

5. Highway Matters: Mr. Clarke (unless noted otherwise)
- a. Follow-up from Previous Board meeting:
1. Allisonia Bridge Repairs/Replacement
(VDOT advised design process is currently underway and that VDOT and county staff had met with Allisonia residents to give update – Place update on April agenda) Ms. Hanks
 2. Formal Speed Study Request – Rt. 806, Ebb Hall Road
(Approved posting 35 mph)
 3. Update on Alum Spring Road Speed Limit
(VDOT declined request for 40 mph posting, but will verify extension from Sunrise (past Loving Field) back north – Place update on April Board agenda) Ms. Hanks
 4. Update on Milstead Place Road Informal Speed Study
(Approved posting 25 mph)
 5. Request for Speed Limit Increase at Dunkard's Bottom
(VDOT to continue review – Place update on April Board agenda) Ms. Hanks
 6. Informal speed study on Rt. 617, Neck Creek Road
(Approved 25 mph posting)
 7. Stilwell Road Widening & Brush Trimming
(VDOT advised of plans to spot widening later in year, but will work towards brush trimming)
 8. At-Grade Railroad Crossings between Rt. 11 & Rt. 747
(VDOT reported no additional information – VDOT and staff to contact railroad requesting clarification on request – Place on April agenda) Mr. Huber/
Ms. Hanks
 9. Hazel Hollow Road & Young Road Signage
(VDOT will confirm signs have been installed – Place update on April agenda) Ms. Hanks

10. Rt. 100 Turning Lane Status
(VDOT advised of plans to do this summer –
Place on KAT) Ms. Hanks
 11. Little Creek Guardrail Installation
(VDOT advised will add to list to do, but could
not give a timeframe)
 12. Black Hollow Lane & Horseshoe Loop Speed
Limit Signs
(VDOT will post 35 mph – Supervisor Conner
requested reconsideration to 25 mph – VDOT
to review and provide update – Place on
April agenda) Ms. Hanks
 13. Alum Spring Road Guardrail Installation
(VDOT advised will add to list to do, but could
not give a timeframe)
- b. Request to Add Scott Road into the State System
(VDOT to confirm exact location by contacting
Ms. Ardeth Gray at 980-1863 and provide update
at April meeting – Place update on April agenda) Ms. Hanks
 - c. Rural Addition Status Report
(Reviewed and reported Deerwood Dr. making progress –
Supervisor Akers advised church members to provide
update re: Lindsey Lane, once church vote taken on
request – VDOT to confirm where Lindsey Road ends –
Place update on April agenda) Ms. Hanks
 - d. Citizen Concerns
(Katherine Viars expressed concern regarding
excessive speeding and reckless driving on Charles Drive
and Hovery Road resulting in dangerous conditions –
VDOT to install “Watch for Children” signage – VDOT
to review possibility of increased speeding fines in
area and provide update – Place update on April
agenda) Ms. Hanks
 - e. Board of Supervisors Concerns

(Supervisor Akers advised of erosion near Max
Creek Bridge – VDOT to review and provide update -
Place on April agenda) Ms. Hanks

(Supervisor Akers inquired regarding status of crossover and turning lane on Rt. 100 – VDOT to review and provide update – Place on April agenda)

Ms. Hanks

(Supervisor Akers expressed appreciation for repairs on Hazel Hollow Road)

(Supervisor Conner inquired re: status of Rt. 643 turning lane at PCHS – VDOT to provide update – Place on April agenda)

Ms. Hanks

(Supervisor Conner inquired re: Little Creek Bridge – VDOT to provide update – Place on April agenda)

Ms. Hanks

(Supervisor Conner advised stop sign on Wilbur Circle needed to be reinstalled)

(Supervisor Sheffey advised of road deterioration on Parrott Mountain Road – VDOT to provide update – Place on April agenda)

Ms. Hanks

(Supervisor Sheffey advised of need to reinstall stop sign at intersection of Ruebush and Highland Roads)

(Supervisor Sheffey inquired regarding signage at drop off center in Fairlawn)

6. Treasurer's Report
(Reported)

7. Citizens' Comments
(None)

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable
(Reviewed – Incorporate Board Goals)

Ms. Hanks/
Mr. Huber

- b. Code Enforcement Cleanup Plan
(Presented - Staff to implement plan using existing staff on a six month basis – Supervisor Akers suggested emphasis being placed on highly visible areas in the county – Staff to determine availability of Bobby Lorton for assisting with complaints - Place on KAT)
 - Mr. Tickner
 - Ms. Hanks
- c. Appointments
 - 1. NRRA Recycling Committee
 - 2. Board of Zoning Appeals
 - 3. NR Highlands Resource Conservation Council
(Staff to prepare article to be placed in SWT explaining need for volunteers)
 - Mr. Huber
 - 4. Workforce Investment Board
(Board recommended reappointment of Hi Nicely – Notify Workforce Investment Board)
 - Ms. Hanks
 - 5. NRV Planning District Commission
(Reappointed Tom Owens when term expires on June 30, 2004 – Notify PDC)
 - Ms. Hanks
- d. Building Space Needs Study
(Presented – Board noted budget restraints – Staff to review costs related to the budget and meet with department heads of agencies, if funding allowed)
 - Mr. Huber
- 9. Items of Consent:
 - a. Approval of Minutes of February 23, 2004
(Approved)
 - Ms. Hanks
 - b. Accounts Payable
(Approved)
 - Ms. Spence
 - c. Appropriations & Interoffice Transfers
(Approved)
 - Ms. Burchett
 - d. Ratification - Tax Restructuring Resolution
(Ratified)
 - e. Contracts, Change Orders & Agreements
(None)

- f. General District Court – Copier Replacement
(Approved funding, with costs to be taken out of contingency amount in FY 04 budget) Ms. Burchett
 - g. AEP Utility Agreement
(Approved – Transmit as appropriate) Ms. Hanks
 - h. Resolution of Appreciation – Michael Gay
(Approved – Arrange for Mr. Gay to be present at April 26 Board meeting – Prepare resolution for framing) Mr. Coake
Ms. Hanks
 - i. E-911 Addressing Changes at Claytor Lake State Park
(Approved renaming road running parallel to the lake as “Ben H. Bolen Drive” and the road within the four campground areas to “Campfire Lane”) Mr. Spangler
 - j. Claytor Lake Festival & July 4 Fireworks Permit
(Approved – Notify Claytor Lake Festival Committee) Mr. Coake
 - k. Personnel Changes
(Reviewed)
10. Citizen Comments
(None)
11. Other Matters from Supervisors
(Supervisor Akers inquired regarding status of “Concept 1” prospect – Staff advised Concept 1 to locate in Radford after reconsideration by Radford)
- (Mr. McCarthy informed the Board of the death of Judge Joines – Staff advised flags were lowered in honor of Judge Joines)
12. Closed Meeting – 2.2-3711.A.1.3.5.7
13. Adjournment

March 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. Real Estate Tax Rate Amendment - A public hearing has been scheduled as described on the ***enclosed*** public hearing notice to consider proposed property tax levies. Nancy Burchett and I will be concentrating this week on developing budget projections for the next five years based on our best estimate of currently known financial changes. I plan to include these projections in the March 19 weekly update and would be prepared to present this information at the hearing, as may be appropriate. We also plan to prepare budget charts illustrating where overall county funding comes from and how it is spent and to refine the estimates provided at the February Board meeting regarding the calculations used in recommending the \$0.62 cent rate. Due to the School Board budget hearing being held at 5:30 p.m. on the same night of the Board of Supervisors hearing, Supervisor Akers suggested that the Board hold a short meeting on Monday, March 29 to allow continued comments from anyone not able to attend this hearing. This will also allow the Board additional time to consider matters before setting a tax rate if you wish to do so. I have confirmed with Rose Marie Tickle that a one week delay in setting the tax rate will not adversely affect mailing tax tickets a timely manner.

- b. A request from Robert C. & Jeannie D. Haga, Jr. to vacate a portion of a 40 ft. unimproved right-of-way adjoining tax map parcels 072-007-0000-0029, 30, 31, 32, 54-58, zoned Residential(R1), located off Thaxton Rd., (Rt. 649), in the Robinson District - A public hearing has been scheduled on this request to consider a request from Mr. Robert C. & Jeannie D. Haga, Jr. to vacate a portion of a 40 ft. unimproved street right-of-way adjacent to Tax Map Parcels 72-7-29 thru 32 and 54 thru 58 being approximately 270 feet. This property is located off Thaxton Road. (Route 649) near the west corporate limits of the Town of Pulaski and Brookmont Road (Route 640).

A community meeting was held on February 11, 2003 to inform the residents of the request. Those in attendance were Mr. Robert C. & Jeannie D. Haga owners of Lots listed above and Ms. Joyce Bell owner of Lots 72-7-11 & 12. Mr. & Mrs. Haga indicated they wanted the street closed to allow improvements to their home and property. Ms. Bell indicated she did not want the street closed because of plans to construct a street on the unimproved right-of-way referred to as Hollow Street and the right-of-way being considered for closure would be used as an outlet for Hollow Street.

- c. Community Development Block Grant - In response to the suggestion at the February public hearing regarding the use of Community Development Block Grant funding, I met with Giles County representatives to determine what interest there would be in expanding the Hammering in the Hills program to include Pulaski County. There was a willingness of Giles County officials to assist. While many details would need to be worked out, we scheduled the required second public hearing on this specific proposal at this time in order to meet the annual March 31 deadline.

/gh

March 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following matters from the February 23 Board meeting:

1. Allisonia Bridge Repairs/Replacement
2. Formal Speed Study Request – Rt. 806, Ebb Hall Road
3. Update on Alum Spring Road Speed Limit
4. Update on Milstead Place Road Informal Speed Study
5. Request for Speed Limit Increase at Dunkard's Bottom
6. Informal speed study on Rt. 617, Neck Creek Road
7. Stilwell Road Widening & Brush Trimming
8. At-Grade Railroad Crossings between Rt. 11 & Rt. 747
9. Hazel Hollow Road & Young Road Signage
10. Rt. 100 Turning Lane Status
11. Little Creek Guardrail Installation
12. Black Hollow Lane & Horseshoe Loop Speed Limit Signs
13. Alum Spring Road Guardrail Installation

b. Request to Add Scott Road into the State System – As reported in the February 13 weekly update, ***enclosed*** is a request from Ms. Ardeth Gray of 2910 Scott Road, Hiwassee requesting the road be taken into the system.

c. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

March 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is an updated Key Activity Timetable.
- b. Code Enforcement Cleanup Plan – Dave Tickner has been working to prepare staffing plans for addressing property maintenance issues and we plan to present the Board with a status report at the meeting.
- c. Appointments – The following information is provided regarding appointments:
 1. NRRA Recycling Committee - As requested by the Board, an advertisement was placed in both the Southwest and Roanoke Times soliciting volunteers. To date, no one has expressed an interest in filling this vacancy and I suggest continuing our solicitation for public interest.
 2. Board of Zoning Appeals - As requested by the Board, an advertisement was placed in both the Southwest and Roanoke Times soliciting volunteers to be considered for nomination to the Circuit Court for appointment to the Board of Zoning Appeals. To date, no one has expressed an interest in filling this vacancy and I suggest continuing our solicitation for public interest.
 3. NR Highlands Resource Conservation Council - As requested by the Board, an advertisement was placed in both the Southwest and Roanoke Times soliciting volunteers. To date, no one has expressed an interest in filling this vacancy and I suggest continuing our solicitation for public interest.
 4. Workforce Investment Board - Hi Nicely's term ends on March 31, 2004. He is interested in continuing his service on this Board. Since the appointment is technically done by the Governor, a recommendation requesting his appointment would be appropriate, if so desired by the Board.
 5. NRV Planning District Commission- Mr. Tom Owens term on the Planning District Commission will expire on June 30, 2004. Mr. Owens is eligible for reappointment.

March 15, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of February 23, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** interoffice transfer and appropriations as followed is requested:
 - Interoffice Transfer #9 - \$43,670.56
 - General Fund Appropriation #10 - \$16,200.00; #11 - \$3,894.07; #12 - \$211,133.62;
 - School Fund Appropriation #10 - \$17,738.16; #11 - \$5,516.38; #12 - \$27,347.36; #13 - \$61,208.78; #14 - \$8,111.78; #15 - \$1,945.00; and #16 - \$97,202.00; and School Categorical Transfers - #1 & #2.
- d. Ratification - Tax Restructuring Resolution - Ratification of the ***enclosed*** resolution is requested. The resolution was sent to legislators on Friday, March 5.
- e. Contracts, Change Orders & Agreements – There are no contracts or change orders at this time.
- f. General District Court – Copier Replacement - ***Enclosed*** is a request from General District Court Clerk Terri Powers advising that the General District Court copier is beyond repair. Ms. Powers has obtained prices on a replacement copier and expects the copier to cost approximately \$4,200. Traditionally, the county has supplied the courts, including General District Court, with a copier. The costs for the copier could be taken out of the contingency amount that is in the FY 04 budget and funding is recommended.
- g. AEP Utility Agreement - ***Enclosed*** is a revised AEP utility agreement maintaining current rates through 2007. The agreement has been negotiated by the Virginia Association of Counties and subsequently reviewed by Tom McCarthy. Approval is recommended.

- h. Resolution of Appreciation – Michael Gay – Adoption of the ***enclosed*** resolution of appreciation recognizing Claytor Lake Festival Committee Chairman Michael Gay is requested. Plans are to present the signed resolution to him at the beginning of the April Board meeting.
- i. E-911 Addressing Changes at Claytor Lake State Park – ***Enclosed*** is a memorandum from John Spangler regarding establishment of E-911 addresses through the Claytor Lake State Park. Staff concurs with the Board officially naming these streets as requested by the State Park.
- j. Claytor Lake Festival and July 4th Fireworks Permits – Approval is requested for issuance of a fireworks permits for the Claytor Lake Festival fireworks display to be held on Friday, June 4 at Claytor Lake and for the July 4th fireworks display to the New River Valley Fairgrounds.
- k. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes as prepared by Ms. Burchett.

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March 15, 2004

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel:

- Appointments – See ***enclosed*** memo as noted in under Reports from County Administrator and Staff.

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CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the March 22, 2004 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments
- ◆ Salary Adjustments

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Consultation with Legal Counsel

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____