

FOLLOW-UP AGENDA

ITEM	KEY STAFF
1. <u>Invocation</u> (Presented)	
2. <u>Additions to Agenda</u> (Mr. Huber advised of the need to move consideration of the school financing matter from the "Items of Consent" to "Reports from County Administrator & Staff")	
3. <u>Public Hearings:</u> a. <u>A request by Parrott River Properties L L C for a Special Use Permit (SUP) to allow a State Water Control Board Permitted Sewage Facility on property identified as 007-001-0000-0054, (1.650 acres), zoned Conservation (C1), located at 8213 Parrott River Road, Cloyd District.</u> (Approved, as recommended by Planning Commission with following changes: <ul data-bbox="389 1203 1096 1318" style="list-style-type: none">• Allow for property owner or outside source to maintain System; and• Remove "adjacent" from condition #5 Notify applicant)	Ms. Taylor
b. <u>An initiative by the County of Pulaski to amend the following sections of the Pulaski County Zoning Ordinance:</u> <ul data-bbox="389 1518 1096 1738" style="list-style-type: none">• <u>Amendment to Articles 5B-5.5, 5C-5.5, and 5D-5.5 Reduced Setbacks for Exceptionally Small Lots, in the Residential (R1), Residential (R2), and Residential (R3) Zoning districts to clarify intent of regulation.</u> (Approved, as recommended by Planning Commission – Amend ordinance)	Ms. Taylor

- Amendment to **Article 18-4 Format** to add a statement of approval which shall contain an area for the Zoning Administrator's signature, petition number, notes, and date of approval.
(Approved, as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

- Amendment to "**Tables and Charts**" to include a sample "Statement of Approval" for use by the Zoning Administrator on all site plans.
(Approved, as recommended by Planning Commission – Amend ordinance)

Ms. Taylor

c. Budget Amendments

(Public hearing held – E. W. Harless questioned various costs, including the funds set aside for the purchase of the Maple Shade Shopping center and the improvements to Route 100 – Approved amendments – Adjust budget accordingly)

Mr. Jones

4. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT
(Mr. Clarke provided update on closing of maintenance facilities and noted that all I-81 maintenance will be outsourced by VDOT and that two area headquarters at the Dublin facility are being consolidated into supervision by one supervisor – Mr. Clarke also advised the new maintenance director is Jeff Stanley)

(Mr. Clarke advised some brush cutting had been done on routes 100, 617 and 640, as well as some grading work on Hatcher Road and Dallas Freeman Road – Mr. Clarke also advised he was waiting on results of the speed studies requested by the Board – Supervisor Akers inquired re: the guardrail on Wilderness Road)

2. Rt. 11 Entrance Sign Update
(Postpone to December Board agenda)

Ms. Hanks

b. Adoption of Six Year Plan

(Mr. Clarke presented draft plan for review by Board and noted the removal of Route 693 due to the completion of the bridge – Mr. Clarke advised there was no additional money available to add projects to the list – Mr. Clarke advised VDOT was working with the Forest Service on the Route 738 projects – Mr. Sheffey advised Pulaski County is receiving approximately the same amount of road funding as was received in 1985 – Mr. Clarke advised the cost ten years ago to pave one mile to be approximately \$1 million dollars and now the cost to pave two miles is approximately \$5 million)

(Board approved six year road plan and requested staff send letters to local legislators requesting additional funding for secondary roads)

Mr. Huber

c. Citizen Comments

(Mr. E. W. Harless inquired if the Board had reviewed the “dangerous” situation as traffic exits the southbound Dublin I81 and requested improvements including turn lanes, pavement, etc. to address the additional development in this area – VDOT requested to review matter and provide update – Place on KAT)

Ms. Hanks

(Mr. Harless expressed concern over a large hole in the pavement on Travelers Way which is property owned by Comfort Inn – Mr. Sheffey advised this road was not state maintained and that the county had previously worked with the owners of the Comfort Inn to resolve the matter; however, the owners were not willing to make the needed repairs – Mr. Huber confirmed it was the responsibility of the owners of the Comfort Inn to maintain the road - Mr. Huber confirmed the agreement called for the Comfort Inn to take responsibility of road issues on Traveler’s Way – Supervisor Sheffey directed county staff to contact the owners of the Comfort Inn requesting improvements)

Mr. Coake/
Mr. Huber

(Mr. E. W. Harless requested assistance from VDOT in addressing a blind spot off of the north Dublin exit as traffic is pulling up to stop sign and requested VDOT review I-81/Rt. 100 Interchange Supervisor Akers advised he recalled the Planning District Commission had at one time reviewed the turn lane issue on Rt. 100 – Follow-up with PDC regarding status of traffic studies at Exit 98 and Fairlawn)

Mr. Coake

d. Board of Supervisors Concerns

(Supervisor Pratt requested reflectors on Drapers Mountain due to visibility issues – VDOT to review – Place on KAT)

Ms. Hanks

(Supervisor Akers inquired re: ditches being cleaned, as well as ongoing general road maintenance issues)

(Supervisor Hale advised of low visibility at the community center on Mount Olivet – VDOT to review – Place on KAT)

Ms. Hanks

(Supervisor Sheffey expressed appreciation for the stripes being painted on Gate 10 Road)

5. Treasurer's Report
(Reported)

6. Citizens' Comments
(None)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Supervisor Sheffey noted several target date changes to the KAT – Update KAT)

Ms. Hanks

(Board approved location of two additional picnic shelters at Randolph Park, specifically the one shelter nearest to the playground and the one shelter nearest to the pond – Proceed with construction)

Mr. Akers

b. School Financing

(Mr. Huber, Mr. Steve Mulroy and Mr. Robert Lauterberg provided specific details regarding the planned financing for a new school in Fairlawn – Mr. Huber provided a history of general obligation bonding over last several years – Mr. Huber recommended financing \$14 million now with subsequent borrowing for actual cost at a later date – Mr. Conner asked if it was known what the cost would be for a new Dublin Elementary school - Dr. Stowers responded and advised those figures are not available at this time, but would be based on population projections – Dr. Stowers advised the reason for the escalating cost of schools was due to escalating construction costs)

(Board approved using the VML/VACo Pooled Bond Program through a lease with the Industrial Development Authority in the amount of \$14 million)

Mr. Huber/
Mr. Jones

(Board approved resolution regarding the lease revenue financing for the new elementary school)

(Staff directed to coordinate a meeting of the chairmen and vice chairmen of the Board of Supervisors and School Board, as well as the county administrator and superintendent of schools to look at projected construction costs)

Mr. Huber/
Ms. Hanks

c. Code Enforcement Update

(Jamie Radcliffe described cleanup efforts in the county – Board members thanked Mr. Radcliffe for his work)

(Mr. Radcliffe advised he was seeking inmate assistance in various extensive cleanup efforts)

d. New River/Mount Rogers Workforce Investment Board Annual Report

(Mr. Sheffey provided details on the annual report of the Workforce Investment Board)

- e. Appointments:
 - 1. Wireless Authority
(Requested Jackie Freeman consider serving) Ms. Hanks
 - 2. Pulaski County Extension Council
(Appointed Anthony Akers)
 - 3. Southwest Virginia Economic Development Financing
(Reappointed Dallas Cox – Notify Authority) Ms. Hanks
 - 4. Industrial Development Authority
(Request Pete Crawford consider serving) Ms. Hanks

- 8. Items of Consent:
 - a. Approval of Minutes of October 23, 2006
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Interoffice Transfers
(Approved) Mr. Gordon
 - d. Ratification of Contracts, Change Orders & Agreements, Etc.:
 - 1. Virginia Sexual & Domestic Violence Victim Fund
(Ratified)
 - 2. Safe Air Systems, Inc. Service Agreement
(Ratified) Mr. Richardson
 - e. Personnel Changes
(Reviewed)
 - f. Scheduling of Public Hearing on Erosion and Sedimentation Control Ordinance
(Add to zoning hearings the scheduling of a hearing for the December Board meeting) Ms. Taylor
 - g. Scheduling of Public Hearing on Adoption of Sewage Disposal Regulations
(Add to zoning hearings the scheduling of a hearing for the December Board meeting) Ms. Taylor

- h. Resolution Clustering of Single-Family Dwellings
(Approved) Mr. Utt
- i. Designation of Deputy Clerk
(Board designated Melody Taylor as Deputy Clerk to serve as backup to Gena Hanks, Clerk)
- j. VML/VACO Pooled Bond Program
(Action previously taken)
- k. Norfolk Southern Proposed Intermodal Facility
(Approved resolution, contingent upon Alliance Board approving same resolution)
- l. Moving Wall Resolution
(Approved – Transmit resolution to Dublin Town Council at Town Council meeting as convenient for Dublin Council) Mr. Huber/Mr. Huber
- m. Purchase of Maple Shade Shopping Center
(Approved purchase of property at a cost of \$600,000, or approximately \$10 per square foot, including the parking areas and renovations currently being done by the Town) Mr. Huber
- n. Support for the Guard and Reserve
(Adopted resolution)
- o. Holiday Message
(Approved holiday message for advertisement in Southwest Times – Notify SWT) Ms. Hanks

9. Citizen Comments
(Mr. James McClanahan expressed concern over the \$14 million to be borrowed towards the building of the new school and asked if more money is needed, how the Board planned to borrow and pay for the additional money - Mr. Huber advised the \$14 million will be financed with the existing tax rate; however, anything after \$14 million may require a tax increase, but details would need to be reviewed of the debt structure versus the overall budget - Mr. McClanahan requested the Board to cut back on school costs)

(E. W. Harless questioned the spending of \$600,000 to buy the Maple Shade Shopping Center, expressed concerned county and schools are doing too much jointly with each other and should remain separate on many issues)

10. Other Matters from Supervisors
(None)
11. Closed Meeting – 2.2-3711.A.1.3.5.7
12. Adjournment

November 20, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Public Hearings**

Public hearings have been scheduled to consider the following:

- a. A request by **Parrott River Properties L L C** for a Special Use Permit (SUP) to allow a State Water Control Board Permitted Sewage Facility on property identified as 007-001-0000-0054, (1.650 acres), zoned Conservation (C1), located at 8213 Parrott River Road, Cloyd District. – A public hearing has been scheduled to consider the special use permit as further described on the ***enclosed*** documents. The Planning Commission recommends approval.

- b. An initiative by the **County of Pulaski** to amend the following sections of the Pulaski County Zoning Ordinance:
 - Amendment to **Articles 5B-5.5, 5C-5.5, and 5D-5.5 Reduced Setbacks for Exceptionally Small Lots**, in the Residential (R1), Residential (R2), and Residential (R3) Zoning districts to clarify intent of regulation.
 - Amendment to **Article 18-4 Format** to add a statement of approval which shall contain an area for the Zoning Administrator's signature, petition number, notes, and date of approval.
 - Amendment to **"Tables and Charts"** to include a sample "Statement of Approval" for use by the Zoning Administrator on all site plans.

A public hearing has been scheduled to consider the above amendments to the Zoning Ordinance, as further described on the ***enclosed*** documents. The Planning Commission recommends approval.

- c. Budget Amendment – ***Enclosed*** is the public hearing notice which summarizes the proposed budget amendments and carry-forward of unspent appropriations from the previous fiscal year.

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November 20, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
1. Review of Highway Matters Section of Key Activity Timetable (KAT) – An update from Mr. Clarke on the status of VDOT road matters previously discussed by the Board on the Key Activity Timetable has been requested of VDOT and will be enclosed in the November 22 weekly update.
 2. Rt. 11 Entrance Sign – We have asked the assistance of Sign Systems in developing a design for the sign and hope to provide the Board with a visual representation at the meeting.
- b. Adoption of Six Year Plan – A public hearing was held at the October 23 Board meeting to solicit comments regarding the six year secondary road list. Adoption of the six year plan is recommended. As of the time of preparing this packet, we had not received a copy of the six year plan from VDOT but will plan to enclose a copy of that plan in the November 22 weekly update.

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November 20, 2006

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Key Activity Timetable (KAT) – Review of the ***enclosed*** Key Activity Timetable is requested.
- b. Code Enforcement Update – Mr. Radcliffe plans to be present and provide an update on recent code enforcement activities.
- c. New River/Mount Rogers Workforce Investment Board Annual Report – ***Enclosed*** is a copy of the annual report which Mr. Sheffey wanted to describe in further detail in his role as the County's representative. This report is of significant interest considering the recently announced layoffs at the New River Valley Truck Plant and at Pulaski Furniture.
- d. Appointments:
 1. Wireless Authority – I did not adequately research the criteria for the appointment of members to the Wireless Authority and missed a requirement in the bylaws of the Authority that the five authority members represent each of the magisterial districts in the county. The appointment of Richard Stoots would result in two members from the Draper District and none from the Massie district. Appointment of an individual from the Massie District is requested.
 2. Pulaski County Extension Council – Appointment of Anthony Akers to the Extension Council is recommended.
 3. Southwest Virginia Economic Development Financing – Reappointment of Dallas Cox to this Board is requested for an additional one year term.

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November 20, 2006

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Items of Consent**

- a. Approval of Minutes of October 23, 2006 Minutes – Approval of the ***enclosed*** minutes is recommended.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** interoffice transfers is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreement - Approval and/or ratification of the following matters, is requested:
 1. Virginia Sexual & Domestic Violence Victim Fund - Ratification of the ***enclosed*** grant application in the amount of \$40,000 is requested. The funds will be used to support the personnel costs of two part-time attorneys who will constitute additional resources to prosecute misdemeanors and felony preliminary hearings.
 2. Safe Air Systems, Inc. Service Agreement – Approval of the ***enclosed*** service contract with Safe Air Systems is requested. The contract covers the annual maintenance and air testing of the compressor on the county's air truck.
- e. Personnel Changes – An update from Ms. Spence of recent personnel changes is ***enclosed***.
- f. Scheduling of Public Hearing on Erosion and Sedimentation Control Ordinance - ***Enclosed*** is a draft of an Ordinance Repealing and Reenacting the Erosion and Sedimentation Control Ordinance of Pulaski County. I recommend scheduling a public hearing regarding the adoption of this state required ordinance at the

December Board meeting.

- g. Scheduling of Public Hearing on Adoption of Sewage Disposal Regulations – ***Enclosed*** is sample ordinance as adopted by the Town of Dublin adopting revised sewer pretreatment standards by reference as called for in the membership agreement.
- h. Resolution Clustering of Single-Family Dwellings - The state requirement that localities with high growth rates be required to allow clustered development does not directly impact Pulaski County. However, I recommend assisting those counties that are affected since the State is effectively getting involved in local land use decisions. ***Enclosed*** is a resolution as proposed by Nelson County, which will need to be modified somewhat to reflect this perspective.
- i. Designation of Deputy Clerk - It is recommended the Board appoint Melody Taylor as Deputy Clerk. Melody currently attends the Planning Commission meetings and prepares the minutes for those meetings. Melody's familiarity with the meeting format and the taking of the minutes would allow for her to fill in for Gena Hanks on those occasions when Gena would need to be absent from a Board meeting.
- j. VML/VACO Pooled Bond Program - Gordon Jones and I met with Joe Morgan on Friday afternoon and discussed the planned financing of a new school in Fairlawn. We requested Joe's assistance in confirming that the proposed financing through the VML/VACO Pooled Bond program was the best approach. ***Enclosed*** is a memo from Joe Morgan to the Ferris, Baker, Watts staff describing the work that his firm would do in evaluating our options. Given the short time frame, I asked him to proceed with the understanding that the costs would be under \$1,000. ***Enclosed*** is his report and related attachments indicating that the VML/VACO Pooled Bond program to be a good option with alternatives having a higher potential cost. The use of the VML/VACO financing option differs from the previously used Virginia Public School Authority (VPSA) in that it is likely to have a slightly lower interest rate and allows flexibility in structuring use of the Literary Loan program. However, unlike the VPSA it requires utilization of a lease through the Industrial Development Authority or passage of a bond referendum. Each one tenth of a percent increase in interest rates costs the County approximately \$10,000 per year for each of 20 years during which the school would be paid for. Thus, use of the VML/VACo Pooled Bond Program through a lease with the Industrial Development Authority is recommended.
- k. Norfolk Southern Proposed Intermodal Facility - The Board is requested to adopt the ***enclosed*** resolution as a show of support for regional cooperation in the selection of a site for the proposed intermodal facility.
- l. Moving Wall Resolution – Adoption of a resolution commending the Town of Dublin for efforts in bringing the Moving Wall to Pulaski County is requested. A copy of the resolution will be included in the weekly update.

- m. Purchase of Maple Shade Shopping Center – The purchase of this property is recommended at a cost of \$600,000, or approximately \$10 per square foot, including the parking area and renovations currently being done by the Town. This recommendation is based on the work of the Building Space needs committee over the past year in seeking the most beneficial options for improving service to the citizens of the County.

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November 20, 2005

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- William Grisham Elementary School – Negotiation of a contract with Phillip Agee for use of the facility as a daycare is recommended. However, this use will require revision of the zoning ordinance to allow daycare facilities in residential districts. I have proposed a lease rate of ½ of one percent of net revenues with a minimum rental charge of \$500 per month after six months, reasonable use for community functions and all maintenance, taxes and insurance to be paid by the renter.

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments - See **enclosed** memo as noted under Reports from County Administrator and Staff.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Matrixx – ***Enclosed*** is an e-mail prepared by Shawn Utt describing the cost and incentives involved in locating this industry on the Pulaski Furniture property. I am asking Shawn to work with Pulaski Furniture and Jim Hager regarding the continued availability of this property.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

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CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- William Grisham Elementary School

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Matrixx

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None