

FOLLOW-UP ACTION

ACTION	KEY STAFF
1. <u>Invocation</u>	
2. <u>Presentation of Resolution – Mike Lewis</u> (Adopted and presented to Mr. Lewis)	
3. <u>Featured Employees – Water Department & Water Treatment Plant</u> (Recognized Ricky Crowder and Joe Rodgers as the Featured Employees to serve during April, 2006)	
4. <u>Additions to Agenda</u> (Mr. Huber advised of the Town of Dublin's 100 th anniversary and requested consideration for adoption of a resolution be added under Items of Consent; advised of plans by staff to visit the proposed site for the Fairlawn entrance sign; and that the Hogan's Dam right-of-way issued had been resolved)	
5. <u>Public Hearings:</u> a. <u>A rezoning request by Harvey D. & Mary S. Shelburne from Residential (R1) to Agricultural (A1) on property identified as tax map no. 076-001-0000-0077, located at 4656 Shelburne Rd. (Rt. 690), (76.0710 acres), Ingles District. General uses proposed are single-family residences and farm uses at a proposed density of no greater than one dwelling per 30,000 square feet. The properties are designated as Agricultural on the Future Land Use Map of the 2000 Pulaski County Comprehensive Plan. (Approved, as recommended by Planning Commission – Notify applicant)</u>	Ms. Taylor
b. <u>A request for Special Use Permit (SUP) by Darryl J. & Stephanie S. Gillespie for an exception to limitations on a private dock facility allowed by Article 8-8, on property identified as tax map no. 067-011-0000-006A, (0.8070 acres), zoned Residential (R-1), located on the east side of Island</u>	

View Way (private road), approximately 360 ft. south of Whipporwill Way (private road), off Claytor Dam Rd. (Rt. 799), Ingles District. (TABLED)
(Hearing held – No comments – Mr. Tickner advised he was anticipating matter to be resolved shortly)

c. An initiative by **David Diesel** to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Amendments to **Article 1, Definitions Use and Design Standards**, defining homes, single-family detached dwellings:
- Amendments to **Article 6A, Transitional Industrial District (I-0) Zoning District**, allowing the following uses by-right :
“Town house”, “condominium”, “homes, single-family detached dwellings”.

(Approved as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

d. An initiative by the **County of Pulaski** to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Amendments to **Article 5B, Residential District (R-1) Zoning District, Article 5C, Residential District (R-2) Zoning District**, allowing the following uses by-right or Special Use Permit (SUP):
“Dwelling, patio home”, “dwelling, patio home zero lot line”.
- Amendment to **Article 5D, Residential District (R-3) Zoning District**, allowing the following uses by-right or by Special Use Permit:
“Dwelling, patio home”, “dwelling, patio home zero lot line”.

(Approved as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

e. The Board will consider making amendments to its two Enterprise Zones, the Pulaski County Enterprise Zone, Zone Number 25, and the New River Enterprise Zone, Zone Number 40. The Board will consider within the Pulaski County Enterprise Zone two boundary additions: an extension of the zone to the Town of Pulaski Industrial Park and the Bob

White Building, off Bob White Boulevard (Rt. 611), and other properties in proximity; and a noncontiguous zone to include properties near the intersection of Bob White Boulevard and Route 99, and along Route 99 to the Town Limits and possibly Interstate 81, Exit 94. Both of these boundary additions will include property within the Pulaski Town Limits. The Board will also consider a boundary deletion and boundary addition for the New River Enterprise Zone to eliminate some residential areas off Viscoe Road (Rt. 679) and include properties in the Fairlawn area in proximity to Route 11 and Route 114.

(Hold community meeting - Schedule additional hearing for March)

**Mr. Tickner/
Ms. Taylor/
Ms. Hanks**

- f. Pursuant to Code Section 15-2-2006 of the Code of Virginia, 1950, as amended, the Board of Supervisors will hear any parties affected with the vacation of 0.204 acres of existing right-of-way formerly used as a cul-de-sac on Fulk Road, State Route 1214, and to convey the abandoned right-of-way to Jemsite Development, LLC.

(Approved vacation of right-of-way – Prepare necessary documents)

Mr. Clarke

6. Highway Matters:

- a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT

(Mr. Akers requested VDOT review the guardrail request for Wilderness Road)

(Mr. Akers questioned VDOT's response that Hazel Hollow Road does not qualify for guardrail and requested VDOT review the area once again)

(Mr. Clarke advised there was no shoulder for placement of a guardrail on Fariss Mines Road)

(Mr. Clarke advised Church Hill Lane was too narrow for guardrail)

2. Fairlawn Entrance Sign
 (Mr. Huber advised staff and VDOT planned to visit the proposed site and measure for proper distances for placement of signage – Board requested some type of lighting or reflective signage) **Mr. Huber**
- b. Right-of-Way Surplus Property Request
 (Reviewed correspondence from VDOT re: request of Dale and Janet Flory for return to private ownership of property – Provide pictures & details of location of property, as well as legal requirements for holding a public hearing – Provide update to Board in weekly update) **Mr. Huber/
Mr. McCarthy
Ms. Hanks**
- c. Resolution to Accept Fulk Road Extension
 (Approved resolution adding Fulk Road extension to secondary system – Send resolution to VDOT) **Ms. Hanks**
- d. Old Pepper’s Ferry Road
 (Mr. Huber advised VDOT had addressed the matter)
- e. Citizen Concerns
 (Ms. Deanna Cole of Cole Mountain Road advised of concerns by residents over the steep grade on Cole Mountain Road and lack of ditching and grading; requested tree removal, clean up of dump on road, widening of two lanes, guardrails, no dumping signage and culvert installation – VDOT to review for general maintenance – VDOT and Supervisor Akers to view site within the next two weeks and provide update at March Board meeting – Add to KAT for update) **Mr. Clarke
Ms. Hanks**
- f. Board of Supervisors Concerns
 (Mr. Pratt requested guardrail on Pine Run Road – Place update on KAT) **Ms. Hanks**
 (Mr. Akers requested further review for installation of guardrail on Hazel Hollow Road – Place update on KAT) **Ms. Hanks**

(Mr. Akers advised of potholes on Lowman's Ferry Road – Place update on KAT)

Ms. Hanks

(Mr. Conner requested improvements to the Rt. 11/100 interchange going south on I-81 – Place on KAT)

Ms. Hanks

(Mr. Sheffey requested a smaller sign at the Pepper's Ferry Loop connection to Rt. 114, due to poor sign visibility – Place on KAT)

Ms. Hanks

(Mr. Sheffey requested general maintenance of Rt. 1220 in the Sutton Subdivision – Place on KAT)

Ms. Hanks

(Mr. Clarke advised the Rt. 693 bridge repairs were proceeding well)

(Mr. Sheffey asked VDOT for a timeframe for pothole repairs – Mr. Clarke advised pothole repairs should begin in April)

(Mr. Sheffey requested an update on the Tier 1 improvements – Mr. Clarke advised VDOT would be conducting public hearings in March, most likely in the Wytheville and Salem areas)

7. Treasurer's Report

(Ms. Tickle reported there had been some payoffs as a result of the delinquent taxpayers notice that appeared in the SWT)

8. Citizens' Comments

Petition for Water Service – Horseshoe Loop Black Hollow Road

(Nathan Stephens spoke on behalf of residents and requested water service to the Black Hollow Road, Horseshoe Loop, Black Hollow Heights and Miller Ridge area of Pulaski County – Mr. Huber provided details regarding procedures for obtaining funding for installation of water/sewer service – Present to PSA Board at March 13 PSA meeting – Place on agenda)

Ms. Hanks

(Al Davis requested consideration by the Board to converting the former Police Academy into a recreation center/ learning lab; requested adoption of the Virginia Property Maintenance Code; and requested all jobs for the county be advertised through the VEC and Southwest Times)

(Mr. Sheffey requested staff provide Mr. Davis with community center information – Consider RFP for use of the building)

**Ms. Hanks/
Mr. Huber**

(Mr. E. W. Harless requested the Board take action to hire a full time code enforcement officer and commended the work of Jamie Radcliffe in cleanup of areas of the county - Mr. Harless advised of loose debris from out of county trucks traveling to the landfill – Mr. Conner offered to address the matter at the next NRRRA meeting – Mr. Pratt advised he could not make a motion to hire a full time code enforcement officer until he had studied the matter further – Mr. Sheffey advised the matter would be addressed in the budget process – Calculate costs and include in budget documents)

Ms. Burchett

9. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Mr. Sheffey advised of an opportunity to speak with Lowe’s representatives and their willingness to partner with other organizations in providing materials for improvements for various projects – Staff to contact Dr. Stowers and Dr. Woolwine at Pulaski County High School to discuss feasibility of vocational school students working with county and Lowe’s to build proposed shelters at Randolph Park – Staff to determine best location for shelters)

**Mr. A. Akers/
Mr. Huber**

(Supervisor Akers inquired regarding the permanent location of the trailer installed at Harry DeHaven Park – Staff to provide specifics on exact location of trailer – Supervisor Akers also advised of graffiti on concession stand building)

Mr. A. Akers

“ “ “

b. Revenue Projections

(Mr. Huber presented charts detailing revenue sources anticipated for FY 07)

- c. A request for Special Use Permit (SUP) by **GAD L L C** to allow a sign setback variance for **Arby's Restaurant** on property identified as tax map no. 056-002-001A-0001 (1.210 acres), zoned Commercial (CM1), located on the southwest corner of Woodlyn St (Rt. 1028) and Cleburne Blvd. (Rt. 100), Draper District.
(Approved, as recommended by Planning Commission – Notify applicant) **Ms. Taylor**
- d. Property Maintenance Standards
(Mr. Tickner presented slideshow of a few areas in county – Board directed staff to check with other localities to determine which localities have adopted the property state's maintenance code and provide an update at the March Board meeting – Place update on March agenda) **Mr. Tickner**
Ms. Hanks
- e. Appointments
1. Jamestown Committee
(Appointed Judy Ison – Notify Ms. Ison of future meetings, etc.) **Ms. Burchett**
 2. Planning Commission
(Reappointed Bill Kegley for an additional term expiring March 1, 2010 – Notify Mr. Kegley) **Ms. Hanks**
 3. Virginia's First
(Appointed Ron Coake as alternate – Notify Virginia's First) **Ms. Hanks**
 4. Workforce Investment Board
(Recommend an additional three-year term for Mr. Bill Harris) **Ms. Hanks**
10. Items of Consent:
- a. Approval of Minutes of January 23, 2006
(Approved) **Ms. Hanks**
 - b. Accounts Payable
(Approved) **Ms. Spence**
 - c. Interoffice Transfers & Appropriations
(Approved) **Ms. Burchett**

- d. 2006-07 Local Government Challenge Grant
(Approved Fine Arts Center making application for grant)
- e. Contracts, Change Orders & Agreements
1. Fairgrounds Lease Agreement
(Authorized county attorney and county administrator to negotiate with Fair Association in the development of an acceptable agreement to all parties) **Mr. McCarthy/
Mr. Huber**
 2. Consortium Agreement
(Approved the formation of a Home Consortium by NRVPDC and to join with other localities in the formation of this consortium) **Mr. Huber**
 3. Contract for Auditing & Cost Allocation Services
(Approved awarding contract to Maximum for the cost allocation services at a cost of \$2,000 and awarding contract to Robinson, Farmer, Cox Associates of auditing services at a cost of \$32,400) **Ms. Burchett**
- f. Personnel Changes
(Reviewed)
- g. Memorial Resolution – Nathaniel Tuck
(Approved – Prepare resolution for presentation to family at March 27 Board meeting – Invite Mrs. Tuck and family to March 27 Board meeting) **Ms. Hanks
Ms. Safewright**
- h. Clerk’s Office Rolling File Unit
(Approved allocation of approximately \$16,500 for the expansion of the rolling filing cabinet used to store various court documents, pending receipt of a plan for controlling continued growth of the file system – Notify Clerk’s Office) **Ms. Burchett**
- i. Plastic Pesticide Recycling Program Guidelines
(Authorized applying for related grant funds, as well as opening the program to farmers from other localities since the entire cost of the program would be funded through a grant) **Mr. Fisher**

- j. Lease Arrangement/Coast Guard Auxiliary/Community Building – Harry DeHaven Park
(Schedule public hearing regarding the use of county property for the purpose of a long-term lease of a portion of the DeHaven Park property by the Coast Guard Auxiliary in return for community use – Confirm use with AEP - Prepare wording for public hearing notice – Advertise public hearing with other notices)
- Mr. McCarthy**
Ms. Taylor
- k. Scheduling of Public Hearing to Consider Ordinance Establishing Junior Volunteer Firefighter Program
(Adopted updated ordinance on an emergency basis as required by the Department of Fire Prevention programs in order to continue allowing junior members to participate in training exercises - Schedule public hearing for March 27 Board meeting)
- Mr. Richardson**
Ms. Taylor
- l. Sponsorship of *Moving Business Forward Expo 2006*
(Approved \$3,000 sponsorship toward Expo – Notify Chamber)
- Ms. Hanks**
- m. Personnel Policy Revision
(Approved amending policy to require mandatory drug testing after any accident involving a county or PSA employee – Prepare appropriate wording and incorporate into personnel policy)
- Ms. Burchett**
- n. Endorsement of Green Planning Grant
(Endorsed grant application for an education and planning initiative focusing on the care of the physical environment - Notify Abi Convery)
- Ms. Hanks**
- o. Property, Auto, General Liability Workers Comp & Other Insurance for FY 07
(Approved not bidding out insurances for FY 07)
- Ms. Burchett**
- p. Dublin 100th Anniversary
(Adopted resolution – Notify Town of Dublin)
- Mr. Huber**
- q. Jim Neblett Memorial Resolution
(Prepare appropriate resolution for adoption at March Board meeting – Invite Mr. Neblett’s family to attend March 27 Board meeting to accept resolution)
- Ms. Hanks**
Ms. Safewright

11. Citizen Comments

(Ms. Jean Anderson thanked the Board for updating the sound system)

(Ms. Anderson requested adequate lighting for the front of County Administration Building (CAB) – Staff to develop overall lighting plan for CAB)

Mr. Leonard

(Mr. E. W. Harless inquired as to the building code as it relates to outhouses – Mr. Harless disagreed with Supervisor Akers' comments regarding possibly requiring every household in Pulaski county to have water – Mr. Harless advised trash, etc. in front of households was not acceptable and a solution to the problem needed to be found)

12. Other Matters from Supervisors
(None)

13. Closed Meeting – 2.2-3711.A.1.3.5.7

14. Adjournment

February 17, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Featured Employee Recognitions

Featured Employees – Water Department and Water Treatment Plant - The employees to be recognized at the February Board meeting and featured for the month of March 2006 will be designated from the Water Department and Water Treatment Plant. The employees to be recognized are Ricky Crowder from the Water Department and Ronnie Joe Rodgers from the Water Treatment Plant. ***Enclosed*** is a brief description for both employees.

/gh

February 17, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

Public hearings have been scheduled to consider the following:

- a. A rezoning request by **Harvey D. & Mary S. Shelburne** from Residential (R1) to Agricultural (A1) on property identified as tax map no. 076-001-0000-0077, located at 4656 Shelburne Rd. (Rt. 690), (76.0710 acres), Ingles District. General uses proposed are single-family residences and farm uses at a proposed density of no greater than one dwelling per 30,000 square feet. The properties are designated as Agricultural on the Future Land Use Map of the 2000 Pulaski County Comprehensive Plan - A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.
- b. A request for Special Use Permit (SUP) by **Darryl J. & Stephanie S. Gillespie** for an exception to limitations on a private dock facility allowed by Article 8-8, on property identified as tax map no. 067-011-0000-006A, (0.8070 acres), zoned Residential (R-1), located on the east side of Island View Way (private road), approximately 360 ft. south of Whipporwill Way (private road), off Claytor Dam Rd. (Rt. 799), Ingles District - The Planning Commission recommends tabling this request until next month to give the owners and neighbors an opportunity to come to discuss and present a proposal for further review by staff, AEP and the Commission. No action is needed at this time.
- c. An initiative by **David Diesel** to amend the following section(s) of the Pulaski County Zoning Ordinance:
 - Amendments to **Article 1, Definitions Use and Design Standards**, defining homes, single-family detached dwellings;
 - Amendments to **Article 6A, Transitional Industrial District (I-0) Zoning District**, allowing the following uses by-right :
"Town house", "condominium", "homes, single-family detached dwellings".

A public hearing has been scheduled to consider a rezoning request as described on the **enclosed** request. The Planning Commission recommends approval.

- e. Amendment to the Pulaski County Enterprise Zone, Zone Number 25, and the New River Enterprise Zone, Zone Number 40 – A public hearing has been scheduled to consider the following Enterprise Zone boundary adjustments:
1. An extension of the Pulaski County Enterprise zone number 25 to the Town of Pulaski Industrial Park and the Bob White Building, off Bob White Boulevard (Rt. 611), and other properties in proximity; and
 2. The addition of a noncontiguous zone to include properties near the intersection of Bob White Boulevard and Route 99, and along Route 99 to the Town Limits and possibly Interstate 81, Exit 94. Both of these boundary additions will include property within the Pulaski Town Limits.
 3. The deletion for the New River Enterprise Zone number 40 to eliminate some residential areas in Heron's Landing off Viscoe Road (Rt. 679) and
 4. An extension to include properties in the Fairlawn area in proximity to Route 11 and Route 114.

The Virginia Enterprise Zone program is designed to encourage development in designated portions of the County within state established size limitations. Since the purpose of the program is to target areas needing investment, elimination of the Heron's Landing development from the New River zone is recommended. Expanding and targeting zone benefits in the proposed areas would enhance the impact of these Enterprise Zones by stimulating economic growth in the revised areas. A copy of the resolution for adoption will either be **enclosed** in this packet, if received in time, or included with the February 24 weekly update.

/gh

February 17, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of Key Activity Timetable (KAT) – An update from Mr. Clarke on the status of VDOT road matters previously discussed by the Board on the Key Activity Timetable will be enclosed in the weekly update on February 24.
2. Fairlawn Entrance Sign – Staff plans to present a visual depiction of various sign placements when crossing Memorial Bridge into Fairlawn.

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February 17, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Citizen Comments - Petition from Residents of Black Hollows
Heights Subdivision

Enclosed is a petition from residents of the Black Hollow Heights subdivision requesting public water service. I recommend forwarding this request to the Public Service Authority. The Authority routinely authorizes the preparation of a preliminary engineering report to evaluate possible service options and estimated costs. Those costs are then factored into a rate determination which is included in a formal questionnaire confirming residents continued interest in the service once a cost has been determined. The PSA Board's policy, as previously reviewed and concurred with by the Board of Supervisors, is to require a 75% return of these questionnaires and that those responding positively represent at least 67% of the affected households.

PMH/gh

February 17, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is a copy of the Key Activity Timetable.
- b. Revenue Projections – ***Enclosed*** is a draft Table R Revenue Summary portion of the county budget indicating level local income in the next fiscal year as increasing sales taxes due to Lowe's and a general increase in meals and lodging tax revenues are offset by declining public service corporation and machinery and tools taxes.
- c. A request for Special Use Permit (SUP) by **GAD L L C** to allow a sign setback variance for **Arby's Restaurant** on property identified as tax map no. 056-002-001A-0001 (1.210 acres), zoned Commercial (CM1), located on the southwest corner of Woodlyn St (Rt. 1028) and Cleburne Blvd. (Rt. 100), Draper District – This matter was carried over from the January meeting to allow further review and approval of the proposed site plan. The Planning Commission approved the ***enclosed*** site plan, with the condition that the fence be placed at the top of the berm instead of the bottom, the approval of which was a criteria for further consideration of the requested sign set back.
- d. Property Maintenance Standards – We plan to present a slide show describing various property maintenance issues for consideration by the Board in considering possible changes in current ordinances and staffing.
- e. Appointments:
 1. Jamestown Committee – It is recommended Judy Ison be appointed to the Jamestown Committee as a representative from the Fine Arts Center.
 2. Planning Commission - The term of Bill Kegley will expire on March 1, 2006. Staff is confirming Mr. Kegley's desire to be reappointed.

February 17, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Items of Consent

- a. Approval of Minutes of January 23, 2006 – Approval of the ***enclosed*** minutes is recommended.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Interoffice Transfers & Appropriations – Approval of the following interoffice transfers and appropriations is requested and as described on the ***enclosed***:
 1. General Fund Appropriations #17 - \$3,971.80; and #18 - \$49,328.00
 2. School Fund Appropriations #13 - \$4,269.28; #14 - \$587.00; #15 - \$11,070.19; and School Budget Adjustment #4 - \$0.
 3. Internal Service Fund Appropriation #1 - \$313.33
- d. 2006-07 Local Government Challenge Grant – Approval of an application by the Fine Arts Center for the 2006-07 Local Government Challenge Grant, as described on the ***enclosed*** correspondence from the Commission for the Arts, is requested.
- e. Contracts, Change Orders & Agreements:
 1. Fairgrounds Lease Agreement – ***Enclosed*** is a revision to the lease agreement between the Fairgrounds Board and the county proposed in May, 1987 but apparently never executed by the NRV Fair Association. I recommend authorization by the Board for Tom McCarthy, a designated Board member, and myself, to negotiate with the Fair Association in the development of an acceptable agreement to all parties.
 2. Consortium Agreement - The New River Valley Planning District Commission is proposing the formation of a Home Consortium in the New River Valley. This HUD funded program would make available between \$750,000 and \$1 million annually to be used for acquisition of residential property, rehabilitation of existing property for residential purposes, and

financial assistance with rental payments and security deposits. All project expenditures have to be matched by 25% in-kind or cash contributions and up to 10% can be spent for administrative functions.

Local government qualifications based on income and population are as follows:

Montgomery County - \$567,000
Pulaski County - \$189,000
Radford City - \$142,000
Floyd County - \$56,000
Giles County - \$67,000

HUD requires the formation of a regional consortium qualifying for at least \$750,000. Authorization to join with other localities in the formation of this consortium is recommended.

3. Contract for Auditing & Cost Allocation Services - The auditing services and cost allocation services have been bid out due to three year contracts expiring for FY 05. Proposals are to be received Friday, February 17 at 2:00 p.m. We will include in the February 24 weekly update our recommendation for awarding this contract for the next three years.
- f. Personnel Changes – ***Enclosed*** is an update from Ms. Burchett of recent personnel changes.
- g. Memorial Resolution – Nathaniel Tuck – Adoption of the ***enclosed*** memorial resolution for Dr. Nathaniel Tuck is requested.
- h. Clerk's Office Rolling File Unit - The Clerks Office is requesting the allocation of approximately \$16,500 for the expansion of the rolling filing cabinet used to store various court documents. I have asked for what the long-term options are for controlling continued growth of the file system and recommend funding of this request from contingency pending receipt of such a plan.
- i. Plastic Pesticide Recycling Program Guidelines - ***Enclosed*** is information provided by Extension Agent Michael Fisher regarding the Plastic Pesticide Container Recycling Program Guidelines. Adoption of the program and authorization to apply for related grant funds is recommended as is opening the program to farmers from other localities since the entire cost of the program would be funded through a grant.

- j. Lease Arrangement/Coast Guard Auxiliary/Community Building – Harry DeHaven Park - A long-term lease of a portion of DeHaven Park by the Coast Guard Auxilais being requested in return for community use. Scheduling of a public hearing regarding the use of County property for this purpose is recommended based on the lack of community facilities in the vicinity of DeHaven Park and the central location on the lake offered by DeHaven Park for the location of a safety oriented group of volunteers.
- k. Scheduling of Public Hearing to Consider Ordinance Establishing Junior Volunteer Firefighter Program – Mr. Richardson is proposing an update to the ***enclosed*** Ordinance Establishing the Junior Volunteer Firefighter Program for the County of Pulaski. The ordinance revision is being required by the Department of Fire Prevention programs in order to continue allowing junior members to participate in training exercises. Emergency adoption of these changes is recommended as is scheduling of a public hearing for formal adoption at the March Board meeting.
- l. Sponsorship of *Moving Business Forward Expo 2006* – ***Enclosed*** is background information on the Expo and a request for a \$3,000 sponsorship. I recommend approval of the request.
- m. Personnel Policy Revision – The Public Service Authority Board of Directors is requesting the Board of Supervisors amend the Personnel Policy to require mandatory drug testing after any accident involving a county or PSA employee. It is recommended the Personnel Policy be amended to require such mandatory drug testing.
- n. Endorsement of Green Planning Grant - The New River Valley Planning District Commission is requesting endorsement of an education and planning initiative focusing on the care of our physical environment. This initiative will be of assistance in the upcoming comprehensive plan revision by incorporating hazard mitigation, land use, greenway, water quality, cultural/tourism, etc. into the planning process. As envisioned, the grant would allow localities to determine which types of characteristics that they are interested in maintaining/enhancing across the landscape (connectivity to other communities through greenways/paths, water quality issues, cultural resources, farms/agriculture, transportation/land-use, historical, etc.). Major stakeholders in this process such as developers, engineers, surveyors, economic development, etc. would also be asked to develop a green infrastructure plan for the region. Endorsement of the grant application is recommended

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February 17, 2006

TO: Board of Supervisors

FROM: Peter Huber, County Administrator

SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Thomas Pifer Right-of-Way – **Enclosed** is a letter from Virginia's First Industrial Facilities Authority describing a right-of-way issue which I would like to discuss with the Board.

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments - See **enclosed** memo as noted under Reports from County Administrator and Staff.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Log Home Start-up Company - We met with a gentleman a few weeks ago looking at moving his log home construction company into Pulaski County. He has an existing business, Hand Crafted Log Homes (web site: <http://www.handcraftedloghomes.net>). He has typically built the custom log homes on-site for his customers. However, he is growing at such a rate that he can no longer just put up the homes on site. He needs what he thinks would be between 4-5 acres in which to "stage" the homes prior to shipping them out. He's interested in the Dublin area as many of his employees live there now. He currently has 5 employees, excluding him and his wife. He will likely need to hire additional help if he completes this move.

He showed a great interest in the acreage up somewhere near the water tank at the Corporate Center. He and his wife hope to eventually possibly build a home on the site, kind of like Andy McCready's situation. There are two outstanding issues at this point that we need guidance on:

- 1) First, would one single-family home be O.K. with the BOS and IDA for development on that part of the property?
- 2) Second, would the Board and IDA be interested in deferring the cost of the land for a year or so in order for him to get his operation "up and running"?

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the February 27, 2006 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Thomas Pifer Right-of-Way

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Log Home Start-up Company

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____