

- Citizens comments are included on each regular monthly meeting agenda. No prior appointment is necessary to speak during the citizen comments times.
- To speak on a particular agenda item, advise the attendant at the door.
- To place an item on the Board's agenda, please notify the County Administrator's Office at least ten days prior to the Board meeting.
- Any citizen concern can be communicated to the County Administrator by calling 980-7705 from 7:30 a.m. to 5:00 p.m. weekdays. All citizen complaints are recorded and responded to as soon as possible.

WHEN SPEAKING BEFORE THE BOARD, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME.

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., May 19, 2003
7:00 p.m.**

APPROXIMATE TIME & ITEM	PRESENTED BY
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u> (Staff advised of an addition to the "Items of Consent" for approval of the fireworks permit for the May 30 - June 1 Claytor Lake Festival activities)	
2a. <u>Presentation of Clean Community Council Plaque</u> (Mr. Marion Lutz presented a memorial plaque for placement in the Board of Supervisors Meeting Room – Supervisor Sheffey commended the efforts of the Clean Community Council)	
3. <u>Presentation of Resolutions:</u> <ol style="list-style-type: none"> <li data-bbox="243 1354 1071 1449"><u>Nancy Bowman</u> (Presented at May 18 reception) <li data-bbox="243 1470 1071 1713"><u>Charles Maus</u> (Presented resolution which had been adopted at April 28 Board meeting and expressed gratitude for Mr. Maus's services – Mr. Maus also expressed appreciation to staff and Board for their cooperation during his time with NRRRA and PFRWTA) 	

4. Public Hearings:

- a. A request by **Robinson Properties L L C** for a Special Use Permit (SUP) to allow setback variance, on property known as **First Stop Auto**, identified as tax map no. 056-003-000C-003A, 6 (3.348 total acres), zoned Commercial (CM-1), located at 4676 Cleburne Blvd. (Rt. 100), Draper District.
(Approved as recommended by Planning Commission – Notify applicant) Ms. Taylor
- b. A request by **Blue Ridge Mountains Council** for a Special Use Permit (SUP) to allow construction of a 199' public safety Communications tower for the State Police on property identified as tax map no. 109-001-0000-0043, (15,850 acres), zoned Conservation (C-1), located at 2600 Max Creek Rd. (Rt. 655), Ingles District.
(Approved request, with staff and Planning Commission directed to review ordinance and make recommendations on tower height (possibly to 250') – Notify applicant – Review matter with county attorney and provide update to Board) Ms. Taylor
Mr. Tickner
- c. A request by the Steering Committee for Developing Draft Specifications for Occupancy and Use at Claytor Lake for consideration of amendments to the Pulaski County Zoning, Erosion & Sediment Control, and Subdivision Ordinances to reflect draft specifications for private dock facilities and coordinate the permitting process required for other uses.
(Applicant withdrew request – no public hearing held)
- d. An Ordinance to Require Removal, Repair, Etc. of Buildings & Other Structures.
(Tabled to June Board meeting – County staff and county attorney to amend propose ordinance to include an appeal process for property owner) Mr. Tickner/
Mr. McCarthy
- (Joan Roberts complained about conditions of the property next to 4848 Childress Lane, specifically the falling apart of a mobile home, junk on property including refrigerators, etc. – Staff to review and provide update to Board) Mr. Tickner/
Ms. Jenkins

5. Highway Matters: Mr. Brugh (unless noted otherwise)
- a. Follow-up from Previous Board meeting:
1. Dunkard Road
(Comments were heard from residents Tara Baker and Joyce Thorne expressing concern regarding road flooding – VDOT advised this was considered an upgrade, not a maintenance issue – Board encouraged residents to write VDOT Commissioner – County staff to prepare letter on Board's behalf to VDOT Commissioner regarding roadway classification – Place update on June 23 Board agenda) Mr. Huber
Ms. Hanks
 2. State Park Road, Rt. 660, Request for Speed Reduction
(Requested formal speed study for reduction to 25 mph – Provide update at June 23 Board meeting – Place update on June 23 agenda – Notify Stuart Covey) Ms. Hanks
 3. Rt. 815, Whitt Southern Road
(VDOT advised resurfacing will be done this year)

(Richard Kesling requested speed study – Supervisor Conner reported VDOT had advised road did not qualify)
 4. Black Hollow Lane
(Completed)
 5. Falling Branch Road Speed Study
(VDOT advised informal study indicated road will qualify – Board requested formal speed study – Provide update at June 23 Board meeting – Place on June 23 agenda) Ms. Hanks
 6. Rt. 114 Bridge
(Staff directed to prepare letter to VDOT requesting bridge be replaced) Mr. Huber
- b. Rural Addition Status Report
(Reviewed – Supervisor Fariss requested construction be staged at fork in road at a distance of .45 miles) Ms. Taylor

(Supervisor Sheffey advised Salem District Office had agreed to review Deerwood Subdivision – VDOT to review and provide update also review sinkhole requirement for discussion by the Board) Mr. Coake

- c. Board of Supervisors Concerns
(Supervisor Conner inquired re: status of Hatcher Road – VDOT advised work should begin soon)

(Supervisor Cook expressed concern regarding the cutting of grass along Hurston Road – VDOT to review)

(Supervisor Cook expressed appreciation to VDOT for the work on bridge off Rt. 100, Peak Creek)

(Supervisor Sheffey inquired regarding mowing of secondary roads – VDOT advised mowing is underway)

(Supervisor Sheffey advised of potholes along roads in the Riverwood subdivision – VDOT to review)

- d. Citizen Concerns
(Ed Hoggatt requested trimming of brush on Rt. 606 and advised of a sight distance problem across from Post Office on Rt. 606 curve)

(Wayne Lawson of 84 Lumber requested VDOT install a median crossing in front of the entrance to the 84 Lumber Company – VDOT to review and provide update)

6. Treasurer's Report
(Presented)

7. Citizens' Comments
(None)

8. Reports from the County Administrator & Staff:

- a. Key Activity Timetable (KAT)
(Supervisor Fariss inquired regarding the status of exhibits in County Administration Building (CAB) – Ms. Burchett asked for suggestions from Board members – Board requested exhibits include something from each district)

(Supervisor Fariss inquired re: permanent handicapped ramp at CAB– Staff advised of plans to work towards receiving final bids for elevator and then begin work on handicapped ramp)

(Supervisor Sheffey inquired regarding Randolph Park lighting – Staff advised lights are currently being installed on soccer fields and all lights on ballfields are up and operational)

(Supervisor Fariss inquired regarding staff findings on West Nile virus – Health Department has suggested use of a type of “mosquito fish” – Staff requested to pursue)

b. Appointments

1. Public Service Authority Board of Directors
(Appointed Doug Warren to the unexpired term of Mack Baker, with said term ending 1/31/05)
2. New River Community Action
(Reappointed Carolyn Brown – Notify Community Action) Ms. Hanks
3. New River Highlands Resource Conservation Council
(Reappointed Walter Paulson for a term ending June 20, 2004 – Notify Council and Mr. Paulson) Ms. Hanks
4. Pulaski Encouraging Progress Committees
(Staff to send letter to appointees asking if they have an interest in continuing service on committees) Ms. Safewright

9. Items of Consent:

- a. Approval of Minutes of April 14, 21 & 28, 2003
(Approved) Ms. Hanks
- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations and Interoffice Transfers
 1. Interoffice Transfer #11 - \$20,102.01
 2. General Fund Appropriation #15 - \$3,552,694.03
(Approved) Ms. Burchett
- d. Ratification:
 1. Application for Highway Safety Project Grant
 2. Virginia Juvenile Community Crime Control Act Application
 3. Electronic Monitoring Services One Time Special Funding Application
(Ratified applications)

- e. Personnel Changes
(Reported)
- f. Request for Adoption of Ordinance Allowing for Burial or Cremation of Animals or Fowls Which Have Died
(No action)
- g. Community Telecommunications Plan Support
(Approved applying for ARC grant of up to \$30,000)
- h. Forest Service Shed Agreement
(Approved coverage period of 20 years, contingent on agreement by the Forest Service to relocate the structure, if needed, to accommodate expansion of garage facility) Mr. Huber
- i. National EMS Week Resolution
(Adopted) Mr. Casey
- j. Fireworks – June 1 – Claytor Lake Festival
(Approved – Notify Festival Committee) Mr. Coake
- k. Inoperative Vehicle Ordinance
(Approved filling in the blank in the ordinance in paragraph two to reflect “no more than one inoperative motor vehicle”) Mr. Tickner/
Ms. Jenkins

10. Citizen Comments
(None)

11. Other Matters from Supervisors
(Supervisor Fariss expressed concern regarding the county's web site, specifically regarding links where access is denied – Staff to review) Ms. Hanks/Mr. Akers/
Mr. Hayes

(Supervisor Fariss questioned E911 usage – Staff advised verification must be done by July 1 to meet criteria for enhanced 911 – State to provide major portion of funding)

12. Closed Meeting – 2.2-3711.A.1.3.5.7

13. Adjournment
(To reconvene June 2, 2003)

May 12, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **Robinson Properties L L C** for a Special Use Permit (SUP) to allow setback variance, on property known as **First Stop Auto**, identified as tax map no. 056-003-000C-003A, 6 (3.348 total acres), zoned Commercial (CM-1), located at 4676 Cleburne Blvd. (Rt. 100), Draper District. - Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the May 16 weekly update; however, ***enclosed*** is information to date regarding this matter.
- b. A request by **Blue Ridge Mountains Council** for a Special Use Permit (SUP) to allow construction of a 199' public safety Communications tower for the State Police on property identified as tax map no. 109-001-0000-0043, (15,850 acres), zoned Conservation (C-1), located at 2600 Max Creek Rd. (Rt. 655), Ingles District.- Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the May 16 weekly update; however, ***enclosed*** is information to date regarding this matter.
- c. A request by the **Steering Committee for Developing Draft Specifications for Occupancy and Use at Claytor Lake** for consideration of amendments to the Pulaski County Zoning, Erosion & Sediment Control, and Subdivision Ordinances to reflect draft specifications for private dock facilities and coordinate the permitting process required for other uses. - Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the May 16 weekly update; however, ***enclosed*** is information to date regarding this matter.
- d. An Ordinance to Require Removal, Repair, Etc. of Buildings & Other Structures – Adoption of the ***enclosed*** ordinance on a permanent basis is recommended. The ordinance was previously adopted on an emergency basis at the Board's April 28 meeting.

May 12, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following road matters:

1. Dunkard Road
2. State Park Road, Rt. 660, Request for Speed Reduction
3. Rt. 815, Whitt Southern Road
4. Black Hollow Lane
5. Falling Branch Road Speed Study

b. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

May 12, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Appointments:
 1. Public Service Authority Board of Directors- Doug Warren has agreed to serve on the PSA Board. Formal appointment is requested.
 2. New River Community Action- The term of Carolyn Brown will expire on June 30, 2003. Reappointment of Ms. Brown is suggested.
 3. New River Highlands Resource Conservation Council- The term of Walter Paulson will expire on June 30, 2003. Reappointment of Mr. Paulson is suggested.
 4. Pulaski Encouraging Progress Committees- ***Enclosed*** is a listing of the various PEP Committees with individuals listed whose terms will expire on June 30, 2003. Reappointment of all of those listed is suggested.

May 12, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of April 14, 21, & 28, 2003 – See ***enclosed***.
- b. Accounts Payable – An accounts payable listing will be provided to the Board in the May 16, weekly update.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** monthly appropriation and interoffice transfers is requested.
- d. Ratification:
 1. Application for Highway Safety Project Grant- Ratification of the ***enclosed*** grant application by the Sheriff's Department is requested.
 2. Virginia Juvenile Community Crime Control Act Application – Ratification of the ***enclosed*** application is requested.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes from Ms. Burchett.
- f. Request for Adoption of Ordinance Allowing for Burial or Cremation of Animals or Fowls Which Have Died - I have been approached approximately two months ago by the Pulaski County Health Department regarding the adoption of a local ordinance paralleling Section 18.2-510 of the Code of Virginia requiring burial or cremation of animals (see ***enclosed*** code section). I asked the Health Department to discuss the matter with the Extension Agent to obtain consensus with those most affected by this proposal. The matter was subsequently referred to the Farm Bureau agency. While local farmers will not openly support the proposed ordinance, they understand the need for it and are not opposed to its adoption. Use of the ordinance would only be to address a situation brought to the attention of the county staff by adjacent property owners. However, adoption of an ordinance of this type would encourage proper disposal of dead animals and may discourage the vulture population.

- g. Community Telecommunications Plan Support – Authorization to apply for an Appalachian Regional Commission Grant of up to \$30,000 is requested. The grant would be used to study the best means of providing high speed internet services to businesses, industries, and residents throughout the county. The intent of this grant is to evaluate the feasibility of combining wireless high speed internet service with wireless dispatch operations. The use of wireless service is recommended by the telecommunications committee for evaluation due to the lack of cable TV service (which is also a conduit for high speed internet), and an aging telephone system infrastructure on the South side of Claytor Lake. At the same time, the need to upgrade the law enforcement dispatch radio system has been documented as an expensive need. The purpose of the proposed grant is to see if the same radio broadcast signals can be used for both dispatch and internet purposes. The expertise of the telecommunications committee would be used to match state funding. Due to the need for emergency communications with adjacent counties, other localities have been invited to participate in this study. Approval of an endorsement similar to the enclosed letter is also recommended.

- h. Forest Service Shed Agreement - The Forest Service is requesting the recently adopted agreement for the placement of a shed at the County Garage cover a period of 20 years, as opposed to the current 15 year timetable. Agreement to the longer time period is recommended, contingent on agreement by the Forest Service to relocate the structure if needed to accommodate expansion of the garage facility.

- i. National EMS Week Resolution- Adoption of the enclosed resolution recognizing the week of May 18 as National Emergency Medical Services Week is requested.

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May 12, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- Pulaski County Technology Park – I have been working with Steve Crawford on the proposed land transfer. We have agreed to the following points (see **enclosed** copy of the concept plan) which are in addition to those outlined in Mr. Crawford's proposal:
 1. Concurrence by New River Industries – Steve will review his plans with Roy Quessenberry, Plant Engineer. I also plan to meet with the plant manager this week to review the Heron's Landing proposal, development of the remaining industrial land, extension of public road access and VDOT assumption of drainage issues, as well as other areas of interest.
 2. Industrial Access Road – An additional fee on the sale of each lot, the total of which will equal the amount the county, will be paid to offset the \$300,000 owed to the state by the county on the industrial access road extension. In exchange, Mr. Crawford would like for the county to give him Lot G. He plans to put his proposal on this matter in writing for further consideration by the Board.
 3. Phase 4 Development – The Phase 4 boundaries will be adjusted to match contour lines and to sell the property to the county at a reasonable rate should an industry locate on the adjacent industrial property.

4. Buffer – A very dense row of pine trees will be planted and existing trees retained along all areas where residential and industrial areas adjoin.
5. Sewer Pump Station – The PSA will be asked to build a sewer pump station to serve the residential area with repayment based on connection fee surcharges.
6. Profit Sharing – The existing 20% profit sharing would not include the Phase 3 development. Thus, the property will be put in another corporate name to ensure separation of the ownership and compensation arrangements.
7. Ball Field – The existing ball field will be retained but may be relocated to best utilize sink hole areas.
8. Time Frame – Development of a contract based on these points within one month with closing proposed within six months following successful rezoning of the property. The first house is proposed to be under construction within one year.

Personnel:

- Appointments
 1. Public Service Authority Board of Directors- Doug Warren has agreed to serve on the PSA Board. Formal appointment is requested.
 2. New River Community Action- The term of Carolyn Brown will expire on June 30, 2003. Reappointment of Ms. Brown is suggested.
 3. New River Highlands Resource Conservation Council- The term of Walter Paulson will expire on June 30, 2003. Reappointment of Mr. Paulson is suggested.
 4. Pulaski Encouraging Progress Committees- ***Enclosed*** is a listing of the various PEP Committees with individuals listed whose terms will expire on June 30, 2003. Reappointment of all of those listed is suggested.

Prospective Industry

- Corporate Center Property – Dave Tickner and I have been working with Generic Systems regarding their interest in 30-50 acres of property in the Pulaski County Corporate Center. We are also working on a package of incentives meeting the needs of the company and will have additional information to share at the May 19th meeting. The attraction of this firm to the county would result in a \$30 million investment and 120 new jobs. The firm would provide support services to Volvo.

Legal Matters:

- None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the May 19, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Pulaski County Technology Park

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Corporate Center Property

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____