

## BOARD OF SUPERVISORS MEETING MINUTES OF APRIL 22, 2002

At a reconvened meeting of the Pulaski County Board of Supervisors held on Monday, April 22, 2002 at 7:00 p.m. at the County Administration Building, Board Room, 143 3<sup>rd</sup> Street, NW, in the Town of Pulaski, Virginia, the following members were present: Dr. Bruce L. Fariss, Vice-Chairman; Charles E. Cook; William E. "Eddie" Hale; and Frank R. Conner. Absent: Joseph L. Sheffey, Chairman. Staff members present included: County Administrator, Peter M. Huber; and Assistant County Administrator, Nancy M. Burchett.

### 1. Review of Budget Option #3 Details:

Staff reviewed with the Board of Supervisors a revised budget Option 3 as requested by the Board at the April 15, 2002 meeting. In addition, the County Administrator gave a PowerPoint presentation relating to the following charts and graphs:

1. Revenue Pie Chart;
2. Real Estate Tax Comparison Chart;
3. Expenditure Pie Chart;
4. Future Debt Service Graph to include funding for school building program; and
5. Revised Summary of Options Table

The County Administrator reported that currently Pulaski County was tied for the second lowest real estate tax rate as compared to surrounding localities. Further, with the proposed increase of 8 cents, the county would then be third from the highest real estate tax rate.

Regarding the funding for the school building program, the County Administrator reported this could be done under the following assumptions:

1. Present debt load is approximately 25% of real estate taxes and every 1 cent on the real estate tax rate raises \$125,000;
2. The real estate values increase at 1% per year and normal growth occurs at 1% per year;
3. The real estate values increase by 10% after a reassessment of real property or every 6 years; and
4. The real estate rate is not adjusted following a general reassessment of real property in the county.

Discussion then followed regarding funding the school building program based on the above assumptions and the commitment needed from future Board of Supervisors members should the above method be utilized to fund the school building program.

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2. Presentation of Budget Concerns by Departments, Constitutional Officers and/or Agencies

◆ Circuit Court Clerk's Office:

Circuit Court Clerk, Woodie Lookabill, requested the Board to fund a capital data conversion project at an approximate cost of \$20,000 to \$21,000 with State Technology Trust Funds being utilized to pay for \$14,000 of this expenditure resulting in a net county expenditure of approximately \$7,000.

◆ New River Disability Services:

Mr. Gary Heinline of the New River Valley Disability Services, Inc. requested the Board to consider fully funding the New River Valley Disability Services' FY 03-budget request in the amount of \$11,422.

◆ Agency on Aging & Retired Senior Volunteer Program:

Ms. Sandra Bentley of the New River Valley Agency on Aging requested the Board to fully fund the Agency on Aging's budget request of \$13,700, as well as fully fund the Retired Senior Volunteer Program's budget request in the amount of \$10,600.

◆ Citizen Comments:

Mr. Ed Conley inquired of the amount of revenues lost by the county due to the closing of the car dealerships in the county and if the county could possible sue for the loss of this money. In addition, Mr. Conley questioned why other business taxes are being considered for possible increases. He then advised that the county should market the real estate presently owned by the county to generate additional revenues.

Mr. E. W. Harless questioned the amount of money spent on school construction studies. He reported he had not been able to get budget and salary information recently from the School Board without there being a charge to him for this information. Mr. Harless also questioned the need for a new middle school. He further advised he did not think the school building needs program had been well thought out and he was opposed to an increase in the real estate tax.

Mr. Harless also advised that the Board of Supervisors did not need to respond to a recent letter from former Supervisor Charlie Linkous to the Southwest Times editor.

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3. Additional FY 03 Budget Matters:

a. School Funding:

The Board discussed the school-funding request for FY 03 and, as noted above in Item 1, possible ways to fund the school building needs program.

b. Merit and/or Bonus Incentives:

No discussion was held on the merit and/or bonus incentives for employees at this time.

c. Advertisement of Cell Phone and Decal Changes:

The Board authorized staff to advertise for public hearing the following proposed tax increases for FY 03 for the May 20, 2002 meeting of the Board of Supervisors:

- ◆ the addition of a cellular phone tax; and
- ◆ an increase in the cost of vehicle decals.

4. Rural Addition Status Report:

The Board reviewed the rural addition status report and questioned the staff recommendation to move several to the bottom of the listing due to right of way acquisition problems. The report included Allisonia Road, Rich Hill Lane, extension of Collier Street, Beach Drive and Smythers Mountain Road.

Supervisor Fariss requested that staff continue to pursue the rural additions with right of way problems and not shift these to the bottom of the listing. Further, he requested that Board members receive a listing of possible rural additional projects before staff adds them to the rural addition listing.

Supervisor Conner requested a status report on Black Hollow Lane.

Supervisor Cook inquired regarding the status of Cook's Lane. Staff advised Adelpia Cable needed to be contacted requesting that cable be moved to allow for relocation of power poles.

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5. Reports from County Administrator and Staff:

a. Key Activity Timetable

The Board reviewed the Key Activity Timetable as presented by staff. The Board questioned the completion date on the Visitor's Center. Staff advised a new revised date should be available by the end of the week of April 26, 2002. In addition, the Board inquired regarding the ball fields' completion date at Randolph Park. Staff advised the completion date on the ball fields would be sometime in July 2002.

b. Appointments:

1. Town of Pulaski Flood Control Project Committee
2. New River Community College
3. Public Safety Committee
4. Recreation Commission
5. Reassessment Representative
6. Workforce Investment Board

The Board deferred the above appointments until the closed meeting session of this meeting.

6. Items of Consent:

On a motion by Mr. Conner, seconded by Mr. Cook and carried, the Board of Supervisors approved the following items of consent with the exception of item h, "Resolution of Support for Eradicating Black Vultures", with this item being pulled for the overall voting and a separate voting taking place as noted under item h. below.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Hale and Mr. Conner.

Voting no: none.

a. Minutes of March 25 & April 8, 2002

The Board approved the minutes of March 25 & April 8, 2002.

b. Accounts Payable

The Board approved the accounts payable listing as presented on check numbered 36162 through 36447.

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c. Appropriations & Transfers:

1. Interoffice Transfer #10 - \$41,559.18

The Board approved interoffice transfer #10 in the amount of \$41,559.18

2. Appropriations & Transfers:

The Board approved the following additional appropriations as presented by staff:

a. General Fund #16 - \$62,122.82 & General Fund #17 – Budget Revision Library (\$2,599.75) – State Aid Reduction

Revenues:

1615-07 RIF Donations	\$ 1,586.82
1899-44 DARE Donations	<u>500.00</u>
Total	\$ 2,086.82

Expenditures:

1101-3002 Bd. of Supervisors Prof. Services	\$12,000.00
1101-3007 Bd. of Supervisors Advertising	3,000.00
7301-5604 Library RIF Program	1,586.82
1204-3002 Co. Attorney Prof. Services	8,000.00
3102-5827 DARE Supplies	500.00
3304-3002 NRV Juvenile Detention Home Study	500.00
4217-1003 Clean Comm. Council Wages	7,000.00
4217-2001 Clean Comm. Council FICA	536.00
8140-1006 Planning Comm. Bd. Wages	10,200.00
8140-2001 Planning Comm. FICA	780.00
9104-5804 Erroneous Assessments	5,000.00
9310-5804 Revenue Refunds Other	250.00
9310-5824 Revenue Refunds Decals	500.00
9310-5825 Revenue Refunds Co. Taxes	1,000.00
9310-5827 Revenue Refunds Other	1,000.00
9310-5838 Revenue Refunds Returned Checks	<u>270.00</u>
Total	\$ 62,122.82

Revenues:

2404-09 Library State Aid	(\$ 2,599.75)
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Expenditures:

7301-5411 Library Books & Subscriptions	(\$ 2,599.75)
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b. Comprehensive Services Act Fund #2 - \$618,247

Revenues:

5102-00 Transfer from General Fund	\$140,202.00
2401-29 State Comprehensive Services Act	<u>478,045.00</u>
Total	\$618,247.00

Expenditures:

5353-5727 Comprehensive Services Act	\$618,247.00
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c. Capital Improvement Fund #7 - \$4,387.00

Revenues:

5102-00 Transfer from General Fund	\$ 4,387.00
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Expenditures:

3216-3009 Fairlawn Fire Station Road Imp.	\$ 117.00
3202-700520 Fire Departments Air Truck	<u>4,270.00</u>
Total	\$ 4,387.00

d. Ratification:

The Board ratified the following items as noted:

1. Change Orders

There were no change orders at this time.

2. Agreements, Grants, & Other

◆ Victims Assistance Program FY 03 Grant Application

The Board ratified a grant application to the Department of Criminal Justice Services for the continuance of the Victims Assistance Program for FY 03 in the amount of \$110,605.

e. Contract Approvals

There were no contract approvals at this time.

f. Personnel Changes

The Board reviewed recent personnel changes as prepared by Assistant Administrator Nancy M. Burchett.

g. Claytor Lake Festival Fireworks Permit

The Board approved a fireworks permit for the Claytor Lake Festival for Friday June 7, 2002 or an alternate rain date as set by the Claytor Lake Committee.

Staff was also directed to set an alternate rain date for the July 4<sup>th</sup> fireworks at the Fairgrounds.

h. Resolution of Support for Eradicating Black Vultures

The Board deferred action on this request until staff could obtain additional information relating to problems encountered by Pulaski County citizens.

i. Appropriation to New River Valley Fair Association

The Board appropriated the amount of \$600 to assist the Fair Association in the preparation of their annual brochures as requested.

j. Resolution Designating April as "Cleanup the County" Month

The Board adopted the following resolution designating April as "Cleanup the County" Month as requested by the Pulaski County Clean Community Council:

WHEREAS, the Pulaski County Clean Community Council strives to better our community through litter control projects;

WHEREAS, the Pulaski County Clean Community Council works to enhance community awareness of litter control problems through award recognition, education, information distribution, and policing;

WHEREAS, the Pulaski County Clean Community Council involves volunteers from all areas of the county;

NOW, THEREFORE, BE IT RESOLVED, that the Pulaski County Board of Supervisors hereby declares April to be annually designated as "Cleanup the County" month in recognition and encouragement of the Pulaski County Clean Community Council's work.

k. Designation of May as "Mental Health Month"

The Board approved the following proclamation declaring the month of May as "Mental Health Month":

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, one in five American adults and children are affected by a mental illness; and

WHEREAS, mental health problems do not discriminate. They know no race, creed, age limit or economic status; and

WHEREAS, people with mental illness can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people with mental health problems are not getting the help they need; and

WHEREAS, untreated or undertreated mental illness costs public and private employers billions of dollars annually through absenteeism, turnover, low productivity and increased medical costs; and

WHEREAS, Pulaski County has made a commitment to community-based systems of mental health care in which all residents can receive high-quality and consumer-responsive services; and

WHEREAS, the National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

THEREFORE, the Pulaski County Board of Supervisors do hereby proclaim May 2002 as Mental Health Month in Pulaski County, Virginia. The Board of Supervisors also calls upon all citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

7. Closed Meeting – 2.2-37711.A.1.3.5.7

It was moved by Mr. Hale, seconded by Mr. Cook and carried, that the Board of Supervisors enter closed session for discussion of the following:

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Property Disposition or Acquisition - Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposal or acquisition of publicly held property regarding:

- None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- County Office Space at Dublin Town Center

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: Dr. Fariss, Mr. Cook, Mr. White and Mr. Conner.

Voting no: none.

Return to Regular Session

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors returned to regular session.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Hale and Mr. Conner.

Voting no: none.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Cook, seconded by Mr. Conner and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act.

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WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Hale and Mr. Conner.

Voting no: none.

◆ Personnel:

Appointments:

On the motion of Mr. Hale, seconded by Mr. Conner and carried the Board of Supervisors made the following appointments with the exception of item 2., New River Community College, that was acted upon separately:

Voting yes: Dr. Fariss, Mr. Cook, Mr. Hale and Mr. Conner.

Voting no: none.

1. Town of Pulaski Flood Control Project Committee:

No action was taken on this appointment at this time.

2. New River Community College:

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors appointed Ms. Shirley Cook to serve on the New River Community College Board for a term beginning July 1, 2002 and ending June 30, 2006.

Voting yes: Dr. Fariss, Mr. Hale and Mr. Conner.

Voting no: none.

Abstaining: Mr. Cook.

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3. Public Safety Committee:

No action was taken on this appointment at this time.

4. Recreation Commission:

No action was taken on this appointment at this time.

5. Reassessment Representative:

The Board appointed Supervisor Eddie Hale to serve as the Board of Supervisors representative on the reassessment selection committee.

6. Workforce Investment Board:

The Board appointed Community Development Director, David Ticker, to serve on the Workforce Investment Board for a term beginning July 1, 2002 and ending June 30, 2005.

8. Adjournment

It was moved by Mr. Cook, seconded by Mr. Conner and carried that the Board of Supervisors adjourn to reconvene on Monday, April 29, 2002 for the regular monthly meeting of the Board of Supervisors. This meeting shall be held at 7:00 p.m. at the County Administration Building, 143 3<sup>rd</sup> Street, NW, Pulaski, Virginia.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Hale and Mr. Conner.

Voting no: none.

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Dr. Bruce L. Fariss, Vice-Chairman

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Peter M. Huber, County Administrator