

FOLLOW-UP ACTION

ACTION	KEY STAFF
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(A moment of silence was observed in remembrance of Evelyn Alexander)

1. Invocation
2. Additions to Agenda  
(Staff reported an informal presentation by School Superintendent Don Stowers would be presented re: school construction)
- 2a. Presentation of Resolution – Madison E. Marye  
(Presented – Prepare for final execution and framing – Send to Senator Marye) Ms. Safewright
3. Public Hearings:
  - a. A rezoning request by **John M. Turner** from Conservation (C1) to Residential (R2) on property identified by tax map no. 039-018-0000-0005, (4.7923 acres), located on the south side of Dudley Ferry Rd., (Rt. 622), approximately 0.25 mile south of the Brooklyn Rd. (Rt. 621) intersection, Cloyd District.  
(Tabled to September 23 Board meeting – Contact surveyors and request surveyors seek correct information re: road and provide report back to county staff no later than September 18 to allow for placement on the September 23 Board agenda – Place on September Board agenda) Mr. Tickner  
  
Ms. Hanks
  - b. A rezoning request from Residential (R1) to Agricultural (A1) by the following individuals, referenced by tax map number and acreage for properties located on the east and west sides of Alum Spring Rd. (Rt. 636) beginning at a point 0.4 mile north of Thornspring Church Rd. (Rt. 639) to the intersection of Buena Vista Rd. (Rt. 640), Robinson District: **Brown, Robert W.** 054-002-0000-003A, 4 421.47 acres; **Gregory, James Edward & Betty G.**, 054-002-0000-011A, 12, 13, 24.465 acres; **Gregory, Timothy Edward & Kimberley**

E. 054-001-0000-0003 12.146 acres; **Gregory, Timothy Edward & Kimberley E.** 054-002-0000-0008 9;15.800 acres; **Guynn, Delmer & Emily** 054-002-0000-0005 **6,7,7A 13.000 acres; Hall, Richard W. & Robin K.** 054-002-0000-0010 11 9.970 acres; **Spangler, John W. & Sheila K.** 054-002-0000-0014 10.451 acres; **White, James S. & Linda D.** 054-001-0000-0006 7, 7A 16.601 acres; **Williams, Martin D. & Shirley R.** 054-002-0000-011B Unknown; **Williams, Martin D. & Shirley R.;**054-002-0000-011E; .6950 acres; **Williams, Shirley R. & Martin D.;**054-002-0000-010D 11F;2.030 acres

(Approved rezoning to Agricultural (A1) unconditionally for Brown properties; approved other rezonings as recommended by the Planning Commission and subject to agreed upon proffers – Notify applicants)

Ms. Taylor

- c. A request by **Betty R. Kirkner** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 064-03A-000C-0052, zoned Residential (R1), (3.7000 acres), located at 4568 Miller Lane (Rt. 644), Massie District  
(Approved special use permit as recommended by Planning Commission – Notify applicant)

Ms. Taylor

- d. A rezoning request by **Eric W. & Angela A. Gregory** from Residential (R1) to Agricultural (A1) on property identified by tax map no. 066-001-0000-003A, 3B, (7.7500 acres), located at 5761 Lyons Rd. (Rt. 662), Ingles District.  
(Approved rezoning as recommended by Planning Commission – Notify applicant)

Ms. Taylor

- e. A request by **Kenneth S. Bowling ET AL** for a Special Use Permit (SUP) to allow sale of new and/or used vehicles on property identified as tax map no. 066-018-0000-0001, 2, zoned Commercial (CM1), (3.2940 acres), located at 5077 State Park Rd., (Rt. 660), Ingles District.  
(Approved special use permit as recommended by Planning Commission – Notify applicant)

Ms. Taylor

- f. A request by **Thomas J. Goad** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 018-007-0000-0002, zoned Residential (R1), (.5790 acres), located at 5544 Highland Rd. (Rt. 627), Cloyd District.  
(Approved special use permit as recommended by

- Planning Commission – Notify applicant) Ms. Taylor  
 (Staff to look at zoning ordinance in regards to definition  
 of apartments for “mothers-in-law” to be allowed by right) Mr. Tickner
- g. Courthouse Security Fee Ordinance and setting Fee of  
 Five Dollars (\$5.00  
 (Approved – Notify appropriate constitutional officers) Ms. Hanks
- h. Adoption of a Jail Processing Fee Ordinance not to exceed  
 twenty-five dollars (\$25.00) on any individual admitted to the  
 regional jail following conviction  
 (Approved – Notify appropriate constitutional officers) Ms. Hanks
4. Highway Matters: Mr. Brugh (unless  
 noted otherwise)
- a. Follow-up from Previous Board meeting:
1. Request for Speed Limit Study on Old Hurst Road  
 (VDOT advised road in question is Hurston Road –  
 VDOT reviewed road and advised Board that VDOT  
 would likely recommend no posting if a formal speed  
 study is conducted – Board declined to request VDOT to  
 conduct a formal study)
2. Collier Street Request for Turnout Lane  
 (VDOT advised turnout lane can be done; however,  
 work will have to be done at a later date due to lack  
 of funding)
- b. Request for Speed Study – Clark’s Ferry Road  
 (VDOT to perform informal speed study – Provide update  
 at September Board meeting – Place update on September  
 agenda) Ms. Hanks
- c. Update on Rural Rustic Road Program Draft Guidelines  
 (VDOT provided update)
- (Supervisor Fariss requested VDOT review Rt. 607 that  
 junctions into Route 608 to Wythe County line – VDOT  
 will review and provide update at September Board  
 meeting – Place update on September agenda) Ms. Hanks
- d. Rural Addition Status Report  
 (VDOT advised Rich Hill Lane does qualify as a rural addition;  
 however, Smythers Mountain Road does not qualify due to  
 wording of deed maintaining road as a private road and  
 property owners accepting responsibility to build road  
 up standards - Remove Smythers Mountain Road from  
 listing, discuss Rich Hill Lane qualification with Mr. Day,

obtain right-of-way and arrange road viewing if necessary) Ms. Taylor

e. Board of Supervisors Concerns

(Supervisor Conner requested the status of Black Hollow Lane – VDOT to provide update on status of all Rural Additions)

(Supervisor Cook expressed concern regarding safety at the I81 interchange at Route 100 – VDOT to review and provide update)

(Supervisor Fariss requested guardrail on Route 693 going downhill to Hoover Color - VDOT to place on guardrail list)

(Supervisor Sheffey expressed thanks to VDOT for the Parrott Bridge project and requested clarification on plans to use plant mix in paving the approaches to the bridge – VDOT to confirm)

(Supervisor Sheffey expressed concern regarding safety at the crossover from Rt. 11 into Thornspring Country Club – VDOT to review possible cross over, deceleration lane or other remedy and provide update at September Board meeting – Place on September agenda)

Ms. Hanks

f. Citizen Concerns

(Ed Hoggatt requested VDOT upgrade yield sign to stop sign at intersection of Parrott/River Road/Belspring Road and concerns regarding branches blocking view when turning into the Parrott Post Office – VDOT to review both matters)

(Ranny Akers requested explanation re: paving quality on Hazel Hollow Road, as well as advised of concerns regarding lack of striping as a safety issue)

(Ranny Akers expressed concern for the need for a turning lane in front of McDonalds in Dublin on Rt. 100)

(Ranny Akers advised of deterioration of Rt. 661, Dunkards Bottom Road, due to recent rain)

5. Treasurer's Report

(Reported)

8:35 p.m.

6. Citizens' Comments

(Ed Hoggatt expressed concern over lack of attention to cleanup of properties in the county and suggested the Board hire a full-time individual to bring properties into compliance)

(Ranny Akers commented regarding the recent AEP workshop held at Newbern School re: standardizing and controlling lakeshore property)

(County Attorney reported Mr. Tickner and Ms. Jenkins have been sworn in as enforcement officers)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable (KAT)

(Supervisor Sheffey requested the target date for the Visitor's Center construction be moved to September)

Ms. Hanks

(Supervisor Sheffey advised the Highland Park sewer needs a target date)

" "

(Supervisor Cook requested the Rt. 100 streetlighting target date reflect an "estimated" date of May 2003)

" "

(Supervisor Cook requested an explanation on the garage appearance plan - paving)

(Supervisor Cook requested the Town/County Billing status was rejected and therefore should be removed from KAT)

" "

(Supervisor Cook requested county entrance signs be separated for each sign)

" "

(Supervisor Fariss requested the Courthouses Exhibits Committee display some of the exhibits in the County Administration Building, possibly in Board Room, entrance and lobby area)

Ms. Burchett

b. Report on County Finances

(Staff provided a year-end report of revenues and expenditures for the 2001-02 fiscal year)

(Supervisor Hale requested an update on consideration of a BPOL tax – Staff to provide via weekly update)

Mr. Huber

(Staff reported of plans to meet this week in Richmond with local city/county administrators regarding the Governor's request to state agencies for reduction in funding for the current year by possible 5%, 10%, and 15% cuts)

- c. Scheduling of Administrator's Evaluation  
(Scheduled for Thursday, September 19 at 6:00 p.m.  
County Attorney house on Claytor Lake – Notify press) Ms. Hanks
  
- d. Appointments:
  - 1. Social Services Board  
(Request Ron Chaffin consider serving and if unable to serve, request Jean Anderson consider serving and place appointment on September agenda) Ms. Hanks
  
  - 2. Agency on Aging  
(Reappointed Elaine Powell for an additional term) Ms. Hanks
  
  - 3. NRV Juvenile Detention Home Board  
(Request Chris Stafford consider serving and place appointment on September agenda) Ms. Hanks
  
  - 4. Workforce Investment Board  
(Request Tim Clontz of Ethan Allen consider nomination - Send nomination forms to WIB) Ms. Hanks
  
  - 5. Virginia's First Regional Industrial Facilities Authority & Commerce Park Participation Committee  
(Reappointed Joe Sheffey for a two-year term and Mr. Huber for a four-year term, both retroactively to July 1, 2002 – Notify Virginia's First Authority) Ms. Hanks
  
  - 6. Board of Zoning Appeals  
(County Attorney to request Circuit Court reappoint Ron Shelburne and Jim Odell to Board of Zoning Appeals) Mr. McCarthy
  
- e. Scheduling of Dates for Lake Tour  
(Scheduled for Thursday, September 26 at 3:00 p.m. at State Park marina – Invite Planning Commissioners, press, and appropriate AEP & FOCL representatives) Mr. Tickner
  
- 8. Items of Consent:
  - a. Approval of Minutes of July 22, 2002  
(Approved) Ms. Hanks

- b. Accounts Payable  
(Approved) Ms. Spence
- c. Appropriations and Transfers:  
 1. General Fund FY 03 - #1 - \$118,592.21; & #2 - \$100,986.00  
 2. Governor's School Fund FY 03 - #2 - \$44,609.00  
 3. Capital Improvements Fund FY 03 - #1 - \$32,399.48  
 4. Interoffice Transfer #2 - \$45,213.04  
 (Approved) Ms. Burchett
- d. Ratification – Pulaski Community Hospital Memorandum of Understanding  
(Ratified)
- e. Personnel Changes  
(Reviewed)
- f. Building Usage Application by Greater Pulaski Alliance  
(Approved – Notify GPA) Ms. Hanks
- g. Scheduling of Public Hearing – Carryovers  
(Approved – Advertise for September Board meeting as appropriate) Ms. Burchett
- h. Employee Residency Policy  
(Approved – Add to personnel policy) Ms. Burchett
- i. Sale of Gate 10 and Finks Farm Road Houses  
(Schedule public hearing for September 23 Board meeting – Advertise on Sunday, September 8 and Sunday, September 15) Ms. Taylor
- j. Pulaski County Citizens Service Center – Fairlawn  
(Approved authorizing staff to interview both proposers and negotiate a contract with best proposer) Mr. Huber
- k. Relocation of PSA Office to Dublin Town Center Building  
(Approved relocation with long range goal of establishing a citizen service center similar to that being proposed for the Fairlawn area with costs to be shared with the PSA – Arrange for furniture purchase, as well as telephone and computer connections - Notify employees - Include appropriation in September advertisement) Mr. Hanks  
Mr. Huber  
Ms. Burchett

- l. Declaration of Drought Emergency  
 (Approved resolution petitioning state requesting Governor Warner declare Pulaski County a drought disaster area – Notify appropriate agencies)

Richard White
  
- m. School Construction Financing Resolution  
 (Reviewed plans – Approved financing resolution – Transmit executed copy to Webster Day)

Ms. Hanks
  
- n. Scheduling of Public Hearing for Renewal of Adelphia Franchise Agreement  
 (Approved scheduling a hearing for September 23 Board meeting – Advertise on Sunday, September 8 and Sunday, September 15)

Ms. Taylor
  
- Distribute a questionnaire to solicit comments from the public regarding the quality of cable service being provided)

Mr. Huber
  
- o. Evelyn Alexander Memorial Resolution  
 (Approved resolution – Arrange for resolution to be framed & matted, including a photo of Ms. Alexander, and place in swimming area of Randolph Park lobby)

Ms. Hanks  
Mr. Akers
  
- p. Application for Wireless E-911 Funding  
 (Approved taking all acts necessary to apply for funding and implementing this requirement)

Mr. Spangler
  
- 9. Citizen Comments
  
- 10. Other Matters from Supervisors

(Supervisor Fariss noted the Town of Dublin water rates and expressed concern over the Town charging residents outside of the Town of Dublin limits an additional one-third of that charged to in-town residents – County Administrator to discuss with Dublin Town Manager)

Mr. Huber
  
- (Supervisor Fariss advised the Board had previously declined to consider the old American Electric Power building in downtown Pulaski as a potential site for a Sheriff's Office - Notify Town of Pulaski and Sheriff Davis)

Mr. Huber

(Supervisor Fariss expressed concern regarding connection fees for mobile parks with sewage hookup – Staff advised the current rate would be \$800 (\$500 for sewer, \$300 for water but that staff planned to recommend reduction to a combined \$400 where more than 20 connections were being purchased in bulk with no expenditure by the PSA)

(Supervisor Fariss expressed concerned regarding the potential changing of R1 zoning to allow farm animals and suggested creating another zoning designation A2 that would cover small farms and let those people who want to change their zoning fall under this new zoning – Staff noted plans to hold a community meeting to review matter and plans to provide mailings to everyone that owns more than three acres of property in an R1 district – Discuss with committee)

Mr. Tickner

(Supervisor Cook discussed the bond referendum to be held in November regarding the \$3.4 million intended for Claytor Lake and advised the plans call for construction of new cabins - Board authorized staff sending a letter to the Governor, Secretary of Natural Resources and state elected officials requesting consideration of the development of a convention center rather than cabins)

Mr. Huber

(Supervisor Cook noted a recent detailed study conducted by Glenn Reynolds Architects on the Renfro building – Staff to provide recommendations regarding report and reuse plan – Place on September agenda)

Mr. Huber  
Ms. Hanks

(Supervisor Hale requested update on rooster problem on Alum Spring Road – Staff advised the matter is currently going to Circuit Court and property owners have been fined and a lien placed on the property, but enforcement has not occurred – Staff further advised the property owner has appealed the matter to the Board of Zoning Appeals)

(Supervisor Hale expressed concern regarding the overgrown lot on Alum Spring Road owned by Poff properties – Notify property owner)

Ms. Jenkins

(In light of the recent West Nile Virus outbreak, staff advised of plans to draft an ordinance addressing overgrown properties in established subdivisions)

Mr. Tickner

(Supervisor Conner advised a gate had been placed across Clarks Ferry Road just short of Claytor Lake – Supervisor Cook agreed to review)

11. Closed Meeting –2.2-3711.A.1.3.5.7

12. Adjournment

(To reconvene on Monday, September 9 for a joint meeting with School Board at 7:00 p.m. at NRCC)

August 19, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **John M. Turner** from Conservation (C1) to Residential (R2) on property identified by tax map no. 039-018-0000-0005, (4.7923 acres), located on the south side of Dudley Ferry Rd., (Rt. 622), approximately 0.25 mile south of the Brooklyn Rd. (Rt. 621) intersection, Cloyd District - A public hearing has been scheduled on this request. The Planning Commission recommends approval. ***Enclosed*** is additional information regarding this matter. We anticipate receiving from Charlie Maus information pertaining to expansion of the pump station adjacent to the property in question, as well as questioning state right-of-way depicted on the subdivision plat. This information will be forwarded to the Board in the weekly update.
  
- b. A rezoning request from Residential (R1) to Agricultural (A1) by the following individuals, referenced by tax map number and acreage for properties located on the east and west sides of Alum Spring Rd. (Rt. 636) beginning at a point 0.4 mile north of Thornsprings Church Rd. (Rt. 639) to the intersection of Buena Vista Rd. (Rt. 640), Robinson District: **Brown, Robert W.** 054-002-0000-003A, 4 421.47 acres; **Gregory, James Edward & Betty G.**, 054-002-0000-011A, 12, 13, 24.465 acres; **Gregory, Timothy Edward & Kimberley E.** 054-001-0000-0003 12.146 acres; **Gregory, Timothy Edward & Kimberley E.** 054-002-000-0008 9;15.800 acres; **Gynn, Delmer & Emily** 054-002-0000-0005 6,7,7A 13.000 acres; **Hall, Richard W. & Robin K.** 054-002-0000-0010 11 9.970 acres; **Spangler, John W. & Sheila K.** 54-002-0000-0014 10.451 acres; **White, James S. & Linda D.** 054-001-0000-0006 7, 7A 16.601 acres; **Williams, Martin D. & Shirley R.** 054-002-0000-011B Unknown; **Williams, Martin D. & Shirley R.**;054-002-0000-011E;.6950 acres; **Williams, Shirley R. & Martin D.**;054-002-0000-010D 11F;2.030 acres - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the rezoning with agreed upon proffers as described in the ***enclosed*** information.

- c. A request by **Betty R. Kirkner** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 064-03A-000C-0052, zoned Residential (R1), (3.7000 acres), located at 4568 Miller Lane (Rt. 644), Massie District - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the Special Use Permit. ***Enclosed*** is additional information regarding this matter.
- d. A rezoning request by **Eric W. & Angela A. Gregory** from Residential (R1) to Agricultural (A1) on property identified by tax map no. 066-001-0000-003A, 3B, (7.7500 acres), located at 5761 Lyons Rd. (Rt. 662), Ingles District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the rezoning as described in the ***enclosed*** information.
- e. A request by **Kenneth S. Bowling ET AL** for a Special Use Permit (SUP) to allow sale of new and/or used vehicles on property identified as tax map no. 066-018-0000-0001, 2, zoned Commercial (CM1), (3.2940 acres), located at 5077 State Park Rd., (Rt. 660), Ingles District- A public hearing has been scheduled on this request. The Planning Commission recommends approval of the special use permit as described in the ***enclosed*** information and with the conditions as listed.
- f. A request by **Thomas J. Goad** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 018-007-0000-0002, zoned Residential (R1), (.5790 acres), located at 5544 Highland Rd. (Rt. 627), Cloyd District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval of the special use permit for the addition with the condition that kitchen will be removed when no longer needed and as described in the ***enclosed*** information.
- g. Courthouse Security Fee Ordinance and Setting Fee of Five Dollars (\$5.00) – Re-adoption of the ***enclosed*** ordinance is recommended, unless significant public concerns are voiced at the public hearing.
- h. Adoption of a Jail Processing Fee Ordinance not to exceed twenty-five dollars (\$25.00) on any individual admitted to the regional jail following conviction – Re-adoption of the ***enclosed*** ordinance is recommended unless significant public concerns are voiced at the public hearing.

August 19, 2002

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting:
1. Request for Speed Limit Study on Old Hurst Road - A speed study was requested. VDOT may have information to share.
  2. Collier Street Request for Turnout Lane - A petition was submitted at the Board's July 22 meeting from residents requesting a turnout lane to allow vehicles to pull out of the mainstream traffic when turning right from Route 100, northbound, onto New Dublin Church Road. VDOT was requested to review the matter and provide an update at the Board's August 26 meeting.
- b. Request for Speed Study – Clark's Ferry Road – Supervisor Cook requested this matter be placed on the agenda.
- c. Update on Rural Rustic Road Program Draft Guidelines – I have asked Mr. Brugh to brief the Board regarding options available to the County as a result of this program. **Enclosed** is a summary of program criteria.
- d. Rural Addition Status Report – **Enclosed** is an update from Ms. Taylor.

In addition, VDOT was requested at the July 22 Board meeting to verify individual deeds for property owners on Rich Hill Lane and Smythers Mountain Road. VDOT may have information to share.

/gh

August 19, 2002

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** is an updated Key Activity Timetable.
- b. Report on County Finances – Ms. Burchett and I plan to provide the Board with a year-end report of revenues and expenditures for the 2001-02 fiscal year. This report will be on a cash basis only and will not include payments due the county but not yet received, or bills and other obligations incurred in 2001-02 but not paid as of June 30. We plan to provide the Board with a summary of our report in the August 23 weekly update.
- c. Scheduling of Administrator's Evaluation – We have checked Mr. McCarthy's schedule and the county calendar. Available dates over the next month include Tuesday, September 3; Wednesday, September 4; Thursday, September 5; Thursday, September 12; Monday, September 16; Wednesday, September 18; or Thursday, September 19.
- d. Appointments:
  1. Social Services Board – Mr. Lewis Pratt declined the Board's invitation to serve on the Social Services Board. Therefore, Supervisor Sheffey has requested the Board consider extending an invitation to Eddie Crews and Ron Chaffin to consider this appointment.
  2. Agency on Aging – The term of Elaine Powell on the Agency on Aging Board expires September 30, 2002. She is eligible for reappointment.
  3. NRV Juvenile Detention Home Board- Mr. Wallis will no longer be able to serve on the Detention Home Board and has requested the Board appoint an individual to fill his position on the Board.

4. Workforce Investment Board- Mr. Chuck Hoover has declined the Board's invitation to serve. The following plant managers and owners of local manufacturing firms indicated their interest in serving on the Workforce Investment Board: Steve DeHaven, Volvo; Rodney Whitley, NRB Industries; Tim Clontz, Ethan Allen; Ann Humphrey, Xaloy; and Clemons Von Claparede, L. H. Corporation.
  
5. Virginia's First Regional Industrial Facilities Authority and Commerce Park Participation Committee – The Authority and Participation committee will be staggering the Board appointments requiring that one representative be appointed for a two-year term and one be appointed for a four-year term. I recommend Mr. Sheffey be appointed for the four-year term and that my term be for two years, both of which would be retroactively appointed as of July 1, 2002.

/gh

August 19, 2002

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Items of Consent

- a. Approval of Minutes of July 22, 2002 – See ***enclosed***.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Transfers- Approval of the following appropriations, as noted on the ***enclosed*** documentation, is requested:
  1. General Fund FY 03 - #1 - \$118,592.21; & #2 - \$100,986.00
  2. Governor's School Fund FY 03 - #2 - \$44,609.00
  3. Capital Improvements Fund FY 03 - #1 - \$32,399.48
  4. Interoffice Transfer #2 - \$45,213.04
- d. Ratification – Memorandum of Understanding – Pulaski Community Hospital – Execution of the ***enclosed*** memorandum of agreement with Pulaski Community Hospital was requested as part of the certification audit of the hospital. Since it reflects current practice and was needed for the audit, I signed it and am requesting ratification by the Board.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes as prepared by Ms. Burchett.
- f. Building Usage Application by Greater Pulaski Alliance- Approval of a Building Usage Application for a fund-raising activity from the Greater Pulaski Alliance for use of the courthouse lawn, courts buildings, and the Third and Washington Avenues parking lots for a community festival to be held on October 5, 2002 is requested.
- g. Scheduling of Public Hearing - Carryovers – As in past years, the requested carryover well exceeds the \$500,000 maximum permitted appropriation without a public hearing. Carryover funds would include grants covering multiple fiscal years, ongoing construction projects, and projects not yet begun but still planned. Since these items would not have normally been included in the new budget, funds need to be carried over to the new fiscal year as additional appropriations. We hope to compile School Board, Social

Services and General Fund carryover figures for advertisement at the September meeting.

- h. Employee Residency Policy – ***Enclosed*** is a draft policy for consideration by the Board. The policy requires residency for new people hired into the positions of County Administrator, Assistant County Administrator, Community Development Director, Community Activities Director, Librarian, County Engineer, and Emergency Management Coordinator. These individuals were selected on the basis of a balance between expected community involvement and/or response time. Other department head positions such as the Director of Fleet Maintenance were not included in the residency requirement based on the lesser need for community involvement.
- i. Sale of Gate 10 and Finks Farm Road Houses – Sealed bids for the sale of these houses are due on Thursday, August 22. We plan to include the bid results in the Weekly Update. Acceptance of the bids is not mandatory and the Board can set a minimum required bid. My recommendation is to set a minimum combined bid of \$40,000 for both homes. Assuming an acceptable bid is received, scheduling of a public hearing (as required when disposing of property) is recommended for the September meeting.
- j. Pulaski County Citizen Service Center – Fairlawn – Proposals for the operation of a citizen service center in the Fairlawn area are due on Thursday, August 22. We plan to include the results in the Weekly Update for consideration by the Board.
- k. Relocation of PSA Office to Dublin Town Center Building – In an effort to improve customer service, it is recommended that the PSA office be relocated from the County Garage to a room in the Dublin Town Center initially earmarked for the Chamber of Commerce. The relocation should provide the public with better access to PSA staff when signing up for service or paying reconnection fees. The long-range goal would be to establish a second Pulaski County Citizen Service Center similar to that proposed for the Fairlawn area. The cost of the move is expected to total approximately \$10,000 and is proposed to be shared between the PSA and the Board of Supervisors.
- l. Declaration of Drought Emergency – As recommended by Richard White, ***enclosed*** is a resolution declaring a drought emergency. Mr. White reports that natural water sources in the county are drying up, premature cattle sales are taking place, and hay supplies are 30% to 50% of normal. These conditions are 29.8 inches below normal rainfall over the past five years resulting in the loss of subsoil moisture. This declaration substantiates the need for federal emergency program, which will provide funds to develop water sources, renovate damaged pastures and purchase feeds to supplement insufficient hay supplies.
- m. School Construction Financing Resolution – Approval of the ***enclosed*** financing resolution for the construction of the Claremont School replacement is recommended.

/gh

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August 19, 2002

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ None

Personnel:

- ◆ Appointments

Prospective Industry:

- ◆ Shell Building Pricing – I recommend reducing the asking price of the Pulaski County Shell Building from \$1.9 million to \$1.5 million for projects involving manufacturing employment of over 50 persons. It is also recommended that use of the building for warehousing or similar low impact use would require full payment of the original \$1.9 million price. Prospective industries for which proposals have been prepared since the July Board meeting include a food processing plant, TMD Friction Incorporated and a German plastics manufacturer.

Legal Matters:

- ◆ Alliance Funding – Supervisor Cook has been working on addressing the funding disparity for the New River Valley Economic Development Alliance and Foreign Trade Zone and may have information to share regarding the matter.
- ◆ River Course – Steve Crawford reports he is being asked by Ms. Allman to make concessions that include the three-way agreement recorded in 1999. I hope to meet with him next week and plan to provide the Board with an update.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the August 26, 2002 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Shell Building Pricing

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Alliance Funding
- ◆ River Course

Voting yes: \_\_\_\_\_  
Voting no: \_\_\_\_\_  
Abstaining: \_\_\_\_\_  
Not present: \_\_\_\_\_

August 19, 2002

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Additional Weekly Update Matters

I would like to be sure Board members are aware of the following items as an update to the August 16 weekly update.

1. The Virginia Department of Health reports that a dead bird infected with the West Nile virus was found in the Eagleview Mobile Home Park. Staff has been compiling information regarding what citizens can do to control mosquitoes. We plan to disseminate this information through the press, cable channel 2, radio spots and meetings with civic organizations.
2. Ms. Alexander passed away on Saturday following a stroke approximately 10 days prior. We have lowered all county flags to half-mast. The following are the arrangements for Ms. Alexander: visitation – Tuesday, August 20 at Stevens Funeral Home from 6-8; Funeral – Wednesday, August 21 at Stevens at 11:00 a.m.
3. **Enclosed** is a listing of the projects and amount of funding to be announced at the press conference regarding funding of water and sewer projects at 9 a.m. on Wednesday, August 21 in the Board of Supervisor's meeting room. Due to the expected federal and state representation expected at the announcement, we have invited participation in the event by the PEP membership and the PSA Board. We also encourage the participation by the Board of Supervisors. Chairman Sheffey will not be able to attend due to the start of the semester at NRCC.