

BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 12, 2004

At an organizational meeting of the Pulaski County Board of Supervisors held on Monday, January 12, 2004 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members present included: Joseph L. Sheffey; Frank R. Conner; W. Edgar Hale; Ranny L. Akers; and Dean K. Pratt. Staff members present included: County Administrator, Peter M. Huber; County Attorney, Thomas J. McCarthy, Jr.; and Nancy M. Burchett, Assistant County Administrator.

1. Invocation

The invocation was given by County Attorney, Thomas J. McCarthy, Jr.

2. Organizational Items

County Administrator, Peter M. Huber, conducted the meeting prior to the election of a Chairman by the Board of Supervisors.

a. Election of Chairman, Vice Chairman and Designation of Term of Office

On the motion of Frank Conner, seconded by Mr. Hale and carried, the Board of Supervisors elected Joseph L. Sheffey as Chairman for a four-year term ending December 31, 2007.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt  
Voting no: none.

At this time Chairman Sheffey assumed the chairmanship and conducted the remainder of the meeting. Chairman Sheffey also thanked the Board members for their vote of confidence.

On the motion of Mr. Hale, seconded by Mr. Pratt and carried, the Board of Supervisors elected Frank R. Conner as Vice Chairman for a four year term ending December 31, 2007.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

b. Designation of Seating Arrangement in Board Room

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors approved the designation of seating in the Board Room left to right facing dais: Robinson, Massie, Cloyd, Ingles and Draper Districts.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

c. Establishment of Regular Meeting Date, Place and Time

On the motion of Mr. Pratt, seconded by Mr. Akers and carried, the Board of Supervisors approved continuing to meet on the fourth Monday of each month beginning at 7:00 p.m. at the County Administration Building, Board Room, with the exception of the December meetings which were set for the third Monday in December.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

d. Establishment of Alternate Date Due to Continuation for Hazardous Weather or Other Conditions

On the motion of Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors approved the alternate date for meetings due to hazardous weather or other conditions to be the Monday following the regular meeting date at the same time and location.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

e. Review of By-Laws

On the motion of Mr. Hale, seconded by Mr. Pratt and carried, the Board of Supervisors approved the By-Laws of the Board of Supervisors as adopted for the previous term. A copy of the By-Laws shall be filed with the Office of the County Administrator.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

f. Acknowledgment of Receipt of Freedom of Information and Conflict of Interest Acts

The Board of Supervisors noted receipt from staff of the current Freedom of Information Act and Conflict of Interest Act.

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3. Appointments:

a. Board Appointments:

1. Tie-Breaker

The Board did not act on the appointment of a tie-breaker member, therefore, no tie-breaker will be used and any tied vote will result in a failed motion.

2. Clerk

On the motion of Mr. Conner, seconded by Mr. Akers and carried, the Board of Supervisors appointed Gena Hanks as Clerk per staff recommendation. Further, the Board reaffirmed that Nancy M. Burchett would continue to serve as Deputy Clerk.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and  
Mr. Pratt.

Voting no: none.

3. County Attorney

On the motion of Mr. Conner, seconded by Mr. Akers and carried, the Board of Supervisors approved the reappointment of Thomas J. McCarthy, Jr., as County Attorney.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and  
Mr. Pratt.

Voting no: none.

4. County Administrator

On the motion of Mr. Hale, seconded by Mr. Pratt and carried, the Board of Supervisors approved the reappointment of Peter M. Huber as the County Administrator.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and  
Mr. Pratt.

Voting no: none.

5. Director of Emergency Management

On the motion of Mr. Conner, seconded by Mr. Pratt and carried the Board of Supervisors appointed the County Administrator, Peter M. Huber to serve as the Director of Emergency Services for Pulaski County.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.

Voting no: none.

b. Board Assignments:

1. Planning Commission
2. New River Valley Planning District Commission
3. Board of Social Services
4. Pulaski Encouraging Progress Steering Committee
5. Virginia Association of Counties
6. Workforce Investment Board
7. Fairview Home Board
8. Economic Development Alliance
9. NRRA & Recycling Committee
10. Pepper's Ferry Regional Wastewater Treatment Authority
11. Virginia's First Regional Industrial Facilities Authority
12. Jamestown 2007 Celebration Committee

The Board deferred the above Board appointments until the January 26, 2004 regular meeting.

c. Other Citizen Appointments

1. New River Valley Juvenile Detention Home
2. Pulaski County Public Service Authority
3. New River Community College Board
4. Industrial Development Authority
5. Other Citizen Committees

The Board reviewed the above other citizen appointments due in 2004 and deferred action until the January 26, 2004 regular meeting.

4. Fiscal Agent Commitments

On the motion of Mr. Akers, seconded by Mr. Hale and carried, the Board of Supervisors re-affirmed Pulaski County's commitments as fiscal agent for the Comprehensive Services Act; the New River/Mount Rogers Workforce Investment

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Board, Regional Emergency Medical Services, Inc., and New River Community Corrections.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.

Voting no: none.

5. Goal Setting and Facility Tour

The Board of Supervisors approved meeting for a goal setting session on Monday, February 2, 2004 at 6:00 p.m. at New River Community College, Edwards Hall Board Room and, if needed, a meeting on Monday, February 9, 2004 same location and time with constitutional officers to be invited as well as appropriate county department heads.

Further, the Board requested staff to provide a listing of the supervisors' goals for the past 8 years and financial data pertaining to the current county debt load prior to the above February 2, 2004 meeting.

The Board took no action on scheduling a facility tour at this meeting.

6. Resolution of Appreciation for Service of Supervisors

On the motion of Mr. Conner, seconded by Mr. Pratt and carried, the Board of Supervisors approved the following resolution of appreciation for former Supervisor Charles E. Cook:

**RESOLUTION OF APPRECIATION  
CHARLES E. COOK**

**WHEREAS**, Charles E. Cook has served the citizens of Pulaski County as a member of the Pulaski County Board of Supervisors from January 1, 1996 to December 31, 2003; and

**WHEREAS**, Charles E. Cook was twice elected by the voters of the Draper Election District as their representative on the county's governing body; and

**WHEREAS**, Charles E. Cook took **PRIDE** in serving with the best interest of the whole county at heart; and

**WHEREAS**, Charles E. Cook has given countless hours in unselfish, caring service to the citizens of Pulaski County; and

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**WHEREAS**, Charles E. Cook possessed the ability to provide sound advice and a common sense approach on a variety of issues; and

**WHEREAS**, Charles E. Cook brought quality to all he did through exceptional **VISION** in promoting the growth of the county by:

- Fostering economic development by personally being involved in promoting three county industrial parks and extending support to existing business and industry;
- Addressing recreational needs of the citizens of Pulaski County through the acquisition of DeHaven Park, the restoration of the Draper Mountain Overlook and the institution of a county-wide recreation program;
- Leading the county in the planning and development of Randolph Park as the premier recreation facility in Western Virginia;
- Leading the successful recruitment of Shoney's and the subsequent funding and construction of the Pulaski County Visitor Center;
- Championing environmental issues through work with the Friends of Claytor Lake and Clean Community Council;
- Advocating for the educational needs of the county through the renovation of Snowville and Critzer Elementary Schools; and
- Leading the community through involvement and later serving as President of the Pulaski County Chamber of Commerce;
- Promoting the county logo through development of lapel pins and an official county flag; and
- Insuring the interests of the Draper District residents were well served with new road construction projects; and

**WHEREAS**, Charles E. Cook demonstrated personal **EXCELLENCE** in the regional leadership of the New River Valley, by:

- Representing Pulaski County on the New River Valley Economic Development Alliance and leading the establishment of an equitable funding formula used in this and other regional initiatives;
- Serving as representative and Chairman of the New River Resource Authority through its change in executive directors;
- Supporting the formation of the Virginia's First Regional Industrial Facilities Authority, that joined fifteen local governments to approach together those projects the member governments could not individually accomplish for the overall benefit of the economy of western Virginia; and
- Serving as a strong community leader as President of the Pulaski County Chamber of Commerce and as a member of the Pepper's Ferry Regional Wastewater Treatment Authority; and

**WHEREAS**, the leadership provided by Charles E. Cook has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens.

**NOW, THEREFORE BE IT RESOLVED**, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service of Charles E. Cook to the county and its citizens; and

**BE IT FURTHER RESOLVED**, that this Board of Supervisors does extend to Charles E. Cook its best wishes for health and happiness in the future years; and

**BE IT FURTHER RESOLVED**, that the text of this resolution be spread upon the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by Charles E. Cook.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.

Voting no: none.

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On the motion of Mr. Hale, seconded by Mr. Akers and carried, the Board of Supervisors adopted the following resolution of appreciation for former Supervisor Dr. Bruce L. Fariss:

**RESOLUTION OF APPRECIATION  
BRUCE L. FARISS**

**WHEREAS**, Bruce L. Fariss has served the citizens of Pulaski County as a member of the Pulaski County Board of Supervisors from January 1, 1988 to December 31, 2003; serving as its Vice-Chairman from January 13, 2000 to December 31, 2003 after being elected four times by the voters of the Ingles Election District as their representative on the county's governing body; and

**WHEREAS**, Bruce L. Fariss has served with the best interest of the whole county at heart, consistently demonstrating **VISION** in seeking long-term solutions to various challenges and opportunities; and

**WHEREAS**, Bruce L. Fariss has given countless hours in unselfish, caring service to the citizens of Pulaski County, consistently demonstrating **EXCELLENCE** as an astute and avid reader of various reports; and

**WHEREAS**, Bruce L. Fariss demonstrated **PRIDE** in doing the right thing as he sought to serve the citizens of Pulaski County; and

**WHEREAS**, Bruce L. Fariss demonstrated his unique ability to provide strategic advice and a thoughtful approach on a variety of issues; and

**WHEREAS**, Bruce L. Fariss has made an exceptional leadership contribution to his home community, including:

- Supporting the restoration of the Historic Old Courthouse following the tragic fire of 1989, as well as renovation, expansion and modernization of the court facilities;
- Suggesting the inscription of the words "Ring with Pulaski County Pride" in the new courthouse bell;
- Championing the construction of the war memorial honoring those killed in action, prisoners of war and veteran citizens of Pulaski County at front of the Stone Courthouse;
- Assuring the county's financial status returned to a stable basis by instituting long-term financial tracking and insisting that recurring revenues and expenditures be kept in balance;
- Encouraging sound planning through his dedicated service to the Planning Commission resulting in the adoption and update of the Comprehensive Plan, adoption of county-wide zoning, and creation of a long-term plan for school building improvement; and
- Providing technical expertise in areas such as landfills and construction projects, including animal shelters and improvements to the County Administration Building;
- Supporting the preservation of the history of the county to include the display of the names of all past and present county board of supervisors;
- Personally funding, constructing and installing the iron ore exhibit on the Third Floor of the Old Courthouse;
- Advocating for the expansion of Snowville, Critzer elementary schools, the continued funding of the Southwest Virginia Governor's School for Science and Math and the construction of the new combined Northwood and Claremont elementary school;
- Envisioning and contributing to the development of a new county seal;
- Supporting improved recreation throughout the county, including the acquisition of DeHaven Park, the restoration of the Draper Mountain Overlook and the development of Randolph Park;
- Fostering economic development by acquiring and/or expanding three county industrial parks, extending strong support to existing business and industry; and
- Insuring the interests of the Ingles District residents were well served with new road construction; and

**WHEREAS**, Bruce L. Fariss has provided regional leadership throughout the New River Valley, by:

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- Serving on regional solid waste boards during a period that saw the handling of a landfill shortage crisis turn into establishment of a long-term, affordable regional solid waste disposal system, including the siting of a state-of-the-art landfill that will serve the county for the next century; and
- Supporting the formation of the Virginia's First Regional Industrial Facilities Authority, that joined fifteen local governments to approach together those projects the member governments could not individually accomplish for the overall benefit of the economy of western Virginia; and

**WHEREAS**, the leadership provided by Bruce L. Fariss has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens.

**NOW, THEREFORE BE IT RESOLVED**, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service of Bruce L. Fariss to the county and its citizens; and

**BE IT FURTHER RESOLVED**, that this Board of Supervisors does extend to Bruce L. Fariss its best wishes for health and happiness in the future years; and

**BE IT FURTHER RESOLVED**, that the text of this resolution be spread upon the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by Bruce L. Fariss.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.  
Voting no: none.

7. Other Matters

No other matters were discussed at this time.

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8. Adjournment

It was moved by Mr. Hale, seconded by Mr. Pratt to adjourn to reconvene on Monday, January 26, 2004 at 7 p.m. at the County Administration Building, 143 Third Street, NW, Board Room, in the Town of Pulaski, Virginia.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers and Mr. Pratt.

Voting no: none.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator