

FOLLOW-UP

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., April 28, 2003
7:00 p.m.**

ACTION ITEM	KEY STAFF
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1. Invocation
2. Additions to Agenda
3. Presentation of Resolution:
 - Ron Shelburne
(Presented)
4. Amusement Park Presentation
(Presented – Board accepted concept of proposed park – Financial, road access, and utility questions remain)
5. Public Hearings:
 - a. A rezoning request by **Richard P. Price** from Residential (R1) to Commercial (CM1) on property formerly known as **Dick Price Ford**, identified as tax map no. 038-003-0000-0008, 9-13, 28, 29 and tax map no. 038-003-0000-0014, 15, 16, (5.6530 total acres) located at 6832 Lee Hwy. (Rt. 11), Cloyd District. (Approved as recommended by Planning Commission – Notify applicant)

Ms. Taylor
 - b. An initiative by the **County of Pulaski** to amend the Pulaski County Zoning Ordinance **Article 15, "Sign Regulations"**. (Approved as recommended by Planning Commission with a change in the height in political signage to 4 x 8 – Amend ordinance)

Ms. Taylor
6. Highway Matters:
 - a. Follow-up from Previous Board meeting:
 1. Sayers Road – Rustic Road Program
(Reviewed – VDOT does not recommend consideration as part of Rustic Road Program)

2. Request for Improvements – Dallas Freeman Road
(VDOT recommended moving to six year plan and at least first mile of road could fall under Rustic Road Program & advised road is currently on waiting list)
 3. Little Creek Road Bridge
(VDOT advised work should begin after July with plans to replace with smaller pipes to improve situation -Completion to occur in the Fall of 2003)
 4. Kent Farm Road, Route 628
(VDOT advised debris from flood has been removed)
 5. Falling Branch Road Bridge Debris
(VDOT advised debris had been removed)
 6. Dunkard Road
(Board requested VDOT to provide all possible options for correcting drainage problems and provide recommendations on choice of options – Place on May 19 agenda)
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- b. Subdivision Street Requirements
(Approved sending letter to VDOT requesting relief from required assumption of responsibility by the county for any runoff from VDOT roads entering into sinkholes) **Ms. Hanks**
 - c. State Park Road, Rt. 660, Request for Speed Reduction
(VDOT to conduct informal speed study – Place update on May 19 agenda)
 - d. Rich Hill Lane Resolution
(Adopted resolution accepting road as part of secondary system – Staff advised turn arounds being studied to avoid no construction until fund accumulated – Send resolution to VDOT) **Ms. Taylor**
 - e. Rural Addition Status Report
(Reviewed)
 - f. Request for Paving of Rt. 708, Bethel Church Road
(Approved placing Rt. 708 on waiting list) **Ms. Hanks**

g. Board of Supervisors Concerns
(Supervisor Conner requested VDOT review Rt. 815, Whitt Southern Road – VDOT to provide update at May 19 meeting – Place on agenda) **Ms. Hanks**

(Supervisor Conner requested an update regarding Black Hollow Lane – VDOT to provide update at May 19 meeting – Place on agenda) **Ms. Hanks**

(Board approved conducting informal speed study on Falling Branch Road – Provide update at May 19 meeting – Place on May 19 agenda) **Ms. Hanks**

h. Citizen Concerns
(None)

7. Treasurer's Report
(Presented)

8. Citizens' Comments

(Mr. Ed Hoggatt advised the mobile home on the Gravely property in Parrott had never been properly set up – Staff to review) **Ms. Jenkins**

Southern Appalachian Forest Coalition
(Presented report)

U. S. Forest Service Presentation
(Presented report)

9. Reports from the County Administrator & Staff:

a. FY 03 Audit Review
(Presented – Deanna Cox advised of excellent job by Board and county staff in maintaining reserves and offered no management comments – Advised county finances were solid for fiscal year ending 2003 – Mr. Huber expressed appreciation to Ms. Burchett for efforts with county's finances)

b. Agency/Department Presentations

NRV Community Services Board

(Joan Knode presented a summary of existing services to the county and requested the Board grant the addition funds)

Social Services

(Jim Wallis requested Board fund initial request of \$744,182, which would provide funding to hire up to four additional social work staff)

Camp Virginia Jaycees

(Requested Board fund \$1,500 – Board declined – Notify Camp Virginia Jaycees)

Mr. Huber

REMSI

(John Casey advised of plans to amend original request and transfer \$5,000 from funding for an ambulance purchase to radio equipment needs)

Clerk & Commonwealth Attorney's Offices

(Mr. Huber presented information advising of need for additional \$25,000 in order to retain a functioning office – Staff to request Circuit Court Clerk to provide written documentation agreeing to change office hours to a 40 hour work week, as well as the possible need for sharing of staff between constitutional officers)

Mr. Huber

(Dr. Fariss recommended cutting school budget to make up for \$154,000 needed to fund additional budget needs – Invite School Superintendent to attend May 5 budget work session)

Mr. Huber

c. Key Activity Timetable (KAT)

(Reviewed with no changes)

d. Appointments

1. Clean Community Council

(Appointed Judy King and Sally Bush – Notify appointees – No additional appointees needed)

Ms. Safewright

2. Telecommunications Committee

(Appointed Mike Harless – Notify appointee)

Ms. Safewright

3. Public Service Authority Board of Directors
(Ask Doug Warren to consider serving) **Ms. Hanks**

10. Items of Consent:

a. Approval of Minutes of March 24, 2003
(Approved) **Ms. Hanks**

b. Accounts Payable
(Approved) **Ms. Spence**

c. Appropriations and Interoffice Transfers
1. Interoffice Transfer #10 - \$49,681.34
2. General Fund Appropriation #13 - \$10,000.00; and #14 - \$4,906.70
3. School Fund Appropriation #11 - \$181,146.29; and #12 - \$12,775.06
4. VPA Fund Appropriation #2 - \$100,000.00
(Approved) **Ms. Burchett**

d. Ratification:
1. Resolution – Senator George Allen
(Ratified)
2. Water Treatment Contract - Water Services Inc.
(Ratified approval of payment) **Ms. Spence/
Mr. Leonard**

e. Personnel Changes
(Reviewed)

f. Resolutions of Appreciation:
1. Nancy Bowman
(Approved – Request Ms. Bowman attend May 19
meeting for acceptance of resolution) **Ms. Hanks**

2. Charles Maus
(Approved - Request Mr. Maus attend May 19
meeting for acceptance of resolution) **Ms. Hanks**

g. Request for Easement – NRV Fairgrounds Property
(Approved granting easement for completion of needed
improvements to the Town of Dublin water system –
Advise Mr. Walsh) **Mr. Huber**

h. New River/Mount Rogers Workforce Investment Area Fiscal
Agent Service Agreement Extension
(Approved – Send to NRVPDC) **Ms. Hanks**

i. Moral Obligation Agreement with IDA
(Approved agreement – Send to Webster Day) **Ms. Hanks**

- j. Randolph Park Memorial Markers
(Board requested staff request assistance of the Randolph Park Steering Committee in designating an area for placement of granite markers, with a special request by the Board to place markers in an area in the front of the park, to avoid long walking distance to view the markers – Present to Randolph Park Steering Committee)

Mr. Akers

(Supervisor Conner advised he is not in favor of using brick shavings around the markers)

- k. Appalachian Regional Commission Resolution
(Approved – Send to Governor Warner, Senators Warner & Allen and Congressman Boucher)

Ms. Safewright

- l. Building Usage Application – Greater Pulaski Alliance
(Approved – Notify Greater Pulaski Alliance)

Ms. Hanks

11. Citizen Comments
(None)

12. Other Matters from Supervisors
(None)

13. Closed Meeting – 2.2-3711.A.1.3.5.7

Adoption of Ordinance

(Adopted, on an emergency basis, an “Ordinance to Require Removal, Repair, Etc. of Buildings & Other Structures” – Advertise public hearing for permanent adoption at May 19 Board meeting - Clarified intent to limit inoperable vehicles to two per lot - Review junk car ordinance to use zoning as a basis for different standards)

Ms. Taylor

14. Adjournment

April 21, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **Richard P. Price** from Residential (R1) to Commercial (CM1) on property formerly known as **Dick Price Ford**, identified as tax map no. 038-003-0000-0008, 9-13, 28, 29 and tax map no. 038-003-0000-0014, 15, 16, (5.6530 total acres) located at 6832 Lee Hwy. (Rt. 11), Cloyd District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the *enclosed* information.

- b. An initiative by the **County of Pulaski** to amend the Pulaski County Zoning Ordinance **Article 15, "Sign Regulations"**. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the *enclosed* information.

April 21, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

1. Sayers Road – Rustic Road Program – Mr. Brugh was requested to confirm Rustic Road eligibility.
2. Request for Improvements – Dallas Freeman Road – Mr. Brugh was requested to review the potential for moving road back into the six-year plan.
3. Little Creek Road Bridge – Mr. Brugh may have information to share regarding repairs.
4. Kent Farm Road, Route 628 – Mr. Brugh may have information to share regarding recent damage.
5. Falling Branch Road Bridge Debris - Mr. Brugh may have information to share.
6. Dunkard Road - Mr. Brugh may have information to share regarding flooding issues.

- b. Subdivision Street Requirements – Mr. Brugh has been requested to summarize the proposed changes. Ron Coake and I recommend formal comment from the Board requesting relief from required assumption of responsibility by the county for any runoff from VDOT roads entering sinkholes (this is a primary issue in the acceptance of Deerwood subdivision roads and the development of the River Pointe property). **Enclosed** is a draft letter, as well as web site information from VDOT regarding the matter.

- c. State Park Road, Rt. 660, Request for Speed Reduction- Mr. Stuart Covey is requesting a reduction of the speed limit on Rt. 600, State Park Road. The current speed limit is 45 mph and he is requesting it be posted 25 mph. It currently reduces at the entrance of the State Park, but Mr. Covey is requesting it be moved 1,000 feet toward I-81 to allow the slower speeds in front of his business and to assist with traffic congestion.
- d. Rich Hill Lane Resolution - Adoption of the ***enclosed*** resolution is recommended.
- e. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

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April 21, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. FY 03 Audit Review – Ms. Deanna Cox of Robinson, Farmer, Cox Associates will be at the meeting to meet with the Board and answer any questions or concerns regarding the FY 03 audit.
- b. Agency/Department Presentations - Notification of proposed budgeted expenses has been distributed to each respective department/agency. Each has been asked to contact Ms. Hanks by Thursday, April 24, if they have an interest in addressing the Board. A listing of those interested in meeting with the Board will be included in the weekly update.
- c. Key Activity Timetable (KAT) - Review of the *enclosed* Key Activity Timetable is requested.
- d. Appointments
 1. Clean Community Council – Rebecca English has requested the Board consider appointing Judy King and Sally Bush to fill the vacancies created by Evelyn Alexander and Mack Baker.
 2. Telecommunications Committee – Mr. E. W. Harless has requested the Board consider Mike Harless for appointment to the committee, since he works for Verizon.
 3. Public Service Authority Board of Directors- I would like to recommend the Board consider appointment a Planning Commission member to the PSA Board in order to improve coordination and communication. Both boards play a key role in the development of the county and improved coordination between the two boards would be beneficial.

April 21, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of March 24, 2003 – See ***enclosed***.
- b. Accounts Payable – Approval of the ***enclosed*** accounts payable listing is requested.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** monthly appropriations and interoffice transfers is requested.
- d. Ratification:
 1. Resolution – Senator George Allen - Ratification of the ***enclosed*** resolution is requested.
 2. Water Treatment Contract - Water Services Inc. – Ratification of the ***enclosed*** water services contract with Water Services, Inc. for the furnishing of all chemicals at the Stone and Brick Courthouses is requested.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes from Ms. Burchett.
- f. Resolutions of Appreciation – Nancy Bowman and Charles Maus - A resolution of appreciation is ***enclosed*** for Nancy Bowman. Also, a resolution of appreciation for Charles Maus is being drafted by staff for consideration by the Board and will be included in the April 25 weekly update.
- g. Request for Easement – NRV Fairgrounds Property – In completing needed improvements to the Town of Dublin water system, a pump station is proposed to be located on a portion of the of the New River Valley Fairgrounds. Granting of the required easement is recommended based on the resulting improvement of water service to the Fairgrounds, as well as the support of the New River Valley Fairgrounds Association.

- h. New River/Mount Rogers Workforce Investment Area Fiscal Agent Service Agreement Extension- Approval is recommended of the ***enclosed*** one-year extension agreement granting fiscal agent duties to the New River Valley Planning District Commission for implementation of Workforce Investment Board activities. The NRVPC will be compensated \$65,000 by the Workforce Investment Board for this service.
- i. Moral Obligation Agreement with IDA – Approval is requested of the ***enclosed*** Moral Obligation Agreement with the IDA, along with supporting documents, regarding the Bob White Building bond.
- j. Randolph Park Memorial Markers - As requested by the Board at the April meeting, Anthony Akers and I recommend the designation of an area near the pond for placement of flat 8" x 8" square brick markers offset by a background of wood chips.
- k. Appalachian Regional Commission Resolution – Adoption of a resolution similar to that ***enclosed*** and adopted by the Planning District Commission is requested.
- l. Building Usage Application - Greater Pulaski Alliance- Approval is recommended for use of the courthouse lawn by the Greater Pulaski Alliance on May 3 for a lawn and garden festival. Some commercial enterprise uses is anticipated based on the ***enclosed*** application form.

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April 21, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- Pulaski County Technology Park – ***Enclosed*** is the proposal received from Crawford Homes for the expansion of the Heron's Landing Development. The proposal anticipates \$4 million in infrastructure improvements and \$525,000 in payment for 70 acres, or \$7,500 per acre, to be paid in five annual payments of \$105,000 each. The proposal also anticipates 94 additional 68 single family and 35 town homes, using the same covenants and restrictions with increased use of brick, and a total assessed value of an additional \$25 million upon completion. I recommend adjustment of the Phase 4 property lines to coincide with the rail grade be included as part of the proposed transaction. I also recommend stipulating improved coordination to avoid conflicts with standard permitting procedures.

Personnel:

- Appointments
 1. Clean Community Council – Rebecca English has requested the Board consider appointing Judy King and Sally Bush to fill the vacancies created by Evelyn Alexander and Mack Baker.
 2. Telecommunications Committee – Mr. E. W. Harless has requested the

Board consider Mike Harless for appointment to the committee, since he works for Verizon.

3. Public Service Authority Board of Directors- I would like to recommend the Board consider appointment a Planning Commission member to the PSA Board in order to improve coordination and communication. Both boards play a key role in the development of the county and improved coordination between the two boards would be beneficial.

Prospective Industry

- None

Legal Matters:

- Use of Tax Exempt Bond Capacity – All Virginia counties and cities are allowed to issue up to \$10 million in tax exempt bonds for public or private purposes every calendar year. Generally, this allocation goes unused. However, in situations where a locality has already used its capacity, further use of tax exempt bonds is halted. Roanoke College is in need of \$9 to \$10 million in tax exempt financing for upgrades to the College. Since the City of Salem does not have the capability of accommodating this need, the College is looking for alternative jurisdictions willing to use their allocation to help the College. There are 10 students from Pulaski County attending Roanoke College. Generally a 1/8 of one percent fee is charged by the host Industrial Development Authority on the outstanding balance of the bonds. Initially this would result in an annual income to the IDA of \$11,250 to \$12,500. I recommend delaying consideration until October to ensure that local projects would not be affected by this transaction.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the April 28, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Pulaski County Technology Park

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Use of Tax Exempt Bond Capacity

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____