

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Mon., October 22, 2001
7:00 p.m.

FOLLOW UP

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
(Adopted memorial resolution honoring Linda Woodyard – Prepare appropriate resolution for Chairman's review and signature - Send to family)	<i>Ms. Hanks/ Ms. Burchett</i>
3. <u>Public Hearings:</u>	
a. <u>Six Year Plan Improvements</u> (Comments were heard from: Ellen Harman Carson re: Rt. 807, Hatcher Road; Laymon Dishon re: Rt. 658, Delton Road; Al Davis re: Rt. 798, Falling Branch Road; Tim Thompson re: Rt. 796, Akers Road; Chuck Hoover Re: Rt. 693, Julia Simpkins Road; written comments from Paul Phillips re: Rt. 693, Lead Mine Road from its intersection with Rt. 672, Lowmans Ferry Road, to its intersection with Rt. 669, Cecils Chapel Road – Develop cost estimates for Akers Rd)	<i>Mr. Thompson</i>
(Comments from supervisors were heard as follows: Supervisor Hale inquired re: the possibility of developing phases for Rt. 636, Black Hollow Road; Supervisor Fariss requested VDOT provide figures detailing funds budgeted over the past six years for roads in Pulaski County)	<i>Mr. Thompson</i>
b. <u>A rezoning request by Ruth B. McGuire from Residential (R1) to Agricultural (A1) on property identified by tax map no. 066-001-0000-00035, 42, 45, 46, & 066-007-0000-0001, 2, (11.493 acres), with an address of 4591 State Park Rd., & between Cardinal Dr. & Hidden Valley Rd., Ingles District.</u> (Approved – Notify applicant)	<i>Ms. Taylor</i>

- c. A rezoning request by Donald Lee Meredith from Residential (R1) to Commercial (CM1) on property identified by tax map no. 038-007-0000-0003, 4, located at 7191 Lee Hwy., Cloyd District.

(Error by applicant in posting of property – Staff to readvertise for November public hearing – Place on November agenda)

*Ms. Taylor/Mr. Tickner
Ms. Hanks*

- d. A request by Burley W. & Shirley D. Henley for a Special Use Permit (SUP) to allow a garage without a principle dwelling per Section 5B-3 of the Residential District (R1) on property identified as tax map no. 046-006-0000-0002, zoned Residential (R1), (5.000 acres), located at 5701 Chicwood Dr., Massie District.

(Denied – Notify applicant)

Ms. Taylor

- e. A request from Dennis Lee and Anita Lynn Mabe Reed and Joann D. and Roy J. Jones, to vacate a portion of a 30 ft. unimproved right-of-way adjoining the western boundary of tax map parcel 039-001-0000-0086 and the eastern boundary of tax map parcel 039-001-0000-0085, located east off Long Way (Rt. 703), zoned Residential (R3), in the Cloyd District.

(Approved – Notify applicant)

Ms. Taylor

4. Highway Matters:

- a. Follow-up from Previous Board meeting

1. Rural Addition Status Report

(Adopted School House Lane resolution – Transmit to VDOT)

Ms. Hanks/Ms. Taylor

(VDOT provided detailed explanation of six-year plan hearing process)

(Staff reviewed status of rural additions including: Cooks Lane; Allisonia Road (Lindsey Lane); Harry DeHaven Park Street; Black Hollow Heights Lane; Rolling Hills Connector Road; Deerwood Drive; Sheila Drive; and Rich Hill Lane – Staff to provide clarification of “speculative interest” – Staff provided information re: possible assistance by a former VDOT employee to work on rural additions – VDOT to provide detailed information to county staff re: use of rural addition funding, along with a list of

Mr. Huber

Mr. Thompson

roads completed over the past five years, as well as budgeting figures for last five years)

2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles
(VDOT does not recommend posting – Notify

d. Schoolhouse Lane Resolution
(Action taken under 4a1)

e. Board of Supervisors Concerns

(Supervisor Hale inquired re: grading asphalt on Rt. 636, Alum Spring Road)

(Supervisor Cook inquired re: status of Mason Vaughan Blvd. at Randolph Park – VDOT advised it expects to receive construction approval in the near future)

(Supervisor Cook advised of repairs needed for Rt. 100, across Peak Creek Bridge)

(Supervisor Fariss advised of the need for touching up of yellow striping on Rt. 693)

(Supervisor Sheffey advised of a recent accident on Rt. 626, Hazel Hollow Road, and the need for appropriate signage – VDOT to conduct an informal speed study at train trestle – VDOT to replace warning sign)

f. Citizen Concerns

(E. W. Harless requested clarification on the guardrail placement request on Old Rt. 11, and advised N&S Railroad is waiting on VDOT contact to complete work on Cooks Lane)

(Mr. Huber inquired re: striping of Rt. 679, Viscoe Road)

(Mr. Huber requested signage on Interstate directing traffic along service roads rather than through the Town of Pulaski)

5. Treasurer's Report
(Report provided)

6. Presentation by Planning District Commission re: Wilde TfSa1i369 Tw 12 0 0 12 57.6 1401 nr3143 T

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Supervisor Fariss inquired re: repairs to brick at County Administration Building front entrance)

(Supervisor Fariss requested VDOT confirmation of willingness to provide entrance sign at Fairlawn at new bridge – Mr. Huber advised VDOT had indicated space would be made available)

(Supervisor Fariss requested confirmation that staff had sent letters to federal legislators requesting assistance in contacting the U. S. Postal Service in consideration of a postal facility in Fairlawn)

Mr. Huber

b. Update on Property Clean up(s):

- ◆ A request for Special Use Permit (SUP) by Tara Kent Fowlkes Edwards to allow individual camping per Section 5B-3 of the Zoning Ordinance on property identified as tax parcel 099-001-0000-053A, zoned Residential (R1), located at 2524 Brown Rd., Draper District.
(Approved, as recommended by Planning Commission, with recommendations as outlined in minutes of this meeting – Notify applicant)

Ms. Taylor

c. Review of Fiscal Condition & Board Goals

(Presented – Staff to obtain definition of “land redemption”) *Ms. Burchett*

d. Appointments:

1. Western Virginia EMS Council
(Nominated John Casey – Notify EMS Council)

Ms. Hanks

2. Workforce Investment Board
(Request a nomination from TMD Friction and Mar-Bal)

Ms. Safewright

e. Response to Terrorists Threats

(Staff advised of procedures implemented including mail handling preventative measures, increased security at Water Treatment Plant and change in drop site hours)

9. Items of Consent:

(Approved all except items “h”, “j”, and “n”, which were either tabled or voted on as a separate item, as noted:

- a. Minutes of September 17 and October 16, 2001 & Correction to June 25, 2001 Minutes
(Approved, with corrections) *Ms. Hanks*
- b. Accounts Payable
(Approved) *Ms. Spence*
- c. Appropriations & Transfers:
♦ Cooks Lane Relocation Costs
(Approved – Notify AEP) *Mr. Crigger*
- d. Ratification:
1. Change Orders:

2. Agreements, Grants, & Other:
♦ Library Grant Application – LSTA – Educate the Cataloger – Maximum Amount \$1,000
(Approved) *Ms. Burchett*

♦ Building Usage Application – Downtown Pulaski, Inc.
(Ratified)
- e. Personnel Changes
(Presented & reviewed)
- f. Disposal of Surplus Crash Truck
(Approved disposal of vehicle previously donated by Volvo, with proceeds to be returned to the Pulaski County Lifesaving Crew) *Mr. Mayberry/
Ms. Burchett*
- g. Disposal of Newbern Fire Truck
(Approved disposal of truck, with proceeds to be retained by Newbern Fire Department) *Mr. Crigger/
Ms. Burchett*
- h. Randolph Park Signage at Intersection of Alexander Road & Rt. 100
(Accepted donation by Supervisor Fariss of signage – Prepare appropriate documentation for tax purposes) *Mr. Akers*

- i. PSA Polling Policy
(Concurred with PSA adoption of policy that at least 75% of residents respond to polls regarding water and sewer line extensions and that at least two-thirds be in favor of a system extension prior to its approval)

- j. Approval of Contract for Architectural Services – Animal Shelter
(Tabled – Staff to request Animal Shelter Committee seek input from Virginia Tech Veterinary School re: recommendations on animal shelter architectural design – Provide update to Board once received) *Mr. Huber*

- k. Revised Peppers Ferry Regional Wastewater Treatment Plant Agreement
(Approved revisions to agreement, with said revisions requiring payment of debt service and maintenance costs based on gallons treated rather than reserved capacity – Arrange for execution of agreement) *Mr. McCarthy*

- l. Revised Commerce Park Participation Agreement

10. Citizen Comments
(None)

11. Other Matters from Supervisors
(Supervisor Sheffey advised of the Pulaski Rotary Club's presentation to the county of \$300 from the Bud Webb Memorial Award for Environmental Achievement)

(Supervisor Fariss voiced concern regarding water and sewer surcharges by the towns of Dublin and Pulaski)

(Board inquired as to provision of electric service in Fairlawn from the City of Radford)

12. Closed Meeting – 2.1-344.A.1.3.5.7

13. Adjournment

October 15, 2001

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

- a. Six Year Plan Improvements – A public hearing has been scheduled for the purpose of discussing the proposed six-year plan for improvement of the secondary highway system in Pulaski County for establishment of priorities for the 2001-2002 budget year, pursuant to Section 33.1-70.1 of the Code of Virginia of 1950, as amended. Enclosed is a draft plan prepared by Mr. Brugh, as well as the current 6-year plan and waiting list.
- b. A rezoning request by Ruth B. McGuire from Residential (R1) to Agricultural (A1) on property identified by tax map no. 066-001-0000-00035, 42, 45, 46, & 066-007-0000-0001, 2, (11.493 acres), with an address of 4591 State Park Rd., & between Cardinal Dr. & Hidden Valley Rd., Ingles District - A public hearing has been scheduled to consider the above request. See enclosed documentation. The Planning Commission recommends approval, with a written proffer, which is also enclosed, that a maximum of three horses would be allowed.
- c. A rezoning request by Donald Lee Meredith from Residential (R1) to Commercial (CM1) on property identified by tax map no. 038-007-0000-0003, 4, located at 7191 Lee Hwy., Cloyd District - A public hearing has been scheduled to consider the above request; however, due to improper posting of signage notifying residents of the proposed change, no action can be taken by the Board. It is recommended the Board hear any comments from the public with the official public hearing to be held at the November meeting. See enclosed documentation.
- d. A request by Burley W. & Shirley D. Henley for a Special Use Permit (SUP) to allow a garage without a principle dwelling per Section 5B-3 of the Residential District (R1) on property identified as tax map no. 046-006-0000-0002, zoned Residential (R1), (5.000 acres), located at 5701 Chicwood Dr., Massie District - A public hearing has been scheduled to consider the above request. See enclosed documentation. The Planning Commission recommends approval, with the condition that the principle dwelling be constructed within three years.

- e. A request from Dennis Lee and Anita Lynn Mabe Reed and Joann D. and Roy J. Jones, to vacate a portion of a 30 ft. unimproved right-of-way adjoining the western boundary of tax map parcel 039-001-0000-0086 and the eastern boundary of tax map parcel 039-001-0000-0085, located east off Long Way (Rt. 703), zoned Residential (R3), in the Cloyd District - A public hearing has been scheduled to consider the above request. See enclosed documentation. The Planning Commission recommends approval with the conditions outlined on the enclosed memorandum.

PMH/gh

October 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

1. Rural Addition Status Report - *Enclosed* is an update of the Rural Additions Progress Report. Based on circumstances in this report, it is recommended that Rolling Hills connector road, and Deerwood Drive be moved to the end of the priority list. We have contacted Mr. Don Todora who is recommended by VDOT for his experience in the Rural Additional process and hope to provide the Board with details of his cost arrangements in the weekly update.
2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles - An update may be provided by VDOT.
3. Request for Speed Limit Study & Signs on Valley Road – An update may be provided by VDOT.
4. Request for Speed Study on Rt. 633, Powell Avenue – An update may be provided by VDOT.
5. Request for Speed Limit Posting, Rt. 755, Depot Road – An update may be provided by VDOT.
6. Request for Guardrail Placement and Reduced Speed Limit on Old Rt. 11 – VDOT was requested to perform a formal speed study. An update may be provided by VDOT.
7. Request for Speed Limit Sign (25 mph) on Winding Way Drive – An informal speed study was requested. An update may be provided by VDOT.

- b. Request for Speed Study on Rt. 711, Mines Road - Ms. Renee Phelps of 5320 Mines Road, Pulaski has requested a 25 mph speed limit. Supervisor Hale has reviewed the request and is concerned that at 25 mph posting may be too slow. He suggests an informal speed study be conducted.
- c. Request for Cutting of Banks on road just off of Rt. 731, Bob Robert Lane - Ms. Michelle Via of 7604 Bob Robert Lane, Dublin has requested the banks be cut back just as you turn off of Bob Robert Lane. Supervisor Sheffey has reviewed the request.
- d. Schoolhouse Lane Resolution – Adoption of the enclosed resolution is recommended.

PMH/gh

cc: Dan Brugh, Resident Engineer

October 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – Enclosed is an updated Key Activity Timetable.
- b. Update on Property Clean ups – Enclosed is an update from Mr. Tickner on the following property clean up:
 - ◆ A request for Special Use Permit (SUP) by Tara Kent Fowlkes Edwards to allow individual camping per Section 5B-3 of the Zoning Ordinance on property identified as ax parcel 099-001-0000-053A, zoned Residential (R1), located at 2524 Brown Rd., Draper District
- c. Review of Fiscal Condition & Board Goals – A report detailing revenues and expenditures for the 2000-01 fiscal year and the 2001-02 fiscal year to date will be distributed at the October 16, 2001 Administrator's Evaluation meeting. Enclosed is a listing of projects for which funds have been reserved. In light of possible financial impact of a recession, a copy of the Board goals are also enclosed for the consideration by the Board in reviewing the financial situation of the County.
- d. Appointments:
 - ◆ Western Virginia EMS Council – A nomination to fill the vacancy created by the resignation of David Smith is requested. It is recommended John Casey be nominated. Enclosed is correspondence from Western Virginia EMS Executive Director Robert Logan explaining the nomination process.

PMH/gh

October 15, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of September 17, 2001 & Correction to June 25, 2001 Minutes – See enclosed. Action to correct the June 25, 2001 minutes, as noted on the enclosed, is recommended.
- b. Accounts Payable – See enclosed.
- c. Appropriations & Transfers – See enclosed.
- d. Ratification:
 1. Change Orders – There are no change orders at this time.
 2. Agreements, Grants, & Other:
 - a. Library Grant Application – LSTA – Educate the Cataloger – Maximum Amount \$1,000 – Ratification of the enclosed grant application is requested.
 - b. Building Usage Application – Downtown Pulaski, Inc. – Ratification of the enclosed application by Downtown Pulaski, Inc. for use of the courthouse lawn on October 11 is requested.
- e. Personnel Changes – Enclosed is an update of recent personnel changes as prepared by Ms. Burchett.

- f. Disposal of Surplus Pulaski County Rescue Squad Crash Truck – As previously discussed by the Board approval to dispose of a surplus vehicle previously donated by

- k. Revised Peppers Ferry Regional Wastewater Treatment Plant Agreement – Authorization for the Chairman to approve revisions to the agreement is recommended pending review of final documents by Mr. McCarthy. These changes require payment of debt service and maintenance costs based on gallons treated rather than reserved capacity.
- l. Revised Commerce Park Participation Agreement - Authorization for the Chairman to approve revisions to the agreement is recommended pending review of final documents by Mr. McCarthy. Revisions result from redistribution of shares following the withdrawal by Wythe County.
- m. Surplus Property Auction – The Volvo Truck Plant United Auto Workers plan to hold an antique consignment auction on Saturday, November 3 with 10% of all proceeds to be contributed to Randolph Park. Staff recommends approval to combine this auction with the County and PSA surplus property auction. The net result would be to further support fundraising efforts by the UAW, increase interest and participation in items being sold by the County and donation of 10% of surplus property items to Randolph Park.
- n. Chamber of Commerce Visitor's Center Agreement – Mr. McCarthy has drafted an agreement with the Chamber of Commerce for staffing of the Visitor's Center. I hope to review this agreement with the Chamber this week with the goal of including a final version in the weekly update.

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October 15, 2001

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. Enclosed is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ Hiwassee Elementary School Reuse – Enclosed is a proposal from Reed Creek Furniture offering to give the County the cafeteria portion of the building in exchange for writing off \$43,599.22 in remaining debt.
- ◆ Purchase of School Property – I plan to report any response from discussions with Mr. Huff regarding acquisition of 20 acres at the intersection of Route 11 and Moorehead Lane.

Personnel:

- ◆ Appointments - Western Virginia EMS Council – A nomination to fill the vacancy created by the resignation of David Smith is requested. It is recommended John Casey be nominated.

Prospective Industry:

- ◆ Prospective Retailer – I have been contacted by Mr. Gary Duncan of Duncan Automotive asking for financial incentives from the County to entice him to locate an automobile dealership in the Town of Pulaski. Enclosed is a comparison prepared by Maynard Sayers showing a \$30,000 per year savings over a location in Montgomery County. However, Mr. Duncan is asking for some sort of additional

incentive such as a break on real estate taxes. I have invited Gary Elander to attend the closed session of the Board meeting to discuss how the Town could assist in responding.

Specifics of the proposed dealership are as follows:

Inventory – \$3,000,000
Sales – \$15,000,000 to \$20,000,000
Real Estate – \$1,000,000 to \$1,300,000
Equipment - \$150,000 to \$200,000
Parts - \$100,000 to \$125,000

Legal Matters:

- ◆ Utility Extensions – The owners of the newly renovated Days Inn (former Red Carpet) have requested consideration to the installation of public sewer service to the I-81/Rt 99 interchange. Mr. Coake estimates the cost of providing the ideal level of service to be approximately \$1.5 million. The owners of the property are considering their options however, it is doubtful that they will be able to afford to carry the full cost of debt service. County participation in the cost of the line may be advisable considering annexation interest by the Town of Pulaski.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the October 15, 2001 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Hiwassee Elementary School Reuse
- ◆ Purchase of School Property

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Prospective Retailer

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Utility Extensions

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____

