

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., May 13, 2002  
7:00 p.m.**

**FOLLOW-UP**

<b>ITEM</b>
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1. Budget Matters:

- a. Viewing of Fire Truck, Ambulance & School Bus  
(Board viewed fire truck, ambulance & school buses; Doug Mayberry presented report on need for fire and rescue vehicle replacement; report stressed importance of maintaining current vehicle replacement schedule)

(Supervisor Hale suggested the fire departments review possible revenue sources for fire calls and haz-mat incidents similar to REMSI billing for ambulatory services)

**Mr. Crigger**

(REMSI Director stressed importance of vehicle replacement and rotation; reported grant had been applied for on new ambulance and if approved would provide a 50% match on the new ambulance purchase)

(REMSI Director also reported on method used to dispatch ambulances)

(Supervisor Fariss requested the fire departments and REMSI to develop guidelines pertaining to the number of emergency vehicles and equipment needed by each department based on the individual department's area and size)

**Mr. Crigger/Mr. Casey**

(Supervisor Cook emphasized the need to dispose of fire trucks or ambulances that have been replaced by newer ones)

- b. REMSI Report Re: Opticom System  
(Report given by REMSI Director regarding Opticom system including cost of device, cost to VDOT in replacing stop light and benefits of opticom system)

- c. Merit Pay Increases  
(Discussion held on proposed bonus pay and/or merit pay increases for employees)
- d. Revision to Constitutional Officers  
(Reviewed updated approved Compensation Board budgets for Constitutional Officers, resulting in a net impact on the FY 03 proposed budget of \$105,115, less in required local subsidy)
- e. Follow-up from April 22 Board meeting:
  - ◆ Request for Full Funding – Circuit Court Clerk’s Office
  - ◆ Request for Full Funding – New River Disability Services
  - ◆ Agency on Aging & RSVP  
(Reviewed above requests)
- f. Approval of Budget Advertisement  
(Approved budget advertisement to include the purchase of fire truck, ambulance and vehicles for Sheriff’s Department; \$7,000 for the Clerk’s Office data conversion project; full funding as requested by the Agency on Aging, RSVP, and NR Disability Services Board; and a 2% salary increase for all employees including constitutional officers’ employees and Social Services’ employees)

(Prepare budget ad for advertisement on May 19, 2002)

**Ms. Burchett**

2. Items of Consent:

- a. Acceptance of Finks Farm Road Property (HUD)  
(Staff reported deadline missed on acquiring of above property; staff to provide Board with a status report on property via weekly update)
- b. Acceptance of “Property Between the Fences” at Randolph Park from Pulaski Furniture  
(Approved with all required documents being prepared, survey being completed by County Engineer with transfer being recorded upon completion of survey; notify Pulaski Furniture; complete required documents)

**Mr. Huber**

**Mr. Huber/ Mr. McCarthy/ Mr. Coake**

- c. EMS Week Resolution  
(Approved resolution; provide copy to REMSI Director)

**Ms. Hanks**

- 3. Review Process for School Building Plan  
(Staff to request School Board make a presentation to the Board of Supervisors at the June 24, 2002 pertaining to proposed school building plan and implementation; advise School Superintendent and place on June 24, 2002 agenda)

**Mr. Huber/  
Ms. Hanks**

- 4. Closed Meeting –2.2-3711.A.1.3.5.7

- 5. Adjournment

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May 10, 2002

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Budget Matters

- a. Viewing of Fire Truck, Ambulance & School Bus – As requested the fire truck, rescue vehicle and one of the five school buses proposed to be taken out of service with the purchase of new vehicles will be brought to the Administration Building for review. I have also asked Doug Mayberry to attend the meeting to respond to questions Board members may have regarding the general condition of vehicles.
- b. REMSI Report Re: Opticom System – John Casey will be present to describe the current implementation status and use of the Opticom traffic control system. ***Enclosed*** is related information.
- c. Merit Pay Increases – I recommend implementation of either merit or bonus incentive programs and favor use of the bonus program as a way of providing some means of a pay increase without affecting the budget. The bonus pay would be applicable to all employees in all departments including constitutional officers, while merit increases would only be applicable to Board employees not at the top of the scale.
- d. Revision to Constitutional Officers – Following receipt of updated information from the Compensation Board and adjusting pay levels to account for recent retirements, Ms. Burchett has recalculated the reduction in state support and will be present to respond to questions the Board may have.
- e. Follow-up from April 22 Board meeting:
  1. Request for Integration of Property Data Bases – Circuit Court Clerk's Office
  2. Request for Full Funding – New River Disability Services
  3. Request for Full Funding - Agency on Aging & RSVP
- f. Approval of Budget Advertisement – ***Enclosed*** is a draft budget advertisement for consideration by the Board. The budget must be advertised at least 7 days prior to the scheduled June 3 budget hearing. Also ***enclosed*** are revised revenues (Table A) and expenditures (Table V) for the 2002-03 fiscal year, as well as projected revenues (Table D), expenditures (Table T), and capital details (Table U), for the next five fiscal years. Please note the impact of the reassessment has not been factored into the revenue projections.

May 10, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Acceptance of Finks Farm Road Property (HUD) – HUD is clarifying whether this property can be purchased by the county at this time. Scheduling of a public hearing for the sale of both the Finks Farm and Gate 10 Road properties is recommended.
- b. Acceptance of "Property Between the Fences" at Randolph Park from Pulaski Furniture - Pete Crawford would like to see the transfer of approximately one-half acre to the county prior to his retirement at the end of May. Mr. Coake has determined that the required survey would cost \$800 if done by that date. Given another month, he would be able to survey the property himself at no cash cost to the county. Mr. McCarthy and I recommend preparation and adoption of all required documents such that the description can be inserted and the transfer recorded when Mr. Coake completes the survey.
- c. EMS Week Resolution – Adoption of the ***enclosed*** resolution is recommended.

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May 10, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Review Process for School Building Plan

While the Board has approved revenue increases necessary to fund the construction of a new school, the construction itself has not been approved. I would like to hear how the Board would like to go about this process, assuming modifications are desired. Recommendations for a procedure which might be used include:

- a. Presentation by the School Board in public session followed by joint discussion of alternatives by both boards,
- b. Holding one or more public meetings requesting citizen comments,
- c. Modification of the plan based on public input and board priorities.

An alternative involving fewer Board meetings would be the independent discussion of alternatives by both Boards with board chairs, Dr. Stowers and me working out common concerns.

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May 10, 2002

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ Lease of Renfro Space – ***Enclosed*** is an outline of the draft lease for approximately 20,000 square feet of space to Volvo. The company would like to move into the building by June 1. Approval of the lease in open session is recommended, pending any discussion of concerns in closed session.

Personnel:

- ◆ None

Prospective Industry:

- ◆ None

Legal Matters:

- ◆ None

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CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the May 13, 2002 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Lease of Renfro Space

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_