

## BOARD OF SUPERVISORS MEETING MINUTES OF MAY 13, 2002

At a reconvened meeting of the Pulaski County Board of Supervisors held on Monday, May 13, 2002 at 7:00 p.m. at the County Administration Building, Board Room, 143 3<sup>rd</sup> Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Dr. Bruce L. Fariss, Vice-Chairman; Charles E. Cook; William E. "Eddie" Hale; and Frank R. Conner. Staff members present included: County Administrator, Peter M. Huber; and Assistant County Administrator, Nancy M. Burchett.

### 1. Budget Matters:

#### a. Viewing of Fire Truck, Ambulance & School Bus:

The Board of Supervisors viewed a fire truck, ambulance and school buses with representatives from the Fairlawn Volunteer Fire Department, Regional Emergency Medical Services Executive Director, Stan Crigger, Emergency Management Director for the county, and Ron Nichols of the Pulaski County School Board staff.

The Board of Supervisors were then presented with a report from County Fleet Maintenance Director, Doug Mayberry, regarding the need for fire and rescue vehicle/equipment replacements. Information presented by Mr. Mayberry included a listing of all vehicles/equipment, costs of vehicles/equipment, year, and model. Mr. Mayberry advised some fire trucks in the current fleet have brake system failures. He stressed the importance and need for the county to maintain the current vehicle replacement schedule.

Dr. Fariss inquired if there were any requirements for a set number of vehicles within each fire department. Staff advised no; however, two standard pumper/tankers or a combination for each department had been the standard in the past.

At this time, firemen present from the Fairlawn Volunteer Fire Department explained the need for the new fire truck.

Supervisor Hale suggested the fire department review possible revenue sources for fire calls and haz-mat incidents similar to the Regional Emergency Medical Services billing for ambulatory services.

The Board also heard from John Casey, Regional Emergency Medical Services Executive Director. Mr. Casey also stressed the importance of vehicle replacement and vehicle rotation routinely. He further advised that a state grant had been applied for on the new ambulance purchase, and should the grant be approved, 50% of the costs of the new ambulance purchase would be reimbursed.

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Mr. Casey then reported on the method used to dispatch ambulances. He referred to the present method as a "no priority dispatching". He advised this term means that the specific number of injuries are unknown at the time the unit is dispatched.

Supervisor Fariss requested the fire departments and the Regional Emergency Medical Services to develop guidelines pertaining to the number of emergency vehicles and equipment needed by each department based on the individual department's area of coverage and size.

Supervisor Cook emphasized the need to dispose of the older fire trucks and ambulances that have been replaced by newer vehicles.

b. REMSI Report Re: Opticom System:

Regional Emergency Medical Services Executive Director, John Casey, reported to the Board of Supervisors regarding the opticom system including the location of existing sensors, the cost of each device, the cost to VDOT in replacing stop lights to accommodate the opticom system, and the benefits of the opticom system.

c. Merit Pay Increases:

County Administrator, Peter Huber, discussed possible merit pay increases for employees, as well as possibly implementing the bonus pay program, as previously discussed with the Board of Supervisors.

Several Board members expressed opposition to the proposed employee bonus pay program citing fairness of such a system to employees and possible administration problems.

Discussion was held on a possible 2% increase in salary for all employees including a 2% bonus for constitutional officers and the Department of Social Services' employees.

d. Revision to Constitutional Officers Budgets for FY 03:

Assistant County Administrator, Nancy Burchett, reviewed the approved State Compensation Board budgets for all constitutional officers of the county with the final approved figures resulting in a positive net impact on the FY 03 proposed county budget of \$105,115 assuming a 2% salary increase for all constitutional officer employees.

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e. Follow-up from April 22 Board meeting:

Staff advised the Board of the following individual requests made at the April 22 Board of Supervisors meeting that needed to be acted upon prior to the budget advertisement.

- ◆ Request for Full Funding – Circuit Court Clerk’s Office Data Conversion Project
- ◆ Request for Full Funding – New River Disability Services Board
- ◆ Request for Full Funding – Agency on Aging & RSVP

f. Approval of Budget Advertisement:

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors approved the advertisement of the FY 03 budget for public hearing on June 3, 2002 as presented by staff with the following additions:

- ◆ A two (2%) percent salary increase for all employees including constitutional officers and Social Services’ employees;
- ◆ The inclusion of the fire truck and the ambulance purchases;
- ◆ The inclusion of \$7,000 for the Clerk’s Office data conversion project;
- ◆ Additional funding as requested by the New River Valley Disability Services Board; and
- ◆ Additional funding as requested by the Agency on Aging and the Retired Senior Volunteer Program.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.

Voting no: none.

2. Items of Consent:

a. Acceptance of Finks Farm Road Property (HUD)

Staff advised the deadline had been missed on the acceptance of this property.

The Board requested staff to provide a status report on the final disposition of this property via the weekly update.

On the motion of Dr. Fariss, seconded by Mr. Conner and carried, the Board approved the following items of consent (items b and c):

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.

Voting no: none.

b. Acceptance of "Property Between the Fences" at Randolph Park from Pulaski Furniture

The Board of Supervisors approved and accepted the "property between the fences" at Randolph Park from Pulaski Furniture Company with the understanding that all required documents shall be prepared prior to the survey of the property being done, and once survey has been completed by the County Engineer, transfer of the property will be recorded.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.

Voting no: none.

c. EMS Week Resolution

The Board approved the following Emergency Medical Services Week Resolution:

**RESOLUTION  
DESIGNATING THE WEEK OF MAY 19-25, 2002  
AS  
EMERGENCY MEDICAL SERVICES WEEK**

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of the emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services providers have traditionally serve as the safety net of America's health care system; and

**WHEREAS**, emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

**WHEREAS**, approximately two-thirds of all emergency medical services providers are volunteers; and

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**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, Americans benefit daily from the knowledge and skills of these highly trained individuals; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

**WHEREAS**, injury prevention and the appropriate use of the EMS system will help reduce national health care costs; and

**NOW, THEREFORE**, the Pulaski County Board of Supervisors in recognition of this event do hereby proclaim the week of May 19-25, 2002 as

**EMERGENCY MEDICAL SERVICES WEEK**

and encourage the community to observe this week with appropriate programs, ceremonies, and activities.

3. Review Process for School Building Plan:

The Board reviewed information provided by the County Administrator projecting the real estate tax impact to be an additional 51.99 cents on the real estate tax rate in order to fund all the school construction projects in the School Building Plan.

The Board requested staff to request the School Board to make a presentation to the Board of Supervisors at their June 24, 2002 meeting pertaining to the proposed school building plan and it's implementation.

4. Closed Meeting – 2.2-37711.A.1.3.5.7

It was moved by Mr. Hale, seconded by Mr. Cook and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition - Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposal or acquisition of publicly held property regarding:

- Lease of Renfro Space
- Rivercourse Golf property

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Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Voting no: Dr. Fariss.

### Return to Regular Session

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors returned to regular session.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.

Voting no: none.

### Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Hale, seconded by Mr. Cook and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

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WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.  
Voting no: none.

5. Adjournment

It was moved by Mr. Conner, seconded by Mr. Hale and carried that the Board of Supervisors adjourn to reconvene on Monday, May 20, 2002 for the regular monthly meeting of the Board of Supervisors at 7:00 p.m. at the County Administration Building, 143 3<sup>rd</sup> Street, NW, Pulaski, Virginia.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. Hale and Mr. Conner.  
Voting no: none.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator