

c. A request by **Hidden Valley Camping Club, Inc.** for a Special Use Permit (SUP) to allow 7 additional boat slips on property identified as tax map numbers 066-001-0000-050A (3.06 acres), 066-001-0000-050B (5.150 acres), 066-001-0000-0051 (0.570 acres), 066-001-0000-051B (0.600 acres) and 066-001-0000-052A (0.316 acres), zoned Residential (R1), and located at Hidden Valley Camping Club, on Hidden Valley Lane, which is off State Park Road (Rt. 660), just past the entrance to Claytor Lake State Park, Ingles District.
(Denied, as recommended by Planning Commission – Notify applicant)

Ms. Taylor

d. A request by the **County of Pulaski** to amend Article 1 of the Pulaski County Zoning Ordinance, Definitions; specifically **Camping - Individual Tent or Camper.**
(Approved, as recommended by Planning Commission - Amend ordinance)

Ms. Taylor

e. Boundary Line Adjustment Agreement
(Approved boundary line adjustment agreement with Town of Dublin modifying the municipal boundary and authorized Chairman to sign agreement – Prepare all appropriate documents for execution by Chairman)

Mr. McCarthy

4. Highway Matters:

a. Follow-up from Previous Board meeting:
(Reviewed Highway Matters portion of Key Activity Timetable in detail, with changes noted on KAT)

(Staff requested to follow-up on the following matters:

PCHS Turn Lane Cost Estimate
(Provide estimate to Board)

Mr. Clarke

Rt. 100 Turn Lane
(Provide estimate to Board)

Mr. Clarke

Dunkard's Bottom School Bus Stop Signage
(Request School Board review and provide Board with recommendation – Place update on December agenda)

Mr. Nichols
Ms. Hanks

School Speed Limit/Flashing Signs
(Request School Board review for all schools, but particularly Newbern Elementary, and provide Board with recommendation – Place update on December agenda)

Mr. Nichols
Ms. Hanks

- b. Rt. 693 Request for Speed Study
(Board approved informal speed study form New River Trail crossing to past the recreation facility – Supervisor Akers suggested a 35 mph limit – Provide update to Board at December meeting - Place update on December agenda)

Mr. Clarke
Ms. Hanks

- c. Hazelwood Drive (Rt. 1310 extension)
(Approved allowing tar and gravel under previous standards set by the Board - Notify developer)

Mr. Coake/
Ms. Taylor

- d. Burleigh Horton Road (Rt. 709)
(Place on six year plan waiting list – Notify Mr. Saunders)

Ms. Hanks

- e. Rural Addition Status Report
(Supervisor Akers reported difficulty in obtaining specifics regarding Lindsay Lane – Leave on list)

Ms. Taylor

(Place River Hills Townhomes on an “inactive” list)

Ms. Taylor

- f. Six Year Secondary Road Plan
(Approved six year plan, removing Rock Creek Road and inserting Rt. 693 second bridge – Place Rock Creek Road on waiting list - Provide Board with updated six year plan)

Ms. Hanks
Mr. Clarke

- g. Citizen Concerns
(None)

- h. Board of Supervisors Concerns
(Supervisor Conner requested the highway matters portion on the KAT reflect the district in which the road is located) Ms. Hanks
- (Supervisor Hale expressed concern re: the Rt. 11 speed limit at Morehead Lane – VDOT to review and provide update - Place update on December agenda) Mr. Clarke
Ms. Hanks
- (Supervisor Hale advised of a hole in the median when turning off Rt. 11 at Cougar Express – VDOT to review and provide update - Place update on December agenda) Mr. Clarke
Ms. Hanks
- (Supervisor Sheffey questioned availability of chemicals by VDOT for snow removal - VDOT advised an adequate supply of chemicals are available)
- (Supervisor Akers expressed concern re: the Exit 101 southbound ramp turning radius – Provide update at December Board meeting - Place update on December agenda) Mr. Clarke
Ms. Hanks
5. Treasurer’s Report
(Reported)
6. Citizens’ Comments
(None)
7. Presentations
- Christmas Store Presentation
(Ms. McCarthy provided detailed report on Christmas Store, specifically how the store evolved from the Christmas Caravan, and dates for acceptance and distribution of gifts)
8. Reports from the County Administrator & Staff:
- a. Key Activity Timetable
(Supervisor Sheffey requested the “End” date for the Animal Shelter Construction be changed to “Dec. 04) Ms. Hanks

(Supervisor Sheffey commended staff for the renovations to the front entrance of the County Administration Building)

- b. Report on Localities Use of Revenue Sharing Funds
(Staff explained procedures for localities using Revenue Sharing funds – VDOT requested to provide estimate for including PCHS turning lane as a rural addition – Staff directed to include funding in 2005-06 budget)
Mr. Clarke
Mr. Huber

- c. Tax Relief for the Elderly
(Detailed report provided – Scheduled public hearing for December meeting – Provide Ms. Taylor with appropriate wording for advertisement - Place public hearing on December agenda)
Mr. McCarthy
Ms. Taylor

Ms. Hanks

- d. Appointments:
 - 1. New River Community College
(Appointed Hugh Huff – Notify Mr. Huff and NRCC)
Ms. Hanks

 - 2. Library Board
(Request Sandy Smith, Judy Barr, Kathy Webb, and Melanie Davis consider serving – Place appointments on December Board agenda)
Ms. Hanks

 - 3. Telecommunications Committee
(Reappointed Ed Belcher, Carl Epley, E. W. Harless and Marion Lutz – Notify appointees)
Ms. Safewright

 - 4. New River Resource Authority
(Reappointed Frank Conner – Notify NRRA)
Ms. Hanks

 - 5. Pepper's Ferry Regional Waste Water Treatment Authority
(Reappointed Winston Snead – Notify PFRWTA)
Ms. Hanks

 - 6. Pulaski County Sewerage Authority
(Reappointed Dale Boyd, Robert Bruce, Kyle Dehart and Winston Snead for additional four year terms – Notify appropriate representatives)
Mr. Coake

7. SWVA Economic Development Financing
(Reappointed Dallas Cox for additional one year term – Notify Mr. Cox and Congressman Boucher’s Office) Ms. Hanks
8. Jamestown 2007 Planning Committee
(Appointed Linda Cline, Don Stowers and Libby Vansant – Notify appointees) Ms. Safewright
9. Fine Arts Center
(Appointed Ranny Akers – Notify Fine Arts Center) Ms. Hanks
9. Items of Consent:
- a. Approval of Minutes of October 25, 2004
(Approved) Ms. Hanks
- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations & Interoffice Transfers
(Approved) Ms. Burchett
- d. Ratification:
- American Electric Power Lease Agreement
(Ratified) Ms. Hanks
- e. Contracts, Change Orders & Agreements
- Contract with Safe Air Systems for Air Testing Renewal
(Approved) Mr. Richardson
- f. Personnel Changes
(Reviewed)
- g. Verizon Telephone Contract
(Approved contract for the continuation of phone service through Verizon as procured by the Commonwealth through the Virginia Information Technology Agency (VITA), pending review by County Attorney) Mr. C. Akers
Mr. McCarthy
- h. Application for FCC Wireless Telecommunications Funds
(Authorized applying for wireless grants being made available by the Federal Communication Commission) Mr. Chris Akers/
Mr. Utt

- i. Revenue Distribution from Animal Friendly License Plates
(Approved acceptance of funds – Complete
"Certification of Funds" application) Ms. Hanks

- j. Support for Southwest Virginia Community Investment Proposal
(Endorsed item 4, which advances the concept of
depositing state funds with banks making loans in less
affluent areas) Mr. Huber

- k. Rural Development Grant Application Assisting the Dublin Fire Dept.
(Authorized applying for grant application with
assistance from the New River Valley Planning
District Commission) Mr. Richardson/
Mr. Utt

- l. Participation in Virginia Commission on Local Government Fiscal Impact Analysis
(Approved participation) Ms. Hanks

- m. Expansion of Individual Development Account Program in Montgomery County
(Approved expanding program into Montgomery County
using funds not anticipated to be spent by the March 2005
deadline – Notify appropriate representatives) Mr. Huber/
Ms. Safewright

- n. National Incident Management System Resolution
(Adopted national incident reporting standards
resolution as one of the steps in keeping current with
national public safety standards – Send to appropriate
agency) Mr. Richardson

- o. GIS Subscription Service
(Approved establishment of a \$250 annual access fee
for detailed GIS information which will allow recovery
of a portion of the \$8,000 annual cost of making the
GIS available on the internet) Mr. C. Akers

- p. New River Resource Authority/Giles County Management Agreement
(Board concurred with agreement between the
Authority and Giles County in which the Authority
will manage the roll-off container services in Giles
County on a one-year trial basis) Mr. Huber

10. Citizen Comments
(None)

11. Other Matters from Supervisors
(Approved staff drafting letter to Governor, state legislators and VDOT Transportation Board objecting to any potential for the state turning over road maintenance to localities – Draft letter and place in weekly update)
Mr. Huber/
Ms. Hanks

12. Sheriff's Department Pay
(Approved \$1,200 salary supplement for Sheriff's deputies, dispatch, and Animal Control staff effective December 1, 2004)

13. Board Picture

14. Closed Meeting – 2.2-3711.A.1.3.5.7

(Concurred with the establishment of a committee to study building and development practices)
Mr. Tickner

15. Adjournment

November 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **Clara V. Herndon (Life Estate)** from Commercial (CM1) to Agricultural (A1) on property identified as tax map no. 055-001-0000-0037, (10.0000 acres), located at 4609 Lee Highway, (Rt. 11), Massie District. General uses proposed are common agricultural activities and single-family residential at a density of no greater than 1 dwelling per 30,000 square feet. The property is designated as Residential on the front portion of the lot and Agricultural at the rear portion of the lot as set forth in the Pulaski Comprehensive Plan of 2000 – A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in ***enclosed*** information.
- b. A request by **James H. & Emogene B. McPeak** for a Special Use Permit (SUP) to allow a second dwelling on property identified as tax map no. 074-001-0000-0009, zoned Residential (R1), (1.2140 acres), and located at 4186 Miller Ln., Draper District – A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- c. A request by **Hidden Valley Camping Club, Inc.** for a Special Use Permit (SUP) to allow 7 additional boat slips on property identified as tax map numbers 066-001-0000-050A (3.06 acres), 066-001-0000-050B (5.150 acres), 066-001-0000-0051 (0.570 acres), 066-001-0000-051B (0.600 acres) and 066-001-0000-052A (0.316 acres), zoned Residential (R1), and located at Hidden Valley Camping Club, on Hidden Valley Lane, which is off State Park Road (Rt. 660), just past the entrance to Claytor Lake State Park, Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial, as described in the ***enclosed*** information.

- d. A request by the **County of Pulaski** to amend Article 1 of the Pulaski County Zoning Ordinance, Definitions; specifically **Camping - Individual Tent or Camper** – A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the *enclosed* information.

- e. Banks Street Boundary Line Adjustment Agreement - A public hearing has been scheduled as described on the *enclosed* public hearing notice to enter into a Boundary Line Adjustment Agreement, a copy of which is also *enclosed*. The purpose of this adjustment is to get Banks Street paved. VDOT has less restrictive right-of-way standards for incorporated areas. Thus, under its present status as a private road in the County acceptance into the secondary road system would require a 50-foot wide right-of-way. As a street in the Town of Dublin the VDOT right-of-way requirement is only 30 feet. Due to the location of existing telephone poles, the 20-foot difference would preserve the majority of Mr. Theodore Page's yard while allowing the Town of Dublin to pave the street as a town street. The proposed boundary adjustment would only move the corporate limits from the east to the west side of the Banks Street right-of-way and would not include any residential or commercial structures.

/gh

November 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting – The status of VDOT road matters previously discussed by the Board is **enclosed**, which is an excerpt from the Key Activity Timetable.
- b. Rt. 693 Request for Speed Study - Dave Tickner and Willie Richardson are working with VDOT on renewing an entrance permit for the Hiwassee School in order allow for the rescue squad addition to have its own exit onto Route 693. Reducing speeds from the existing 55 mph limit would increase the possibility for getting this entrance permit. In addition, a 55 mph limit may also not be reasonable due to the location of the Post Office and former store building across from the former school and fire department. Thus, we would like to ask the consideration of the Board in requesting a speed study.
- c. Hazelwood Drive (Rt. 1310 extension) – Jack Bowling, developer of this subdivision and VDOT are asking for clarification regarding the paving requirements for this road which is located off of Hazel Hollow Road. At the time that the subdivision was originally platted, chip and seal paving was allowed in new subdivisions, however the road has never been paved by the developer. In the 1990's, the Board of Supervisors modified this standard and now requires all subdivision streets to be paved with asphalt plant mix. In one previous situation similar to this, the Board grandfathered the paving requirement since the subdivision was platted under the old standard.
- d. Burleigh Horton Road (Rt. 709) – Mr. Tommy Saunders is asking consideration to paving Burleigh Horton Road (Route 709) located in Draper. As a road already in the state secondary road system, paving would likely be an item for consideration in the six-year plan or the six-year plan waiting list. Mr. Saunders reports there are 20 residents using this road.
- e. Rural Addition Status Report - **Enclosed** is an updated report from Ms. Taylor.

- f. Six Year Secondary Road Plan – As a follow-up to the October meeting, I have met with David Clarke and preliminary figures describing amounts funded to date, proposed six-year plan expenditures and amounts spent to date on each road has been developed. We hope to finalize this data for inclusion in the November 19 weekly update and discussion at the Board meeting.

/gh

November 18, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is an updated Key Activity Timetable.
- b. Report on Localities Use of Revenue Sharing Funds – As requested at the October Board meeting, we have solicited responses from other localities regarding their use of Revenue Sharing funds and plan to include a report in the November 19 weekly update. I am also putting the matter on the agenda should Board members have questions for staff or for VDOT regarding the matter. Giles County had used the program at its \$500,000 maximum per year for several years to provide a total of \$1 million annually for paving unpaved roads. One approach for consideration by the Board would be to ask residents to match a county general fund investment considering that the paving of unpaved roads should substantially increase property values. Should the Board be interested in this approach, staff could use the GIS system to determine the number of properties and road frontage along unpaved roads on the six-year plan and waiting list in order to recommend a reasonable participation rate. The requirement for participation by property owners may also help in establishing priorities.
- c. Tax Relief for the Elderly - ***Enclosed*** are additional comments from Jack Gill in regards to tax relief to the elderly matter. In checking with other localities, Dinwiddie County and Suffolk are considering the matter, but have not taken any action, while Henrico County increased the acreage to ten in October and Virginia Beach also increased the acreage to ten acres based on their assumption that the increase was required by the state and that localities did not have the option of using a lesser amount. Finally, Prince William County excludes 25 acres, seemingly in excess of that allowed by the Commonwealth.
- d. Appointments – The following information is provided regarding appointments:
 1. New River Community College – As directed by the Board, Mr. Hugh Huff has been invited to serve. As of the time of preparation of this packet, staff had not received a response from Mr. Huff.

2. Library Board – The terms of Judy Barr, Rose Crews, Becky Shankman and Jeanne Whitman will expire on December 31, 2004. There will be three vacancies as of December 31, 2004, as two of the members (Becky Shankman & Jeanne Whitman) have served their maximum of two consecutive terms and one of the members (Rose Crews) does not wish to be reappointed. Judy Barr is eligible for reappointment if the Board desires. ***Enclosed*** is an e-mail from Library Director Dot Ogburn providing additional comments regarding this matter.
3. Telecommunications Committee - The terms of Ed Belcher, Carl Epley, E. W. Harless, Marion Lutz and Bill Yerrick will expire on December 31, 2004. All are eligible for reappointment.
4. New River Resource Authority - The term of Frank Conner will expire on December 31, 2004 and he is eligible for reappointment.
5. Pepper's Ferry Regional Waste Water Treatment Authority – The term of Winston Snead will expire on December 31, 2004 and he is eligible for reappointment
6. Pulaski County Sewerage Authority - The terms of Dale Boyd, Robert Bruce, Kyle Dehart and Winston Snead will expire on December 31, 2004 and they are eligible for reappointment.
7. SWVA Economic Development Financing - The term of Dallas Cox will expire on December 31, 2004 and he is eligible for reappointment.
8. Jamestown 2007 Planning Committee – It is recommended the Board appoint Linda Cline, Don Stowers and Libby Vansant the committee.

November 18, 2994

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of October 25, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval is requested of the ***enclosed*** interoffice transfers #5 totaling \$55,340.95 and appropriations, also ***enclosed***, and listed as follows:
 1. General Fund - #8- \$1,488.00 and \$9,302.35
 2. School Fund - #10 - \$138,347.00; #11 - #32,540.98; and School Transfer of Funds from Major Categories #2.
- d. Ratification – We received the ***enclosed*** lease agreement from Appalachian Power Company for the property on which the “Welcome to Pulaski County” sign is located on the southbound side of I-81 after crossing the New River. The agreement has been reviewed by the county attorney and has been signed by me. Ratification by the Board is requested.
- e. Contracts, Change Orders & Agreements – The county’s contract with Safe Air Systems Inc. for air sample testing on the county’s air truck needs to be renewed. This is for four air quality tests for one year at a cost of \$360.00; if we want to include prepaid shipping it will cost an additional \$20.00 per year. This test is performed to make sure the breathing air meets National Fire Protection Association (NFPA) 1500/ CGA standards and Occupational Safety Health Association (OSHA) regulations.
- f. Personnel Changes - ***Enclosed*** is an update from Ms. Burchett regarding recent personnel changes.

- g. Verizon Telephone Contract – ***Enclosed*** is a contract for the continuation of phone service through Verizon as procured by the Commonwealth through the Virginia Information Technology Agency (VITA). This contract significantly reduces current line charges and allows for a reduction in the current number of lines through internal switches or use of “voice over IP” technology using upgraded computer wiring as a larger County-wide switch. The document was received late last week and has not been reviewed by Tom McCarthy; thus, it is recommended it be adopted, pending review by the County Attorney.
- h. Application for FCC Wireless Telecommunications Funds – Authorization to apply for wireless grants being made available by the Federal Communication Commission is recommended. ***Enclosed*** is the notification announcement from the Virginia Association of Counties (VACO) newsletter and more detailed information from the FCC Website.
- i. Revenue Distribution from Animal Friendly License Plates – The purchase by Pulaski County residents of Animal Friendly License plates has generated \$600 in revenue this year. ***Enclosed*** is a letter from the Virginia Division of Motor Vehicles requesting certification of direct use by the county in supporting sterilization of dogs and cats, or the designation of an organization committed to the use of these funds for this specific purpose. I recommend designation of the Humane Society, with the stipulation that any funds received from the DMV be earmarked for equipping the sterilization clinic at the new shelter.
- j. Support for Southwest Virginia Community Investment Proposal – ***Enclosed*** are comments submitted by Kendall Clay to Senator Puckett regarding the work of the Southwest Virginia Economic Development Commission. While each proposal has merits, I would like to particularly recommend endorsement of item 4, which advances the concept of depositing state funds with banks making loans in less affluent areas.
- k. Rural Development Grant Application Assisting the Dublin Fire Department – Rural Development has up to \$50,000 available for the purchase of fire equipment. The Dublin Fire Department is still facing a \$170,000 financial shortfall needed to purchase and equip the ladder truck, in addition to the \$400,000 committed by the Board of Supervisors in the current budget. A Rural Development grant to equip the truck would be the best way of using their assistance, without complicating the bidding process. Authorization to apply using grant application assistance from the New River Valley Planning District Commission is recommended.
- l. Participation in Virginia Commission on Local Government Fiscal Impact Analysis - ***Enclosed*** is an e-mail from VACo asking if Pulaski County would want to participate in the analysis of the fiscal impact of legislation during the next session of the General Assembly. Fiscal review by the Commission on Local Government is required by Section 30-19.03 – 30-19.03:1.1 of the state code (copy ***enclosed***) and Pulaski County has historically been of assistance in these reviews. While a significant amount of staff time

is involved, our participation also helps us prepare for new or growing unfunded mandates. For this reason and the opportunity to project a professional image of the county at the state level, participation is recommended.

- m. Expansion of Individual Development Account Program to Montgomery County – Community Housing Partners, which administers \$100,000 in Community Development Block Grant funding earmarked for the Individual Development Account program in Pulaski County, has asked to be able to expand the program into Montgomery County using funds not anticipated to be spent by the March 2005 deadline. Currently, the 31 Pulaski County householders have saved a total of \$19,542. Based on a three to one match, total anticipated expenditures at this time would be under \$80,000. ***Enclosed*** is a report providing further program details. Expansion of the program is recommended as an alternative to sending unused funds back to the State.

/gh

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November 18, 2004

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- New River Industrial Park – Jim Clay, owner of BimmerWorld, is looking for a five acre parcel in the Fairlawn area on which to construct a 10,000 square foot automotive speed parts distribution facility employing ten persons. There would be several possible locations near the Competitiveness Center which would work well for this use. In addition, New River Industries has a building which could also meet this need.

Personnel

1. Appointments - See **enclosed** memo as noted in under Reports from County Administrator and Staff.
2. Pay Issues – Jim Davis would like to discuss supplemental pay for Sheriff's deputies with the Board. A comparison of pay rates for starting deputies from throughout the Commonwealth will be provided in Friday's update. Through funding of Claytor Lake debris, roadside litter pick-up, and other activities, the county and outside agencies also provide for approximately \$114,000 per year in off-duty work. All deputies will receive a 4.82% pay increase effective December 1, 2004, as approved by the State Compensation Board.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the November 22, 2004 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ New River Industrial Park

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments
- ◆ Pay Issues

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____