

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., January 24, 2005  
7:00 p.m.**

**FOLLOW-UP AGENDA**

ACTION ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Featured Employees – PSA Refuse &amp; Garage Departments</u> (Presented to Doug Stilwell – Ronnie Nichols accepted on behalf of Wade Roope)	
3. <u>Additions to Agenda</u> (Mr. Huber advised of two additional Closed Session matters, including notification of a suit received in error and appointment to the New River Roundtable Corporation)	
4. <u>Public Hearings</u> <ul style="list-style-type: none"><li data-bbox="243 997 1055 1543">a. <u>A rezoning request by <b>Ronald D. &amp; Sandra K. Hardymon</b> from Residential (R3) to Agricultural (A1) on property identified as tax map no. 055-001-0000-0033, 34 and 35, (7.609 acres), located at 4523 Lee Highway, (Rt. 11), Massie District. General uses proposed are common agricultural activities and single-family residential at a density of no greater than 1 dwelling per 30,000 square feet. The property is designated as Residential on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.</u> (Approved, as recommended by Planning Commission – Notify applicant)</li><li data-bbox="243 1575 1055 1961">b. <u>A rezoning request by <b>The Community Foundation of The New River Valley</b> from Commercial (CM1) to Residential (R1) on property identified as tax map no. 056-024-0000-0135 136-143 &amp; 146 thru 149, (4.278 acres), located on the North side of Bagging Plant Rd, (Rt. 1030), east of its intersection with Borman Street (Rte. 1053), Ingles District. General use proposed is single-family residential at a density of no greater than 1</u></li></ul>	Ms. Taylor

dwelling per 20,000 square feet. The property is designated as Commercial on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.

(Approved, as recommended by Planning Commission –  
Notify applicant)

Ms. Taylor

- c. A rezoning request by **GPM L L C** from Residential (R1) to Commercial (CM1) on property identified as tax map no. 039-006-0001-0001, 2-7, 12-15 (1.0110 acres), located at 7421 Lee Highway, (Rt. 11), Cloyd District. General uses proposed include the continuation of an existing car wash and general commercial uses undetermined at this time at a density of no greater than 1 lot per 10,000 square feet. The property is designated as Commercial on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.

(Approved, as recommended by Planning Commission –  
Notify applicant)

Ms. Taylor

- d. A rezoning request by **Howard Wakely Phillips** from Commercial (CM1) to Residential (R2) on a portion of property identified as tax map no. 047-001-0000-0038, (21.586 acres total, with the portion for rezoning consideration being 4.511 acres), located at Ruebush Rd., (Rt. 617), approximately 810 feet north of its intersection with Lee Highway (Rte. 11), Cloyd District. General use proposed is single-family residential at a density of no greater than 1 dwelling per 10,000 square feet as permitted in the definition of Patio Home. The property is designated as Commercial on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.

(Approved, as recommended by Planning Commission –  
Notify applicant)

Ms. Taylor

- e. A request by **Howard Wakely Phillips** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to allow patio homes, zero lot line as either a use by-right, or by Special Use Permit (SUP) in the Residential District (R2);and

(Approved by-right – Notify applicant)

Ms. Taylor

A request by **Howard Wakely Phillips** for consideration of a Special Use Permit (SUP) to allow patio homes, zero lot line on portion of property identified as tax map no. 047-001-0000-0038, (21.586 acres total, with the portion for this request being 4.511 acres), located at Ruebush Rd., (Rt. 617), approximately 810 feet north of its intersection with Lee Highway (Rte. 11), Cloyd District.

(No hearing required since item 4e was approved by-right)

- f. A request by **Shadowland Homeowner's Association** for consideration of a Special Use Permit (SUP) to allow dock extension for water depth on property identified as tax map no. 075-010-0000-0012, (.6070 acres), zoned Residential (R2), located at the end of Shadowland Drive, Ingles District.

(Approved, as recommended by Planning Commission – Notify applicant)

Ms. Taylor

- g. A request by **Sean C. & Katherine T. Jessie** for consideration of a Special Use Permit (SUP) to allow reduction of setback requirement per Section 4-5; Setback Requirements, on property identified as tax map no. 029-001-0000-0033, (.5300 acres), zoned Commercial (CM1), located at 7542 Peppers Ferry Rd. (Rt. 645), Cloyd District.

(Approved, with conditions, as recommended by Planning Commission – Notify applicant)

Ms. Taylor

h. Community Development Block Grant Funding  
(Mr. Huber explained purpose of hearing – Hearing held – Schedule additional public hearing for February 28 meeting to receive comments on specific projects) Ms. Hanks

5. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT  
(Reviewed and revised)

2. Rt. 693 Request for Speed Study  
(Mr. Clarke reported results of study had not been received by VDOT – Place on KAT for review on February 28 agenda) Ms. Hanks

3. Rt. 11/Morehead Lane Speed Limit  
(Mr. Clarke reported VDOT still reviewing – Place on KAT for review on February 28 agenda) Ms. Hanks

4. Rt. 11/Cougar Express Hole in Median  
(Mr. Clarke reported repairs had been made)

5. Exit 101 Southbound Ramp Turning Radius  
(Mr. Clarke to follow-up on the matter and report at February 28 meeting – Place on KAT) Ms. Hanks  
  
(Supervisor Akers suggested removal of medians)

6. Brookmont Road Request to Add as a Rural Addition  
(Board clarified this was a road off of Brookmont Road and not Brookmont Road – Staff to review and provide recommendation re: adding road as a rural addition) Ms. Taylor

7. Revenue Sharing Program  
(Provide Board a copy of original proposal for Route 100 streetlights and plantings via weekly update – Place on February agenda for action by Board regarding specific proposals) Mr. Huber  
  
Ms. Hanks

b. Rural Addition Status Report  
(Reviewed – Staff reported letters had been sent to residents of Deerwood Drive providing an update)

c. Citizen Concerns  
(None)

d. Board of Supervisors Concerns  
(Supervisor Hale expressed concern over lack of snow removal across Robinson Tract Mountain – VDOT to review - VDOT requested calls re: snow removal be referred to Dublin VDOT office)

(Supervisor Conner reported a hole at the Rt. 11/Cougar Trail Road intersection – VDOT to review)

(Supervisor Akers requested an informal speed study on Rt. 626, Hazel Hollow Road, eight tenths of a mile north of the Rt. 611 intersection – Place update on February 28 agenda)

Ms. Hanks

(Supervisor Pratt requested recent asphalt patching be fixed on Rt. 11 – VDOT to repair in warm weather – Place on KAT)

Ms. Hanks

(Supervisor Sheffey requested reinstalling rumble strips near railroad intersection on Hazel Hollow Road)

(VDOT requested to repaint white and yellow lines on Rt. 11 across Draper Mountain)

Ms. Hanks

6. Treasurer's Report

(Trial balance distributed – Board discussed possibility of advertising 2002 delinquent tax listing in the Roanoke Times, as well as Southwest Times, or consideration of an insert in both papers, as well as placing on the county's web site – Determine cost for placing ad in Roanoke Times and cost for distribution of inserts in both papers and provide update to Board - Board approved publishing in the most economical way)

Ms. Tickle

7. Citizens' Comments

▪ Update on Claytor Lake State Park Bond Projects  
Request for Resolution of Support

(Mr. Collett updated Board on bond status and reported Montgomery County Board of Supervisors had adopted a resolution requesting additional funds from the General Assembly for Claytor Lake and New River Trail State Parks – Board approved resolution urging funding by state – Send to legislators)

Ms. Hanks

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable  
(Reviewed)

(Supervisor Akers inquired re: status of kennels for Animal Shelter)

(Supervisor Akers encouraged Board members to visit Sheriff's Department to view new dispatch system)

b. Review of Budget Process

(Mr. Huber proposed the use of general revenue growth as a guide to allocation of funding for schools and public safety)

(Staff reported budget projections for health insurance of about a 20% increase)

c. Appointments:

1. Library Board

(Approved appointing Phillip Baker and Mason Vaughan, Jr. – Notify appointees)

Ms. Hanks

2. Public Service Authority (PSA)

(Reappointed Doug Warren, H. W. Huff, Jr., Carl Mathes and Archa Vaughan to PSA Board)

3. Community Development Advisory Committee

(Appointed Stuart Covey, Mark Alley, Mike Tilley, Greg Wright, Kenneth Bowling, Mark Hall, Debbie Gardner, Don Rainey, Stan Moran, Thom Rutledge, Neil Cash, and Gail Cook-DeVilbiss – Notify appointees and advise of future meeting dates)

Mr. Tickner/  
Ms. Taylor

4. Telecommunications Committee  
(Appointed Randy McCallister of RU to take Mr. Bill Yerricks place) Ms. Hanks
  5. Jamestown 2007 Committee  
(Appointed Linda Hill, Lloyd Mathews and Nancy Taylor – Notify appointees) Ms. Burchett
  6. Fairview Home Board  
(Appointed Dean Pratt – Notify Fairview Home Board and appropriate staff at next Fairview Home meeting) Ms. Burchett
  7. Pulaski County Sewerage Authority  
(Reappointed Carl Mathes for an additional term on the Sewerage Authority – Notify Sewerage Authority) Ms. Hanks
  8. Social Services Board  
(Reappointed Jack White – Notify Social Services Board) Ms. Hanks
  9. Dispatch Radio System Committee  
(Approved establishing a committee consisting of representatives of the Sheriff's Office, Pulaski Police Department, Pulaski Fire Department, the Dublin Police Department, the Fire Protection Committee and REMSI) Mr. C. Akers
  10. PEP Steering Committee  
(Appointed Michael Fisher to replace Richard White – Notify Mr. Fisher) Ms. Hanks
  11. New River Roundtable  
(Appointed Ranny Akers, and Eddie Hale as an alternate – Notify Chair of New River Watershed Roundtable Steering Committee) Ms. Hanks
9. Items of Consent:
- a. Approval of Minutes of December 20, 2004  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence

- c. Appropriations & Interoffice Transfers  
(Approved) Ms. Burchett
- d. Ratification  
(None)
- e. Contracts, Change Orders & Agreements  
(None)
- f. Personnel Changes  
(Reviewed)
- g. Southwest Times Advertisements  
(Approved sponsorship support in the same manner as last year)
- h. Bobwhite Building Signage as part of FTZ  
(Approved signage to be developed by county and Alliance staff which will provide an announcement regarding the BobWhite Building as a part of the Foreign Trade Zone #238) Mr. Tickner
- i. Scheduling of Joint Meeting with School Board  
(Scheduled for Wednesday, February 2 at 6:30 p.m. at Edwards Hall, NRCC)
- j. Revision to Purchasing Policies  
(County Attorney to draft similar policy to that adopted by Pepper's Ferry to be reviewed by Board at its February 28 meeting – Place on February 28 agenda) Mr. McCarthy  
Ms. Hanks
- 10. Citizen Comments  
(None)
- 11. Other Matters from Supervisors  
  
(Supervisor Conner expressed concern over billboard signage falling apart throughout the county and littering surrounding property – Staff to review and inventory areas of concern and provide an update via weekly update) Mr. Tickner
- 12. Closed Meeting – 2.2-3711.A.1.3.5.7
- 13. Adjournment

January 13, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **Ronald D. & Sandra K. Hardymon** from Residential (R3) to Agricultural (A1) on property identified as tax map no. 055-001-0000-0033, 34 and 35, (7.609 acres), located at 4523 Lee Highway, (Rt. 11), Massie District. General uses proposed are common agricultural activities and single-family residential at a density of no greater than 1 dwelling per 30,000 square feet. The property is designated as Residential on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000 – A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the *enclosed* information.
- b. A rezoning request by **The Community Foundation of The New River Valley** from Commercial (CM1) to Residential (R1) on property identified as tax map no. 056-024-0000-0135\* 136-143 & 146 thru 149, (4.278 acres), located on the North side of Bagging Plant Rd, (Rt. 1030), east of its intersection with Borman Street (Rte. 1053), Ingles District. General use proposed is single-family residential at a density of no greater than 1 dwelling per 20,000 square feet. The property is designated as Commercial on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000 - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the *enclosed* information.
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- d. A rezoning request by **Howard Wakely Phillips** from Commercial (CM1) to Residential (R2) on a portion of property identified as tax map no. 047-001-0000-0038, (21.586 acres total, with the portion for rezoning consideration being 4.511 acres), located at Ruebush Rd., (Rt. 617), approximately 810 feet north of its intersection with Lee Highway (Rte. 11), Cloyd District. General use proposed is single-family residential at a density of no greater than 1 dwelling per 10,000 square feet as permitted in the definition of Patio Home. The property is designated as Commercial on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000 - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- e. A request by **Howard Wakely Phillips** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to allow patio homes, zero lot line as either a use by-right, or by Special Use Permit (SUP) in the Residential District (R2); and A request by **Howard Wakely Phillips** for consideration of a Special Use Permit (SUP) to allow patio homes, zero lot line on portion of property identified as tax map no. 047-001-0000-0038, (21.586 acres total, with the portion for this request being 4.511 acres), located at Ruebush Rd., (Rt. 617), approximately 810 feet north of its intersection with Lee Highway (Rte. 11), Cloyd District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, with conditions, as described in the ***enclosed*** information.
- f. A request by **Shadowland Homeowner's Association** for consideration of a Special Use Permit (SUP) to allow dock extension for water depth on property identified as tax map no. 075-010-0000-0012, (.6070 acres), zoned Residential (R2), located at the end of Shadowland Drive, Ingles District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- g. A request by **Sean C. & Katherine T. Jessie** for consideration of a Special Use Permit (SUP) to allow reduction of setback requirement per Section 4-5; Setback Requirements, on property identified as tax map no. 029-001-0000-0033, (.5300 acres), zoned Commercial (CM1), located at 7542 Peppers Ferry Rd. (Rt. 645), Cloyd District - A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval, with conditions, as described in the ***enclosed*** information.
- h. Community Development Block Grant Funding- A public hearing has been scheduled to solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for projects in the community. The purpose of this hearing is to solicit any general ideas from the public regarding projects of assistance to low- and moderate-income residents.

/gh

January 13, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting – The status of VDOT road matters previously discussed by the Board is ***enclosed*** on the Highway Matters section from the Key Activity Timetable. VDOT has been requested to notify the Board of any changes to this listing and to provide an update regarding the following specific matters:
1. Review of Highway Matters Section of KAT
  2. Rt. 693 Request for Speed Study
  3. Rt. 11/Morehead Lane Speed Limit
  4. Rt. 11/Cougar Express Hole in Median
  5. Exit 101 Southbound Ramp Turning Radius
  6. Brookmont Road Request to Add as a Rural Addition
  7. Revenue Sharing Program – PCHS Turn Lane and other priorities

At the December meeting the Board asked staff to priorities possible revenue sharing projects. Priorities suggested by staff are as follows:

    - a. PCHS Turn Lane – will require \$75,000 in additional General Fund expenditures unless shared with the School Board.
    - b. Litter Pick-up – Reimburses the County half of the approximately \$20,000 already being spent for this purpose.
    - c. Roadside Mowing – Reimburses the County half of the approximately \$4,500 already being spent for this purpose.
    - d. Route 11/Morehead Lane stop light – I would like to seek reimbursement for half of the \$79,588.49 spent by the School Board for installation of this stoplight.
    - e. Route 100 Streetlights and Roadside Plantings – \$120,000 would match half the total estimated \$240,000 cost to install center mounted, non-glare streetlights and trees from the Texaco station to entrance to New River Community College.
- b. Rural Addition Status Report - ***Enclosed*** is an updated report from Ms. Taylor.

January 14, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Update on Claytor Lake State Park Bond Projects Request for Resolution of Support

Mr. Dave Collette, State Park Manager, has requested to speak to the Board and provide an update on Claytor Lake State Park Bond projects. Also, **enclosed** is a Virginia State Park Funding Fact Sheet and other related information. Consideration of a resolution of support for re-benchmarking state park funding would allow both the Claytor Lake and New River Trail state parks to adjust operating costs to match expanding facilities such the construction of the new marina. Appropriate funding for state parks builds on the county's investment in the Visitor Center and our participation in the Jamestown 2007 Celebration.

/gh

January 14, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is an updated Key Activity Timetable.
- b. Review of Budget Process – I would like to propose the use of general revenue growth as a guide to allocation of funding for schools and public safety. For instance, if we were to experience a 3% increase in general fund revenues due to increases in real estate, personal property and sales tax receipts, then a proportionate share of that increase would be passed on to the School Board and to the Fire Protection Committee. This approach would give all parties an equal stake in the economic growth of the County. Based on the continuation of the present practice of allowing agencies to carry over funding earmarked for specific purposes, this approach would also allow the Fire Protection Committee and School Board with the opportunity to plan ahead and save for major expenditures. Confirmation of this policy is recommended as a way of improving the budget process. Please let me know if you have concerns with this approach so that I appropriately modify my plans to recommend this approach to the Board.
- c. Appointments - The following information is provided regarding appointments:
  1. Library Board – Phillip Baker has been requested to consider serving and we expect a response from him prior to the Board meeting. Bob Piscura has declined the Board's invitation. Therefore, Mason Vaughan, Jr. was requested to consider serving and has accepted the Board's invitation.
  2. Public Service Authority (PSA) - The terms of Doug Warren, H. W. Huff, Jr., Carl Mathes and Archa Vaughan expire January 31, 2005. We are confirming there interest in being reappointed.

3. Community Development Advisory Committee – ***Enclosed*** is a memo from Mr. Tickner with suggestions for committee members, as well as explaining the selection process. Pending approval by the Board, I plan to prepare a press release regarding the establishment of this committee, along with the appointment of Tye Kirtner as a facilitator for those contemplating land and/or building developments in Pulaski County.
4. Cable TV Advisory Committee - It is recommended that Randy McCallister of Radford University be appointed to this committee to take the place of Mr. Bill Yerrick.
5. Jamestown 2007 Committee - It is recommended Ms. Linda Hill and Mr. Lloyd Mathews be appointed to the committee. Ms. Linda Cline was invited to serve in error and will be sent a letter of apology.
6. Fairview Home Board - The term of Dean Pratt expires on the Fairview Home Board on March 1, 2005.
7. Pulaski County Sewerage Authority - The term of Carl Mathes expires on the Sewerage Authority on January 31, 2005. To our knowledge, Mr. Mathes is eligible for reappointment.
8. Social Services Board – The term of Mr. Jack White expires on the Social Services Board on February 28, 2005. He is eligible for reappointment.
9. Dispatch Radio System Committee – Willie Richardson and Chris Akers have been implementing changes to the County's radio system. They recommend establishing a committee consisting of representatives of the Sheriff's Office, Pulaski Police Department, Pulaski Fire Department, the Dublin Police Department, the Fire Protection Committee and REMSI. Concurrence by the Board with this recommendation is requested.

/gh

January 14, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of December 20, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – A listing of interoffice transfers and appropriations will be provided in the January 21 weekly update.
- d. Ratification - There are no items for ratification at this time.
- e. Contracts, Change Orders & Agreements - There are no items for ratification at this time.
- f. Personnel Changes – An update of recent personnel changes will be provided in the January 21 weekly update.
- g. Southwest Times Advertisements - ***Enclosed*** is a listing of special Southwest Times publications. A check mark indicates those publications supported by the county. Also noted is the amount spent on these publications and the total spent last year. I would appreciate guidance from the Board regarding the types and number of advertisements you would like the county to participate in.
- h. Bobwhite Building Signage as part of FTZ - ***Enclosed*** is a copy of the Foreign Trade Zone Activation release announcing the Bobwhite Building as part of Trade Zone #238. I have requested the Alliance and Mr. Tickner work to develop a sign for installation at the building, which will provide this announcement, as well as come up with an appropriate name for the facility. Approval of this signage is requested. Any suggestions for renaming the facility would also be appreciated.

- i. Scheduling of Joint Meeting with School Board – We plan to call Board members to establish a date with official confirmation at the Board meeting. Available options to-date include Wednesday, January 26, Wednesday, February 2 and Thursday, February 3. It is proposed that the meeting be held at New River Community College beginning at 6:30 p.m. with dinner to be served.

/gh

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January 14, 2004

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition

- Fairlawn Property – I would like to get the input of the Board regarding the acquisition of property in Fairlawn for a new elementary school. Don Stowers and I concur that the Mason property located on the Fairlawn side of the Route 114/Viscoe Road intersection would provide a good balance between community access and visibility from Route 114.
- Space Needs Committee Report – I plan to present a preliminary report of the Ad Hoc Building Space Needs Committee recommendation for use of the Claremont Elementary School as a Human Services building housing Social Services, the Health Department, and the Court Services Unit. The County Administration Building would then be slightly expanded and used for administrative office of the School Board and Board of Supervisors.

***Enclosed are updated drawings prepared by Reynolds Architects.***

Personnel

- Appointments - See ***enclosed*** memo as noted in under Reports from County Administrator and Staff.

### Prospective Industry

- Project Sandcastle – The firm has narrowed their interest to the Pulaski Business Park as their first choice and we are working with the Town of Pulaski to finance the \$3.8 million cost of grading a 50-acre site, provide utility extensions and installing a rail siding. The Industrial Development Authority has concurred with assisting in serving as a pass through in the financing of this project. We plan to provide the Board with an update regarding the status of the project at the Board meeting.

### Legal Matters

- Spring Creek Property Erosion Problem – Tom McCarthy and Ron Coake advise it is doubtful that the erosion problem along Alexander Road behind the McDonalds is going to be addressed without taking the landowner to court. Authorization to do so is requested.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the January 24, 2004 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Fairlawn Property Acquisition
- ◆ Space Needs Committee Report

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Project Sandcastle

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Spring Creek Property Erosion Problem

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_