

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 3, 2004

At a reconvened meeting of the Pulaski County Board of Supervisors held on Monday, May 3, 2004 at 6:00 p.m. at the County Administration Building, Central Conference Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Frank R. Conner, Vice Chairman; Ranny L. Akers; William E. "Eddie" Hale; and Dean K. Pratt. Absent: Joseph L. Sheffey, Chairman. Staff members present included: Peter Huber, County Administrator and Nancy M. Burchett, Assistant County Administrator. Press present included Jane Graham of the Southwest Times.

1. Request from AAU Basketball Team Pulaski County Wolves

Chris Shay requested the Board of Supervisors to consider providing funding for the Pulaski County Wolves, AAU state basketball champions for girls ages 10 and under, to allow the team to travel to Orlando, Florida to compete in the national AAU championships. Mr. Shay reported that the team needed to raise approximately \$20,000. Other individuals present also made comments to the Board of Supervisors relating to the team's record, spirit and pride.

Board members congratulated the team and coaches for winning the state championship. Vice-Chairman Conner advised that the Board would take their request under consideration.

The Board requested staff to provide a recommendation on this request and place the matter on the regular May agenda for action.

1A. Dinner & Questions

The Board at this time ate dinner.

2. Presentations:

a. Free Clinic

Dr. David Stanley, President of the Pulaski County Free Clinic, requested the Board to consider the full funding request amount of \$30,000 for FY 05. He advised, if the three local governments within Pulaski County, did not assist in providing funding for the Free Clinic, the Clinic would not be able to continue to operate.

Mr. John Crowgey, Treasurer of the Free Clinic, also addressed the Board on this matter. He provided information regarding the history of the Free Clinic and provided statistics on the age of the participants and the value of services provided by the Free Clinic.

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b. Social Services

Mr. James Wallis, Director of the Pulaski County Department of Social Services, requested the Board to consider funding of \$100,000 for additional staff for the Department of Social Services for FY 05. Mr. Wallis reported the present staff was struggling and additional staff was needed to keep up with the workload.

At the request of Supervisor Hale, Mr. Wallis reviewed briefly the programs that the Department of Social Services administers. He also discussed with the Board of Supervisors the Comprehensive Services Act and the number of cases served in Pulaski County.

c. New River Community Services Board

Mr. Lynn Chenault, Executive Director of the New River Community Services Board, addressed the Board of Supervisors regarding the type of services provided individuals by New River Community Services. He reported that New River Community Services staff provides assistance to individuals with mental disabilities, offers drug and alcohol abuse assistance and provides assistance to the mental retarded.

Joan Kanode, New River Community Services Board member representing Pulaski County, requested the Board of Supervisors to consider funding the amount of increase requested by the New River Community Services Board for FY 05 in the amount of \$36,614. She reported the New River Community Services Board staff had serviced 1,107 individuals last year and reported the return of investment for these services was \$10.00 for every twenty-five cents invested. She invited Board members to come and visit the Blacksburg office of New River Community Services in the near future.

Other Board members that addressed this matter on behalf of New River Community Services Board were Sue Thompson and Harold Chrisley. Ms. Thompson provided statistics on the services provided by New River Community Services Board including statistics on number of child abuse cases in the New River Valley. Mr. Chrisley advised the number of individuals served continues to increase with the funds remaining the same.

d. Magistrates Office

Ms. Carolyn Jones, Magistrate, requested the Board of Supervisors to provide a budget for the Magistrate's Office located at the New River Valley Regional Jail. She reported this office was open twenty four hours per day,

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seven days per week and was staffed by 7 full time magistrates. Further, Ms. Jones cited Virginia Code section requiring localities to provide adequate office space and supplies to the Magistrate's Office. She also advised of disrepair and inadequacies at the present Magistrate's Office at the Regional Jail.

Board members advised Ms. Jones that funding for the Magistrate's Office should come from the Regional Jail. The Board requested Ms. Jones to advise the Regional Jail Board of the above noted needs. Further, the Board directed staff to work with the Regional Jail and the Magistrate's office in resolving this matter.

3. Additional Budget Questions, Directions for Staff or Request for Additional Information

Peter Huber, County Administrator, reported the dispatching communications equipment could be funded with Homeland Security funds in the amount of approximately \$202,481. Further, in light of this additional revenue source, he suggested the following additional funds be added back into the FY 05 recommended budget:

Free Clinic - \$25,000 increase
Commissioner of Revenue - \$15,720 increase
Fairgrounds - \$25,000 increase
Code enforcement officer - \$16,000
Space Needs \$125,000

In addition, Mr. Huber reported of two errors in previous staff recommendations for the Health Department and New River Community Action. These two agencies were intended to be held to level funding, however, the amount recommended had not been changed from the requested amount. In addition, the Electoral Board budget could be reduced by \$3,200 for equipment lease and repair because new machines had been recently purchased. Therefore, the following reductions were noted in the recommended FY 05 budget:

Health Department - \$9,545
New River Community Action - \$2,540
Electoral Board - \$3,200

The Board requested staff to inquire if a Board of Supervisors' member could serve on the New River Valley Fair Association Board of Directors.

The Board directed staff to request state legislators for special state legislation in the near future that would enable the county to impose an amusement tax.

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The Board agreed to leave the Health Department and New River Community Action at level funding for FY 05, but staff was directed to advise both agencies of this and invite them to attend a future budget meeting of the Board if they desired to.

Peter Huber then discussed possible revisions to the Merchants Capital tax. The Board requested staff to pursue reviewing possible revisions to the Merchants Capital tax and impacts on businesses, as well as the impact of a county business and professional license tax for FY 05. Information on these two matters was requested to be provided at a future budget meeting of the Board.

4. Industrial Access Road Borrowing Resolution & Commerce Park Industrial Access Road Agreement

On the motion of Mr. Hale, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution authorizing Community National Bank, Pulaski, Virginia, to issue a letter of credit expiring September 20, 2006 in the amount of \$422,844.93 to the Virginia Department of Transportation for the Commerce Park road construction. Further, the Board approved the following agreement: required as part of the letter of credit:

AUTHORIZATION RESOLUTION

The following individuals referred to as agents of Pulaski County, Virginia are hereby authorized to exercise the powers granted as indicated below:

Authorized Agents:

Joseph L. Sheffey, Chairman, Pulaski County Board of Supervisors
Frank R. Conner, Vice-Chairman, Pulaski County Board of Supervisors
Peter M. Huber, Pulaski County Administrator
Rose Marie Tickle, Pulaski County Treasurer

Powers Granted:

- Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Community National Bank of Pulaski, Virginia;
- Borrow money on behalf and in the name of Pulaski County, Virginia, sign, execute and deliver promissory notes or other evidences of indebtedness; and
- Enter in a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box at Community National Bank, Pulaski, Virginia.

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Signatures Required:

At least three of the four authorized agents', as listed above, signatures are required on any and all documents as may be required under the powers granted section of this resolution.

This resolution supersedes previous resolution dated June 27, 1996.

COMMERCE PARK ROAD CONSTRUCTION AGREEMENT

Whereas, Community National Bank hereby issues its Irrevocable Letter of Credit No. 0028982402 in the amount of \$422,844.93 for the benefit of Virginia Department of Transportation on behalf of the County of Pulaski with an effective date on the irrevocable Letter of Credit of April 26, 2004 and an expiration date of September 20, 2006; and

Whereas, these funds are available to the Virginia Department of Transportation by sight draft, marked drawn under letter of credit #0028982402, signed by authorized persons for the Virginia Department of Transportation, and any draft must be presented to Community National Bank, Commercial Loan Department, 900 Memorial Drive, P. O. Box 1060, Pulaski, VA 24301 for payment; and

Whereas, Pulaski County, by resolution, requested that pursuant to Section 33.1-221 of the Code of Virginia, as amended, and the adopted policy of the Commonwealth Transportation Board, that Industrial Access Funds be allocated to provide adequate access for New River Valley Commerce Park starting on Route 100 for 1.5 miles; and

Whereas, Pulaski County further requested that such access be construction prior to certification of a qualified manufacturing or industrial establishment; and

Whereas, the Commonwealth Transportation Board on September 20, 2001 and April 18, 2002 approved an allocation of \$450,000 for project New River Valley Commerce Park, subject to certain contingencies; and

Whereas, one of these contingencies was that Pulaski County shall guarantee, by bond or other acceptable device, that an establishment, acceptable to the Transportation Board shall be constructed and operating prior to September 20, 2006 and should such not occur by this date, the Virginia Department of Transportation is to be reimbursed for the actual cost incurred in providing this access; and

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Whereas, Pulaski County has acknowledged and agreed to this contingency;

Now, therefore, the conditions of this obligation is such that if Pulaski County, shall in all respects comply with the provisions of this contingency, then this obligation shall be void; otherwise to be and remain in full force and virtue.

Except so far as otherwise expressly stated, this credit is subject to the "Uniform Customs and Practice for Documentary Credit (1993 Revision), International Chamber of Commerce Brochure No. #500."

Voting yes: Mr. Hale, Mr. Conner, Mr. Akers, Mr. Pratt.

Voting no: none.

Absent: Mr. Sheffey.

5. Other Matters

The Board requested staff to arrange for a tour of the Regional Jail facility, the Magistrate's Office and New River Community Services Board Offices on May 12, 2004 with confirmation of this date to be included via the weekly update of May 7, 2004.

6. Adjournment

It was moved by Mr. Pratt, seconded by Mr. Hale and carried, the Board of Supervisors adjourn to reconvene on Thursday, May 6, 2004 at 6 p.m. at the County Administration Building, Central Conference Room, Pulaski, Virginia for a budget work session meeting.

Voting yes: Mr. Hale, Mr. Conner, Mr. Akers, Mr. Pratt.

Voting no: None.

Absent: Mr. Sheffey

Frank R. Conner, Vice-Chairman

Peter M. Huber, County Administrator