

- d. Budget Amendment
(Approved amendments) Ms. Burchett

- e. Community Development Block Grant
(Public hearing held – Deborah Gessner suggested using funds to assist in teaching trades – Staff suggested an extension of the “Hammering in the Hills” program currently being done in Giles County – Advertise for public hearing at March 22 Board meeting to consider project, if feasible) Ms. Safewright

- 5. Highway Matters: Mr. Clarke (unless noted otherwise)
 - a. Follow-up from Previous Board meeting:
 - 1. Allisonia Bridge Repairs/Replacement
(VDOT advised process has begun for replacement of a 22 ft. wide, two lane bridge – Place update on March agenda) Ms. Hanks

 - 2. Formal Speed Study Request – Rt. 806, Ebb Hall Road
(VDOT advised of no response to date from traffic engineer – Place update on March 22 Board agenda) Ms. Hanks

 - 3. Update on Alum Spring Road Speed Limit
(VDOT advised of no response to date from traffic engineer – Place update on March 22 Board agenda) Ms. Hanks

 - 4. Request for Speed Limit Increase at Dunkard’s Bottom
(VDOT confirmed exact location of requested speed limit increase – Place update on March 22 Board agenda) Ms. Hanks

 - 5. Farris Mines Road, Rt. 693, and Boone Furnace, Rt. 607, Intersection Signage
(VDOT advised completed)

 - 6. Low Water Bridge at Little Creek
(VDOT advised new piping would be installed when funding is available on July 1, 2004)

7. Informal speed study and "Watch for Children" Signs on Rt. 617, Neck Creek Road
 (VDOT advised speed study is pending – Signs have been installed – Place update on March 22 agenda for update on speed study) Ms. Hanks
8. Bridge Deck Repairs on Rt. 624
 (VDOT advised completed)
- b. At-Grade Railroad Crossings between Rt. 11 & Rt. 747
 (Mr. Clarke to arrange meeting between VDOT, railroad representatives and county staff to discuss matter, specifically related to the railroads position on the matter – Place update on March 22 Board agenda) Ms. Hanks
- c. Rural Addition Status Report
 (Supervisor Akers to talk with church representatives regarding status of Allisonia Road (Lindsey Lane) – Place update on March 22 Board agenda) Ms. Hanks
- (Staff to check on status of Deerwood Drive and place update on March 22 Board agenda) Ms. Taylor
 Ms. Hanks
- d. Citizen Concerns
 (Ms. Joyce Bell expressed opposition to the closing of a portion of road referenced in item "8f" on the consent agenda)
- (Staff advised discussions have been held with representatives of the Richmond VDOT office regarding the Allisonia bridge declaration of emergency – Mr. Clarke advised it would be at least one year before new construction could begin on the bridge)
- (Mr. Huber expressed appreciation to Mr. Clarke for his assistance in meeting with a prospective developer in regards to entrance permit issues)
- e. Board of Supervisors Concerns
 (Mr. Pratt requested VDOT consider the widening of Stilwell Road – Place update on March 22 Board agenda) Ms. Hanks

(Mr. Pratt requested trimming of brush along Stilwell Road – Place update on March 22 Board agenda) Ms. Hanks

(Mr. Pratt inquired re: status of request for guardrail on Rt. 100, near Stilwell Road and Rt. 693 between Hiawassee Fire Department and Hoover Color – Mr. Clarke advised guardrail requests are ranked based on need and built as money is available)

(Supervisor Akers confirmed guardrail request in Hiwassee had been placed on list)

(Supervisor Akers requested signage be erected warning of turning vehicles at the intersection of Hazel Hollow Road and Young Road – Place update on March 22 agenda) Ms. Hanks

(Supervisor Akers requested VDOT review the Rt. 100 turning lane going south on Rt. 100 turning into the Super 8 Motel and Burger King, as well as consideration of a turning lane north on Rt. 100 onto south I-81 – Place update on March 22 agenda) Ms. Hanks

(Supervisor Akers requested VDOT cleanup gravel on roads due to recent weather, particularly in the curves of the roads)

(Supervisor Conner requested guardrail installation on Little Creek - Place update on March 22 Board agenda) Ms. Hanks

(Supervisor Conner requested posting of speed limit signs on Black Hollow Lane and Horseshoe Loop – Place update on March 22 Board agenda) Ms. Hanks

(Supervisor Hale requested installation of guardrail on Alum Spring Road, specifically from the town limits to Loving Field – Place update on March 22 Board agenda) Ms. Hanks

(Supervisor Sheffey inquired regarding the time frame for construction of Memorial Bridge – Mr. Clarke advised construction is expected to be completed in the Fall of 2004)

(Supervisor Sheffey requested an update re: the I-81 project – Mr. Clarke described two separate processes, a PPTA process where contractors can propose projects to VDOT and a Federal process documenting the need for I-81 improvements - Mr. Clarke advised a best estimate for completion of the process would be five to six years)

6. Treasurer's Report
(Reported)

7. Citizens' Comments

- a. Pulaski Congregate Nutrition Site Funding
(Reported need for additional funding to continue providing meals for elderly – Board approved funding in the amount of \$2,240 for March through June 2004)

Ms. Burchett/
Ms. Spence

- b. New River Community Action Update
(Update provided)

(Mr. Roy Nester requested citizens be required to purchase tags for cats in a similar manner as is done for dogs)

(Mr. Ed Hoggatt encouraged the Board to hire a Code Enforcement Officer)

(Ms. Deborah Gessner encouraged the Board to hire a Code Enforcement Officer and expressed a desire to see a trade school in the county for carpentry and woodworking skills)

8. Reports from the County Administrator & Staff:

- a. Key Activity Timetable
(Pete Huber noted on page 1 that "ending funding" should read "Pending Funding" – Staff to adjust margins in Excel spreadsheet to allow for full viewing of wording)

Ms. Hanks

(Add a separate category under "III. Management Services, D. Other" to reflect Jamestown 2007)

Ms. Hanks/
Ms. Burchett

- b. Reassessment Report
(Detailed report provided – Advertise for a public hearing to be held at the March 22 Board meeting for a 62 cents real estate tax rate) Ms. Taylor/
Ms. Hanks
- c. Weekly Update & Agenda Procedures
(There was no objection to the purchase of lapel microphones) Ms. Hanks
- (Approved continuing with current procedures for receiving minutes, etc. in weekly update) Ms. Hanks
- d. Appointments
1. NRRA Recycling Committee
(Advertise vacancy to determine interest from the general public – Place update on March 22 agenda) Ms. Hanks/
Mr. Huber
Ms. Hanks
 2. New River Community College Board
(Appointed Jeanne Whitman – Notify NRCC & Ms. Whitman – Appointed Gary Hancock and Joe Reed beginning July 1, 2004 – Notify NRCC & Mr. Hancock and Mr. Reed) Ms. Hanks
 3. Board of Zoning Appeals
(Approved nominating Don Shelor to Circuit Court as a member and Charles Dehart as an alternate - Advertise vacancy for alternate position to determine interest from the general public – Place update on March 22 agenda) Mr. McCarthy
Ms. Hanks/
Mr. Huber
Ms. Hanks
 4. NR Highlands Resource Conservation Council
(Advertise vacancy to determine interest from the general public – Place update on March 22 agenda) Ms. Hanks/
Mr. Huber
 5. New River Community Criminal Justice Board
(Reappointed Anthony Akers – Notify Criminal Justice Board) Ms. Hanks
 6. Clean Community Council
(Appointed Ed Jarrells of VDOT and Deborah Gessner – Notify Mr. Jarrells and Ms. Gessner) Ms. Safewright

9. Items of Consent:
- a. Approval of Minutes of January 12 & 26 & February 9 & 16, 2004
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations & Interoffice Transfers
(Approved) Ms. Burchett
 - d. Ratification
♦ Safe Air Systems, Inc. Service Agreement
(Ratified) Mr. Richardson
 - e. Contracts, Change Orders & Agreements
(None)
 - f. A request from Robert C. & Jeannie D. Haga, Jr. to vacate a portion of a 40 ft. unimproved right-of-way tax map parcels 072-007-0000-0029, 30, 31, 32, 54-58, zoned Residential (R1), located off Thaxton Rd., (Rt. 649), in the Robinson District.
(Scheduled public hearing for March 22 Board meeting – Notify adjacent property owners as appropriate – Place on March 22 Board agenda)
Ms. Taylor
" "
Ms. Hanks
 - g. Confirmation of Board Goals
(Confirmed Board goals with amendments – Distribute to supervisory staff, constitutional Officers, and employees - Post on internet web sites) Ms. Hanks
Mr. C. Akers
10. Citizen Comments
(None)
11. Other Matters from Supervisors
(Supervisor Akers expressed concern regarding current code enforcement as it relates to cleanup efforts in the county – Staff to develop a plan addressing cleanup efforts, poll other counties to determine if a code enforcement officer is employed and obtain a job description for officer – Place update on March 22 Board agenda)
Mr. Tickner/
Ms. Jenkins
Ms. Hanks

(Supervisor Sheffey suggested using Pulaski County High School buildings and trades students in assisting with developing a layout for potential placement of picnic shelters in Randolph Park – Board approved staff contacting Glenn Reynolds regarding this matter and providing an update to the Board prior to the making a request to the School Board for use of students - Place update on March 22 Board agenda)

Mr. A. Akers

12. Closed Meeting – 2.2-3711.A.1.3.5.7
13. Adjournment

February 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **John M. & Bonnie B. French** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to allow a commercial marina as either a use by-right, or Special Use Permit (SUP) in the Agricultural District (A1). - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval. Information regarding this request, along with staff comments, will be ***enclosed*** with this packet if received in time, or will be provided in the February 20 weekly update.
- b. A request by **John M. & Bonnie B. French** for consideration of a Special Use Permit (SUP) to allow a commercial marina on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District. - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval. Information regarding this request, along with staff comments, will be ***enclosed*** with this packet if received in time, or will be provided in the February 20 weekly update.
- c. A request by **John M. & Bonnie B. French** for consideration of a Special Use Permit (SUP) to allow an above ground gas storage tank on property identified as tax map no. 116-012-0000-002A, zoned Agricultural (A1), (13.795 acres), located on the west side of Claytor Lake, approximately 0.50 mile southeast off Clarks Ferry Rd., (Rt. 653), Draper District.- A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial. Information regarding this request, along with staff comments, will be ***enclosed*** with this packet if received in time, or will be provided in the February 20 weekly update.
- d. Budget Amendment- A public hearing has been scheduled to consider amendments as described in the ***enclosed*** hearing notice.

- e. Community Development Block Grant – Every year, the county is eligible to apply for Community Development Block Grants targeted to assisting low- and moderate-income residents. This assistance can be in the form of jobs, water and sewer lines, housing rehabilitation, or other needs. The federal and state regulations for the distribution of these funds call for at least 51 percent of those benefiting from a project be low- to moderate-income prior to receiving the assistance being provided. However, grant awards are done on a competitive basis which places the more realistic criteria above 85% benefit to low- and moderate-income residents. In order to be eligible, the Board of Supervisors must hold two public hearings, the first of which is a general solicitation for possible projects. The second is a public hearing on the specific project being proposed. We have scheduled the first hearing to be held at the February 23 Board meeting (***enclosed*** is the advertisement for this hearing). Projects previously funded under this program include sewer service to Baskerville, the construction of Alexander Road, direct loans to Magnox, initial construction of the Pulaski County Corporate Center, and water and sewer service to NR Industries and Motion Control in the River Pointe development based on the commitment of these firms to hiring low- and moderate-income individuals.

/gh

February 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following matters from the December 15 Board meeting:

1. Allisonia Bridge Repairs/Replacement
2. Formal Speed Study Request – Rt. 806, Ebb Hall Road
3. Update on Alum Spring Road Speed Limit
4. Request for Speed Limit Increase at Dunkard's Bottom
5. Farris Mines Road, Rt. 693, and Boone Furnace, Rt. 607, Intersection Signage
6. Low Water Bridge at Little Creek
7. Informal speed study and "Watch for Children" Signs on Rt. 617, Neck Creek Road
8. Bridge deck Repairs on Rt. 624

b. At-Grade Railroad Crossings between Rt. 11 & Rt. 747 – ***Enclosed*** is correspondence from VDOT advising of work ongoing by VDOT to eliminate two at-grade railroad crossings between Rt. 11 and Rt. 747 near Dublin, and the costs associated with the project. VDOT is requested confirmation as to whether or not the Board would like to proceed with this project considering the change in commitment by Norfolk Southern.

c. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

February 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Citizen Comments

Pulaski Congregate Nutrition Site funding - Gloria Surber, Site Coordinator, New River Senior Services, Inc. has asked if she and others could address the Board regarding denial of additional local funding to make up for state budget cuts which reduced the ability of the agency to provide three meals per week to two meals per week. ***Enclosed*** is the original letter of request, my comments to the Board, my letter of response denying the request, (which includes the Board policy regarding assumption of state budget cuts) and her letter requesting to be placed on the agenda. While we deviated somewhat in making up for state cuts in the Commonwealth Attorney and Clerks Offices, the Board has generally followed this policy over the past two years.

Several adjacent localities have assumed responsibility for increased local funding. The cost for the provision of these meals is \$7.00 per person per meal, or \$10,600 per year.

I believe this to be a good program, but find the request to the Board of Supervisors to be misdirected since the problem has been caused by a state budget cut rather than any local action. I recommend seeking every available option to secure state funding through letter writing and petitions to state representatives. In addition, I plan to explore funding alternatives through Social Services where the state would in effect be providing an 80% match. Should the Board decide to fund this request (which I can fully understand based on need), I suggest asking those petitioning for this increase also go on record as petitioning for increased local real estate taxes to offset state budget cuts.

February 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is an updated Key Activity Timetable.
- b. Reassessment Report – Ms. Burchett and I plan to provide a report regarding the impact of the reassessment.
- c. Weekly Update & Agenda Procedures – I would like to ask for suggestions from the Board regarding the size of the weekly update, specifically item “10” where copies of minutes, cleanup letters by district, notices of violations, etc. for the committees, agencies, and/or departments. One option would be for us to report these items as having been received rather than providing copies, and if Board members would like to receive a copy of any of the items mentioned, Ms. Hanks could provide a copy of the document in the next update. I would also like to request clarification regarding placement of items on the agenda when citizens call requesting to appear before the Board.
- d. Appointments – The following information is provided regarding appointments:
 1. NRRA Recycling Committee - A vacancy exists on this committee. We originally had two vacancies due to Dr. Fariss no longer serving on the Board and Doug Mayberry's retirement. Ron Nichols filled one of those vacancies leaving one remaining vacancy.
 2. New River Community College Board - Ms. Jeanne Whitman has accepted the Board's invitation to fill the existing vacancy. Mr. Gary Hancock and Mr. Joe Reed have accepted the Board's invitation to serve beginning July 1, 2004. Official appointment is recommended.

3. Board of Zoning Appeals - Nomination of Don Shelor to the Circuit Court to take James Odell's place is recommended. In addition, Mr. Charles Dehart has accepted the Board's invitation to serve as an alternate. There continues to be a vacancy for the alternate position on the BZA.
4. NR Highlands Resource Conservation Council - Mr. Walter Paulson does not wish to continue serving on the Council. Therefore, an appointment is needed.
5. New River Community Criminal Justice Board - Reappointment of Anthony Akers for an additional two-year term is recommended.
6. Clean Community Council - Appointment of Ed Jarrells of VDOT is recommended to take the place of Mr. Bobby Turman who has retired from VDOT.

/gh

February 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of January 12 & 26, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Information regarding interoffice transfers will be presented in the February 20 weekly update.
- d. Ratification – Ratification of the ***enclosed*** agreement with Safe Air Systems, Inc. for service repair on new lights and air truck is recommended.
- e. Contracts, Change Orders & Agreements - There are no contracts, change orders or agreements at this time.
- f. A request from **Robert C. & Jeannie D. Haga, Jr.** to vacate a portion of a 40 ft. unimproved right-of-way tax map parcels 072-007-0000-0029, 30, 31, 32, 54-58, zoned Residential (R1), located off **Thaxton Rd.**, (Rt. 649), in the Robinson District. - We have received a request from Mr. Robert C. & Jeannie D. Haga, Jr. to vacate a portion of a 40 ft. unimproved street right –of-way adjacent to Tax Map Parcels 72-7-29 thru 32 and 54 thru 58 being approximately 270 feet as shown on the ***enclosed*** map. This property is located off Thaxton Road. (Route 649) near the west corporate limits of the Town of Pulaski and Brookmont Road (Route 640).

A community meeting was held on February 11, 2003 to inform the residents of the request. Those in attendance were Mr. Robert C. & Jeannie D. Haga owners of Lots listed above and Ms. Joyce Bell owner of Lots 72-7-11 & 12. Mr. & Mrs. Haga indicated they wanted the street closed to allow improvements to their home and property. Ms. Bell indicated she did not want the street closed because of plans to construct a street on the unimproved right-of-way referred to as Hollow Street and the right-of-way being considered for closure would be used as an outlet for Hollow Street.

Since there appears to be an equal amount of support for closure and non-closure, it is recommended that the Board schedule a public hearing for this item. Comments by Mr. Haga indicated that construction of a street in the Hollow Street right-of-way would be difficult due to the topography.

/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

February 13, 2004

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel:

- ◆ Appointments – See ***enclosed*** memo as noted under Reports from County Administrator and Staff.

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the February 23, 2004 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____