciation and thanks to Treasurer Rose Marie and Commissioner of Revenue Maynard Sayers for their dedication in attending the Board meetings on a monthly basis)

8. Reports from the County Administrator & Staff:

- a. Key Activity Timetable
(Supervisor Cook inquired as to the status of the TEA 21 funding – Staff will provide update; Supervisor Cook inquired as to confirmation on whether the animal pound construction scheduled for March 2002 was confirmed and requested staff to check the Board minutes to confirm the Board has approved the design of pound; Supervisor Fariss expressed his desire to see that the committee representing the county in overseeing the design of the pound are knowledgeable in such designs – Staff to contact veterinarian department at Virginia Tech for assistance – Supervisor Fariss expressed concern that Dublin will no longer accept payment of PSA bills - Staff advised it is currently looking at the Dublin Town Center as a potential location for PSA staffing which could possibly allow collection)
- Mr. Coake/
Mr. Huber
- Ms. Safewright
- Mr. Mayberry
- b. Clean-up of the William David Gravely Property identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District
(Staff advised of ongoing cleanups – Mr. Tickner advised little progress has been made to remove the violations – Board approved county staff proceeding to clean-up property and bill the expenses to the property owner through a lien on the property)
- Mr. Tickner/
Ms. Jenkins
- c. Refinancing of the Renfro and Shell Buildings
(Staff explained the request – Board approved further consideration of plan to financing items through the Industrial Development Authority and pay off the debt on the Renfro and Shell buildings)
- Mr. McCarthy
- d. Appointments:
1. REMSI
(Appointed Joe Sheffey as alternate to Dr. Stanley – Notify REMSI)
- Ms. Hanks
2. Workforce Investment Board
(County staff to request a nomination from Ethan Allen)
- Mr. Huber

3. New 27th District Community Criminal Justice Board
(Appointed Anthony Akers) Ms. Hanks
 4. NR Highlands Resource Conservation Council
(Reappointed Mr. Paulson, with a term ending
6/30/02 – Notify Council and Mr. Paulson) Ms. Hanks
 5. New River Community Action
(Appointed David Hoover, with a term ending
6/30/03 – Notify Community Action & Mr. Hoover,
with term ending 6/30/03) Ms. Hanks
 6. Social Services Board
(Appointed Terri Sternberg for a term ending
1/31/04 – Notify Social Services Board and
Rev. Sternberg) Ms. Hanks
 - e. Update on River Access/Camping
(No action – Original approval w/o camping remains) Mr. Huber
9. Items of Consent:
- a. Minutes of May 10, 21 & June 4, 2001
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations and Transfers
 1. Annual Appropriations Resolution/Monthly Appropriation
and Interoffice Transfers
 2. Regional Task Force on Juvenile Detention
(Approved) Ms. Burchett
 - d. Ratification:
 1. Change Orders:
 - ◆ Swope Construction Contract
(Approved)
 2. Agreements, Grants, & Other
 - a. Banking Services Contract Award
(Approved) Ms. Burchett
 - b. DMV Grant Application – Sheriff's Office - \$36,700
Overtime & Equipment for Operation Sober Highways
(Approved) Sheriff Davis

- c. DCJS Grant Application – Sheriff’s Office - \$50,000
Local Match - \$12,500 – Computer Equipment
(Approved) Sheriff Davis
- d. Local Law Enforcement Block Grant – Local Match \$292
(Approved) Sheriff Davis
- e. Anderson & Associates Evaluation of Randolph
Park Runoff
(Approved proceeding with contracting with
Anderson & Associates) Mr. Coake
- e. FY 02 Budget Approval
(Approved – Notify agencies and departments) Ms. Burchett/
Ms. Hanks
- f. Sick Leave Bank Policy Amendment
(Approved – Amend policy and notify employees) Ms. Burchett
- g. Personnel Changes
(Reviewed)
- h. Contribution to Claytor Lake Festival Committee - \$3,472
(Approved – Notify committee) Mr. Coake
- i. Naming of Randolph Park Pool Complex & Picnic Shelter
(Approved naming the Randolph Park Pool Complex
“Evelyn Alexander Waterpark” & the road into the
park “Mason Vaughan Boulevard” - Declined naming picnic
shelter at this time) Mr. Akers
Mr. Spangler
- j. Randolph & DeHaven Park Lifeguard Operations
(Approved as presented – Notify YMCA) Mr. Akers
- k. Award of Insurance: Property, Auto & General Liability
(Approved – Notify appropriate agency) Ms. Burchett

- I. Scheduling of Public Hearings:
1. Condition of an unsafe structure owned by Ralph A. Sheffey, Jr., identified on Pulaski County real Estate records as tax map parcel 038-001-0000-0026, Zoned Residential (R1), 0.3670 acre, located on the South side of Falling Branch Road (Rt. 798), Approximately 75 ft. east of the New River Rd. (Rt. 624) intersection, Cloyd District
(Advertise on Sunday, July 8 and Sunday, July 15 for a July 23 public hearing – Notify Mr. Sheffey - Place public hearings on July agenda) Ms. Jenkins/
Ms. Hanks
 2. Amendment to Motor Vehicle License Tax Ordinance and Payment of Personal Property Tax Due Dates
(Advertise on Sunday, August 12 & Sunday, August 19 for a August 27 public hearing - Place public hearing on August agenda) Ms. Jenkins/
Ms. Hanks
 3. CDBG Local Innovation Grant
(Advertise for public hearing using standard advertising dates – Notify Ms. Appleby at VMH - Place on July 23 Board agenda) Ms. Safewright
Ms. Hanks
- m. Annual Pulaski County Pride Campaign
(Approved sponsorship of \$450 in basic level advertisements featuring the Courthouse Exhibits, Snowville Elementary School, Critzer Elementary School, DeHaven Park, Draper Mountain Overlook, and Randolph Park) Mr. Huber/
Ms. Safewright
- n. New River Industrial Park Signage
(Approved signage as “Pulaski County River Point – Notify Mr. Rundgren) Mr. Huber
- o. Designation of Indoor Plumbing Grant Administration
(Approved New River Community Action administering program in conjunction with weatherization and other related grants – Notify NRCA) Mr. Huber
- p. VACO Legislative Issues
(Approved adding to existing list “continuation of current AEP pricing arrangements for electric consumption by local governments following deregulation”) Mr. Huber

- q. Authorization to Install Elevator
 (Authorized proceeding with installing an elevator in the office to the rear of the Boardroom, with the visual impact to be masked by moving the upper part of the rear wall forward and covering it with sound absorbing material - Notify Mr. Douthat and request development of plans and specifications) Mr. Huber
- (Also approved use of additional blinds to block excess light - Proceed with installation) Mr. Leonard
- r. Implementation of Wireless 911 Service
 (Staff reported the state will pay for all equipment and provide limited operational support implementing wireless 911 service in which 911 calls from cellular phones can be properly dispatched by the Sheriff's Department – Authorized implementation, contingent on state funding) Mr. Spangler
- s. DCJS On-Time Special Request Fund
 (Approved a \$12,500 cash match, subject to sufficient carry-over in the current budget to pay this expense) Ms. Burchett
10. Citizen Comments
 (None)
11. Other Matters from Supervisors
 (Approved delaying further consideration of Library relocation study until future date when other priority projects are completed)
- (Supervisor Fariss expressed concerns about the possibility of a delay in the opening of the new Hampton Inn due to location of the signage – Staff to review potential sign location problems and advise the Board in weekly update) Mr. Tickner
- (Supervisor Fariss expressed concern regarding the lack of water and roof leakage at the Hiwassee Recreation Center – Approved county staff proceeding to have water turned on and making repairs to roof) Mr. Leonard
12. Closed Meeting – 2.1-344.A.1.3.5.7
 (Approved Library Pay Plan effective July 1, 2001 with modifications – Discuss with Library Director) Mr. Huber
13. Adjournment

June 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by C. R. Dalton from Residential (R1) to Conditional Agriculture (A1) and site plan review to allow two apartments for a total of three dwellings on property identified by tax map no. 076-001-0000-077A, (32.9290 acres), located at 4700 Shelburne Rd., Ingles District.

STAFF COMMENTS:

Enclosed is a copy of Judge Gibb's opinion, dated March 29, 2001, relevant to this property. As a result of the court action, the applicant has submitted the enclosed rezoning request for Conditional Agricultural (A-1). A previous rezoning request was initiated by the applicant but has been formally withdrawn. Review of the conditional rezoning request reveals that the applicant has voluntarily removed the majority of uses normally allowed within the Agricultural (A-1) District, and specifically excluding the placement of manufactured housing. The southern boundary of the property is joined by Agricultural (A-1) zoning. The applicant intends to continue farming the property as well as rent the three dwellings currently located there, two of which are located within the existing garage. No building permit has been issued for construction of the apartments; therefore, no occupancy permits have been issued for the two units.

The enclosed site plan, dated April 12, 1999, revised April 30, 2001, has been prepared by the applicant for consideration if the rezoning is approved. The plan appears to meet the requirements of Article 18, Site Development Plan, of the Pulaski County Zoning Ordinance.

PLANNING COMMISSION RECOMMENDATION:

Denial of the rezoning request is recommended based on the fact that use of the currently constructed buildings can be accomplished through subdivision of the property.

- b. A request for a Conditional Use Permit (CUP) by Brabham Enterprises, L C to allow a mobile home park in Agricultural (A-1) on property identified as tax map parcel 057-001-0000-0013, (55.448 acres), zoned Agricultural (A-1), located on the southeast corner of the intersection of State Park Rd. (Rt. 660) and Wilderness Rd. (Rt. 611), Ingles District.

STAFF COMMENTS:

The applicant is requesting approval of a Conditional Use Permit (CUP) to allow construction of a seven-unit mobile home park. Enclosed is a concept plan for Lancer Mobile Home Park, dated May 9, 2001, and prepared by Gay and Kessee, Inc., along with a letter dated May 10, 2001, indicating seven items to be included on the site plan if the CUP is approved. Two units are existing on the property and will remain in place. The applicant proposes to construct a new entrance and install five additional rental spaces. The proposed six-acre park will be served by public water and sewer.

The proposed park appears to have limited impact on existing residential properties in the neighborhood, and is located southeast of the existing Tiny Town Mobile Home Park on Wilderness Rd. Suitable sites for locating new mobile home parks within the County are limited due to the unavailability of public water and sewer in areas zoned Agriculture.

VDOT COMMENTS:

We have reviewed the mentioned location for a mobile home park on Route 611 in Pulaski County and have the following comments:

- ◆ There is a tree to the west of the proposed entrance that is blocking sight distance and must be corrected.
- ◆ Detail plans of the entrance must be submitted for review.
- ◆ A permit will be required after the plans are approved. The permit will require a fee and bond.

PLANNING COMMISSION RECOMMENDATION:

Approval of the Conditional Use Permit with the following conditions:

- 1) The park be limited to 7 homes;
- 2) The remaining area in proximity to the homes be retained as open space.

- c. A request for a Conditional Use Permit (CUP) by Garth L. and Barbara J. Wilkes to allow NO WAKE buoys at Covey's Campground in Dublin Hollow Cove on Claytor Lake.

STAFF COMMENTS:

Enclosed is a letter dated May 9, 2001, submitted by the applicant requesting approval of a CUP to allow the installation of "No Wake" buoys near Covey's Campground in Dublin Hollow Cove for safety reasons. Staff has reviewed this application with Clark Greene, Department of Game and Inland Fisheries, and Mr. Greene is supportive of the request due to safety reasons. Mr. Greene recommends approval of the request with installation of the buoys as indicated on the enclosed aerial photo.

This request is qualified for consideration since the Pulaski County Zoning Ordinance allows the installation of buoys on Claytor Lake only in the vicinity of parks or waterfront business activities.

Enclosed are letters from citizens opposing the request.

PLANNING COMMISSION RECOMMENDATION:

Denial of the proposed Conditional Use Permit is recommended.

- d. A request for a Special Use Permit (SUP) by Terrance Wade & Vanessa Edwards for placement of a manufactured home as the second manufactured home, on property identified as tax parcel 116-010-0000-0005, (5.10 acres), zoned Agricultural (A-1), located at 4313 Boyd Rd, (Rt. 609) Draper District.

STAFF COMMENTS:

One 28' x 60' doublewide manufactured home exists on the property and the applicants wish to place a 14' x 70' singlewide manufactured home on the property as indicated by the enclosed sketch. All measurements were provided by the applicant. The applicant has initiated review of the proposed singlewide site for approval of a septic system by the Health Department to serve the singlewide.

Approval of this request requires that there be enough land to support future subdivision of the parcel. The Agricultural (A1) District requires a minimum lot of 30,000 sq. ft. and minimum lot width of 125'. It appears there is sufficient area and distance between the existing and proposed dwellings to meet the requirements for subdivision. Approval should be conditional upon meeting the Health Department requirements for a septic system to serve this site.

PLANNING COMMISSION RECOMMENDATION:

Approval of the proposed Special Use Permit based on Health Department approval is recommended.

- e. Consideration of an amendment to the Zoning Ordinance to revise the definition of "Flea Market" and "Yard Sale".

STAFF COMMENTS:

Below are the proposed ordinance text amendments suggested by the zoning administrator and the Commission. It is believed that the additional language will help control flea market activities by requiring anyone exceeding the definition of such activity to seek a Special Use Permit (SUP) in either an Agricultural (A-1), Conservation (C-1), or Commercial (CM-1) District. A site plan review is also required when seeking an SUP for a flea market.

Flea Market: Any outdoor commercial offering of items for sale at any location. Merchandise offered may include items purchased specifically for resale at a profit. Churches and other non-profit organizations are exempt from these requirements **except when the flea market activities exceed three consecutive days and/or a total of ten days per year.**

Yard Sale: Any offering of household items or clothing for sale on the premises of a private residence. Such sales are limited to not more than ~~four (4)~~ **eight (8)** sale days in twelve (12) months and any proceeds shall accrue to no more than six individuals not residing in the same household. No items offered shall have been purchased specifically for resale at a profit. Churches and other non-profit organizations are exempt from these requirements **except when the yard sale activities exceed three consecutive days and/or a total of ten days per year.** To be permitted by right in any residential yard.

PLANNING COMMISSION RECOMMENDATION:

Approval of the proposed ordinance text amendments is recommended.

- f. Consideration of the condition of the following properties:

Ms. Jenkins has been working toward litter and junk car compliance with the following properties. These public hearings have been scheduled in order to further encourage compliance. My goal in taking this action is to obtain voluntary compliance by the property owner as opposed for forced clean-up. The owners of some of these properties have begun clean-up efforts. Pictures depicting the condition of these properties as of the end of this week will be presented at the June 25th meeting.

1. Property owned by Riverbend Water Company, identified by tax map parcels 054-005-0003-0004, 5-8, zoned Agricultural (A1), located on the southeast corner of the intersection of Alum Spring Rd. (Rt. 636) and Tyson St. (Rt. 1110), Tyson Hills Subdivision, Robinson District – *Enclosed* is a summary of efforts by Ms. Jenkins to enforce litter and junk car violations on these six undeveloped lots.

2. Property owned by Barney C. and Mildred E. Gallimore, identified by tax map no. 083-001-0000-014A, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3762 Chestnut Ridge Rd., Draper District – *Enclosed* is a letter to Mr. Barney Gallimore dated November 12, 2000 regarding litter and junk car violations including a discarded bus and numerous tires.
3. Property owned by Everston L. and Roger L. Gallimore, identified by tax map no. 083-001-0000-014C, zoned Agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District – *Enclosed* is a letter to Mr. Everston Gallimore dated November 13, 2000 regarding litter and junk car violations including 6 unlicensed vehicles.
4. Property owned by Paul H. and Phyllis T. Gallimore, identified by tax map no. 083-001-0000-014D, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3706 Chestnut Ridge Rd., and property identified as tax map no. 083-001-000-0018, located on the north side of Beamer Hollow Rd., Draper District – *Enclosed* is a letter to Mr. Paul Gallimore dated November 13, 2000 regarding litter and junk car violations including 11 unlicensed vehicles and other debris.
5. Property owned by Richard L. and Betty T. Gallimore, identified by tax map no. 083-001-0000-0014, 17, zoned agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District – *Enclosed* is a letter to Mr. Richard Gallimore dated November 13, 2000 regarding litter and junk car violations. Also *enclosed* is a request from the property owner asking the County's assistance in forcing David Allison to clean up their property.
6. Property owned by Rosetta H. Gallimore, identified by tax map number 083-001-0000-014B, zoned Agricultural (A-1), located at northeast corner of the intersection of Chestnut Ridge Rd. (Rt. 671) and Beamer Hollow Rd. (Rt. 670), in the Draper District

- b. Request for Speed Study on Rt. 633, Powell Avenue- Mr. Norman Dowdy has requested a formal speed study for Rt. 633. He advised at one time speed limit signs were on this route; but the signs were removed for painting or some other reason. He was not sure of exact reason. He called VDOT to request the signs be put back up and was advised they do not have any record of signs ever being on this route. They instructed him to call our office to request the Board of Supervisors to ask for a speed limit study so that signs could possibly be erected once the appropriate speed limit is determined.

- c. Request for Children at Play Signs at end of Rt. 755, Depot Road – Ms. Sandra Jenkins of 6842 Depot Road, Belspring has requested signs at the cul-de-sac at the end of Depot Road at Belspring Baptist Church. The Board has not approved such requests in the past due to lack of funding.

- d. Citizen Concern re: Left Turn off of Rt. 11 onto Rt. 617, Ruebush Road- Supervisor Sheffey has received citizen concerns regarding traffic when turning left off of Route 11 from Ruebush Road.

PMH:GH/trs

cc: Dan Brugh, Resident Engineer

June 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – Enclosed is an updated Key Activity Timetable with changes noted in italics and priority items in bold.
- b. Clean-up of the William David Gravely Property identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District – Photographs describing the condition of this property will be presented at the June 25th meeting. It is my understanding from neighbors that minimal clean-up efforts have taken place. Enclosed is a letter from Mrs. Dorothy Bain describing her ongoing concerns.
- c. Refinancing of the Renfro and Shell Buildings – Because the rate at which buildings can be financed (7.5%) is significantly higher than the rates at which other public properties can be financed through the IDA (under 5%), it is recommended that the Board consider financing all or a portion of the enclosed listing of assets through the Industrial Development Authority. A lump sum debt on the shell building in the amount of \$1,467,475 is due on September 20, 2001. I plan to have additional information to share regarding financing alternatives at the Board meeting.
- d. Appointments- The following appointments are requested to be considered in closed session:
 1. REMSI- REMSI Director David Smith has requested the Board appoint an alternate to Dr. David Stanley. Enclosed is correspondence explaining this request.
 2. Workforce Investment Board – Staff was requested to contact Ethan Allen for a nomination. Any response will be provided to the Board.

June 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of May 10, 21 & June 4 – See enclosed.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers:
 1. Annual Appropriations Resolution/Monthly Appropriation and Interoffice Transfers - Approval of the enclosed annual appropriation resolution, monthly appropriations and Interoffice Transfers is requested.
 2. Regional Task Force on Juvenile Detention - Authorization is requested confirming staff approval of \$500 to study alternatives for the expansion of the New River Valley Regional Detention Home.
- d. Ratification:
 1. Change Orders:
 - ◆ Swope Construction Contract- The Randolph Park Steering Committee recommends approval of a change order in the amount of \$5,666.05 for the installation of fencing around the Randolph Park pool slide to prevent head injuries as children walk under the superstructure. The proposed fencing will match that around the kiddie pool but will be of lighter construction. Other options included green vinyl for \$3,538 or the heavier gage metal fence for \$9,711.
 2. Agreements, Grants, & Other:
 - a. Banking Services Contract Award – Approval of the enclosed recommendation from Ms. Burchett is requested. The Public Service Authority Board of Directors approved the committee's recommendation on this matter at their June 11, 2001 meeting.

- b. DMV Grant Application – Sheriff’s Office - \$36,700 Overtime & Equipment for Operation Sober Highways – Approval of the enclosed grant application and acceptance (if funded) is requested. The required match of \$36,700 will be provided through in-kind participation already included in the Sheriff’s budget.
 - c. DCJS Grant Application – Sheriff’s Office - \$50,000 – Local Match \$12,500 - Computer Equipment- Approval of the enclosed grant application and award is requested. The project will update existing computers and software used to support the dispatchers. Non-federal match of \$12,500 is being provided by the State.
 - d. Local Law Enforcement Block Grant – Local Match \$292- Approval of the enclosed grant award in the amount of \$2,627 is requested. Grant funds will be used for payment of overtime.
 - e. Anderson and Associates Evaluation of Randolph Park Runoff – Approval of administrative authorization for an independent evaluation of storm water runoff is recommended to a maximum cost of \$5,800. See enclosed contract.
- e. FY 02 Budget Approval – Approval of the FY 02 budget is recommended. Several adjustments need to be included in the budget approval resolution in order to match the annual appropriations resolution as approved above. These adjustments are as follows:
- ◆ Less \$9,989 – State Aide for Library System
 - ◆ Add \$194,574 - Virginia Public Assistance additional state/federal funding
 - ◆ Add \$39,155 – Comprehensive Services Act additional state/federal funding
 - ◆ Add \$366,150 – Local appropriation additional for School Fund amount to come from left over funds from FY 01 School budget
 - ◆ Add \$41,779 – Additional School Fund state funding
- f. Sick Leave Bank Policy Amendment - Enclosed is the revised Sick Leave Bank Policy limiting to 30 days the amount of sick leave, which can be individually transferred from other employees as discussed at the May meeting of the Board in closed session. The revised policy has been reviewed by the County Attorney and Debbie Dobbins of Gilmer, Sadler.
- g. Personnel Changes - Enclosed is an updated listing of recent personnel changes.

- h. Contribution to Claytor Lake Festival Committee - \$3,472 - The Claytor Lake Festival Committee is asking that the Board of Supervisors contribute \$3,472 to the Claytor Lake Festival. This amount was required to insure the event and was administratively approved for payment last month in order to ensure the event was covered with the understanding that the amount would be repaid by the Committee following the event. As documented in the enclosed statement, the Committee was successful in raising sufficient funds to cover the other costs of the event. Insurance coverage, which was included in the County's general liability coverage, became a cost item this year as the result of a change in carriers. Approval is recommended based on the positive impact of the event.
- i. Naming of Randolph Park Pool Complex & Picnic Shelter – Naming of the pool complex and picnic shelter prior to the June 30th opening would allow for proper recognition if so desired.
- j. Randolph and DeHaven Park Lifeguard Operations - Approval to enter into the enclosed contract with the YMCA, of the operational policies and pay scales included in the June 15th weekly update is recommended.
- k. Award of Insurance: Property, Auto & General Liability - Enclosed please find copies of the insurance consultant's recent recommendations regarding insurance coverage for property, general liability, auto liability and physical damage, crime and worker's compensation coverage for the 2001-02 fiscal year. There are two separate recommendations enclosed, one for the fire and rescue insurance needs and one for the overall county insurance needs.
1. Fire and Rescue
Staff recommends award of fire and rescue related property, liability, vehicles and accidental and health coverage for volunteers to Chesterfield Insurers, lowest bidder, at a cost of \$46,488. A spreadsheet is enclosed reflecting all proposals received and the amounts for your review.
 2. General Property and Liability
Staff also concurs with the enclosed recommendation to award the county property, general liability, umbrella, auto, public officials liability to the current carrier, VACO Insurance Programs. However, with regard to the award of worker's compensation coverage, staff recommends award to the Virginia Municipal League Pool at a cost of \$82,402. While the VML bid is \$2,689 higher than the VACO quote of \$79,713, we recommend purchase of VML coverage based on the enclosed listing of dividends to the County totaling \$190,289 over the past 13 years. A spreadsheet is also enclosed reflecting the proposals received for this coverage for your review. In addition, the county has had the worker's compensation coverage with VML for at least the past 20 years and have experienced good service.

- I. Scheduling of Public Hearings - The Board is requested to schedule public hearings for its July 23 Board meeting for consideration of the following:
1. Condition of an unsafe structure owned by Ralph A. Sheffey, Jr., identified on Pulaski County real Estate records as tax map parcel 038-001-0000-0026, Zoned Residential (R1), 0.3670 acre, located on the South side of Falling Branch Road (Rt. 798), Approximately 75 ft. east of the New River Rd. (Rt. 624) intersection, Cloyd District – We could not find record of a public hearing on the clean-up of is property. Enclosed is a description of staff efforts encouraging action prior to the June 25th meeting. Scheduling of a hearing for the July meeting is recommended.
 2. Amendment to Motor Vehicle License Tax Ordinance and Payment of Personal Property Tax Due Dates- Enclosed is the vehicle license decal ordinance as amended to exclude antique vehicles. During the course of making these corrections is was noted that the due date for decals had not been changed from the original March 15th date. The enclosed ordinance reflects these changes and is recommended for public hearing at the July meeting and subsequent adoption by the Board. The need for a similar change to the Personal Property Tax ordinance is being reviewed by Mr. McCarthy.
- m. Annual Pulaski County Pride Campaign - The Southwest Times is soliciting advertisement for the annual Pride campaign. Sponsorship of \$450 in basic level advertisements featuring the Courthouse Exhibits, Snowville Elementary School, Critzer Elementary School, DeHaven Park, Draper Mountain Overlook, and Randolph Park is recommended. Enclosed is a summary of more involved participation options. Last year, Pride advertisements featured Courthouse exhibits.
- n. New River Industrial Park Signage – Naming of the entire peninsula River Pointe is being requested by the Frank Perkovich, Steve Crawford, and Dave Rundgren. Naming conventions for the golf course, residential development, business incubator and industrial park would then build on the River Pointe theme. With regard to the portion controlled by the IDA, I would suggest Pulaski County Industrial Center at River Pointe. Sponsorship of the sign by the Board of Supervisors is also required in order for VDOT to approve an off-premise sign. Enclosed is a sketch of the proposed sign.
- o. Designation of Indoor Plumbing Grant Administrator – Virginia Mountain Housing has been the administrator of this grant. The County has the option of designating an administrator. To my knowledge no grants have been administered by VMH in the past two years while New River Community Action may be able to administer this program in conjunction with weatherization and other related grants. I plan to confirm NRCA's possible involvement prior to the June 25th Board meeting.

- p. VACO Legislative Issues – I plan to add “continuation of current AEP pricing arrangements for electric consumption by local governments following deregulation” to the existing list of issues.

- q. Authorization to Install Elevator – As recommended by Mr. Douthat, Roger Leonard and me, we would like to proceed with installing an elevator in the office to the rear of the Boardroom. Visual impact will be masked by moving the upper part of the rear wall forward and covering it with sound absorbing material. Elevator service is needed to address anticipated accessibility problems for employees and public accessing the basement and third floor levels.

- r. Implementation of Wireless 911 Service – The state will pay for all equipment and provide limited operational support implementing wireless 911 service in which 911 calls from cellular phones can be properly dispatched by the Sheriff’s Department. Authorization is recommended contingent on state funding.

PMH:GH/trs

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June 15, 2001

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. Enclosed is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition: None

Personnel:

1. Library Pay Plan – Additional information quantifying pay by additional localities was provided by Ms. Ogburn on Friday of last week. However, I felt the presentation of the data needed to be clarified prior to forwarding to the Board. Modification will be requested and should be included in the weekly update.
2. Employee Residency Requirements – Following execution of a contract by Mr. Tickner to purchase a house in Montgomery County, several Board members voiced concerns with the location of his place of residence. While I agree that residency in Pulaski County would be preferred by the Community Development Director, the personnel policy does not require County residency. Enclosed is a summary of residency requirements by a number of other localities for consideration by the Board.

Prospective Industry:

- ◆ Firm Interested in Shell Building – I plan to report any additional information regarding the pet supply firm interested in the Shell and former D&S buildings.

Legal Matters:

1. New River Pre-Trial Services – I plan to brief the Board regarding recent developments related to our role as fiscal agent for the continued operation of what used to be the Community Sentencing program.
2. Intergovernmental Relations – A report of the meeting with Mr. Cranwell planned for Tuesday, June 19th is proposed.

PMH:GH/trs

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the June 25, 2001 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

1. Library Pay Plan
2. Employee Residency Requirements

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Firm Interested in Shell Building

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

1. New River Pre-Trial Services
2. Intergovernmental Relations

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____

