

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., August 28, 2006
7:00 p.m.**

FOLLOW-UP ACTION

Action Item	Key Staff
<p>1. <u>Invocation</u> (Observed moment of silence recognizing Corporal Eric Sutphin, Montgomery Co. Sheriff's Office and Security Officer Derrick McFarland, Montgomery Community Hospital)</p> <p>(Invocation presented by Rev. Daniel Royo, Pulaski 7th Day Adventist)</p>	
<p>2. <u>Featured Employees</u> (Recognized Ethel Brown of the Sheriff's Department and Tonya Hurt of REMSI)</p>	
<p>2a. <u>Introduction of Chamber Executive Director, Dawn K. Adams</u> (Mr. Huber introduced Ms. Adams and read a description of her education credentials, etc.)</p> <p>(Introduced Anastasia Anderson from SWT who is filling in for Jack Martin)</p>	
<p>3. <u>Additions to Agenda</u> (Mr. Huber reported the addition of the following items to the agenda: Reports from County Administrator & Staff - VACO looking for a District 12 representative due to current member resigning; Closed Session – Prospective Industry – Project Matrix; Items of Consent – Eliminating North Dublin voting Precinct)</p>	

4. Public Hearings:

- a. A rezoning request by **North Radford Septic Tank Service Incorporated** to Industrial (I1) on property identified as tax map no. 029-001-0000-0042, 42B and 42C (9.1 acres total), currently zoned Commercial (CM1); and tax map no. 029-001-0000-049B, 49C and 49D (3.42 acres total) currently zoned Residential (R3), located in the 7800 block of Peppers Ferry Boulevard (Rte. 114), directly across Rte. 114 from Mason Street, Cloyd District
(Public hearing held – Comments were heard from Tommy & Jeanette Hall in opposition to the request; comments were heard from Tyrone Long, President, North Radford Septic, and William Greene, Vice President, Radford Septic, in favor of the request;
Approved as recommended by Planning Commission with signed voluntary proffers – Notify applicant)

Ms. Taylor

- b. An application by **Judy Epperly** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to amend the following section(s) of the Pulaski County Zoning Ordinance:
- Amendment to **Article 1, Definitions Use and Design Standards**, defining an **Assisted Living Facility**:
(Public hearing held – Comments were heard from Judy Epperly, Executive Director, Beulah House, in favor of request – Approved as recommended by Planning Commission – Amend ordinance)
 - Amendment to the Zoning Ordinance allowing an **Assisted Living Facility** as a use either by-right or by Special Use Permit in the Agricultural (A1), Conservation (C1), Residential (R1), Residential (R2), Residential (R3) and Rural Residential (RR) Zoning Districts.
(Public hearing held – Approved by special use permit only as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

Ms. Taylor

- c. A request for Special Use Permit (SUP) by **Beulah House Incorporated** to allow an Assisted Living Facility on property identified as tax map no. 055-001-0000-0056A, (1.02 acres), zoned Residential (R-1), located at 4704 Caddell Road (Rte. 638), approximately 400 feet from its intersection with Cougar Trail Road (Rte. 643), Draper District.
(Public hearing held – Approved by special use permit as recommended by Planning Commission – Notify applicant)

Ms. Taylor

- d. An application by **Volvo Trucks North America Inc.** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Amendment to **Article 1, Definitions Use and Design Standards**, defining a **Small Wind Energy System**:

(Public hearing held – Comments were heard from adjacent property owner Harold Hagee in opposition to the request; comments were heard from John Kincer of Volvo in favor of the request; Mr. Jonathon Miles of James Madison University explained the project – Board approved as recommended by Planning Commission, with stipulation that windmill will be dismantled if not successful – Amend ordinance)

Ms. Taylor

- Amendment to the Zoning Ordinance allowing a **Small Wind Energy System** as a use either by-right or by Special Use Permit in the Industrial (I1) Zoning District.
(Public hearing held – Approved by special use permit as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

- e. A request for Special Use Permit (SUP) by **Volvo Trucks North America Inc.** to allow a Small Wind Energy System on property identified as tax map no. 065-001-0000-001B and 1C, (274.15 acres), zoned Industrial (I1), located at 4881 Cougar Trail Road (Rte. 643) at the New River Valley Truck Plant, Massie District.
(Public hearing held – Approved as recommended by Planning Commission – Notify applicant) Ms. Taylor

- f. An initiative by the **County of Pulaski** to amend the following sections of the Pulaski County Zoning Ordinance:
- Amendment to Article 1, **Definitions Use and Design Standards**, stipulating that uses permitted by-right with standards as set forth in this Article must submit a plan of development showing compliance with Article 18 of the Zoning Ordinance, with the exception of the requirements set forth in Article 18-6.3 through 18-6.6 and 18-6.10.
(Public hearing held – Approved as recommended by Planning Commission – Amend ordinance) Ms. Taylor

- g. A request pertaining to the prohibition of through truck traffic going north on Route 738 beginning at State Route 641, Cox Hollow Road
(Public hearing held – VDOT to confirm a resolution is required - Mr. McCarthy suggested wording stating “through traffic restricted” – Sheriff to determine any citizen complaints in this area – Provide update and resolution, if appropriate, at September Board meeting – Place on September agenda) Mr. Clarke
Sheriff Davis
Ms. Hanks

5. Highway Matters:

- a. Follow-up from Previous Board meeting:
- Review of Highway Matters Section of KAT
(Reviewed – Mr. Clarke advised the completion of repairs to Allisonia Bridge was expected by September 30, 2006)

- b. Request for Speed Limit Posting in the Draper Valley Golf Course Subdivision
(Supervisor Pratt submitted petition from residents requesting 25 mph speed limit on Big Valley Drive and Fairway Drive – VDOT advised 25 mph is statutory in residential area – VDOT to determine if qualifies for residential 25 mph – Approved requesting 25 mph – Send request to VDOT) Mr. Clarke
Ms. Hanks
- c. Tractor Trailer Restriction in Parrott and Belspring
(Mr. Sheffey advised he understood trucks are trying to come into Lowes and Walmart & are taking a wrong turn onto Rt. 600 – Board approved staff sending letter to managers of Walmart and Lowes advising of concerns and requesting suggestions on alerting public to appropriate entrance – Mr. Huber suggested signage advising truckers to use next entrance – VDOT to see if traffic department staff can offer suggestions – Place on September agenda for update) Mr. Huber
Mr. Clarke
Ms. Hanks
- d. Citizen Comments
(None)
- e. Board of Supervisors Concerns
(Mr. Sheffey advised of receipt of e-mail from Jennifer & Scott Shaffer of 6997 Lee Highway expressing concern about accidents in the area of Motor Mile Speedway and requested installation of guardrails – VDOT advised there are established guardrail guidelines, particularly if the guardrail's sole purpose is to protect private property – VDOT to review and provide update at September Board meeting – Place on September agenda) Mr. Clarke
Ms. Hanks
- (Deputy Brad Nester confirmed location of accidents at area in question – Mr. Clarke advised guardrails can be put up on secondary roads, but funding would come out of secondary road funds)
- (VDOT advised General Assembly is scheduled to return to session September 27 – Mr. Clarke advised secondary road hearing would need to be scheduled – Board determined hearing should be advertised for October Board meeting with approval to be placed on November Board meeting agenda – Advertise for October hearing) Mr. Clarke

(Mr. Sheffey inquired re: rural additions definition – Mr. Clarke advised definition had changed per General Assembly and may require a minor change to the subdivision ordinance – Mr. Clarke advised changes revert back to previous practice re: rural additions – Mr. Clarke to provide update a September Board meeting on rural addition standards – Place update on September Board agenda)

Mr. Clarke
Ms. Hanks

6. Treasurer's Report

(Ms. Tickle presented annual report and advised personal property taxes were mailed out last week)

7. Citizens' Comments

(None)

8. Reports from the County Administrator & Staff:

a. Introduction of Community Development Director
(Introduced Shawn Utt)

b. Key Activity Timetable

(Send a thank you to each organization that assisted in putting roof on Fairview Home)

Mr. Huber/
Ms. Burchett

(Mr. Sheffey noted August 06 target date for sewage pump station – Mr. Huber confirmed August 06 is correct date, as some are being installed at this time and are being done in two phases – Mr. Sheffey inquired re: status of DeHaven Park – Mr. Huber advised work was completed last week)

c. Report on Additional Randolph Park Shelters

(Staff recommendation presented, along with aerial noting proposed locations – Mr. Sheffey confirmed discussions with Dr. Stowers and Dr. Woolwine indicated PCHS students could assist with project – Staff to confirm students are available – Supervisor Sheffey advised locations of shelters should be at the discretion of Anthony Akers and requested confirmation of location of shelters be provided in September 1 weekly update)

Mr. Huber

Mr. A. Akers

- d. Demonstration of County GIS System
(John Spangler presented detailed PPT presentation providing specifics re: future applications)

- e. Jamestown 2007 Report
(Ms. Burchett provided specifics re: plans for local and statewide Jamestown 2007 events and expressed appreciation to the Board for allowing her to work on this committee and work with the volunteers – Ms. Burchett presented memorabilia developed by committee including various ornaments and commemorative items – Video and coin presented)

- f. Appointments:
 - 1. Board of Zoning Appeals (Alternate)
(Ask Dan Bailey if he would consider serving) Ms. Hanks

 - 2. Wireless Authority
(Ask Dan Bailey for suggested nominations) Ms. Hanks

 - 3. Social Services Board
(Reappointed Ron Chaffin for an additional term ending September 30, 2010) Ms. Hanks

 - 4. Agency on Aging
(Reappointed Elaine Powell for an additional term ending September 30, 2007) Ms. Hanks

 - 5. New River Valley Airport Commission
(Appointed Shawn Utt – Notify Airport Commission) Ms. Safewright

 - 6. PEP Steering Committee
(Appointed Norlene Pomerantz to represent Radford University – Notify Ms. Pomerantz as appropriate) Ms. Safewright

 - 7. Virginia's First Regional Industrial Facilities Authority
(Appointed Shawn Utt to replace Supervisor Hale on Authority – Notify Authority) Ms. Hanks

8. New River Valley Economic Development Alliance
(Appointed Shawn Utt as an additional alternate on Alliance Board –Notify Alliance) Ms. Hanks
- g. Town of Pulaski Request for Funds for James Hardie Project
(Board authorized Supervisors Conner and Hale and Mr. Huber to negotiate with Town as to amount and interest on Bob White building) Mr. Huber
- h. Infrared Camera Demonstration
(Deputy Brad Nester advised Emergency Management Coordinator Willie Richardson had applied for, and received, grant funding through Homeland Security for a thermal image device – Demonstration provided)
9. Items of Consent:
- a. Approval of Minutes of July 24, 2006
(Approved) Ms. Hanks
- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations & Interoffice Transfers
(Approved) Ms. Burchett
- d. Ratification of Contracts, Change Orders & Agreements:
1. Cloyd's Mountain Tower Transfer
(Ratified expenditure of \$8,500 for additional road work) Mr. Richardson
2. Mutual Aid Agreement – Wythe County
(Approved) Mr. Richardson
- e. Personnel Changes
(Reviewed)
- f. Dynamic Random Access Memory (DRAM) Multistate Antitrust Litigation
(Approved designating Attorney General's Office as representing Pulaski County Board of Supervisors – Notify Attorney General's Office) Mr. McCarthy

- g. Proclamation for Recovery Month
(Approved recognizing September 2006 as National Alcohol and Drug Addiction Recovery Month – Notify appropriate persons) Ms. Hanks
- h. Purchase of Equipment for Sheriff's Dispatch
(Approved purchase of additional equipment to be installed in the Town of Pulaski Police Department allowing direct linking between dispatch offices and making it possible to provide direct backup services between dispatchers at a cost of \$7,450) Mr. C. Akers/
Mr. Richardson
- i. Workforce Investment Board Realignment of Service Areas
(Endorsed existing regional service areas by sending letter to Governor Kaine as prepared by the Workforce Investment Board) Ms. Hanks
- j. Personnel Policy Revision – Employee Education Assistance
(Amend policy and notify employees as appropriate) Ms. Burchett/
Ms. Spence
- k. NIMS Alert – NIMS Resource Inventory Management System Fact Sheet
(Approved participating by listing county owned equipment) Mr. Richardson
- l. Regional Jail Staffing
(Endorsed concerns expressed by Regional Jail - Send letter to local legislators) Mr. Huber
- m. Department of Conservation and Recreation Corrective Action Plan Agreement
(Schedule informational meetings with owners and contractors generally involved in land disturbing activities notifying them of state required changes in the enforcement of Erosion and Sediment Control measures) Ms. Hanks

- n. Scheduling of a Public Hearing on Pay Increases for Election Workers
(Schedule public hearing for September 25 Board meeting – Provide appropriate wording for ad)
Ms. Taylor
Mr. McCarthy
 - o. Adjustment of Library Budget Due to State Aid Increase
(Approved)
Ms. Burchett/
Ms. Ogburn
 - p. Family Day Proclamation
(Approved)
 - q. Dublin Precinct Elimination
(Approved resolution – Send to appropriate officials)
Mr. McCarthy
10. Citizen Comments
(none)
11. Other Matters from Supervisors
(Supervisor Conner inquired re: status of old jail – Mr. Huber advised it is still in the hands of the Planning District Commission awaiting direction as to who to transfer to best take advantage of grant opportunities)
- (Mr. Sheffey thanked county staff for assistance with elected officials event)
- (Mr. Sheffey presented a letter from Rodney Hurst questioning air conditioning in some schools – Send e-mail to Dr. Stowers)
Ms. Hanks
- (Staff to respond to Mr. Hurst by letter)
Mr. Huber
12. Closed Meeting – 2.2-3711.A.1.3.5.7
13. Adjournment

August 18, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Featured Employee Recognitions**

Featured Employees - The employees to be recognized at the August Board meeting and featured for the month of September 2006 have been selected by the Sheriff's Department and REMSI. The employees to be recognized are Ethel Brown from the Sheriff's Department and Tonya Hurt from REMSI. A brief description for both are ***enclosed*** with this packet.

/gh

August 18, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Public Hearings**

Public hearings have been scheduled to consider the following:

- a. A rezoning request by **North Radford Septic Tank Service Incorporated** to Industrial (I1) on property identified as tax map no. 029-001-0000-0042, 42B and 42C (9.1 acres total), currently zoned Commercial (CM1); and tax map no. 029-001-0000-049B, 49C and 49D (3.42 acres total) currently zoned Residential (R3), located in the 7800 block of Peppers Ferry Boulevard (Rte. 114), directly across Rte. 114 from Mason Street, Cloyd District - The properties zoned Commercial (CM1) are designated as Industrial and the properties zoned Residential (R3) are designated as Residential on the Future Land Use Map of the 2000 Comprehensive Plan. Uses proposed are a concrete production facility, contractor's storage yards and other industrial uses as permitted by right in the Industrial (I1) Zoning District with a minimum lot size of 1 acre - A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

- b. An application by **Judy Epperly** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to amend the following section(s) of the Pulaski County Zoning Ordinance:
 - Amendment to **Article 1, Definitions Use and Design Standards**, defining an **Assisted Living Facility**:
 - Amendment to the Zoning Ordinance allowing an **Assisted Living Facility** as a use either by-right or by Special Use Permit in the Agricultural (A1), Conservation (C1), Residential (R1), Residential (R2), Residential (R3) and Rural Residential (RR) Zoning Districts.

- A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

c. A request for Special Use Permit (SUP) by **Beulah House Incorporated** to allow an Assisted Living Facility on property identified as tax map no. 055-001-0000-0056A, (1.02 acres), zoned Residential (R-1), located at 4704 Caddell Road (Rte. 638), approximately 400 feet from its intersection with Cougar Trail Road (Rte. 643), Draper District - A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

d. An application by **Volvo Trucks North America Inc.** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for, per Section 17-5, to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Amendment to **Article 1, Definitions Use and Design Standards**, defining a **Small Wind Energy System**;
- Amendment to the Zoning Ordinance allowing a **Small Wind Energy System** as a use either by-right or by Special Use Permit in the **Industrial (I1) Zoning District**.

A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

e. A request for Special Use Permit (SUP) by **Volvo Trucks North America Inc.** to allow a **Small Wind Energy System** on property identified as tax map no. 065-001-0000-001B and 1C, (274.15 acres), zoned Industrial (I1), located at 4881 Cougar Trail Road (Rte. 643) at the New River Valley Truck Plant, Massie District - A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

f. An initiative by the **County of Pulaski** to amend the following sections of the Pulaski County Zoning Ordinance:

- Amendment to **Article 1, Definitions Use and Design Standards**, stipulating that uses permitted by-right with standards as set forth in this Article must submit a plan of development showing compliance with Article 18 of the Zoning Ordinance, with the exception of the requirements set forth in Article 18-6.3 through 18-6.6 and 18-6.10

A public hearing has been scheduled to consider a rezoning request as described on the ***enclosed*** request. The Planning Commission recommends approval.

- g. A request pertaining to the prohibition of through truck traffic going north on Route 738 beginning at State Route 641 - An alternate route to reach Route 601 or Route 42 in Bland County would be: from the southern terminus of the tractor trailer prohibition at Route 641, proceed south on Route 738 to Route 99. Take Route 99 to Route 11 North. Take Route 11 North to Route 100. Proceed North on Route 100 to Route 601. Left on Route 601, or if the destination is Route 42 in Bland County, continue on Route 100 North to Route 42 in Giles County and then left on Route 42 to the northern terminus of the tractor trailer prohibition at the intersection of Route 42 and Route 738 - A public hearing has been scheduled to consider this request.

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August 18, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
 - Review of Highway Matters Section of Key Activity Timetable (KAT) – An update from Mr. Clarke on the status of VDOT road matters previously discussed by the Board on the Key Activity Timetable will be enclosed in the weekly update on August 25.
- b. Request for Speed Limit Posting in the Draper Valley Golf Course Subdivision - Mr. Stan Moran is requesting a 35 mph speed limit posting in the Draper Valley Golf Course Subdivision.
- c. Tractor Trailer Restriction in Parrott and Belspring – In response to a concern from a Parrott resident, I would like to ask consideration to re-signing or otherwise warning tractor trailer trucks that Lowe's and Wal-Mart are not accessible from Route 600 and that there is no outlet past the intersection of Belspring and Highland Roads. The concern is with trucks taking a right at the first light coming from Route 460 thinking they are pulling into Lowe's or Wal-Mart.

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August 18, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Introduction of Community Development Director – I plan to introduce Shawn Utt who has assumed the duties of Community Development Director, on August 1.
- b. Key Activity Timetable (KAT) – ***Enclosed*** is a copy of the Key Activity Timetable for review by the Board.
- c. Report on Additional Randolph Park Shelters - Anthony Akers reports that Lowes of Pulaski County has committed to providing lumber at half the regular price for shelter installation at Randolph Park. He recommends that one shelter be located to the left of the existing pond near the back of the park. The existing parking lot supports this location. He recommends the second shelter to be located in the same area due to amount of available acreage around the pond. The second option is the knoll below the playground area which is near the main restroom facility. The problem with the pond area is there are no sewer lines and a septic system would need to be installed for approximately \$4,000 to \$7,000.

Mr. Akers feels that one shelter seating approximately 50 people could be built by a contractor for approximately \$30,000 including the Lowe's donation. He estimates that shelter construction utilizing county labor and volunteers would be significantly less but feels materials would cost in the range of \$10,000 to \$20,000. Final choice of materials such as metal roofing as opposed to shingles is one reason why this estimate has such a broad range. Mr. Akers noted that the original park steering committee stated that future construction should be consistent with current park facilities. Several facets of shelter construction will require skilled labor for proper installation and code reasons. Mr. Akers feels that Board of Supervisors input along with county administration regarding final method of construction is needed at this point so solid plans can be put in place for installation prior to winter.

- d. Demonstration of County GIS System – I have asked John Spangler to demonstrate the existing in-house GIS system and discuss potential future applications which may be of assistance to the Board. The entire program and related data can be downloaded free for use by the Board on your home computer.
- e. Jamestown 2007 Report – Ms. Burchett would like provide the Board with an update regarding Jamestown 2007 activities.
- f. Appointments:
 - 1. Board of Zoning Appeals (Alternate) – Mr. Wayland Overstreet has declined the Board's invitation to serve. As directed by the Board, staff will contact Dan Bailey to determine his interest in serving.
 - 2. Wireless Authority - Mr. Dan Bailey has indicated he does not wish to be reappointed to the Wireless Authority Board. Therefore, a vacancy exists.
 - 3. Social Services Board - Mr. Ron Chaffin's term will expire on September 30. He is eligible for reappointment.
 - 4. Agency on Aging - Ms. Elaine Powell's term will expire on September 30. She is eligible for reappointment.
 - 5. New River Valley Airport Commission - The Board is requested to appoint Shawn Utt to the Airport Commission representing Pulaski County.,
 - 6. PEP Steering Committee - The Board is requested to appoint Norlene Pomerantz to represent Radford University.
 - 7. Virginia's First Regional Industrial Facilities Authority - It is recommended Shawn Utt be appointed to replace Supervisor Hale on the Authority Board.
 - 8. New River Valley Economic Development Alliance – I would like to ask the consideration of the Board to designating Shawn Utt as an additional alternate on the Alliance Board of Directors.

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August 18, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Items of Consent**

- a. Approval of Minutes of July 24, 2006 Minutes – Approval of the enclosed minutes is recommended.
- b. Accounts Payable – Approval of the enclosed listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval of the interoffice transfers and monthly appropriations is requested. Copies of the documents will be included in the August 25 weekly update.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreement - Approval and/or ratification of the following matters, is requested:
 1. Cloyd's Mountain Tower Transfer - Willie Richardson and Chris Akers have been working on the installation of a tower on the North side of Cloyd's Mountain to eliminate dead spots in the county's radio dispatch system along Little Creek. A road to the preferred location has been rough graded but needs additional work in order for concrete and tower delivery trucks to get to the site. While the tower itself has been paid for through grants, those grants cannot be used for construction. The estimated cost for the additional road work is \$8,500. The contract has been awarded and the road was completed in order avoid further delays in grant imposed deadlines. Thus, ratification of this expenditure with a transfer from unobligated funds is requested.
 2. Mutual Aid Agreement – Wythe County- Approval of the enclosed agreement with Wythe County is requested.
- e. Personnel Changes – Enclosed is an update from Ms. Burchett of recent personnel changes.

- f. Dynamic Random Access Memory (DRAM) Multistate Antitrust Litigation - We received notification from the Virginia Office of the Attorney General of anti-trust litigation related to the fixing of prices on DRAM computer chips purchased by the County. Authorization to designate the Attorney General's Office as representing the Pulaski County Board of Supervisors in this matter is recommended.
- g. Proclamation for Recovery Month – Mr. Mike Wade of New River Valley Community Services is requesting the Board issue the ***enclosed*** proclamation in conjunction with the annual observance of "National Alcohol and Drug Addiction Recovery Month" for September 2006.
- h. Purchase of Equipment for Sheriff's Dispatch – Approval to purchase additional equipment to be installed in the Town of Pulaski Police Department allowing direct linking between dispatch offices and making it possible to provide direct backup services between dispatchers is recommended at a cost of \$7,450. The allocation of these funds will be through state or federal Homeland Security grants.
- i. Workforce Investment Board Realignment of Service Areas - ***Enclosed*** is a draft letter to Governor Kaine, as is being prepared by the Workforce Investment Board, voicing concern over the possible realignment of service areas. Endorsement of the existing regional service areas is recommended.
- j. Personnel Policy Revision – Employee Education Assistance – The following revision to the County Personnel Policy is recommended in order to match personal time used to take GED classes.

EMPLOYEE EDUCATION ASSISTANCE

The purpose of this policy is to encourage employee utilization of educational offerings related to their employment with the County. Utilization of the following benefits is conditional on approval of the employee's supervisor and the County Administrator:

Cost of Tuition – The County will pay tuition costs for education related to present and/or future skills needed by the County. Payment for the first class is dependent on completion of the class. Payment for any additional educational offerings is dependent on maintenance of a C average or, if ungraded, satisfactory completion of previous training. Reimbursement for class tuition shall be made after documentation of grades/completion is submitted to the accounts payable clerk. In exchange for payment of tuition costs, employees are required to share knowledge gained with other employees.

Compensation - Classes must be taken on the employee's personal time ***except that the County will pay employees their normal rate of pay***

for one hour of GED classes per day with the employee contributing a like amount of personal time per day and making reasonable progress toward obtaining a GED.

Travel – Travel to and from classes will be at personal expense unless unusual circumstance or distances are involved.

Books and Materials - The cost of books and class related materials or equipment will be paid for by the County if materials purchased are subsequently made available for use by other employees.

- k. NIMS Alert – NIMS Resource Inventory Management System Fact Sheet - FEMA is developing an inventory of equipment which localities are willing to make available in responding to emergency situations in the form of mutual aid to affected localities. We recommend participating by listing County owned equipment pending any concerns from Board members. Specifically, the system will:

- * Systematically assist communities in inventorying and typing resources in accordance with NIMS protocols and provide quick access to resources to support emergency response operations.

- * Ensure that a "no-cost" standard national typed resource database is available to support local, regional, and multiple State response operations.

- * Improve the Nation's capability to identify, mobilize, and dispatch a typed resource.

- l. Regional Jail Staffing – ***Enclosed*** is a letter from Donnie Simpkins, Regional Jail Superintendent regarding ongoing lack of state funded staff required for operation of the jail. Endorsement of these concerns by the Board of Supervisors and forwarding of this information to our local legislators is recommended.

- m. Department of Conservation and Recreation Corrective Action Plan Agreement – Approval of the ***enclosed*** Corrective Action Plan agreement is recommended as is scheduling informational meetings with the owners and contractors generally involved in land-disturbing activities to notify them of state required changes in the enforcement of Erosion and Sediment Control measures.

- n. Scheduling of a Public Hearing on Pay Increases for Election Workers – As requested by Electoral Board Chairperson, Sybil Atkinson in the ***enclosed*** letter, scheduling of a public hearing regarding the suggested pay increase is recommended. At this point, it appears that the estimated \$1,000 in additional pay can be pulled from other line items within the Electoral Board budget unless a primary election is scheduled for the selection of candidates for the General Assembly.

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August 18, 2005

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade Shopping Center – **Enclosed** is correspondence from Pulaski Town Manager John Hawley in response to the county's offer on the Maple Shade Shopping Center. I plan to ask the Town if they would guarantee the receipt of future leases and ask for reconsideration of the added value of the existing leases since we may have to move folks out of the building in order to make use of it.
- Commerce Park – The Commerce Park Participation Committee had an extensive discussion regarding the following development options:

Option 1 - Market "as is"

Option 2 - Extend existing water and sewer lines to 40-acre pad

Option 3 - Increase water capacity to one million gallons per day

Option 4 – Develop entire Park with one million gallons per day of water and sewer

Option 5 – Develop entire park with six million gallons per day of water and sewer

The Committee focused on eliminating options 4 and 5 and agreed that the

concept of working together in the development and marketing of industrial property was desired. In doing so, they specified that the Authority may want to look at properties better suited than the Commerce Park. With regard to the future of the Commerce Park, the discussion included the following possible courses of action:

1. Allow for variable lot sizes to allow best use of all portions of the property while marketing to a broader variety of prospective employers.
2. Give all localities the power to veto specific development as a way to address the issue to competition between local industrial properties and the Commerce Park facility.
3. Sell the old house and the property on the east side of Ruebush road in order to general funds to offset at least a portion of the cost of increasing water capacity at the Park.
4. Invest revenue from these sources into the cost of upgrading the capacity of water service to the Commerce Park with a goal of being able to provide one million gallons per day.
5. Participate in the "Virtual Building" and "Right Now" state initiatives.
6. Consider a development tax to support the cost of additional utilities.
7. Consider acquisition of the Internet and Pulaski Furniture sites as alternatives to the Commerce Park based on existing road and utility access at these locations.

A key factor in encouraging the potential for increasing the level of funding required for all but option 1 is a request for consideration by the Pulaski County Board of Supervisors to sharing real estate taxes from the development of the property for a set period of time (10 to 20 years).

- New River Industrial Park – Joint marketing of sites owned by the Industrial Development Authority and the New River Valley Development Corporation is recommended through publication of a request for proposal.

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments - See enclosed memo as noted under Reports from County Administrator and Staff.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the

business' or industry's interest in locating or expanding its facilities in the community.

- Nanochemonics Planning Grant – The Town is requesting the assistance of the County in providing a \$7,500 match for a \$15,000 local match for an additional \$25,000 planning grant for the development of a Nano Technology center in the Town of Pulaski. I recommend favorable consideration to this request by the Industrial Development Authority based on the relatively small amount of the request and the potential for use of such a facility by both Magnox/Nanochemonics and Wessex, a Competitiveness based manufacture of heat barriers.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the July 24, 2006 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade Shopping Center
- Commerce Park
- New River Industrial Park

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Nanochemonics Planning Grant

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None