

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Reconvened Meeting
Monday, April 22, 2002
7:00 p.m.**

FOLLOW UP

**APPROXIMATE
TIME & ITEM**

PRESENTED BY

7:00 p.m.

1. Review of Budget Option #3 Details
(Reviewed revised option #3 details and charts and graphs as follows:
 1. Revenue Pie Chart;
 2. Real Estate Tax Comparison Chart;
 3. Expenditure Pie Chart;
 4. Future Debt Service Graph to include Funding for School Building Program; and
 5. Revised Summary of Options Table

(Staff requested to provide a debt service graph reflecting the county's debt over the past 25 years; if 25 years not possible, then 10 years of debt)

**Mr. Huber/Ms.
Burchett**

2. Presentation of Budget Concerns by Departments, Constitutional Officers and/or Agencies

- ◆ Circuit Court Clerk's Office
(Circuit Court Clerk Lookabill requested the Board to fund a capital data conversion project of approximately \$20,000 to \$21,000 with State Technology Trust Funds being utilized to pay for \$14,000 of this expenditure resulting in a net county expenditure of approximately \$7,000 – Place on May 13 agenda)

Ms. Hanks

- ◆ New River Disability Services
(Gary Hemline of NRV Disability Services requested the Board to fully fund the NRV Disability Services' FY 03 budget request in the amount of \$11,422 – Place on May 13 agenda)

Ms. Hanks

- ◆ Agency on Aging & Retired Senior Volunteer Program
(Sandra Bentley of the Agency on Aging requested the Board to fully fund the Agency on Aging's budget request of \$13,700, as well as fully fund the Retired Senior Volunteer Program's budget request in the amount of \$10,600 – Place on May 13 agenda)

Ms. Hanks

(Board requested information on the percentage of Pulaski County citizens that utilize the services of the the Agency on Aging and the Retired Senior Volunteer Program; Agency on Aging to provide information)

Agency on Aging

3. Additional FY 03 Budget Matters:

a. School Funding

(Discussed – Leave amount as is based on state cutbacks)

b. Merit and/or Bonus Incentives

(No action – Place on May 13 agenda)

Ms. Hanks

c. Advertisement of Cell Phone and Decal Changes

(Authorized staff to proceed in advertising for public hearing the proposed Cellular phone utility tax and the proposed increase in county decal tax from \$20.00 to \$25.00 for the May 20, 2002 regular meeting of the Board)

**Mr. Huber/
Ms. Burchett**

d. Other Questions

(Citizen comments heard from Ed Conley and E. W. Harless)

4. Rural Addition Status Report

(Reviewed report; staff requested to continue to pursue the rural additions with right of way problems)

(Supervisor Conner requested a status report on Black Hollow Lane)

Ms. Taylor

(Supervisor Cook inquired regarding Cook's Lane; staff to contact Adelphia Cable to move poles)

Mr. Huber

(Supervisor Fariss requested Board members receive a listing of possible rural addition projects before staff adds them to the rural addition listing)

Ms. Taylor

5. Reports from County Administrator and Staff

a. Key Activity Timetable

(Reviewed)

b. Appointments:

1. Town of Pulaski Flood Control Project Committee
(No action)

- 2. New River Community College
(Appointed Shirley Cook; advise Community College and Ms. Cook of appointment) **Ms. Hanks**
- 3. Public Safety Committee
(No action)
- 4. Recreation Commission
(No action)
- 5. Reassessment Representative
(Appointed Supervisor Hale; notify Commissioner of Revenue) **Ms. Hanks**
- 6. Workforce Investment Board
(Appointed David Tickner; notify Workforce Investment Board) **Mr. Tickner/
Ms. Hanks**

6. Items of Consent

- a. Minutes of March 25 & April 8, 2002
(Approved as presented) **Ms. Hanks**
- b. Accounts Payable
(Approved as presented) **Ms. Spence**
- c. Appropriations & Transfers:
 - 1. Interoffice Transfer #10 - \$41,559.18
(Approved) **Ms. Burchett**
 - 2. Appropriations & Transfers
 - a. General Fund #16 - \$62,122.82 & General Fund #17 – Budget Revision Library (\$2,599.75) State Aid Reduction
 - b. Comprehensive Services Act Fund #2 - \$618,247
 - c. Capital Improvement Fund #7 - \$4,387.00
(Approved) **Ms. Burchett**
- d. Ratification:
 - 1. Change Orders
(None)
 - 2. Agreements, Grants, & Other
 - ◆ Victims Assistance Program FY 03 Grant Application
(Ratified grant application)

- e. Contract Approvals
(None)

- f. Personnel Changes
(Reviewed)

- g. Claytor Lake Festival Fireworks Permit
(Approved for Friday, June 7, 2002 or alternate rain date as set by Claytor Lake Committee) **Mr. Coake**

(Staff requested to also set an alternate rain date for the July 4th fireworks at the Fairgrounds) **Mr. Huber/
Ms. Hanks**

- h. Resolution of Support for Eradicating Black Vultures
(Deferred action; staff to obtain additional information relating to problems encountered by Pulaski County citizens; request information from Richard White; place matter on April 29th agenda, subject to receipt of additional information) **Mr. Huber/
Mr. White**

- i. Appropriation to New River Valley Fair Association
(Approved a \$600 appropriation to the NRV Fair Association for the printing of its annual brochure; notify Fair Association) **Mr. Crigger/
Ms. Burchett**

- j. Resolution Designating April as "Cleanup the County" Month
(Adopted resolution as presented; Board emphasized need for staff to advise citizens of clean up efforts and availability of one per year special brush pickup at no charge to citizens – Place on Cable TV and as message on bills) **Ms. Hanks/
Ms. Sayers**

(Supervisor Cook noted Hazel Hollow area would need assistance from PSA for cleanup efforts) **Mr. Mayberry**

(Staff to determine where orange bags for debris/trash may be obtained from and advise citizens and Board via weekly update) **Ms. Jenkins**

- k. Designation of May as "Mental Health Month"
(Adopted proclamation; advise NR Community Services Board)

Ms. Hanks

7. Closed Meeting – 2.1-344.A.1.3.5.7

8. Adjournment
(Adjourned to reconvene on April 29, 2002 for regular meeting)

April 19, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Rural Additions Status Report

Enclosed is an update of the Rural Additions Progress Report.

/gh

April 19, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** is an updated Key Activity Timetable.
- b. Appointments:
 1. Town of Pulaski Flood Control Project Committee – Mr. Dan Bell and Mr. Freddie Blevins have been invited to serve. No response has been received at this time.
 2. New River Community College - The term of Kendall Clay on the College Board will end June 30, 2002. He is ineligible to serve another term at this time. Therefore, a vacancy exists. It has been determined that Supervisor Cook is ineligible to serve on the College Board. We have received the following suggestions for nominees: Shirley Cook and Hugh Huff.
 3. Public Safety Committee – Mr. Lee Oliver has been invited to serve. No response has been received at this time.
 4. Recreation Commission- Mr. Monty Brown of Riverlawn has been invited to serve. No response has been received at this time.
 5. Reassessment Representative- Proposals are being solicited for the 2003 real estate assessment. As has been the practice in the past, a Board representative is invited to serve on the selection committee. We anticipated the selection to be prepared for consideration by the Board at its April 29 Board meeting, with preliminary work to be done in the fall of 2002, in preparation for the reassessment to begin in January 2003 and completed by the end of 2003.

6. Workforce Investment Board- Dr. Flo Graham has resigned effective June 30, 2002. Dr. Graham served as a regional economic development representative. Nomination of an individual to fill the vacancy is requested. Ron Chaffin has been suggested but already serves on the Board. In order to encourage close coordination between workforce training and marketing efforts, staff suggestions include Philippe Chino (or another member of the Alliance Board of Directors) or Dave Tickner, who serves on the Alliance Prospect Team.

/gh

April 19, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of March 25, 2002 – See ***enclosed***.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Transfers:
 1. Interoffice Transfer #10 - \$41,559.18 – Approval of the ***enclosed*** transfer is requested.
 2. Appropriations & Transfers- Approval of the following appropriations, as noted on the ***enclosed*** documentation, is requested:
 - a. General Fund #16 - \$62,122.82 & General Fund #17 – Budget Revision Library (\$2,599.75) State Aid Reduction
 - b. Comprehensive Services Act Fund #2 - \$618,247
 - c. Capital Improvement Fund #7 - \$4,387.00
- d. Ratification – There are no items submitted for ratification at this time.
 1. Change Orders
 2. Agreements, Grants & Other:
 - ◆ Victims Assistance Program FY 03 Grant Application - \$110,605 (State Grant – Approval is requested for submitting the ***enclosed*** grant application for the Victims Assistance Program.
- e. Contract Approvals- There are no contracts at this time
- f. Personnel Changes – ***Enclosed*** is an update of recent personnel changes as prepared by Ms. Burchett.

- g. Claytor Lake Festival Fireworks Permit – Approval by the Board for issuance of a fireworks permit for the 2002 Claytor Lake Festival to be held on Friday, June 7, is requested.
- h. Resolution of Support for Eradicating Black Vultures- ***Enclosed*** is correspondence from Montgomery County Administrator Jeff Johnson requesting the Board adopt the ***enclosed*** resolution requesting the U. S. Department of Agriculture, the Commonwealth of Virginia Department of Agriculture, and federal and state legislators for support in eradicating predator problems from Black Vultures. Also ***enclosed*** is correspondence from Extension Agent Richard White addressing the history and current conditions.
- i. Appropriation to New River Valley Fair Association - Appropriation of \$600 is requested to assist the Fair Association in preparation of its annual brochure. The Board provided similar funding in 2001 and this is the 50th anniversary of the Fair Association.
- j. Resolution Designating April as "Cleanup the County" Month- Adoption of the ***enclosed*** resolution designating April of 2002, and each year thereafter, as "Cleanup the County Month" is requested.
- k. Designation of May as Mental Health Month – The New River Community Services Board has requested the Board of Supervisors adopt the ***enclosed*** proclamation declaring May 2002 Mental Health Month. Adoption of the proclamation is recommended.

/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

April 19, 2002

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ None

Personnel:

- ◆ Appointments

1. Town of Pulaski Flood Control Project Committee – Mr. Dan Bell and Mr. Freddie Blevins have been invited to serve. No response has been received at this time.
2. New River Community College - The term of Kendall Clay on the College Board will end June 30, 2002. He is ineligible to serve another term at this time. Therefore, a vacancy exists. It has been determined that Supervisor Cook is ineligible to serve on the College Board. We have received the following suggestions for nominees: Shirley Cook and Hugh Huff.
3. Public Safety Committee – Mr. Lee Oliver has been invited to serve. No response has been received at this time.
4. Recreation Commission- Mr. Monty Brown of Riverlawn has been invited to serve. No response has been received at this time.

5. Reassessment Representative- Proposals are being solicited for the 2003 real estate assessment. As has been the practice in the past, a Board representative is invited to serve on the selection committee. We anticipated the selection to be prepared for consideration by the Board at its April 29 Board meeting, with preliminary work to be done in the fall of 2002, in preparation for the reassessment to begin in January 2003 and completed by the end of 2003.

6. Workforce Investment Board- Dr. Flo Graham has resigned effective June 30, 2002. Dr. Graham served as a regional economic development representative. Nomination of an individual to fill the vacancy is requested. Ron Chaffin has been suggested but already serves on the Board. In order to encourage close coordination between workforce training and marketing efforts, staff suggestions include Philippe Chino (or another member of the Alliance Board of Directors) or Dave Tickner, who serves on the Alliance Prospect Team.

Prospective Industry:

- ◆ None

Legal Matters:

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the April 22, 2002 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____