

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., January 26, 2004
7:00 p.m.**

FOLLOW UP ACTION

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>A request by John M. & Bonnie B. French for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to allow a commercial marina as either a use by-right, or Special Use Permit (SUP) in the Agricultural District (A1);</u>	
b. <u>A request by John M. & Bonnie B. French for consideration of a Special Use Permit (SUP) to allow a commercial marina on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District.</u>	
c. <u>A request by John M. & Bonnie B. French for consideration of a Special Use Permit (SUP) to allow an above ground gas storage tank on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District.</u>	
(Chairman advised all three public hearings had been tabled by Planning Commission and no public hearings would be required at this meeting – Place on February 23 Board agenda)	
	Ms. Taylor/ Ms. Hanks

4. Highway Matters:

Mr. Clarke (unless noted otherwise)

a. Follow-up from Previous Board meeting:

1. Allisonia Bridge Repairs/Replacement
(Mr. Clarke reported VDOT would not declare bridge replacement as an emergency and plans to use U. S. Bridge approach of installing a 22' wide, two lane bridge – Staff to draft letters to legislators and State Highway Transportation Board encouraging VDOT to rescind emergency declaration decision and request two lane bridge replacement - Place on KAT)
Mr. Huber
Ms. Hanks
2. Piping at Low Water Bridge at Little Creek
(Mr. Clarke reported repair work done)
3. Formal Speed Study Request – Rt. 806, Ebb Hall Road
(Mr. Clarke advised study not completed – Place update on February 23 agenda)
Ms. Hanks
4. Pulaski County High School Turn Lane Status
(Mr. Clarke reported no funds are available at this time to make improvements, but VDOT will review after July 1 – Place on KAT)
Ms. Hanks
5. Update on Alum Spring Road Speed Limit
(Mr. Clarke advised study not completed – Place update on February 23 agenda)
Ms. Hanks
6. Pepper's Ferry Road to Pump Station
(Determine where request originated from and provide update to Board in weekly update)
Mr. Huber/
Ms. Hanks
7. Secondary Road Leftover Funds
(Mr. Clarke reported approximately \$10,000 in leftover funds to be applied to unpaved roads)

8. Commerce Park Industrial Access Project Agreement
(Approved agreement – Arrange for execution) Mr. McCarthy
- b. Guardrail Request for Rt. 100
(VDOT to add to list of guardrail requests)
- c. Revenue Sharing Program
(Approved making application for the continued participation in Revenue Sharing Program with the following projects recommended for funding: roadside trash pickup (Total cost of \$60,000 with \$30,000 from VDOT), roadside mowing (total cost of \$15,000 with \$7,500 from VDOT), delayed implementation of the Fair Acres drainage improvement (total cost of \$140,000 with \$70,000 from VDOT) and the Route 100 Streetlights and Trees (total cost of \$155,000 with \$77,500 from VDOT) - Board recommended not allowing parking on ramps) Ms. Hanks/
Mr. Huber
- d. Status of Horseshoe Loop and Black Hollow Lane Speed Postings
(Supervisor Conner advised postings had not been done – VDOT to post)
- e. Little Creek Petitions
(Petitions forwarded to Dave Clarke requesting improvement of Little Creek low-water bridge)
- f. Request for Speed Limit Increase at Dunkard's Bottom
(VDOT to provide informal speed study to change speed limit 25 to 35 mph and then to 25 in area of Barton Drive – Provide update at February 23 meeting – Place on agenda) Ms. Hanks
- g. Dallas Freeman Road Rural Rustic Road Eligibility
(Mr. Clarke advised road does not qualify for rural rustic road status)
- h. Request for Speed Reduction & Children at Play Signs on Milstead Place Road
(VDOT to conduct informal speed study – Approved erecting "Watch for Children" signage)

- i. Farris Mines Road, Rt. 693, and Boone Furnace, Rt. 607, Intersection Signage
(Directional signage to Rt. 100 requested by Supervisor Akers – VDOT to review and provide update at February 23 meeting – Place on February 23 agenda) Ms. Hanks
- j. Rural Addition Status Report
(Remove Betty Baker Road from rural additional listing) Ms. Taylor
- k. Citizen Concerns
(None)
- l. Board of Supervisors Concerns

(Supervisor Hale requested guardrail on Alum Spring Road – Add to guardrail listing)

(Supervisor Hale inquired as to who will pay for stop light at new elementary school at intersection of Rt. 11 and Morehead Lane – Staff advised costs would be split between the Town of Pulaski and School Board)

(Supervisor Conner requested guardrail at Little Creek)

(Supervisor Conner expressed concern regarding low water bridge at Little Creek – VDOT to review and provide update) Ms. Hanks

(Supervisor Conner complimented VDOT on the improvements to Whitt Southern Road)

(Supervisor Akers requested guardrail down hill from Hiwassee firehouse to Hoover Color)

(Supervisor Akers requested brush be cleared to improve sight distance along Viscoe Road)

(Supervisor Akers advised VDOT snow plows were pushing snow on Barton Drive, which is a private road)

(Supervisor Sheffey requested informal speed study and "Watch for Children" signs on Rt. 617, Neck Creek Road – VDOT to provide update at February 23 meeting – Place update on February agenda)

Ms. Hanks

(Supervisor Sheffey advised of boards coming loose on bridge deck on Rt. 624 – VDOT to review and provide update at February 23 meeting – Place update on February agenda)

Ms. Hanks

5. Treasurer's Report

(Authorized publishing 2001 delinquent real estate listing)

Ms. Tickle

6. Citizens' Comments

(Ms. Laura Bullard and Ms. Mary Katherine Stout requested Board consider amending the county's land use ordinance to include forest land use valuation)

(Staff requested to poll localities that have changed assessments and estimate fiscal impact on county)

Mr. Gill/Mr. Huber

(Supervisor Hale requested Commissioner of Revenue poll other localities to determine rates for other localities for land use)

Mr. Huber

(Mr. Ronnie McClure of Dublin Fire Department requested Board obligate funds for purchase of new fire truck – Staff to provide update at February 2 Board meeting regarding options, as well as clarification on delivery date commitments and purchase of truck)

Mr. Huber/
Mr. Richardson

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Supervisor Sheffey requested Doug Mayberry's name be replaced with Ronnie Nichols)

Ms. Hanks

b. Appointments

New River Valley Planning District Commission

(Reappointed Joe Sheffey for an additional term ending 6-30-08, as well as reappointed Tom Owen for an additional term when term expires 6-30-04 – Notify PDC)

Ms. Hanks

Board of Social Services

(Reaffirmed current representative on Social Services Board by Joe Sheffey with a term ending June 30, 2006 – Reappointed Mike Travis)

PEP Steering Committee

(Appointed Eddie Hale as additional Board representative)

Ms. Safewright

Virginia Association of Counties Steering Committees

(Appointed Supervisor Akers to VACO Telecommunications and Utilities Committees – Notify VACO, if appropriate)

Ms. Safewright

Workforce Investment Act Chief Elected Officials Board

(Appointed Dave Tickner as Mr. Sheffey's designee– Notify WIB)

Ms. Hanks

Fairview Home Board

(Appointed Supervisor Pratt with a term ending 1/31/08, with Supervisor Hale as alternate – Advise Fairview Home)

Ms. Burchett

New River Valley Economic Development Alliance

(Appointed Supervisor Akers – Notify Alliance)

Ms. Hanks

New River Resource Authority Recycling Committee

(Appointed Ronnie Nichols to fill vacancy created by Doug Mayberry – Notify NRRRA)

Ms. Hanks

Vacancy exists on recycling committee to fill Dr. Fariss's position – Place appointment on February 23 agenda)

Ms. Hanks

Pepper's Ferry Regional Wastewater Treatment Authority

(Reaffirmed appointments of Frank Conner, Winston Snead and Ron Coake on Authority Board)

Virginia's First Regional Industrial Facilities Authority

(Appointed Supervisor Hale as an alternate to Supervisor Sheffey on the Authority – Notify PDC)

Ms. Hanks

Jamestown 2007 Celebration Committee

(Invite Dan Grubb, Chuck Hoover, Jr. or Sr. Irene Morrison, Jeanie Hopkins to serve)

Ms. Burchett

New River Valley Juvenile Detention Home
(Reappointed Warner Osborne for an additional term ending 1/31/08 – Notify Detention Home)

Ms. Hanks

Public Service Authority Board of Directors
(Reappointed Winston Snead for an additional term ending February 1, 2008)

New River Community College Board
(Invited Jeanne Whitman to fill vacancy created by the resignation of Shirley Cook – Invite Joe Reed and Gary Hancock to serve when terms of Tom McCarthy and Bugs Tickle expire on 6/30/04)

Ms. Hanks

Industrial Development Authority
(Reappointed Dick Miller and Andy Owens for an additional term ending 2/1/08)

Building Appeals Committee
(Reappointed Harold Dalton to the committee for an additional four year term ending 2/1/08)

Mr. Tickner

Planning Commission
(Reappointed Andy Hall, Larry Hancock and Basil Scott for additional terms ending 2/1/08)

Mr. Tickner

8. Items of Consent:

a. Approval of Minutes of December 15, 2003
(Approved)

Ms. Hanks

b. Accounts Payable
(Approved)

Ms. Spence

c. Appropriations & Interoffice Transfers
(Approved)

Ms. Burchett

d. Ratification

e. Contracts, Change Orders & Agreements

1. Voting Machine Contracts
(Approved – Arrange for execution, if needed)

Ms. Webb

2. Local Government Agreement – Virginia Dept. of Health
(Approved – Transmit to Health Dept.) Ms. Hanks
3. Administrative Services Agreement with Stanley, Hunt, Dupree and Rhine for Employee Flex Plan
(Approved) Ms. Burchett
- f. Personnel Changes
(Reviewed)
- g. Paving of Parking Lot Owned by First Presbyterian Church
(Approved pursuing paving of parking lot in exchange for the right to use the lot as additional Library parking during the week, with the estimated cost of paving to be \$22,500, not inclusive of removal of trees and stumps) Mr. Leonard
- h. Fitness Program Policy
(Approved – Send to employees as appropriate) Ms. Burchett
- i. Patton/Mitchell Property
(Approved assisting in cleanup of property up to a cost of \$5,000 in order to help address citizen concerns with the implementation of parking fees - Notify New River Trail staff) Ms. Jenkins
- j. Memorandum of Understanding – Extension Agent Service
(Approved – Notify Montgomery County) Ms. Hanks
- k. Randolph Park Fees
(Approved increasing entrance fees for ages 2 to 7 weekly rate from \$2.00 to \$3.00, and weekend rates for ages 2 to 7 from \$3.00 to \$4.00 - County residents only allowed to purchase bulk tickets for the current price of \$2 per entry – Implement changes in rates) Mr. Akers
- l. Business Expo Participation
(Approved a \$3,000 contribution to assist with business expo) Mr. Huber

m. Federal Funding for Port of Entry #1481
(Endorsed efforts by the NRV Alliance in gaining federal funding of the U. S. Customs Office) Mr. Tickner

n. Peppers Ferry Agreement for Operation and Maintenance
(Approved – Advise Pepper’s Ferry – Arrange signatures) Ms. Hanks

9. Citizen Comments

(Ms. Jean Anderson expressed concern over the inability of the public to hear Board members during Board meetings – Staff to determine cost for lapel mics and provide an update to the Board) Ms. Hanks

10. Other Matters from Supervisors

(Supervisor Akers noted the recent announcement by Virginia Tech regarding the River Course – Request club house drawings, if available) Mr. Huber

11. Closed Meeting – 2.2-3711.A.1.3.5.7

12. Adjournment

January 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **John M. & Bonnie B. French** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to allow a commercial marina as either a use by-right, or Special Use Permit (SUP) in the Agricultural District (A1); - A public hearing has been scheduled on this request; however, the Planning Commission tabled this matter at its January 13 meeting to its February 10 meeting. Since the following two items also relate to action on this first item, we have eliminated the second public hearing notice. However, since all three items were initially advertised for public hearing by the Board, the Board may wish to allow anyone an opportunity to speak. All three items will be on the Board agenda following a recommendation from the Planning Commission.
- b. A request by **John M. & Bonnie B. French** for consideration of a Special Use Permit (SUP) to allow a commercial marina on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District.
- c. A request by **John M. & Bonnie B. French** for consideration of a Special Use Permit (SUP) to allow an above ground gas storage tank on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District

/gh

January 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following matters from the December 15 Board meeting:

1. Allisonia Bridge Repairs/Replacement - ***Enclosed*** is a copy of e-mail from VDOT Resident Engineer David Clarke asking for direction from the Board regarding options for replacing the Allisonia bridge(s).
2. Piping at Low Water Bridge at Little Creek – see following item e.
3. Formal Speed Study Request – Rt. 806, Ebb Hall Road
4. Pulaski County High School Turn Lane Status
5. Update on Alum Spring Road Speed Limit
6. Pepper's Ferry Road to Pump Station
7. Secondary Road Leftover Funds
8. Commerce Park Industrial Access Project Agreement – VDOT has determined that the county will have to be the primary party in the contract for the funding of the Commerce Park access road. I recommend approval of the ***enclosed*** VDOT Industrial Access Road agreement with a subsequent agreement to be finalized by Mr. McCarthy transferring all financial responsibility for the access road to the Commerce Park Participation Committee.

- b. Guardrail Request for Rt. 100 – William and Betty Simmerman have requested VDOT install guardrail on Rt. 100 in Pulaski County, just before crossing the Wythe County line. Mr. & Mrs. Simmerman have provided the ***enclosed*** photographs showing the lack of guardrail, etc. The Simmerman's lost their daughter in an accident on October 31, 2003 along this road and feel that the installation of guardrails could help to prevent future fatalities.

- c. Revenue Sharing Program- **Enclosed** is a letter from Michael Estes describing the program. Application for the continued participation in this program is recommended. These funds will provide 50% VDOT participation in projects already or potentially funded by the county or private citizens. Projects recommended for funding under this program include roadside trash pickup (Total cost of \$60,000 with \$30,000 from VDOT), roadside mowing (total cost of \$15,000 with \$7,500 from VDOT), delayed implementation of the Fair Acres drainage improvement (total cost of \$140,000 with \$70,000 from VDOT) and the Route 100 Streetlights and Trees (total cost of \$155,000 with \$77,500 from VDOT), as well as any other road projects the Board would be interested in seeing completed based on a required 50% local match. Pending any additional projects, \$185,000 in VDOT Revenue Sharing funds would be requested with an equal amount of local match in order to accomplish \$370,000 in local projects. The maximum amount the Board can reserve from VDOT under this program is \$500,000 per year for a total of \$1,000,000 in project improvements.
- d. Status of Horseshoe Loop and Black Hollow Lane Speed Postings – Supervisor Conner noted that these postings had not been implemented at the time this memo had been prepared.
- e. Little Creek Petitions – **Enclosed** is a petition from residents of Little Creek asking that VDOT make a permanent repair to the low water bridge. A restricted weight capacity limits crossing by machinery needed to service the cemetery located between Little Creek and Little Walker Mountain.
- f. Request for Speed Limit Increase at Dunkard's Bottom – Supervisor Akers is requesting VDOT consider increasing the speed limit from 25 mph to 35 as a transition from the 55 unposted speed limit to a posted neighborhood limit of 25 mph.
- g. Dallas Freeman Road Rural Rustic Road Eligibility - Supervisor Akers is requesting VDOT advise of the status of Dallas Freeman Road for Rural Rustic Road eligibility.
- h. Request for Speed Reduction & Children at Play Signs on Milstead Place Road- **Enclosed** is an e-mail received from Ms. April Hilton of Milstead Place Road requesting a "Reduced Speed Limit" and "Children Playing-Caution" signs. It has not been the practice of VDOT to install "Children at Play" signs and it is my understanding that the cost for installation of these signs would be borne by the county.

- i. Farris Mines Road, Rt. 693, and Boone Furnace, Rt. 607, Intersection Signage – Following an incident where a tractor trailer leaving Hoover Color Corporation failed to turn right onto Boone Furnace Road, Route 607, and got trapped on Farris Mines Road, Rt. 693, at the Allisonia Bridge, Supervisor Akers and I requested VDOT install appropriate signage clearly noting that heavy trucks could not continue traveling on Farris Mines Road, Route 693. VDOT staff indicated that they would have these signs posted and may have additional information to share.
- j. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

January 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is an updated Key Activity Timetable.
- b. Appointments – ***Enclosed*** is a memo providing information regarding appointments.

/gh

January 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Citizen Comments

Pulaski Congregate Nutrition Site funding - Gloria Surber, Site Coordinator, New River Senior Services, Inc. has asked if she and others could address the Board regarding denial of additional local funding to make up for state budget cuts which reduced the ability of the agency to provide three meals per week to two meals per week. ***Enclosed*** is the original letter of request, my comments to the Board, my letter of response denying the request, (which includes the Board policy regarding assumption of state budget cuts) and her letter requesting to be placed on the agenda. While we deviated somewhat in making up for state cuts in the Commonwealth Attorney and Clerks Offices, the Board has generally followed this policy over the past two years.

Several adjacent localities have assumed responsibility for increased local funding. The cost for the provision of these meals is \$7.00 per meal, or \$10,600 per year.

I believe this to be a good program, but find the request to the Board of Supervisors to be misdirected since the problem has been caused by a state rather than local action. I recommend seeking every available option to secure state funding through letter writing and petitions to state representatives. In addition, I plan to explore funding alternatives through Social Services where the state would in effect be providing an 80% match. Should the Board decide to fund this request (which I do not object to based on need), I suggest asking those petitioning for this increase also go on record as petitioning for increased local real estate taxes to offset state budget cuts.

cc: Gloria H. Surber, Site Coordinator, New River Senior Services, Inc.

January 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of December 15, 2003 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Information regarding appropriations and interoffice transfers will be presented in the January 23 weekly update.
- d. Ratification - There are no items presented to be ratified at this time.
- e. Contracts, Change Orders & Agreements:
 1. Voting Machine Contracts – Approval of the ***enclosed*** contracts is recommended.
 2. Local Government Agreement – Virginia Department of Health – Approval of the ***enclosed*** agreement is recommended, subject to review by Mr. McCarthy.
- f. Personnel Changes – ***Enclosed*** is an update from Ms. Burchett of recent personnel changes.
- g. Paving of Parking Lot Owned by First Presbyterian Church - I would like to propose consideration of paving a parking lot owned by the First Presbyterian Church and located adjacent to the existing county parking lot at the intersection of Third and Jefferson Streets. Paving by the county would be in exchange for the right to use the lot as additional Library parking during the week. The estimated cost of paving the lot is \$22,500, which does not include the removal of trees and stumps.

- h. Fitness Program Policy - ***Enclosed*** is a proposed Fitness Program Policy which I recommend for adoption as a long-term solution to employee fitness issues and related escalation of health insurance costs.
- i. Patton/Mitchell Property – ***Enclosed*** is e-mail from the New River Trail State Park requesting assistance in cleaning up this property in exchange for a toll free public access point. I recommend approval of this arrangement up to a cost of \$5,000 in order to help address citizen concerns with the implementation of parking fees in the past few years. Since state guidelines require parking fees at all access points where public restrooms are provided, it is understood that there would not be public restrooms at this location.
- j. Memorandum of Understanding – Extension Agent Service - ***Enclosed*** is correspondence from Montgomery County Administrator Jeff Johnson regarding an amendment to the Memorandum of Understanding for Extension Agent Service and related compensation provided by the part-time extension agents shared by Floyd, Montgomery and Pulaski counties. We recently received notice of approval by Floyd County. This change would increase the costs to Pulaski County by \$2,696 per year.
- k. Randolph Park Fees - Overcrowded conditions make it more difficult for county residents to enjoy the Randolph Park pool. Increasing out of county fees should help reduce the size of the crowds, while generating revenues needed to make the facility more enjoyable. Specific construction needs include an additional picnic shelter and expanded pool parking. Currently, it is very difficult to reserve a picnic shelter due to scheduling conflicts with existing reservations.

As a follow-up to the report of pool and shelter revenue report for Randolph Park, Anthony Akers and I suggest increasing entrance fees for ages 2 to 7 weekly rate from \$2.00 to \$3.00. Right now the rates are as follows:

Under age 2	\$1.00 (infants free)
Ages 2 to 7	\$2.00
Ages 8 to 55	\$3.00
Ages 55 up	\$2.00

Weekends all rates increase by \$1.00 except for 55 and up.

By eliminating the \$2 fee for those ages 2 to 7, all ages from 2 to 55 will pay \$3.00 and staff will not have to ask ages at the door anymore which causes delays in entry. It would also mean that ages 2 to 55 pay \$4.00 on weekends. County residents could continue to purchase bulk tickets for the current price of \$2 per entry. Use of these bulk tickets also makes it easier to quickly get residents into the park.

- l. Business Expo Participation - ***Enclosed*** is a copy of e-mail from Chamber of Commerce Director Candice Simmons requesting the county consider appropriating funds to participate in a Business Expo of business leaders in the county.

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

January 15, 2004

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ None

Personnel:

- ◆ Visitor Center Staffing – The Chamber of Commerce faces continued financial difficulty and is likely to look to the county for additional financial support. In order to address this matter without impacting the existing county budget, I recommend filling the vacancy resulting from Dan Hayes' resignation with one of the current Chamber employees. I also suggest that the Visitor Center and Chamber staffs share each others' workloads.
- ◆ Appointments – See **enclosed** memo as noted in under Reports from County Administrator and Staff.

Prospective Industry:

- ◆ Global Contact Services – Global Contact Services reports they have hired 22 persons currently being trained at their West Virginia facility and that they have identified another 133 persons who will be hired and likewise trained in groups of 30. Mr. Bob Lynch reports they fully intend to hire 300 persons and has asked if the County would provide another \$50,000 grant for the second 150 persons

hired for a minimum of 3 years. I have not had opportunity to review this matter with the Industrial Development Authority but recommend approval of this second grant based on current employment needs in the County. This would increase the total support of this project to \$100,000 in support of employing 300 persons for three years or \$111 per job per year in County support.

Legal Matters:

- ◆ Stone Ridge Subdivision Water Service – I plan to apprise the Board of an engineering error resulting in a \$15,000 increase in the cost of providing water service to this project.
- ◆ Criminal Prosecution – Tom and I plan to update the Board regarding a sensitive ongoing criminal investigation and potential prosecution related to the previous destruction of county property.
- ◆ Joint Operations – Consultation between the Board and legal counsel in drafting a long-term joint services agreement is recommended. I plan to brief the Board regarding the current status of joint oversight of the County and School Board Garage and review a suggested legal structure related to this initiative. Ms. Burchett and I also plan to describe plans to implement joint financial reporting the personnel administration functions. I would also like to get input from the Board regarding expansion of this concept to include invitation to participation by the towns as well as additional functional areas such as Building and Grounds Maintenance and Information Technology.

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the January 26, 2004 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Visitor Center Staffing
- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Global Contact Service

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Stone Ridge Subdivision Water Service
- ◆ Criminal Prosecution
- ◆ Joint Operations

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____