

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., March 28, 2005
7:00 p.m.**

FOLLOW-UP AGENDA

ACTION ITEM	KEY STAFF
<p>(Mr. Sheffey advised that Supervisor Ranny Akers had surgery on Friday, March 25 and was expected home after a week or possibly longer in the hospital)</p>	
1. <u>Invocation</u>	
2. <u>Presentation by Pulaski Elementary School</u> (Dr. Parsons presented school t-shirts to Board members and staff and read letters from students thanking Board members for new school)	
3. <u>Featured Employees – Social Services</u> (Recognized Margie Bryant and Kim Williams as Featured Employees for the month of April)	
4. <u>Additions to Agenda</u> (Mr. Huber noted one additional legal and personnel matter to be discussed in Closed Session)	
5. <u>Public Hearings</u> <ul style="list-style-type: none">▪ <u>New River Valley Hazard Mitigation Plan</u> (Mr. Utt explained in detail the purpose of hearing – Hearing held – Board adopted resolution – Send executed copy to Mr. Utt)	Ms. Hanks
6. <u>Highway Matters:</u> <ul style="list-style-type: none">a. <u>Follow-up from Previous Board meeting:</u><ul style="list-style-type: none">▪ <u>Review of Highway Matters Section of KAT</u> (Reviewed and updated accordingly)b. <u>River Ridge Phase 3 Townhomes at Heron's Landing</u> (Approved non-standard paving section in order for VDOT to accept this section of road into the secondary system – Notify VDOT and Steve Crawford)	Ms. Hanks

- c. Rural Addition Status Report
(Reviewed – Approved removing Lindsey Lane and Deerwood Drive) Ms. Taylor
- (Staff to research Ellen Barr Road eligibility) Ms. Taylor
- d. Resolution – Additions to Secondary Road System
(Approved)
- e. FY2006-2011 Six-Year Improvement Program Final Public Hearing
(Reported hearing to be held on April 19 – Board requested the following road matters be presented at the hearing: Rt. 114 bridge repairs; Rt. 600 turn lanes at McDonald’s & South I-81 ramp, and Route 100 bridge repairs) Mr. Huber
- f. Bridge on Rt. 100 North
(VDOT advised searching for funds to repair bridge in efforts to return to two lane status – VDOT to research cost and provide update to Board – Place update on KAT) Ms. Hanks
- g. Cloyd’s Mountain Road Improvements
(Reported potholes and breakage on side of road – VDOT to review – Place update on KAT) Ms. Hanks
- h. Julia Simpkins Road Embankment
(Staff reported a complaint from Mr. Steve Cox re: embankment on second curve after crossing Lowman’s Ferry Bridge to Max Creek – VDOT to review – Place update on KAT) Ms. Hanks
- i. Citizen Concerns
- (Mr. Dave Dalton requested consideration to installing bike lanes on current state maintained roads, thereby adding to recreational areas – Add to KAT) Ms. Hanks
- (E. W. Harless requested VDOT complete work on Cooks Lane – VDOT to talk directly with Mr. Harless re: specific work expected)

j. Board of Supervisors Concerns

(Supervisor Conner requested VDOT cut brush along bank at Fairview Home – Provide update at April Board meeting – Place on April agenda)

Ms. Hanks

(Supervisor Conner requested adding Little Creek to guardrail installation listing)

(Supervisor Hale inquired re: status of guardrail installation throughout the county – VDOT advised Rt. 693, Rt. 643 and Little Creek were scheduled)

(Supervisor Sheffey advised of a pothole at the Rt. 100 and 114 intersection, coming from Radford - VDOT to review)

7. Treasurer's Report
(Reported)

8. Citizens' Comments

(Mr. James Whited explained in detail benefits of using PVC pipe for water line installation and encouraged use of Federal money granted to the county)

(Mr. Dan Sumner expressed concern over the potential loss of Federal money due to pipe issue and requested the Board move forward with project, and further expressed concern over using county funds to commission a study on the project)

(Mr. Benny Keister advised the Town of Dublin had successfully used PVC pipe in its water system, resulting in less maintenance costs, with the goal of giving the Town of Dublin residents clean drinking water)

(Mr. Jim Gilbert requested the Board move forward with use of Federal money and advised he is not opposed to using ductile iron pipe, but would like for project to be completed)

(Mr. Mike Boyer expressed concern over the families that will be displaced if Federal money is not used and project does not move forward)

(Mr. E. W. Harless requested the Board use the Federal money for the mobile home park projects, and not for any other project – Mr. Harless further requested confirmation that the mobile home parks were used as part of the grant application process – Staff confirmed that mobile home parks were used as part of the grant application process)

(Mr. Ed Hoggatt provided a listing of fees for county decals in Montgomery County suggesting an increase in decal fees for unlicensed vehicles)

(Mr. Huber explained his basis for PSA use of ductile iron pipe in installing water lines to mobile home parks)

(Mr. Sheffey advised that a third party, Draper Aden Associates, had been asked to review the issue re: use of PVC vs. ductile iron pipe, and provide a recommendation to Board at its April meeting – Confirm with Draper Aden Associates - Place update on April agenda)

Mr. Coake/Mr. Huber
Ms. Hanks

9. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(No changes)

(Supervisor Hale inquired re: plans for additional smaller shelters at Randolph Park – Staff advised plans to include an additional \$1,000 for additional picnic tables only at the park)

b. Presentation of Budget Recommendations

(Mr. Huber presented detailed budget recommendation, confirmed no recommended tax increase, requesting moving public hearing on budget to April 25 regular Board meeting and further confirmed School Board and any other agency presentations for Monday, April 4 at 7:00 p.m.)

(Supervisor Sheffey commended county staff for efforts during the budget process)

(Mr. Huber noted the only area of shortfall in revenues occurred in zoning and building permits)

c. Employee Health Insurance Options

(Staff presented detailed plans including a spreadsheet and benefits comparison recommended by staff for health insurance for employees, and noted the same general insurance structure is being considered by the School Board – Further, staff advised of plans to schedule meetings with employees and efforts to seek a plan that makes sense for all employees – Board accepted recommendation of county staff)

Ms. Burchett

d. Scheduling of Public Meeting Presenting Release from Voting Rights Act Restrictions

(Approved scheduling a public meeting, in conjunction with the Electoral Board and other affected parties, for either April 4, at 6:00 p.m. (just prior to 7:00 p.m. Board meeting), or for Friday, April 8, at 8:00 a.m., with location of meeting to be held at CAB)

Mr. McCarthy

e. Scheduling of Dispatching Center Tour

(Board agreed to tour center on an individual basis)

f. Community Development Update

(Mr. Tickner solicited questions regarding a detailed written report previously provided to the Board on Community Development efforts)

g. Report on Junk Car & Litter Enforcement Efforts

(Mr. Jamie Ratcliff provided detailed update on recent violations and subsequent cleanups and offered to provide a spreadsheet detailing property cleanups)

Mr. Tickner/Mr. Ratcliff

- h. Streetlights and Trees along Route 100
(Staff provided visual report describing the potential impact of this project on Route 100 - Supervisor Conner expressed concern re: cost involved in providing lighting in area already fairly well lit – By consensus, Board approved landscaping improvements only – Proceed with improvements)

Mr. Coake/Mr. Huber

10. Items of Consent:

- a. Approval of Minutes of February 2 and 28, and March 2, 2005
(Approved)
- b. Accounts Payable
(Approved)
- c. Appropriations & Interoffice Transfers
(Approved)
- d. Ratification
(None)
- e. Contracts, Change Orders & Agreements
(None)
- f. Personnel Changes
(Reviewed)
- g. Reopening of Fairlawn Transfer Station
(Approved staff working with City of Radford in sharing the cost of re-opening of the Fairlawn transfer station)
- h. Fireworks Permits
(Approved fireworks permits for Claytor Lake Festival, as well as July 4 events – Notify Claytor Lake Festival Committee)
- i. New River Community Corrections & Pretrial Services Supervision Fee Policy
(Approved supervision fee policy)

Ms. Hanks

Ms. Spence

Ms. Burchett

Mr. Huber

Mr. Coake

- j. Resolution in Support of Previous Funding for Agency on Aging
(Approved resolution & corresponding with Governor Warner requesting assistance in preventing the loss of funds by the New River Valley Agency on Aging – Draft correspondence to Governor Warner transmitting resolution) Ms. Safewright
- k. Resolution Honoring County Employees During National County Government Week
(Approved resolution honoring county employees during National County Government Week – Notify employees in next Grapevine, or as appropriate) Ms. Burchett
- l. Hearing on Disposal of Unclaimed Property Ordinance
(Approved scheduling of public hearing at April Board meeting for the adoption of ordinance – Confirm with County Attorney appropriate wording for advertisement) Ms. Taylor/Mr. McCarthy
- m. Mutual Aid Agreement
(Approved mutual aid agreement for emergency services – Extend invitation to join in this agreement to Montgomery, Giles, Bland, Wythe, Carroll, Floyd and the City of Radford) Mr. Huber/Sheriff Davis/
Mr. Richardson

11. Citizen Comments

(Mr. E. W. Harless thanked county staff for recent efforts toward controlling litter in county, but expressed concern over continued eyesores throughout the county, current ordinance requirements re: covering junk car vehicles, and requested the Board consider hiring a full-time employee to focus solely on junk car compliance)

(Mr. Harless advised of passenger train service to be implemented on a six-month trial basis and explained plans to work out final details on March 3 by the Railroad – Further plans are to include stops in Wytheville, Radford, Christiansburg, Roanoke and Washington, DC, with a fare of approximately \$50 from Roanoke to Washington)

(Mr. James McClannahan requested the Board consider streetlighting at the Route 100/I-81 exits and expressed concern that the county needs to be more inviting to people looking to visit the area)

12. Other Matters from Supervisors

(Supervisor Hale advised of complaints he had received from citizens regarding landfill requirements of residents in producing PSA bill for verifying resident status – Staff to contact Town of Pulaski to determine if they have resources to place a notice on the bill re: landfill requirements, as well as placing on PSA bills periodically)

Mr. Burchett

Ms. Sayers

13. Closed Meeting – 2.2-3711.A.1.3.5.7

(Appointed Kayleigh Hall, Derek Handy, Spencer Albert and Douglas Benson as student representatives on Jamestown 2007 committee)

Ms. Burchett

14. Adjournment

March 21, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Featured Employees

The employees to be recognized at the March Board meeting and featured for the month of April are Margie Bryant and Kim Williams of the Social Services Department. **Enclosed** are descriptions for both employees.

/gh

March 21, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearing - New River Valley Hazard Mitigation Plan

A public hearing has been scheduled to receive citizen comments on the New River Valley Regional Hazard Mitigation Plan. This plan was compiled in response to the Disaster Mitigation Act of 2000 (as amended), requiring local governments to develop and adopt natural hazard mitigation plans in order to receive certain federal assistance. The plan was developed with assistance from the New River Valley Planning District Commission. The Board has previously been provided copies of the plan in its entirety.

/gh

March 21, 2005

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting:
 - Review of Highway Matters Section of Key Activity Timetable (KAT) – The status of VDOT road matters previously discussed by the Board are ***enclosed*** on the Highway Matters section from the Key Activity Timetable. VDOT has been requested to notify the Board of any changes to this listing.
- b. River Ridge Phase 3 Townhomes at Heron's Landing - Approval of a non-standard paving section is being requested in order for VDOT to accept this section of road into the secondary system. ***Enclosed*** is a copy of the proposed concept plan.
- c. Rural Addition Status Report - ***Enclosed*** is an updated report from Ms. Taylor.

/gh

March 21, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is a copy of the Key Activity Timetable.
- b. Presentation of Budget Recommendations – ***Enclosed*** is a ***draft*** budget not requiring any change in the current tax rate. Due to required lead times, the March 28 Board meeting is the last meeting at which the rate can be readily changed.
- c. Employee Health Insurance Options - ***Enclosed*** is a spreadsheet and benefits comparison recommended by staff for consideration by the Board. Also ***enclosed*** is a description of the reasoning and overall goals which were used in making this recommendations. The same general insurance structure is being considered by the School Board.
- d. Scheduling of Public Meeting Presenting Release from Voting Rights Act Restrictions – Mr. McCarthy has been coordinating the presentation of the proposed change to the public. Joint scheduling of a public meeting for this purpose, in conjunction with the Electoral Board and other affected parties, is recommended.
- e. Scheduling of Dispatch Center Tour – Chris Akers anticipates the dispatch center will be completed in the next few weeks. We would like to schedule a tour of the new facility for Board members. The Board may want to combine this tour with a visit to the New Animal Shelter facility.
- f. Community Development Update - ***Enclosed*** is a memo from Mr. Tickner providing updates on various projects. Mr. Tickner and Mr. Jamie Ratcliff will be available to answer any questions the Board may have.

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March 21, 2005

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of February 2 and March 2 & 28, 2005 - See ***enclosed*** minutes.
- b. Accounts Payable – A listing of accounts payable will be presented in the March 25 update.
- c. Appropriations & Interoffice Transfers – Approval is requested of the ***enclosed*** interoffice transfer number 9 in the amount of \$47,128.10. Approval is also requested of appropriations as follows: General Fund #17 - \$10,400.00; and #18 - \$104,000.00; and School Fund #25 - \$18,864.89; and #26 - \$42,346.41. Details of the appropriations are ***enclosed***.
- d. Ratification - There are no items for ratification at this time.
- e. Contracts, Change Orders & Agreements - There are no items for ratification at this time.
- f. Personnel Changes – ***Enclosed*** is an update from Ms. Burchett of recent personnel changes.
- g. Re-opening of Fairlawn Transfer Station – The City of Radford has expressed interest in sharing the cost of re-opening the Fairlawn transfer station. I recommend working with the City as a way of assisting our neighbor while reducing the cost to the PSA. We recently repaired water leaks from unprotected wash down spickets. Additional expenses we are aware of include obtaining a DEQ permit, repairing the scales, and installing a hydraulic oil heater. In addition, we have found a leaky seal in the hydraulic ram used to compact the trash and are in the process of repairing it. It is proposed that these and other operating costs be shared with the City of Radford based on the weight of refuse conveyed through the transfer station.

- h. Fireworks Permits - The Claytor Lake Festival and Fourth of July planning committees are requesting the Board issue permits for the fireworks planned for the Friday, June 10 festival at Claytor Lake and Monday, July 4th at the New River Valley Fairgrounds.
- i. New River Community Corrections & Pretrial Services Supervision Fee Policy - Approval is recommended of the ***enclosed*** supervision fee policy.
- j. Resolution in Support of Previous Funding for Agency on Aging – ***Enclosed*** is a memo from Agency on Aging Executive Director Debbie Palmer requesting the Board correspond with Governor Warner requesting assistance in preventing the loss of funds for the New River Valley Agency on Aging. I recommend a resolution be adopted by the Board in support of this request.
- k. Resolution Honoring County Employees During National County Government Week- Adoption of the ***enclosed*** resolution honoring county employees during National Government Week is recommended.

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March 21, 2005

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Prospective Industry

- Existing Industry Assistance –
 - **Magnox** - We have received a verbal commitment from the Virginia Department of Business Assistance that they would loan Magnox \$500,000 for development of new technologies based on some level of local government participation. At the same time, Suntrust seems prepared to lend the company \$2 million based on leveraging accounts payable and company assets. The Town of Pulaski is willing to guarantee \$250,000 for a period of up to 3 years. The County is being asked to provide a like guarantee through its Industrial Development Authority. A 1% per year fee would be paid by Magnox for this guarantee. I would appreciate questions, comments or suggestions Board members may have regarding this arrangement.
 - **Fontaine Modification Company** – Fontaine has continued to express interest in the purchase of the Shell Building. Fontaine plans to provide the Board with a proposed structure for their purchase of the building over the next five years for \$1.3 million with initial deferral of full debt service costs.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the March 28, 2005 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Existing Industry Assistance

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____