

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., July 22, 2002
7:00 p.m.**

FOLLOW-UP

ACTION ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Recognition of Festival Organizers</u>	
a. <u>Claytor Lake Festival Committee</u> (Adopted – Mail copy of signed resolution to Festival Committee members)	Ms. Hanks
b. <u>Fourth of July Fireworks</u> (Adopted – Mail copy of signed resolution to event organizers)	Ms. Hanks
3. <u>Additions to Agenda</u> (Board expressed appreciation to Roanoke Times Reporter Jenn Burleson who is leaving area)	
4. <u>Public Hearings:</u>	
(Chairman Sheffey explained that due to an omission by the local newspaper to properly advertise the public hearing notices, no public hearings would be held by the Board on items "a" through "c"; however, citizens were given an opportunity to speak – Re-advertise items "a, b, c, e and f" for August 26 Board meeting and place on agenda)	Ms. Taylor Ms. Hanks
a. <u>A rezoning request by John M. Turner from Conservation (C1) to Residential (R2) on property identified by tax map no. 039-018-0000-0005, (4.7923 acres), located on the south side of Dudley Ferry Rd., (Rt. 622), approximately 0.25 mile south of the Brooklyn Rd. (Rt. 621) intersection, Cloyd District.</u>	
b. <u>A rezoning request from Residential (R1) to Agricultural (A1) by the following individuals, referenced by tax map number and acreage for properties located on the east and west sides of Alum Spring Rd. (Rt. 636) beginning at a point 0.4 mile north of Thornspring Church Rd. (Rt. 639) to the intersection of Buena Vista Rd. (Rt. 640), Robinson District: Brown, Robert W. 054-002-0000-003A, 4 421.47 acres; Gregory, James Edward & Betty G., 054-002-0000-011A, 12, 13,</u>	

24.465 acres; **Gregory, Timothy Edward & Kimberley E.** 054-001-0000-0003 12.146 acres; **Gregory, Timothy Edward & Kimberley E.** 054-002-0000-0008 9;15.800 acres; **Guynn, Delmer & Emily** 054-002-0000-0005 **6,7,7A 13.000 acres; Hall, Richard W. & Robin K.** 054-002-0000-0010 11 9.970 acres; **Spangler, John W. & Sheila K.** 054-002-0000-0014 10.451 acres; **White, James S. & Linda D.** 054-001-0000-0006 7, 7A 16.601 acres; **Williams, Martin D. & Shirley R.** 054-002-0000-011B Unknown; **Williams, Martin D. & Shirley R.**;054-002-0000-011E; .6950 acres; **Williams, Shirley R. & Martin D.**;054-002-0000-010D 11F;2.030 acres

- c. A request by **Betty R. Kirkner** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 064-03A-000C-0052, zoned Residential (R1), (3.7000 acres), located at 4568 Miller Lane (Rt. 644), Massie District
- d. A request by **Jordan's Chapel Methodist Church** to vacate a portion of **Old Alum Spring Road**, or **Snider Lane**, a 30 ft. improved right-of-way adjoining the northern and western boundary of tax map parcel 063-001-0000-0166 and the southern and eastern boundary of tax map parcel 063-001-0000-0158 and 063-001-0000-0158A, located 165 feet west of the intersection of **Snider Lane, (Rt. 648)** and **Alum Spring Road (Rt. 636)**, zoned Residential (R1), in the Robinson District.
(Approved vacating portion of Old Alum Spring Road, or Snider Lane, as described above – Notify Jordan's Chapel Methodist Church representative, as appropriate) Ms. Taylor
- e. Courthouse Security Fee Ordinance and setting Fee of Five Dollars (\$5.00)
(Adopted on an emergency basis – Notify courts – Re-advertise for August 26 Board meeting) Ms. Hanks
Ms. Taylor
- f. Adoption of a Jail Processing Fee Ordinance not to exceed twenty-five dollars (\$25.00) on any individual admitted to the regional jail following conviction
(Adopted on an emergency basis – Notify courts and jail – Re-advertise for August 26 Board meeting) Ms. Hanks
Ms. Taylor

5. Highway Matters:

(Mr. Brugh, unless noted otherwise)

a. Follow-up from Previous Board meeting:

1. Big Reed Island Bridge Weight Restrictions
(VDOT currently reviewing weight restrictions – Advised could not raise weight limit above 12 tons due to the age and condition of bridge)

2. VDOT Review of Rt. 815, King Harmon Lane, & Rt. 801, Whitt-Southern
(Petition presented from residents requesting paving – Board requested VDOT to pave – Paving to occur in the fall of 2002, with the cost of the paving to be approximately \$25,000 to \$30,000)

b. Request for Speed Limit Study on Old Hurst Road
(VDOT to conduct informal speed study – Place on August agenda for any update)

Ms. Hanks

c. Replacement of Damaged Route 114 Bridge
(VDOT advised exact cost not available for repair of bridge, but is expected to be significant – VDOT to determine if feasible to repair or replace, dependent upon cost of repair – Board approved sending a letter to VDOT Commissioner, Secretary of Transportation and Delegate Shuler expressing support for having the bridge replaced, rather than repaired)

Mr. Huber

d. Status of Hatcher Road Improvements
(VDOT advised improvements are scheduled for advertisement in October, 2002)

e. Description of Rural Addition Policies
(VDOT provided description of policies and procedures – VDOT to verify individual deeds for property owners on Rich Hill Lane and Smythers Mountain Road and provide update to Board at August meeting if needed – Place on August 26 agenda)

Ms. Hanks

- f. Rural Addition Status Report
 (Update provided including Lindsey Lane, Rich Hill Lane, Smythers Mountain Road, and Cripple Creek Road – Supervisor Fariss suggesting reviewing Cripple Creek Road as a possible connector road to Rt. 100 – Mr. Brugh agreed to contact VDOT’s resident engineer in Wythe County for any interest in this matter and provide an update at the August Board meeting – Place on August 26 agenda) Ms. Hanks
- g. Speed Study – Creek Road, Parrott
 (VDOT advised an informal speed study had been conducted several years back and VDOT did not recommend posting – VDOT does not expect to recommend posting if formal speed study conducted – No speed study to be conducted – Notify resident making inquiry) Ms. Hanks
- h. Board of Supervisors Concerns
 (Supervisor Conner requested guardrail on River Mountain and along Alum Spring Road - VDOT advised these requests would be added to the existing list of guardrail additions currently being reviewed)
 (Supervisor Sheffey requested the status of Parrott Bridge - VDOT advised completion is expected this month)
 (Supervisor Sheffey requested an update on the status of Memorial Bridge - VDOT advised completion of the bridge is expected in August, 2002)
 (Supervisor Sheffey presented a petition from residents of Collier Street in Dublin requesting a turnout lane to allow vehicles to pull out of the main stream traffic when turning right from Route 100, northbound, onto New Dublin Church Road – VDOT to review the matter and provide an update at the Board’s August meeting – Place update on August 26 agenda) Ms. Hanks

i. Citizen Concerns
(None)

6. Treasurer's Report
(Presented)

7. Citizens' Comments

(Mr. George Edwards expressed concern re: elimination of one of the free motor vehicle decals to firefighters, rescue volunteers, etc. – County attorney provide clarification re: state legislation that prohibits localities from issuing more than one free decal – Board approved enacting a bonus of \$25 per active duty firefighter, rescue squad and life members of both, in addition to the one free decal currently being provided – Notify fire and rescue volunteers)

Mr. Crigger/
Mr. Huber

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable (KAT)

(Reviewed in detail with the following changes:
Review job descriptions to identify "key personnel" and modify job descriptions to state that "key personnel" must reside in Pulaski County, with the modification to apply to any new employees in key positions, but not to apply to those individual currently employed;
Add "Highland Park Sewer Design" under Engineering – Facility Design)

Mr. Huber/
Ms. Burchett

Ms. Hanks

b. Date for Meeting with School Board re: School Building Program

(Request School Board meet on either Monday, September 9 or Monday, September 16 at 7:00 p.m. at New River Community College, Edwards Hall and confirm date with Board of Supervisors via weekly update – Reserve Edwards Hall, once date confirm)

Ms. Hanks

Ms. Safewright

c. Appointments:

1. Public Safety Committee

(Appointed Jonathan Fisher – Notify Mr. Fisher)

Ms. Hanks

2. Workforce Investment Board

(Requested Chuck Hoover, Sr. be nominated – Place update on August Board meeting if he declines) Mr. Huber

3. Social Services Board
(Request Lewis Pratt consider serving – Place
update on August Board meeting) Ms. Hanks

4. Building Appeals Board
(Appointed Jeff Warf for a term ending July 30,
2002– Notify Mr. Warf) Ms. Hanks

9. Items of Consent:

a. Approval of Minutes of June 24, 2002
(Approved) Ms. Hanks

b. Accounts Payable
(Approved) Ms. Spence

c. Appropriations and Transfers:

1. General Fund #22 - \$78,058.00; #23 - \$452.41;
And #24 - \$747.19

2. School Fund Appropriation #6 - \$48,142.05;
& #7 - \$142,625.82

3. Comprehensive Services Act Fund #3 - \$134,068.16

4. Internal Service Fund Appropriation #1 - \$1,756.00

5. Capital Improvements Fund Appropriation #9 - \$500.00

6. Interoffice Transfer #1 - \$50,010.54

7. Budget Transfer – REMSI Fund FY 02 - \$0
(Approved) Ms. Burchett

d. Ratification

1. Victim Witness Program Statement of
Grant Award/Acceptance
(Ratified)

2. School Resource Officer Communications
Special Request Fund
(Ratified)

3. Health Dept Funding Agreement
(Ratified – Mail to Cindy McDaniel) Ms. Hanks

e. Contract Approvals – Virtual IT Addendum
(Approved addendum – Execute and mail agreement) Ms. Hanks/Mr. Huber

f. Personnel Changes
(Reviewed)

- g. Resolution to Approve Early Retirement Benefits (LEOS) to Members of the NRV Regional Jail Staff
(Approved, pending review by county attorney in determining if the resolution previously adopted by the Board needs to be rescinded – Notify Jail)
 - Mr. McCarthy
 - Ms. Burchett

- h. Acceptance of Southwest Times Offer for Monthly County Column
(Approved working with the Southwest Times to print a weekly “County Connection” column, with department head staff scheduling appropriate topics with non-political subject matter and also soliciting topics from Board members, constitutional officers and the Visitor’s Center staff)
 - Mr. Tickner

- i. Pulaski County Citizen Service Center
(Approved staff soliciting proposals from persons interested in providing this service, with compensation to be based on the number of financial transactions performed at the center)
 - Mr. Huber

- j. AS400 Computer Upgrade
(Approved proposal from Computer Applications Specialists, Inc. to upgrade the AS400 computer System – Notify Computer Applications Specialists)
 - Ms. Rigney

- k. Social Services Revenue Maximization
(Approved participation in project with the Social Services Board designated to determine how enhanced revenue will be invested in human services)
 - Mr. Wallis

- l. Purchase of Software License Upgrades
(Approved purchasing computer software licenses at a discounted price, which includes any upgrades for the next three years - Proceed with purchasing software)
 - Mr. Johnson

- m. Mutual Assistance Agreement with City of Radford on Building Inspections
(County attorney to review existing agreement being proposed for City of Radford – Staff to contact towns of Dublin and Pulaski to determine their interest in participating in a mutual assistance agreement with Pulaski County for handling building inspections)
 - Mr. McCarthy

 - Mr. Huber/
Mr. Tickner

- n. Picnic for Area Elected Officials
(Board approved hosting a family picnic for area elected officials of surrounding counties and towns of Dublin and Pulaski, at the Randolph Park Gazebo from 3:00 p.m. to 7:00 p.m. on Sunday, September 22 – Send out appropriate invitations no later than Friday, September 6)
- Ms. Hanks/Ms. King
- o. Zoning Ordinance Text Amendments
(Approved amendments as presented – Add amendments to zoning ordinance)
- Mr. Tickner/
Ms. Taylor
- p. Community Development Block Grant Local Innovation Program Application for Small Business Growth Fund
(Approved applying for CDBG funding of a small business revolving loan fund, pending concerns to the contrary at a public hearing to be held by staff at the Administration Building on Monday, July 29)
- Mr. Huber
- q. Donation to Chamber of Commerce Auction
(Approved donation of 1983 GMC van and 1996 Ford Crown Victoria towards the Chamber auction – Arrange for transportation of vehicles and titles to auction)
- Mr. Mayberry
- r. Joint Legal Representation in Adelphia Bankruptcy
(Approved joining with other localities in hiring a bankruptcy attorney through the Virginia Association of Counties, assuming costs are under \$5,000)
- Mr. Huber
10. Citizen Comments
(None)
11. Other Matters from Supervisors
- (Board requested staff proceed with a plan for reviewing water and sewer needs, and include input from the Health Department, Public Service Authority, and New River Valley Planning District Commission, with an update to be provided to the Board at its October meeting – Place on October agenda)
- Mr. Tickner/
Mr. Huber
- Ms. Hanks
- (Approved preparing an appropriate resolution for adoption by the Board at its August 26 meeting honoring retiring Senator Madison Marye – Place on August agenda)
- Ms. Hanks

(Supervisor Conner expressed concern regarding the Dublin drop site not allowing the hauling of brush/limbs/wood to the site if the brush/limbs/wood are over four inches, as well as concern that a 55 gallon drum will not be taken at the site – Staff requested to review these concerns for both the Dublin and Fairlawn drop sites and provide an update to the Board via weekly update)

Mr. Mayberry

Ms. Hanks

12. Closed Meeting –2.2-3711.A.1.3.5.7

Joint Garage

(Authorized county administrator to be involved in bidding process for the former Hudson's Chevrolet property)

Mr. Huber

13. Adjournment

July 15, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Recognition for Recent Festival Events

Enclosed are resolutions of appreciation commending the organizers of the Claytor Lake Festival and 4th of July Fireworks for their efforts in making these events a success.

July 15, 2002

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

- a. A rezoning request by **John M. Turner** from Conservation (C1) to Residential (R2) on property identified by tax map no. 039-018-0000-0005, (4.7923 acres), located on the south side of Dudley Ferry Rd., (Rt. 622), approximately 0.25 mile south of the Brooklyn Rd. (Rt. 621) intersection, Cloyd District - A public hearing has been scheduled on this request. The Planning Commission recommends approval. ***Enclosed*** is additional information regarding this matter.

- b. A rezoning request from Residential (R1) to Agricultural (A1) by the following individuals, referenced by tax map number and acreage for properties located on the east and west sides of Alum Spring Rd. (Rt. 636) beginning at a point 0.4 mile north of Thornspring Church Rd. (Rt. 639) to the intersection of Buena Vista Rd. (Rt. 640), Robinson District: **Brown, Robert W.** 054-002-0000-003A, 4 421.47 acres; **Gregory, James Edward & Betty G.**, 054-002-0000-011A, 12, 13, 24.465 acres; **Gregory, Timothy Edward & Kimberley E.** 054-001-0000-0003 12.146 acres; **Gregory, Timothy Edward & Kimberley E.** 054-002-000-0008 9;15.800 acres; **Guynn, Delmer & Emily** 054-002-0000-0005 6,7,7A 13.000 acres; **Hall, Richard W. & Robin K.** 054-002-0000-0010 11 9.970 acres; **Spangler, John W. & Sheila K.** 54-002-0000-0014 10.451 acres; **White, James S. & Linda D.** 054-001-0000-0006 7, 7A 16.601 acres; **Williams, Martin D. & Shirley R.** 054-002-0000-011B Unknown; **Williams, Martin D. & Shirley R.**;054-002-0000-011E;6950 acres; **Williams, Shirley R. & Martin D.**;054-002-0000-010D 11F;2.030 acres - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the rezoning with agreed upon proffers as described in the ***enclosed*** information.

- c. A request by **Betty R. Kirkner** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 064-03A-000C-0052, zoned Residential (R1), (3.7000 acres), located at 4568 Miller Lane (Rt. 644), Massie District - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the Special Use Permit. ***Enclosed*** is additional information regarding this matter.

- d. A request by **Jordan's Chapel Methodist Church** to vacate a portion of **Old Alum Spring Road**, or **Snider Lane**, a 30ft. improved right-of-way adjoining the northern and western boundary of tax map parcel 063-001-0000-0166 and the southern and eastern boundary of tax map parcel 063-001-0000-0158 and 063-001-0000-0158A, located 165 feet west of the intersection of **Snider Lane, (Rt. 648)** and **Alum Spring Road (Rt. 636)**, zoned Residential (R1), in the Robinson District - Last Fall, the members of Jordan's Chapel Methodist Church approached the county about closing a portion of Snider Lane in front of the church. Their chief goal was to have the ability to close the road to through traffic that was creating safety problems during and after church functions. County staff conducted a public meeting, and invited adjoining property owners, by mail, and VDOT to attend. Mr. Larry Day attended on behalf of VDOT. At that meeting, Mr. Day stated his research revealed that this portion of Route 648, Snider Lane, was never a part of the State Road System. It appeared to be a private easement between property owners along the road. The attendants were told that nothing else was necessary in order to close the road.

At this time, the Church wishes to have that portion of Snyder Lane officially abandoned.

A public hearing has been scheduled regarding this matter. ***Enclosed*** is a copy of the plat for the road.

- e. Courthouse Security Fee Ordinance and Setting Fee of Five Dollars (\$5.00) – A public hearing is required prior to consideration of the ***enclosed*** ordinance drafted by Mr. McCarthy. The five-dollar fee is consistent with that of other jurisdictions and is recommended by staff to ensure all possible steps are taken to secure court facilities. The estimated \$75,000 in revenue from 15,000 cases processed annually would be used for additional metal detectors, additional security officers, video surveillance, and alarm equipment.
- f. Adoption of a Jail Processing Fee Ordinance not to exceed twenty-five dollars (\$25.00) on any individual admitted to the regional jail following conviction – A public hearing is required prior to consideration of the ***enclosed*** ordinance establishing a \$25 jail processing fee on any county resident admitted to the regional jail following conviction of a crime, misdemeanor or violation of local ordinances. Adoption is recommended to help offset increasing law enforcement and correctional costs.

July 15, 2002

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting:
 - ◆ Big Reed Island Bridge Weight Restrictions – The resident engineer may have information to share.
- b. Request for Speed Limit Study on Old Hurst Road – Susan Lyons of 2635 Old Hurst Road, Hiwassee, is requesting a speed limit study be conducted.
- c. Replacement of Damaged Route 114 Bridge – ***Enclosed*** is a memo from Dave Rundgren soliciting local support for a regional effort to urging replacement by VDOT of the damaged 114 bridge over the New River. Local support of this effort is recommended.
- d. Status of Hatcher Road Improvements – In response to a letter to the editor in the Sunday, July 14, 2002, edition of the New River Current from Mr. Randy Jarrells, I have asked VDOT to provide an update regarding the status of improvements to this road.
- e. Description of Rural Addition Policies – As requested at the June meeting, VDOT has been asked to describe policies governing the rural addition program.
- f. Rural Addition Status Report – An updated rural addition listing, along with recommendations from staff, will be included in the supplemental Board packet information to be sent on Friday.

July 15, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – An updated Key Activity Timetable will be included in the July 19 weekly update since the staff meeting at which the update is reviewed had to be scheduled after distribution of Board packets this month.
- b. Date for Meeting with School Board re: School Building Program – As a follow-up to the June meeting, suggested dates for a joint meeting with the school board include have been requested from School Superintendent Don Stowers. I hope to have these dates to include in the supplemental Board packet information to be sent on Friday.
- c. Appointments:
 1. Public Safety Committee – Jonathan Fisher has accepted appointment to the public safety committee. A formal appointment is requested.
 2. Workforce Investment Board Recommendation – ***Enclosed*** is a letter to local personnel directors soliciting their interest in serving. It is recommended that the Board defer recommending an appointee to give adequate time for a response.
 3. Social Services Board – Hugh Huff's term expires August 31, 2002. He is not eligible for re-appointment. Therefore, suggestions for appointment to the Board are requested. The Board may wish to consider using an advertisement to solicit interest.
 4. Building Appeals Board – Mr. Jeff Warf has accepted the Board's invitation to serve. A formal appointment is requested.

/gh

July 15, 2002

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Items of Consent

- a. Approval of Minutes of June 24, 2002 – See ***enclosed***.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Transfers- Approval of the following appropriations, as noted on the ***enclosed*** documentation, is requested:
 1. General Fund #22 - \$78,058.00; #23 - \$452.41; and #24 - \$747.19
 2. School Fund Appropriation #6 - \$48,142.05; & #7 - \$142,625.82
 3. Comprehensive Services Act Fund #3 - \$134,068.16
 4. Internal Service Fund Appropriation #1 - \$1,756.00
 5. Capital Improvements Fund Appropriation #9 - \$500.00
- d. Ratification:
 1. Victim Witness Program Statement of Grant Award/Acceptance – Ratification of the ***enclosed*** statement of grant award/acceptance for the Department of Criminal Justice Services Victims Witness Program in the amount of \$110,605 is requested.
 2. School Resource Officer Communications Special Request Fund – Ratification of the ***enclosed*** one-time special fund request in the amount of \$5,000 is requested. Funds would be used to improve law enforcement communications capabilities within the High School.
 3. Health Department Funding Agreement – ***Enclosed*** is an amendment to the Virginia Department of Health Statement of Agreement documenting currently budgeted state and local expenditures.

- e. Contract Approvals – Virtual IT Addendum – ***Enclosed*** is an addendum to the Virtual IT study allowing for continued consultation as may be needed. While implementation of the study results (upgrade of the AS400, procurement of an integrated accounting package, and the formation of an oversight committee) have progressed smoothly without any additional assistance from Virtual IT, having access to technical expertise would be helpful and may be necessary as we work to integrate use of cable modem service as a less expensive alternative to leased phone lines and we implement GIS on the Web and video surveillance.
- f. Personnel Changes – ***Enclosed*** is an update of recent personnel changes as prepared by Ms. Burchett.
- g. Resolution to Approve Early Retirement Benefits (LEOS) to Members of the NRV Regional Jail Staff – ***Enclosed*** is a request from the Regional Jail Authority asking for Board concurrence with Authority obligation of LEOS coverage under the Virginia Retirement System. Since the opening of the Regional Jail in April 1999, the County has maintained this coverage on behalf of the Authority. Concurrence by the Board with the Authority acceptance of this obligation is recommended. This change will relieve administrative responsibility by the County staff and allow the Regional Jail to fully assume responsibility for the program.
- h. Acceptance of Southwest Times Monthly County Column - Acceptance of the offer by the Southwest Times to print a monthly "County Connection" column is recommended. The Department Head staff would schedule appropriate topics with non-political subject matter also solicited from Board Members, Constitutional Officers and the Visitor Center staff.
- i. Pulaski County Citizen Service Center – While a possible service center location has been found, formal procurement for establishing a center has not yet been done. Thus, approval to solicit proposals from persons interested in providing this service is recommended. I anticipate basing compensation on the number of financial transactions performed at the center to eliminate documentation of information provided to citizens.
- j. AS400 Computer Upgrade – Approval of the ***enclosed*** proposal for upgrading the AS400 computer is recommended. Currently, individual PCs cannot be upgraded beyond the Windows 98 operating system (being phased out by Microsoft) due to connectivity problems with the AS400 operating system. In addition, power failures are shutting down all financial, billing and accounting operations as well as potentially damaging files. The \$44,805 acquisition cost was included in the 2001-02 budget and will be recovered through a \$5,730 annual savings in maintenance costs (\$12,630 for the old system vs. \$6,900 for the new system). Thus, the cost of the upgrade will be fully recovered over seven years. The upgraded system will resolve both connectivity and power service problems while significantly increasing processing speed, storage capacity and file security.
- k. Social Services Revenue Maximization - The Virginia Department of Social Services has

approved \$62,500 in funding (100% for one year) for a regional demonstration project for rural localities to pay for a staff person to develop local "plans" to claim federal revenue (approx. 47%) for local funding spent on prevention services to youth who are before the court or are reasonable candidates of an out-of-home placement. Enhanced revenue is based on local funds, which are already being spent on eligible youth and their families. The project grew out of the existing work the five local DSS directors have been doing for the past several years in collaborative efforts. Continuation of the project, after the first year, would be contingent on approval of the Board and be funded from federal reimbursements obtained during the first project year. Staff recommends that the Board approve participation in this project, designate a regional steering committee, as recommended in the enclosed material, and approve a local team to decide on how enhanced revenue will be invested in human services. It is recommended that the local team be made up of Mr. Sheffey, Mr. Huber, Dr. Stowers, Ms. S. Atkinson (Chairperson Board of Social Services), Jim Wallis, John Moore (Court Service Unit Director), and Anthony Akers. A memorandum and project is enclosed with detailed information. In order to obtain enhanced revenue, an agreement between the Board of Social Services and State Department of Social Services will eventually be needed.

- I. Purchase of Software Licenses – Microsoft is offering the sale of computer software licenses at a discounted price through the end of July, which includes any upgrades for the next three years. In addition to being sold at a discount, these licenses are needed to ensure compliance with copyright laws. Staff is reviewing all e-mail accounts, available bulk purchasing options and computer usage to determine the specific purchases to be recommended.

- m. Mutual Assistance Agreement with City of Radford on Building Inspections – Adoption of a mutual assistance agreement with the City of Radford for handling building inspections is recommended. Mr. McCarthy is drafting the agreement modeled after that used for fire and rescue calls for consideration by the Board. I anticipate inclusion of the agreement in the July 19, 2002 weekly update.

/gh

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July 15, 2002

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ Joint Garage – In preparation for the August 2 auction of the Hudson's dealerships, have asked Doug Mayberry and Ronnie Nickols to evaluate a maximum price for the potential purchase of the Hudson Chevrolet property located between the Food City and Pulaski Furniture on Bob White Boulevard. I hope to have a figure prepared for discussion at the July 22nd meeting. The garage at the rear of the showroom is the only one of the three with sufficient facilities to accommodate the combined School Board and County Garage.

Personnel:

- ◆ Appointments
 1. Public Safety Committee – Jonathan Fisher has accepted appointment to the public safety committee. A formal appointment is requested.
 2. Workforce Investment Board Recommendation – **Enclosed** is a letter to local personnel directors soliciting their interest in serving. It is recommended that the Board defer recommending an appointee to give adequate time for a response.

3. Social Services Board – Hugh Huff's term expires August 31, 2002. He is not eligible for re-appointment. Therefore, suggestions for appointment to the Board are requested. The Board may wish to consider soliciting persons interested in serving.
4. Building Appeals Board – Mr. Jeff Warf has accepted the Board's invitation to serve. A formal appointment is requested.

Prospective Industry:

Legal Matters:

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the July 22, 2002 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Joint Garage

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____