

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 30, 2004

At a reconvened meeting of the Pulaski County Board of Supervisors held on Wednesday, August 30, 2006 at 6:30 p.m. at the home of Tom and Sally McCarthy on Claytor Lake, the following members were present: Joseph L. Sheffey, Chairman; Frank R. Conner, Vice-Chairman; Ranny L. Akers; William E. "Eddie" Hale; and Dean K. Pratt. Staff members present included: County Administrator, Peter M. Huber; and Thomas J. McCarthy, County Attorney.

1. Resolution of Appreciation for the Service of Nancy M. Burchett – On a motion by Mr. Conner, seconded by Mr. Pratt, the Board of Supervisors passed the following resolution of appreciation for 33 years of dedicated service by Nancy M. Burchett to the people and employees of Pulaski County:

**RESOLUTION OF APPRECIATION TO  
NANCY M. BURCHETT,  
ASSISTANT COUNTY ADMINISTRATOR**

**WHEREAS**, Nancy M. Burchett has served the citizens of Pulaski County from March 10, 1973 to December 31, 2006; and

**WHEREAS**, Nancy M. Burchett provided an example of **EXCELLENCE** through selfless dedication of her many professional and personal talents; and

**WHEREAS**, Nancy M. Burchett's **VISION** has resulted in many accomplishments, a sampling of which would include:

- ◆ **Compassion** – Ms. Burchett has shown great care and concern for the elderly and handicapped of our region in her work as chair of the Fairview Home operating board;
- ◆ **Finances** – Ms. Burchett managed Pulaski County's financial resources allowing for Pulaski County to remain in a solid financial condition and built an excellent reputation for sound financial accounting;
- ◆ **Staff Development** – Ms. Burchett provided consistent professional staff development through participation in numerous training opportunities and professional organizations;
- ◆ **Personnel** – Ms. Burchett always took whatever time needed to assist employees with personal, professional and financial assistance in working with retirement options, health insurance coverage, workmen's compensation claims, payroll questions, and personal concerns;
- ◆ **Employee Benefits** – Ms. Burchett provided the leadership necessary for the County to provide a very progressive package of employee benefits;

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- ◆ **Accountability** – Ms. Burchett always maintained the highest level of accountability for the use of public funds; and
- ◆ **Leadership** – Ms. Burchett's initiatives such as the Courthouse Exhibits, the Veteran's Christmas Celebration and Jamestown 2007 Commemoration activities are some of the special things which have made the County what it is today.

**NOW THEREFORE BE IT RESOLVED**, that the Pulaski County Board of Supervisors takes **PRIDE** in commending and recognizing the dedicated service of Nancy M. Burchett to the Board of Supervisors and the citizens of Pulaski County; and

**BE IT FURTHER RESOLVED**, that this Board of Supervisors does hereby extend to Nancy M. Burchett its best wishes for health and happiness in future years; and

**BE IT FURTHER RESOLVED**, that the text of this resolution be spread upon the minutes of the Board of Supervisors in permanent testimony of its appreciation of the service provided by Nancy M. Burchett.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers, Mr. Pratt.

Voting no: none.

2. Virginia Association of Counties 12<sup>th</sup> District Board Representative – Mr. Sheffey reported on a conversation he had with resigning Board representative Sharon Nichols regarding her suggested nomination of Mr. Jeff Evans who is also a member of the Carroll County Board of Supervisors. The Pulaski County Board concurred with a suggestion by Mr. Sheffey that Mr. Akers and Mr. Pratt consult with other representatives of the 12<sup>th</sup> district at the September 6, 2006 committee meetings.
3. Closed Meeting –2.2-3711.A.1.3.5.7

It was moved by Mr. Hale, seconded by Mr. Akers and carried, that the Board of Supervisors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Administrator's Evaluation

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers, Mr. Pratt.

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Voting no: none.

Return to Regular Session

On a motion by Mr. Conner, seconded by Mr. Hale and carried, the Board returned to regular session.

Voting yes: Mr. Sheffey, Mr. Conner, Mr. Akers, Mr. Hale,  
Mr. Pratt.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Hale, Mr. Conner, Mr. Sheffey, Mr. Akers,  
Mr. Pratt.

Voting no: none.

4. Appreciation to McCarthy's for Hosting Meeting – The Board expressed their appreciation to Tom and Sally McCarthy for hosting the Board meeting and serving dinner.

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5. Workforce Investment Board – Mr. Sheffey suggested that Pulaski County wait until other localities respond to the recent discussion regarding restructuring of service area boundaries.
6. Travel Plans – The Board and staff compared personal late summer travel plans as they pertained to anticipated County meetings.
7. Adjournment - On a motion by Mr. Conner, seconded by Mr. Hale and carried, the Board of Supervisors adjourned to its next regularly scheduled meeting to be held on Monday, September 25, 2006 at 7:00 p.m. in the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

Voting yes: Mr. Sheffey, Mr. Conner, Mr. Akers, Mr. Hale, Mr. Pratt.  
Voting no: none.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator