

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., Jan. 28, 2002  
7:00 p.m.**

**FOLLOW-UP ACTION**

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Presentation of Resolution – Robert Asbury, Jr.</u> (Adopted – Transmit to Mr. Asbury)	Ms. Safewright
3. <u>Additions to Agenda</u>	
4. <u>Public Hearings:</u>	
a. <u>A rezoning request by <b>C. R. Dalton</b> from Residential (R1) to Residential (R3) or Agricultural (A1) to allow a two-family detached dwelling on property identified by tax map no. 076-022-0000-0001, (.689 acres), located at 4696 Shelburne Rd., Ingles District.</u> (Denied request, as recommended by Planning Commission – Notify applicant)	Ms. Taylor
b. <u>A request by <b>Findlay Industries</b> for a Special Use Permit (SUP) to allow light manufacturing per Section 4-3 of the Commercial District (CM1) on property owned by <b>Dublin Fairacres Limited Partnership</b> identified as tax map no. 056-002-0002-0030, zoned Commercial (CM1), 5.1300 acres, located at 4697 Cleburne Blvd., Draper District.</u> (Approved request, as recommended by Planning Commission, including limiting the SUP to a period of two years – Notify applicant)	Ms. Taylor
c. <u>A request by <b>Pulaski Country Club, Inc.</b> to amend the Planned Unit Development (PUD) for property identified as tax map no. 055-01-0000-0024, 24A, and 064-001-0000-008A, 156.0499 acres, located on the east side of Lee Hwy. (Rt. 11) 1.1 miles southwest of Thornspring Rd. (Rt. 643), Massie District.</u> (Approved request, as recommended by Planning Commission, subject to staff conditions as outlined in staff report – Notify applicant)	Ms. Taylor

- d. A request by **American Electric Power Company** to grant an easement for location of a power line along Bagging Plant road in the vicinity of the sewer pump station on lot 5A.  
(Approved – Arrange for execution of any documents required by AEP) Ms. Hanks
- e. Community Development Block Grant Information  
(Public hearing held – Staff advised a second public hearing would be required, should a specific project be designated for CDBG – File hearing notice and affidavit of publication) Ms. Spence

5. Highway Matters:

- a. Follow-up from Previous Board meeting:
  - 1. Request for Speed Study on Rt. 633, Powell Avenue  
(VDOT advised Salem Traffic Engineering Department should have an update in February – Place update on February Board agenda) Ms. Hanks
  - 2. Request for Speed Limit Posting, Rt. 755, Depot Road  
(VDOT advised Salem Traffic Engineering Department should have an update in February – Place update on February Board agenda) Ms. Hanks
  - 3. Request for Speed Limit Sign (25 mph) on Winding Way Drive  
(VDOT advised Salem Traffic Engineering Department should have an update in February – Place update on February Board agenda) Ms. Hanks
  - 4. Speed Study – Mason Vaughan Blvd.  
(Board requested staff send letter to Commonwealth Transportation Board requesting a reduction in speed limit to 15 mph stating similarity to schools and advising use of park by children) Ms. Hanks
  - 5. Informal Speed Study – Alexander Drive  
(VDOT advised Salem Traffic Engineering Department should have an update in February – Place update on February Board agenda) Ms. Hanks
  - 6. Traveler's Way – Possible Rural Addition  
(VDOT to send county letter noting requirements)

7. Clarification on 15 mph Speed Limit  
(Addressed under item 4 above)
- b. Request for Cutting of Trees Along Baskerville Street  
(Review with Supervisor Cook) Ms. Hanks
- c. Rural Addition Status Report  
(Staff provided update on the following:
- Re: Allisonia Road:  
Staff reported VDOT working to obtain Deed of Easement
- Re: Black Hollow Heights:  
Reported one property owner's refusal to sign easement for drainage necessary for VDOT to take road into system –  
Staff to visit property owner and explain request – Mr. Coake/Mr. Huber
- Re: Deerwood Drive:  
Reported staff had met with property owners and determined streets are privately owned and maintained –  
Remove from list Ms. Taylor
- Re: Rich Hill Lane:  
Reported no public right of way exists – Staff to contact property owners and request deed for future eligibility Ms. Taylor
- Re: Extension of Collier Street  
Reported no public right of way exists – Staff to contact property owners and request deed for future eligibility Ms. Taylor
- Re: Beach Drive  
No progress reported)
- d. Input for 2002-03 Rural Transportation Planning Work Program  
(Board requested interim report from Planning District Commission – Request study of Whitethorne connector) Mr. Huber
- e. Board of Supervisors Concerns  
(Supervisor Hale requested confirmation from VDOT that a preliminary speed study had been conducted on Mines Road – VDOT confirmed an informal speed study was conducted and recommended no change in posting –  
Staff to send letter to resident making inquiry) Ms. Hanks

(Supervisor Cook expressed concern regarding the road being too narrow going into Mason Vaughan Blvd. - VDOT to review and provide update at February Board meeting – Place update on February agenda)

Ms. Hanks

(Supervisor Cook requested resurfacing of Peak Creek Bridge over Rt. 100)

(Supervisor Fariss inquired if any guardrail is being installed in the county – VDOT advised a contract exists which will allow installation of guardrail in March)

(Supervisor Sheffey advised of potholes on Hazel Hollow Road, as well as road that leads to the landfill – VDOT to review and repair if appropriate)

(Supervisor Sheffey inquired as to the status of the Parrott Bridge – VDOT advised work is on schedule; Supervisor Sheffey inquired as to the status of the Memorial Bridge – VDOT advised work is ahead of schedule, with August 1 as the target date for switching the traffic pattern and demolition of existing bridge)

f. Citizen Concerns

(Mr. Wesley Cox of Cox Hollow Road expressed concern over flooding problems on a portion of Cox Hollow Road (approximately .2 miles) – VDOT to review road and provide update at February Board meeting – Place update on February Board agenda)

Ms. Hanks

6. Treasurer's Report

(Presented trial balance report – Board approved advertising delinquent list of real estate properties for 1999 tax year)

Ms. Tickle

(County attorney reported dog tags are due by end of February)

7. Citizens' Comments

(None)

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable (KAT)

(Supervisor Fariss complimented staff on appearance of front of County Administration Building – Notify General Properties crew)

Mr. Huber

(Supervisor Cook inquired, and staff provided updates, regarding the following items on the KAT: Rt. 100 streetlights; large item drop sites; hiring of cleaning crew; Central Gym renovation; and status of new Fairlawn Post Office)

- b. Wireless Microphone Purchase  
(Board reviewed proposal – No action)
  
- c. Appointments:
  - 1. Telecommunications Committee  
(Appointed the following individuals with terms noted beside each: Ed Belcher – 12/31/04; Thomas Lillard – 12/31/05; Paul Phillips – 12/31/05; John Wenrich – 12/31/05 – Notify appointees) Ms. Safewright
  
  - 2. PEP Steering Committee  
(Appointed Jerry White to fill the unexpired term of Dietmar Stollenwerk, with said term being 6/30/04 – Notify Mr. White) Ms. Safewright
  
  - 3. Office on Youth  
(No action)
  
  - 4. Planning Commission  
(Reappointed Bill Kegley for a term ending 3/1/06 – Notify Mr. Kegley) Ms. Hanks
  
  - 5. Juvenile Detention Home  
(Reappointed Mr. Warner Osborne for a term ending 1/31/04 – Notify Mr. Osborne) Ms. Hanks
  
  - 6. Town of Pulaski Flood Control Project Committee  
(Approved participation and designated David Tickner as staff representative – Place appointment of two additional representatives on February agenda) Mr. Huber  
Ms. Hanks
  
  - 7. Recreation Commission  
(Appointed Bobby Hunter, minority representative; Sheila Brown, Draper Recreation; and contact Charles DeHart regarding suggestion for a representative of Fairlawn Recreation – Notify appointees) Ms. Hanks

8. Fairview Home  
(Appointed Supervisor Eddie Hale as Supervisor  
Conner's alternate – Notify Fairview Home) Ms. Burchett
  
- d. Request by School Board for Appropriation of \$92,938  
Remaining Carryover Funds  
(School Superintendent Stowers explained the specifics  
of the requested re-appropriation – Board approved request) Ms. Burchett
  
9. Items of Consent:
  - a. Minutes of December 17, 2001  
(Approved) Ms. Hanks
  
  - b. Accounts Payable  
(Approved) Ms. Spence
  
  - c. Appropriations & Transfers:
    1. Interoffice Transfer #7 - \$51,554.36
    2. Appropriations & Transfers:
      - a. General Fund #10 - \$116,132.77 & #11 - \$7,000.00
      - b. Capital Improvement Fund #5 - \$6,281.00
      - c. REMSI Fund #2 - \$2,500.00
      - d. Comprehensive Services Act Fund – Compre-  
hensive Service Act  
(Approved) Ms. Burchett
  
  - d. Ratification:
    1. Change Orders
    2. Agreements, Grants, & Other:
      - a. Lease of 911 Enhanced Customer Premise Equipment  
Software and Services  
(Ratified approval)
  
      - b. Adjustments to Precinct Lines  
(Ratified administrative action)
  
  - e. Contract Approvals  
(None)
  
  - f. Personnel Changes  
(Reviewed)
  
  - g. 2002 Board Meeting Calendar  
(Approved – Notify newspapers as appropriate) Ms. Hanks

- h. FY03 Budget Calendar  
(Approved – Draft calendar previously distributed to agencies and departments)
- i. Increase in Two-for-Life Program to Four-for-Life  
(Supervisor Fariss requested staff provide Board with listing of agencies receiving money from current Two-for-Life Program – Provide report via weekly update – Place update on February Board agenda)
  - Ms. Burchett
  - Ms. Hanks
- j. Renewal of Financing for 1994 Volvo Expansion Incentive  
(Approved renewal of existing financing of a \$3 million incentive for the 1994 expansion of Volvo – Adopted resolution and addendum to support agreement – Arrange for execution and transmittal)
  - Mr. McCarthy
- k. Resolution Endorsing the New River Valley Regional Competitiveness Program  
(Adopted resolution – Transmit to Planning District Commission)
  - Ms. Hanks
- l. Adoption of Items Related to Administration of the Individual Development Account Block Grant  
(Approved contracting with Virginia Department of Housing and Community Development and Community Housing Partners, Inc. for the administration of the program and designated execution of grant related documents by the county administrator – Notify Monica Appleby)
  - Ms. Safewright
- m. Request for Leave Without Pay for Kristi Anderson  
(Approved – Notify Library Director)
  - Ms. Ogburn
  - Ms. Burchett
- n. Southwest Times Progress Edition Advertisement  
(Approved purchase of one-half page section listing the Board of Supervisors Goals in the Sunday, February 24 Progress Edition at a cost of \$400 – Notify SWT)
  - Ms. Hanks

- o. Resolution Commending Virginia State Park for being Selected America's Best Managed State Park System  
(Adopted resolution recognizing accomplishment of Virginia State Parks which assists the Virginia State Parks in pursuing a bond referendum for further developments and acquisitions of state parks) Ms. Hanks
- p. Support for TEA 21 Grant Application by the Town of Pulaski for New River Trail Extensions  
(Approved letter of support of TEA21 funding of alternative extensions of New River Trail into the Town of Pulaski – Prepare letter and transmit to Town of Pulaski) Ms. Safewright
- q. Aerial Photography  
(Staff advised an administrative decision had to be made prior to Board meeting – Staff declined expenditure and advised photographs will still be taken; however, photographs will not be of high resolution – Board ratified administrative decision)
- r. Resolution Authorizing Electric Service Contract Extension  
(Adopted resolution authorizing continuation of current electric service arrangements with American Electric Power – Arrange for execution and transmit to appropriate parties) Ms. Hanks

10. Citizen Comments  
(None)

11. Other Matters from Supervisors  
(None)

12. Closed Meeting –2.2-3711.A.1.3.5.7

(Appointments as noted above)

(Approved amendment to Disciplinary Policy – Notify employees and revise policy)

Ms. Burchett

(Approved rental of 20,000 square feet of Renfro building to Wholesale Liquidators)

Mr. Tickner/  
Mr. Huber

13. Adjournment

January 17, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **C. R. Dalton** from Residential (R1) to Residential (R3) or Agricultural (A1) to allow a two-family detached dwelling on property identified by tax map no. 076-022-0000-0001, (.689 acres), located at 4696 Shelburne Rd., Ingles District. – A public hearing has been scheduled to consider this request. See **enclosed** documentation. The Planning Commission recommends denial.
- b. A request by **Findlay Industries** for a Special Use Permit (SUP) to allow light manufacturing per Section 4-3 of the Commercial District (CM1) on property owned by **Dublin Fairacres Limited Partnership** identified as tax map no. 056-002-0002-0030, zoned Commercial (CM1), 5.1300 acres, located at 4697 Cleburne Blvd., Draper District. – A public hearing has been scheduled to consider this request. See **enclosed** documentation. The Planning Commission recommends approval the Special Use Permit for Findlay Industries only, and limiting the SUP to a period of two years.
- c. A request by **Pulaski Country Club, Inc.** to amend the Planned Unit Development (PUD) for property identified as tax map no. 055-01-0000-0024, 24A, and 064-001-0000-008A, 156.0499 acres, located on the east side of Lee Hwy. (Rt. 11) 1.1 miles southwest of Thornspring Rd. (Rt. 643), Massie District. – A public hearing has been scheduled to consider this request. See **enclosed** documentation. The Planning Commission recommends approval, subject to the staff conditions as outlined in the **enclosed** memo.
- d. A request by **American Electric Power Company** to grant an easement for location of a power line along Bagging Plant road in the vicinity of the sewer pump station on lot 5A. – A public hearing has been scheduled to consider this request.
- e. Community Development Block Grant Program Application - While no specific projects are currently being considered, the purpose of this public hearing is to solicit ideas for possible applications. The hearing is required in order to be eligible to apply for funding, should a viable project be identified in 2002. **Enclosed** is the public hearing advertisement.

January 17, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting
1. Request for Speed Study on Rt. 633, Powell Avenue – This matter is currently under review by VDOT.
  2. Request for Speed Limit Posting, Rt. 755, Depot Road- This matter is currently under review by VDOT.
  3. Request for Speed Limit Sign (25 mph) on Winding Way Drive- This matter is currently under review by VDOT.
  4. Speed Study – Mason Vaughan Blvd. – This matter is currently under review by VDOT.
  5. Informal Speed Study – Alexander Drive – This matter is currently under review by VDOT.
  6. Traveler's Way – Possible Rural Addition- VDOT previously advised this road is not eligible due to ownership. The Board requested VDOT confirm property ownership and provide an update at the January meeting.
  7. Clarification on 15 mph Speed Limit – Supervisor Hale had previously requested clarification as to why a 15 mph speed limit posting is not permissible.
- b. Request for Cutting of Trees Along Baskerville Street - Ms. Shirley Baker of 5075 Baskerville Street has requesting the cutting of trees along the street.

- c. Rural Addition Status Report - ***Enclosed*** is an update of the Rural Additions Progress Report.
- d. Input for 2002-03 Rural Transportation Planning Work Program – ***Enclosed*** is a letter from Patrick Burton asking for input regarding planning projects.

PMH/gh

cc: J. D. Brugh, Resident Engineer

January 17, 2002

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** is an updated Key Activity Timetable.
- b. Wireless Microphone Purchase - As requested by the Board, staff received the following quote from Music Tech of Blacksburg for wireless microphones:

5 - 8 wireless lapel microphones for use by the board members.

Model: EV Clear Scan NRUL20

This unit is an Electro Voice UHF wireless transmitter/receiver capable of 8 individual frequencies operating in unison. It is outfitted with a unidirectional lapel microphone with a belt pack. The belt pack may be clipped on to a belt or placed in a shirt or jacket pocket.

Total cost for 8 units = \$ 3608.00

Labor/Drive Time = \$ 90.00

Warranty: 1 year from date of purchase

Battery Required for the belt pack.

- c. Appointments:
  1. Telecommunications Committee – The Board is requested to appoint Mr. Ed Belcher (12/31/04), Mr. Thomas Lillard (12/31/05), Mr. Paul Phillips (12/31/05) and Mr. John Wenrich (12/31/05) to the committee for the terms as noted in parenthesis.
  2. PEP Steering Committee - The Board is requested to appoint Jerry White to fill Mr. Dietmar Stollenwerk's unexpired term of June 30, 2004.
  3. Office on Youth – Appointment of Yolanda Hunter is recommended.

4. Planning Commission – The term of Mr. Bill Kegley expires March 1, 2002. Mr. Kegley is eligible for reappointment.
5. Juvenile Detention Home – The term of Mr. Warner Osborne expires January 31, 2002. He is eligible for reappointment.
6. Town of Pulaski Flood Control Project Committee – The New River Valley Planning District Commission is working with the Town of Pulaski to implement a flood control project for the Town. Since flood control starts at the headwaters of Peak Creek located outside the corporate limits, they would like to include representation by the county to consist of one county employee and two residents living in the Peak Creek drainage area. I plan to involve Dave Tickner as the staff representative. I also suggest that participation be conditional on consideration to flood effects downstream of the Town of Pulaski.
7. Recreation Commission – ***Enclosed*** is correspondence from Judge Chitwood advising he will be unable to accept the Board's invitation to serve on the Recreation Commission. We have solicited additional representatives from the Dublin and Snowville volunteer recreation organizations.
8. Fairview Home - An alternate to Supervisor Conner needs to be appointed.

PMH/gh

January 17, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of December 17, 2001 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations & Transfers – See ***enclosed*** transfers and appropriations for the following:
  1. Interoffice Transfer #7 - \$51,554.36
  2. Appropriations & Transfers:
    - a. General Fund #10 - \$116,132.77 & #11 - \$7,000
    - b. Capital Improvement Fund #5 - \$6,281.00
    - c. REMSI Fund #2 - \$2,500.00
- d. Ratification:
  1. Change Orders – There are no change orders at this time.
  2. Agreements, Grants, & Other:
    - a. Lease of 911 Enhanced Customer Premise Equipment Software and Services – Ratification of the ***enclosed*** agreement for the installation of 911 dispatching of cellular phone calls by the Sheriff's Office is requested.

- b. Adjustments to Precinct Lines - The Virginia Division of Legislative Services has requested input from jurisdictions wishing to make minor adjustments to precinct lines. Ms. Webb and I requested adjustment to the State House district lines in the Dublin area to eliminate the need for the North Dublin precinct. This precinct was created this year due to a mismatch between state house district and the supervisor's district. The Dublin Mayor and Town Manager support this change.
  
- e. Contract Approvals – There are no contracts pending at this time.
  
- f. Personnel Changes - **Enclosed** is an update of recent personnel changes as prepared by Ms. Burchett.
  
- g. 2002 Board Meeting Calendar- Approval is recommended for an adjustment to the fourth Monday of each month Board meeting dates for the following dates: moving the May 27 meeting to Monday, May 20, due to the May meeting falling on the Memorial Day holiday; and moving the December meeting to Monday, December 16, due to the December meeting falling during the Christmas week.
  
- h. FY03 Budget Calendar – Approval of the **enclosed** budget calendar for FY 03 is requested.
  
- i. Increase in Two-for-Life Program to Four-for-Life - **Enclosed** is a request from Rob Logan, Executive Director of the Western Virginia Emergency Medical Services Council, requesting consideration of a resolution expanding and increasing the Two-for-Life program to Four-for-Life. Approval is recommended.
  
- j. Renewal of Financing for 1994 Volvo Expansion Incentive – It is recommended that the Board approve renewal of the existing financing of a \$3 million incentive for the 1994 expansion of Volvo. These funds were borrowed from what was then Signet Bank and transferred by the IDA to Volvo in 1994. Repayment of this loan has been through additional property taxes paid by the company since 1996 following the expansion of the plant. In renewing this financing, First Union increased the interest rate from 0.5% above the LIBOR rate to 1.15% above LIBOR. **Enclosed** is a comparison between LIBOR and the Prime rates. To be certain no lower interest rates were possible, we solicited proposals from area banks and received quotes as shown on the **enclosed** summary. The IDA reviewed the results and recommended continuing use of the floating rate quoted by First Union. Adoption of the **enclosed** resolution and addendum to support agreement and authorizations is required to complete this transaction.

- k. Resolution Endorsing the New River Valley Regional Competitiveness Program- The regional partnership program through which state funds support regional initiatives is being re-qualified in March. Adoption of the ***enclosed*** resolution is recommended. Also ***enclosed*** is a letter from Dave Rundgren describing the items considered in the re-qualification process.
- l. Adoption of Items Related to Administration of the Individual Development Account Block Grant – As previously reported, Pulaski County has been awarded \$100,000 for the establishment of an Individual Development Account program. Under this program low- and moderate-income residents will be eligible to receive \$2 match for each \$1 they save toward post secondary education, the purchase of a home or the start of a business. As part of the administrative requirements of this program, the following items need to be readopted by the Board each of which is ***enclosed***: Local Business and Employment Plan, Anti-Displacement Plan, Handicapped Accessibility, Non-Discrimination Policy and Grievance Procedure. The Board is also required to approve contracting with the Virginia Department of Housing and Community Development and Community Housing Partners, Inc. for the administration of the program and designate execution of grant related documents by the county administrator.
- m. Request for Leave Without Pay for Kristi Anderson – In accordance with the County Personnel Policy, approval by the Board for granting four weeks leave without pay to Kristi Anderson is recommended. Ms. Anderson is an employee of the Library expecting the birth of her child. It is also recommended that the Personnel Policy be amended to exclude Board approval of items related to the Family Medical Leave Act.
- n. Southwest Times Progress Edition Advertisement – Approval of a one-half page section listing the Board of Supervisor's Goals in the Sunday, February 24 Progress Edition at a cost of \$400 is recommended. ***Enclosed*** is a draft of the proposed ad copy. The county seal would be placed in the background.
- o. Resolution Commending Virginia State Park for being Selected America's Best Managed State Park System – Virginia State Parks has been designated the National Gold Medal Winner for excellence in park and recreation management. This award is given every two years, and two years ago Virginia State Parks was a finalist. It is requested that the Board recognize this accomplishment of Virginia State Parks through adoption of the ***enclosed*** resolution which would assist Virginia State Parks in pursuing a bond referendum for further developments and acquisitions of state parks.
- p. Support for TEA 21 Grant Application by the Town of Pulaski for NR Trail Extensions- The Town of Pulaski has requested a letter of support for TEA-21 funding of alternative extensions of the New River Trail into the Town of Pulaski. Support of this application is recommended based on the success of the New River Trail State Park as a tourist destination.

- q. Aerial Photography – ***Enclosed*** are details of a proposal to provide consistently detailed aerial photography for all parts of Pulaski County at a cost of \$55,084. The Virginia Base Mapping Program will provide detailed pictures (one square-foot pixel resolution) of the developed area along Route 11, Route 114 and I-81 at no cost to the County. They will also provide less detailed (2 square-foot pixel resolution) for the remainder of the County. For a local cost of \$55,084, the areas originally planned for two-foot resolution photography could be upgraded to 1-foot resolution. Approval of this expenditure is recommended. Most recent photography of the county was done in 1997 at a resolution of one square-foot per pixel. We hope to provide the Board with examples of both resolution levels at the Board meeting.

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

January 17, 2002

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ School Site Acquisition – I hope to provide an update regarding a response from the Town of Pulaski regarding the cost of sewer service to the Huff property. Dr. Stowers and the School Board have prepared a school construction/renovation plan, which they would like to discuss with the Board as a group at the meeting.
- ◆ Competitiveness Center Transfer – The original terms for the donation to the New River Valley Development Corporation of 11 acres of property in the New River Industrial Park included the construction of a sewer pump station at a cost of \$300. ***Enclosed*** is a letter from Dave Rundgren requesting the deferral of the pump station, describing the problems associated with keeping the pump station in the project and noting the value of remaining grant improvements to be done.

Personnel:

◆ Appointments:

1. Telecommunications Committee – The Board is requested to appoint Mr. Ed Belcher (12/31/04), Mr. Thomas Lillard (12/31/05), Mr. Paul Phillips (12/31/05) and Mr. John Wenrich (12/31/05) to the committee for the terms as noted in parenthesis.
2. PEP Steering Committee - The Board is requested to appoint Jerry White to fill Mr. Dietmar Stollenwerk's unexpired term of June 30, 2004
3. Office on Youth – Appointment of Yolanda Hunter is recommended.
4. Planning Commission – The term of Mr. Bill Kegley expires March 1, 2002. Mr. Kegley is eligible for reappointment.
5. Juvenile Detention Home – The term of Mr. Warner Osborne expires January 31, 2002. He is eligible for reappointment.
6. Town of Pulaski Flood Control Project Committee – The New River Valley Planning District Commission is working with the Town of Pulaski to implement a flood control project for the Town. Since flood control starts at the headwaters of Peak Creek located outside the corporate limits, they would like to include representation by the county to consist of one county employee and two residents living in the Peak Creek drainage area. I plan to involve Dave Tickner as the staff representative. I also suggest that participation be conditional on consideration to flood effects downstream of the Town of Pulaski.
7. Recreation Commission – ***Enclosed*** is correspondence from Judge Chitwood advising he will be unable to accept the Board's invitation to serve on the Recreation Commission. We have solicited additional representatives from the Dublin and Snowville volunteer recreation organizations.
8. Fairview Home - An alternate to Supervisor Conner needs to be appointed.

Prospective Industry:

- ◆ Rental of Warehouse Space – Mr. Huber and Mr. Tickner have arranged with Wholesale Furniture Liquidators the rental of 20,000 square feet in the Renfro Building at \$2.10 per square-foot. The lease is for an initial period of 90 days and includes a 60-day termination clause. The company has indicated that, dependent upon business, they may request the use of up to 30,000 additional square feet, at a lease rate to be determined at a later time. The rate will not be less than the current \$2.10 per square foot. Ms. Susan Sellens with Wholesale Furniture was recommended to the county by a realtor with Century 21. We have been asked to pay a commission and recommend approval of this request.

Legal Matters:

- ◆ None

## CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the January 2, 2002 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ School Site Acquisition
- ◆ Competitiveness Center Transfer

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Rental of Warehouse Space

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_