

d. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow a camper per Article 5B-3, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District.
(Denied, as recommended by Planning Commission – Notify applicant) Ms. Taylor

e. A request by **New River Resource Authority** for a Special Use Permit (SUP) to allow land application of biosolids on property identified as tax map no. 010-001-000-0005 (565.851 acres), zoned Agricultural (A1) with Landfill (LD1) overlay, located at 7100 Cloyds Mountain Rd., (Rt. 731), Cloyd District.
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Taylor

4. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Formal Speed Study Request – Rt. 806, Ebb Hall Road
(VDOT advised currently under review – VDOT to provide update at next Board meeting - Place update on December Board agenda) Mr. Clarke
Ms. Hanks

2. Little Creek Drainage Issue
(VDOT advised drainage issue to be corrected - Place on December agenda for confirmation) Ms. Hanks

3. Piping at Low Water Bridge at Little Creek
(Supervisor Conner advised piping had washed out – VDOT to check flood damage options and provide an update in weekly update – Residents were requested to sign petition) Mr. Clarke
Ms. Hanks

4. Pulaski County High School Turn Lane Status
(VDOT still reviewing matter – Place update on December Board agenda) Ms. Hanks

5. Hatcher Road Improvements
(VDOT to consider matter – Place update on December Board agenda) Ms. Hanks

6. Kent Farm Road – Rural Rustic Road Eligibility Status
 (VDOT advised does appear to meet eligibility requirements for Rural Rustic Program – VDOT to provide update at December Board meeting – Place update on December agenda)
- Mr. Clarke
 Ms. Hanks
7. Rt. 100 Deceleration Lane into New Presbyterian Church
 (VDOT advised will be done in the spring – Place on Key Activity Timetable)
- Ms. Hanks
- b. Adoption of Six Year Secondary Road Plan
 (Plan approved as presented at meeting – VDOT to prepare official form for signature)
- c. Rural Addition Status Report
 (Reviewed)
- d. Allisonia Bridges
 (Staff to prepare letter on behalf of Board of Supervisors to federal and state legislators requesting immediate assistance in bridge replacement, with letter to include pictures submitted at meeting and petition which residents signed at meeting – Place any response on December Board agenda or in weekly update)
- Mr. Huber
 Ms. Hanks
- e. Citizen Concerns
 (None)
- f. Board of Supervisors Concerns
 (Supervisor Conner inquired regarding status of Whitt Southern Road – VDOT advised road should be paved within week)
 (Supervisor Conner requested review of road on Alum Spring Mountain, as well as ditches – Place update on December Board agenda)
- Ms. Hanks

(Supervisor Hale requested the sign indicating the end of 40 miles per hour speed limit be removed on Alum Spring Road and that an informal speed study be conducted on Alum Spring Road between the Loving Field and Thornspring roads)

(Supervisor Fariss inquired regarding the snow removal contract by VDOT – VDOT to review current snow removal contractor and provide update via weekly update or December Board agenda – Place update in weekly update or on December Board agenda)

Ms. Hanks

(Approved adding to waiting list Rt. 693 bridge to Carroll line – add to listing)

Ms. Hanks

(Supervisor Fariss requested VDOT determine if Rt. 750 would qualify for Rural Rustic Road program & provide an update at December Board meeting – Place update on December Board agenda)

Ms. Hanks

(Supervisor Fariss requested VDOT to determine if Reed Island Junction Road could be considered as a Rural Addition and provide update at December Board meeting – Placed update on December Board agenda)

Ms. Hanks

(Supervisor Fariss advised VDOT of high water problem from the church on Rt. 693 down to Hiwassee – VDOT to review and provide update at December Board meeting – Place update on December Board agenda)

Ms. Hanks

(Supervisor Sheffey advised VDOT that only one end of Hazel Hollow Road was closed off recently due to flooding and requested VDOT close off both ends in the future when needed)

(Supervisor Cook requested VDOT provide an update on the road into the Pepper's Ferry pump station – Place update on December Board agenda)

Ms. Hanks

5. Treasurer's Report

(Reported – Treasurer advised personal property tax tickets would be mailed in early December for February payment)

6. Citizens' Comments

(Mr. Robert Turman of the Dublin VDOT Office advised of his retirement effective December 24 – Draft resolution of appreciation for inclusion in minutes, arrange for signature by Chairman Sheffey and send to Mr. Turman)

Ms. Hanks/
Ms. Safewright

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Reviewed – Board inquired re: status of Dublin area sewer, Rt. 100 streetlights and trees, County Administration Building permanent handicapped ramp status and Rt. 100 development)

b. Appointments:

1. Board of Equalization

(Arrange required Dept. of Taxation training - Nominate to Circuit Court Richard Jones, Bill Kegley and Don Dalton)

Mr. Sayers

Mr. McCarthy

2. PEP Community Information

(Deferred until January 2004 organization meeting – Place on organization mtg. agenda)

Ms. Hanks

3. PEP Steering Committee

(Reappointed Joe Sheffey for an additional term – Deferred appointment of individual to fill vacancy created by Supervisor Cook to January 2004 organization meeting – Place on organization meeting agenda)

Ms. Safewright

Ms. Hanks

4. Planning Commission
(Appointed Frank Conner for a four year term) Ms. Taylor/
Mr. Tickner

5. SWVA Economic Development Financing Commission
(Reappointed Dallas Cox for an additional
term – Notify SWVA Economic Development
Financing Commission) Ms. Hanks

6. Board of Zoning Appeals (Alternate)
(Recommended court appoint Mike Cox and Donald Shelor
for an additional term – Request Charles DeHart
consider serving as alternate to fill vacancy created
by Charles Ward - Notify Mr. Cox and Mr. Shelor of
reappointment) Ms. Hanks

7. Jamestown 2007 Celebration Committee
(Appointed Ms. Vicki Ogle as school's representative,
as well as Ms. Patsy King, Ms. Roma Stuth, Ms. Jolene
Barker, Ms. Debbie Dobbins, Ms. Debra Gessner,
Elrica Graham, James Bell, Rachael DeHaven,
Jean Evans, Anthony Akers, Sally Bush, Bud Walsh,
Charlie DeHart, David Warburton and Nancy
Burchett – Notify appointees of meeting date) Ms. Hanks

8. New River Community Action
(Staff to contact Reverend Kackey to
determine interest in serving – Place
on December agenda) Ms. Hanks

9. Library Board
(Reappointed Don Fariss and Jill Sandidge
for an additional term – Notify appointees -
Contact Angie Hall and determine her
interest in filling vacancy to be created
by Delores Smith - Place on December agenda) Ms. Hanks

- c. Renfro Closing
(Staff explained in detail the TRA benefits available to Renfro employees, steps being taken by local governments to address closure, employee & informational meetings to be held in early December – Staff provided an update re: the sewing firm interested in locating in the county – Staff to determine the number of Renfro employees living in Pulaski County & provide an update in the weekly update) Mr. Tickner
 - d. Purchase of Voting Machines
(Approved appropriating \$157,000 for purchase of machines)
 - e. Ratification of Local Emergency Declaration
(Staff explained the benefits to localities in a local emergency declaration – Adopted local emergency declaration – Send to appropriate state agency) Mr. Richardson
8. Items of Consent:
- a. Approval of Minutes of October 27, 2003 Minutes
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations & Interoffice Transfers
 - 1. Interoffice Transfer #5 - \$39,070.84;
 - 2. General Fund #7 - \$7,625.00; and
 - 3. General Fund Budget Reduction #1 – (\$1,470.00).
(Approved) Ms. Burchett
 - d. Ratification
 - 1. Land Transfer to Dublin
(Ratified purchase – Notify Town of Dublin) Ms. Hanks
 - 2. Visitor Center Advertising Agreement
(Ratified) Mr. Hayes
 - e. Contracts, Change Orders & Agreements
 - ◆ Vehicle Sharing Agreement – NRV Alliance
(No action)

- f. Personnel Changes
(Reviewed)
 - g. Scheduling of Swearing-in of Elected Officials
(Arrange for swearing-in to be held on December 15 at 6:45 p.m. and invited elected officials to attend December 15 Board meeting) Ms. Hanks
 - h. Resolution of Appreciation – Doug Mayberry
(Adopted – Arrange for final preparation and framing) Ms. Safewright
 - i. Planning Commissioner Pay Increase
(Approved increase to \$300 per month for each commissioner effective January 1, 2004) Ms. Spence
 - j. International Building Code Administrative Policy
(Concurred with staff recommendation that any project planned for, or started prior to, the Code adoption can be constructed to the “old” Codes and only brand new projects will be reviewed by the new International Building Code) Mr. Tickner
 - k. Scheduling Public Hearing – Carryover Appropriations
(Schedule hearing for December Board meeting - Place public hearing on December agenda) Ms. Burchett
Ms. Hanks
 - l. Memorial Plaque
(Approved) Mr. Leonard
 - m. New River Valley Hazard Mitigation Plan
(Adopted plan – Notify NRVPC) Ms. Hanks
9. Citizen Comments
(None)
10. Other Matters from Supervisors
(Approved placing increase for Chairman of Board of Supervisors by \$500 per year on December agenda) Ms. Hanks

(Approved plaque honoring Board of Supervisors & county administrators Morgan and Huber in recognition of renovations of County Administration Building – Arrange for appropriate wording of plaque)

Mr. Huber/
Ms. Hanks
Ms. Burchett

(Approved erection of plaque honoring Board of Supervisors, county administrator, and Humane Society in efforts toward building of Animal Shelter)

Mr. Huber/
Ms. Hanks

(Prepare a special section of the Key Activity Timetable for VDOT items to assist in follow-up)

Ms. Hanks

11. Closed Meeting – 2.2-3711.A.1.3.5.7

12. Adjournment

November 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **Berman E. & Sherrie L. Stowers, Jr. & Clifton L. & Kathy Ann Stowers** from Residential (R1) to Rural Residential (RR), on property identified as tax map no. 045-001-0000-026B, 27 (2.868 acres), and 045-001-0000-0026 (5.470 acres), located at 5652 & 5636 Alum Spring Rd., (Rt. 636), Robinson District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval as described in the ***enclosed*** information.
- b. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.
- c. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow construction of a dock greater than 1,000 sq. ft. per Article 8-3.11, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.
- d. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow a camper per Article 5B-3, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.

- e. A request by **New River Resource Authority** for a Special Use Permit (SUP) to allow land application of biosolids on property identified as tax map no. 010-001-000-0005 (565.851 acres), zoned Agricultural (A1) with Landfill (LD1) overlay, located at 7100 Cloyds Mountain Rd., (Rt. 731), Cloyd District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval as described in the ***enclosed*** information.

/gh

November 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following matters from the October 27 Board meeting:

1. Formal Speed Study Request – Rt. 806, Ebb Hall Rd.
2. Little Creek Drainage Issue
3. Piping at Low Water Bridge at Little Creek
4. Pulaski County High School Turn Lane Status
5. Hatcher Road Improvements
6. Kent Farm Road – Rural Rustic Road Eligibility Status
7. Rt. 100 Deceleration Lane into New Presbyterian Church

b. Adoption of Six Year Secondary Road Plan – Adoption of the ***enclosed*** six year plan is recommended.

c. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

November 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Appointments:
 1. Board of Equalization - The Schedule for Completion of Reassessment calls for the Board to complete its nominations to the Circuit Court for appointment of a three to five member Board of Equalization. Mr. Don Dalton has been suggested. As a resident of the Mallard Point development and former banker he may have a good perspective in understanding the increase in lake values which are likely to be an issue in reassessment hearings. Other persons suggested include Jeff Reeves, with Richard Jones and Bill Kegley having already accepted.
 2. PEP Community Information – The term of Supervisor Fariss will expire on December 31, 2003.
 3. PEP Steering Committee – The terms of Supervisors Cook and Sheffey will expire on December 31, 2003.
 4. Planning Commission – The term of Supervisor Fariss will expire on December 31, 2003.
 5. SWVA Economic Development Financing Commission – The term of Dallas Cox will expire on December 31, 2003.
 6. Board of Zoning Appeals (Alternate) – The terms of alternates Mike Cox and Donald Shelor will expire on December 31, 2003. As directed by the Board, staff is soliciting for interested individuals to serve as an alternate to the fill the position vacated by Charles Ward and will provide that information in the weekly update.

7. Jamestown 2007 Celebration Committee – ***Enclosed*** is a memo from Nancy Burchett describing the current interest in committee membership. Any additions will be reported in the weekly update or at the Board meeting.
 8. New River Community Action- A response has not yet been received from Rev. Jeff Kackley of the First Presbyterian Church. Any information will be presented to the Board at its November 24 meeting.
 9. Library Board – The terms of Don Fariss, Jill Sandidge and Delores Smith expire December 31, 2003. All are eligible for reappointment; however, Delores Smith does not wish to continue her service.
- c. Renfro Closing – I plan to provide the Board with a report on the fiscal impact of the closing (direct loss to the county of \$169,000 Machinery and Tools taxes, indirect loss from the economic impact of a total of 481 jobs) and what is being done to address employee needs.
- d. Purchase of Voting Machines – The Electoral Board, in preparing for a February primary, is needing to finalize arrangements for the purchase of the electronic voting machines loaned to the county for the November elections. Sybil Atkinson, Electoral Board member and Board Secretary, reports that the Electoral Board would be meeting on Tuesday, November 18, to take official action requesting the Board of Supervisors purchase the new voting machines that were used this past election.

Sybil advised she would have a letter requesting this to our office by Thursday which will include all pertinent information pertaining to the cost of the machines etc. In addition, she advised the cost of the machines would be less than the \$3,500 each previously quoted because of discounts being given by the company, if the purchase was made prior to January 1, as well as additional discounts for bulk purchases by several localities. Thus, the gross cost will be somewhat less than \$185,500 (\$3,500 per machine x 53 machines required). However, it is unlikely that we will have the information needed to determine the net cost of the new machines since federal legislation is being considered which would make funds available to help with this purchase. Fifty thousand dollars (\$50,000) has been appropriated for this purpose in the current year which should pay for a lease option. Any additional information received will be included in the November 21 Weekly Update.

/gh

November 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of November 24, 2003 Minutes - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Approval of the appropriations and interoffice transfers is requested as listed below and detailed in the ***enclosed*** information:
 1. Interoffice Transfer #5 - \$39,070.84;
 2. General Fund #7 - \$7,625.00; and
 3. General Fund Budget Reduction #1 – (\$1,470.00).
- d. Ratification
 1. Land Transfer to Dublin – State Code calls for a 75% majority vote of the Board to sell county property (4 of 5 members). Technically, this land was gifted to Dublin at the October meeting. However, to be sure there are no future questions, staff recommends retaking official action in order to meet the required 75% favorable vote since there were only three Board members present when the transfer was approved in October.
 2. Visitor Center Advertising Agreement - Ratification of an agreement between the Visitor Center and Region One Publishing to include a map of the NRV is requested.
- e. Contracts, Change Orders & Agreements:
 - ◆ Vehicle Sharing Agreement – NRV Alliance- Adoption of the ***enclosed*** agreement is requested. Implementation of this agreement avoids a need by the Alliance to purchase, maintain and clean a vehicle allowing what would have been spent on a vehicle to go toward marketing activities.

- f. Personnel Changes - ***Enclosed*** is a listing of recent personnel changes as prepared by Ms. Burchett.
- g. Scheduling of Swearing-in of Elected Officials - As has been previously done, scheduling of a public swearing in ceremony for all local officials is suggested for the December 15 Board of Supervisors meeting.
- h. Resolution of Appreciation – Doug Mayberry- Adoption of the ***enclosed*** resolution is recommended.
- i. Planning Commissioner Pay Increase - Dr. Fariss recommends consideration to increasing the pay for planning commissioners from its current monthly stipend of \$150 to \$300 per month in recognition for the difficulty of the recommendations the Commission is asked to provide to the Board.
- j. International Building Code Administrative Policy – ***Enclosed*** is correspondence from Mr. Tickner explaining this matter. As noted in the second sentence of the last paragraph “We have taken the approach that any project planned for or started prior to this Code adoption can be constructed to the “old” codes, and only brand new projects will be reviewed by the new International Building Code”. Board concurrence with this approach is requested. Also ***enclosed*** are the state regulations regarding the implementation of the new building codes.
- k. Scheduling Public Hearing – Carryover Appropriations - Scheduling of a public hearing at the Board’s December 15, 2003 meeting is requested to consider carryover appropriations. We anticipate carryover amounts to be more than the \$500,000 threshold requiring advertisement of a public hearing.
- l. Memorial Plaque – Staff recommends erection of a plaque honoring Nathan Twain Blackburn of Radford. Mr. Blackburn was an employee of Breakell Incorporated who passed away on October 29, 2003 while working on the County Administration Building elevator. It has been suggested the plaque be erected inside of the elevator.
- m. New River Valley Hazard Mitigation Plan – ***Enclosed*** is a draft of a regional “all hazards” mitigation plan prepared by the New River Valley Planning District Commission. Adoption of this plan and its approval by FEMA will make Pulaski County eligible for state and federal grant assistance to address hazards including but not limited to those identified in the study.

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November 24, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- Heron's Landing – **Enclosed** is the most recent draft of a sale agreement between the Industrial Development Authority and Steve Crawford for your consideration and comment. Also, Virginia Tech is asking for staff assistance in acquiring the parcel purchased by Jim Hiney in order to facilitate the improvement of the course and the construction of the clubhouse.
- Peppers Ferry Regional Wastewater Treatment Authority – As a follow-up to the agreement regarding the land-use suit against the county, I am contacting Mr. John Turner to determine his interest in selling the property around the New River Pump Station. Should Mr. Turner not be willing to sell the property, acquisition by condemnation may be necessary in order for the Authority to obtain adequate buffer space surrounding the detention basin.

Personnel:

- Appointments

Prospective Industry:

- Regional Incentive Pool – I would like to ask for guidance from the Board regarding regional sharing of incentives and taxes as described in the ***enclosed*** e-mail prepared by Montgomery County staff following a discussion of the matter by Alliance prospect team members.
- Sewing Project – Dave Tickner and I plan to provide the Board with an update regarding this project.
- Chemical Manufacturing - Dave Tickner and I would like to ask Board concurrence with the ***enclosed*** proposal.

Legal Matters:

- Dunkard's Bottom Building Permit Suit – Staff plans to provide the Board with an update regarding this matter.

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the November 24, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Heron’s Landing
- ◆ Pepper’s Ferry Regional Wastewater Treatment Authority

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community.

- ◆ Regional Incentive Pool
- ◆ Sewing Project
- ◆ Chemical Manufacturing

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Dunkard’s Bottom Building Permit Suit

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____