



- e. Six Year Secondary Road Hearing  
(Public hearing held – Comments were heard from: Claude Newman requesting paving of Case Knife Road, as well as submitting a petition from residents; Dr. Carolyn Hill, Teresa Underwood, and Ethel Turner requesting clarification on improvements to Mines Road; and Lisa Ervin, Russell Quesenberry & Jeffrey Warf requesting improvements to Booker Branch Road)

(Resident engineer and county administrator to meet to discuss specifics of six year plan funding – Include additional information in weekly update)

Mr. Huber/Mr. Clarke

5. Highway Matters:

- a. Follow-up from Previous Board meeting  
(Supervisor Conner requested follow-up matters be moved back to Highway Matters portion of agenda, as well as be updated and remain on KAT - Update KAT to reflect highway matters discussed)

Ms. Hanks

- b. Rt. 758, Case Knife Road, Request for Paving  
(Previously discussed – Supervisor Hale requested estimate for improvements to Route 758)

Mr. Clarke

- c. Rural Addition Status Report  
(Reviewed)

- d. Citizen Concerns  
(Ed Hoggatt expressed concern over removal of passing zones on Belspring Road – VDOT to check status and provide update at November Board meeting – Place on November agenda)

Mr. Clarke  
Ms. Hanks

(Troy Settle expressed concern re: passing zone on Rt. 11 due to development of Stone Ridge Subdivision off Rt. 11, specifically requesting a change to the passing zone)

Mr. Clarke

- e. Board of Supervisors Concerns

(Supervisor Akers requested brush removal and striping of Rt. 693, Farris Mines Road)

(Supervisor Akers requested spot widening on Rt. 778, Dallas Freeman Road)

(Supervisor Akers expressed concern re: passing zone on Rt. 11 at Stone Ridge Subdivision – VDOT to review and provide update - Place update on November agenda)

Mr. Clarke  
Ms. Hanks

(Supervisor Conner requested VDOT monitor Rt. 634 Little Creek low water bridge)

Mr. Clarke

(Supervisor Conner expressed appreciation to VDOT for the Rt. 807, Hatcher Road improvements)

6. Treasurer's Report  
(Presented)

7. Citizens' Comments  
(None)

8. Presentations

a. New River Valley Economic Development Alliance  
(Presented detailed report and thanked Board for support of Alliance)

b. Telecommunications Committee Presentation  
(Presented detailed report on need for broadband service and Board consideration of \$10.5 million)

9. Reports from the County Administrator & Staff:

a. Key Activity Timetable  
(Reviewed)

(Supervisor Sheffey requested update on Building Reuse Committee activities – Staff advised committee had meet three times, was meeting every other week on Tuesdays and was beginning to consider options)

b. Appointments:

1. New River Valley Airport Commission Alternate  
(Appointed Hollis Lloyd as alternate – Notify Mr. Lloyd & Airport Commission)

2. New River Community College  
(Request Hugh Huff consider serving and place update on November agenda)

3. Skyline Soil & Water Conservation District At-Large Director  
(Endorsed nomination of Edward B. Hale to At-Large Directors – Notify Skyline Soil & Water Conservation District)

4. Western EMS Board  
(Nominated Joe Trigg to EMS Board – Notify Western Virginia EMS)

c. Real Estate Tax Relief - Maximum Property Ownership Criteria  
(Staff provided update re: changes to State Code as it relates to the tax relief program for the elderly and disabled, specifically where jurisdictions may exclude up to 10 acres of land when considering the taxpayer's net worth – Ask Institute of Government to poll other localities and provide update to Board once received)

Ms. Hanks

10. Items of Consent:

a. Approval of Minutes of September 27, 2004  
(Approved)

b. Accounts Payable  
(Approved)

c. Appropriations & Interoffice Transfers  
(Approved)

d. Ratification  
(None)

e. Contracts, Change Orders & Agreements  
(None)

f. Personnel Changes  
(Reviewed)

g. Resolution in Support of State Parks  
(Approved – Send to Governor and members of General Assembly)

- h. Application for Release of New River Sewer System  
(Approved jointly applying for transfer of ownership from the Board to the PSA – Execute appropriate documents – Send copy to Webster Day)
- i. Memorandum of Understanding Between Virginia Dept. of Conservation & Recreation, VDOT & Pulaski County  
(Approved – Transmit to Dept. of Conservation & Recreation)
- j. PEP Draft Economic Strategic Plan  
(Endorsed plan – Notify PEP as appropriate)
- k. Wireless Internet Partnership  
(Authorized committee to negotiate with and enter into an agreement with the most responsive proposer) Mr. Huber
- l. Scheduling of Public Hearing on Banks Street Boundary Adjustment  
(Schedule public hearing – County attorney to provide wording for public notice and any documents to be sent to Board in November Board packet) Ms. Taylor  
Mr. McCarthy
- 11. Citizen Comments  
(None)
- 12. Other Matters from Supervisors  
(Supervisor Conner requested staff discuss with School Board sharing of cost of PCHS turning lane, possibly through revenue sharing) Mr. Huber  
  
(Request Institute of Government poll other localities to determine which localities use revenue sharing funds & what funds are used for and provide update at November Board meeting) Ms. Hanks
- 13. (Arrange for a Board photo at November Board meeting)  
Closed Meeting – 2.2-3711.A.1.3.5.7  
Recreation Insurance Claim  
(Denied claim upon concurrence by VACO notify claimant) Ms. Hanks/Mr. Tickner  
  
Ms. Burchett
- 14. Adjournment

October 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Featured Employees

**Enclosed** are descriptions of the two employees to be recognized at the Board's October 25 meeting. These two employees will be present at the Board meeting and will serve as the "Featured Employees" for the month of November, 2004.

PMH/gh

October 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **Robert W. and Apolonia J. Harman** for a Special Use Permit (SUP) to allow custom manufacturing on property identified as tax map no. 108-001-0000-0110, zoned Agricultural (A1), (0.6464 acres), and located at 2256 Julia Simpkins Rd., Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described on the *enclosed* information.
- b. A request by the **County of Pulaski** to amend Article 16 of the Pulaski County Zoning Ordinance, Nonconforming uses - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described on the *enclosed* information.
- c. A request by the **County of Pulaski** to amend Article 1 of the Pulaski County Zoning Ordinance, Definitions; specifically **Camping - Individual Tent or Camper** - The Planning Commission tabled action on this matter to its November meeting; however the public hearing has been advertised. Thus, it would be helpful to hear any comments from concerned citizens.
- d. Adoption of a Recordation Tax Ordinance setting local fees at one-third of the state tax - A public hearing has been scheduled to adopt the *enclosed* ordinance, which was adopted on a temporary basis at the Board's September 27 meeting.
- e. Six Year Secondary Road Hearing - A public hearing has been scheduled to receive public comments on six-year secondary road requests as described in the *enclosed* correspondence from VDOT Resident Engineer David Clarke. Due to the lack of funding for any additional roads, concerned citizens and the Board of Supervisors may wish go on record with state legislators as supporting an increase in gas taxes and/or any other means of increasing the state investment in secondary roads.

/gh

October 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting – The status of VDOT road matters previously discussed by the Board can be found on the Key Activity Timetable, which is ***enclosed*** under “Reports from County Administrator and Staff”.
- b. Rt. 758, Case Knife Road, Request for Paving - ***Enclosed*** is a petition submitted by residents of Rt. 758, Case Knife Road, requesting paving on Rt. 758.
- c. Rural Addition Status Report – ***Enclosed*** is an updated report from Ms. Taylor. Also ***enclosed*** is a letter from Melody Taylor to the Riverhills Townhomes residents regarding problems in getting their roads into the state system.

/gh

October 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is an updated Key Activity Timetable.
- b. Appointments – The following information is provided regarding appointments:
  1. New River Valley Airport Commission Alternate - Mr. Hollis Lloyd has accepted the Board's invitation to serve as an alternate on the Commission.
  2. New River Community College - Supervisor Akers has suggested Suzanne Akers be appointed to fill the vacant position, as described on the ***enclosed*** correspondence from NRRC President Jack Lewis. Other names mentioned to me include Hugh Huff, Lewis Pratt, and Bob Ingram.
  3. Skyline Soil & Water Conservation District At-Large Director – ***Enclosed*** is correspondence from the Skyline Soil and Water Conservation announcing the nomination of Supervisor Hale by the District Board to fill an At-Large Directors position on the District Board. Acceptance of this nomination by Supervisor Hale is requested.

October 18, 2994

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of September 27, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval is requested of the ***enclosed*** appropriations listed as follows:
  - General Fund #6 - \$1,204.00 and #7 - \$3,227.00
  - School Fund #5 - \$1,975.80; #6 - \$2,409.80; #7 - \$1,500.00; #8 - \$5,413.30; and #9 - \$2,825.00
  - Virginia Public Assistance Fund #1 - \$385,000.00; and #2 - \$2,000.00
  - School Transfer of Funds from Major Categories - #1

A listing of interoffice transfers will be ***enclosed*** if received in time.

- d. Ratification – There are no items submitted for ratification at this time.
- e. Contracts, Change Orders & Agreements - There are no items submitted for approval at this time.
- f. Personnel Changes - ***Enclosed*** is an update from Ms. Burchett regarding recent personnel changes.
- g. Resolution in Support of State Parks - ***Enclosed*** is correspondence from the Cumberland County Administrator's Office requesting our Board adopt a resolution urging that Governor Warner and the members of the Virginia Senate and House of Delegates support budget amendments addressing the need for funding for additional operation and maintenance of state parks.

- h. Application for Release of New River Sewer System - As part of the recent refinancing of county debt for utility services, the New River community required approval from Rural Development prior to implementation of the transfer. Implementation of this transfer requires that the PSA accepts Rural Development financing terms. Approval is requested to jointly apply for transfer of ownership from the Board of Supervisors to the Public Service Authority, as described in the ***enclosed*** correspondence from Webster Day.
- i. Memorandum of Understanding Between Virginia Dept. of Conservation & Recreation, VDOT & Pulaski County - ***Enclosed*** is correspondence from Eric Hougland, Assistant Park Manager for the Department of Conservation and Recreation, requesting the Board approve the ***enclosed*** Memorandum of Understanding.
- j. PEP Draft Economic Strategic Plan - Board of Supervisors endorsement of the ***enclosed*** plan is requested.
- k. Wireless Internet Partnership – ***Enclosed*** is the scope of services being solicited in partnering with a private sector internet service provider. I had delayed receipt of proposals until 5:00 p.m. on Friday, October 22 to be sure that all parties were aware of the recently approved \$18,000 ARC grant for the installation of transmitter equipment. Since this is after the time for sending out the weekly update, I plan to provide the Board with a summary of the proposals received at the Board meeting. I would like to request that the Board appoint and authorize a committee to negotiate and enter into an agreement with the most responsive proposer. I hope that this approach will allow for installation of needed transmitters and implementation of wireless high speed internet service prior to cold weather.

/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

October 18, 2004

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- Heron's Landing Development – As reported in the weekly update, Steve Crawford has contracted for the purchase of approximately 30 acres from New River Industries. This purchase will be contingent of rezoning approval by the county. He is also offering to purchase the remaining 82 acres of property owned by the Industrial Development Authority for \$825,000. The decision on the sale of the land and the rezoning, as well as the potential for river access and use of the trestle as a walking trail across the New River, should all be considered as part of an overall development plan for this property. We are working with New River Industries and Mr. Crawford in allocation of residential capacity in the sewer pump station paid for by New River Industries. In a somewhat related matter, I have received an inquiry from Darrell Whitlock asking to bow hunt on the remaining IDA property.

Personnel

- Appointments - See ***enclosed*** memo as noted in under Reports from County Administrator and Staff.

Prospective Industry

- Shell Building Lease – We plan to provide the Board with an update following a meeting of the Industrial Development Authority (IDA) this week. Findlay Industries plans to confirm their interest following receipt of financing proposals. The IDA would be financing the cost of up-fitting the building to general specifications.
- Bob White Building Lease - We plan to provide the Board with an update following a meeting of the IDA this week. Volvo Group Logistics will need to be in the building shortly after the expiration of their lease with Andy McCreedy on November 15. Dave Tickner is obtaining proposals for improvements needed by the company. The Industrial Development Authority would be financing building improvements through a monthly rental surcharge to be paid by Volvo Logistics.
- Fairlawn Development – A site consultant for Lowe’s Hardware and Building Supplies has requested the establishment of a memorandum of understanding between the county and the company should a decision be made to construct a store in Fairlawn. I have requested a sample, as well as estimated sales and profit figures, and plan to have further information either in the October 22 update or at the meeting. My recommendation is to expand the New River Enterprise Zone to include this and other commercial property in Fairlawn and to solicit the assistance of the City of Radford in discounting electric rates since the City would benefit from 20% of sales taxes generated by the proposed facility.

#### Legal Matters

- Special Election – It is my understanding that Steve Crawford and Lambert Associates (a Roanoke PR firm) recommend holding a special election in the spring of 2005 to vote on the liquor-by-the-drink issue in Pulaski County. They plan to ask that the special election be done by magisterial district so that a negative vote in one district would not impact that of another district. The special election is estimated to cost the county \$6,000 to \$7,000 and would have to be approved of, and paid for, by the Board of Supervisors. Steve indicated he would be glad to pay this cost personally if there would be a way to legally do so. My thinking is that anyone can make donations to the county and that as a tax-exempt organization, donations may be tax deductible.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the September 27, 2004 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Heron’s Landing Development

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community.

- ◆ Shell Building Lease
- ◆ Bob White Building Lease
- ◆ Fairlawn Development

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Special Election

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_