

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Monday, March 24, 2008

ACTION ITEM	KEY STAFF
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1. Closed Session– 2.2-3711.A.1.3.5.7
2. Invocation
3. Recognitions - Featured Employee Awards
(Recognized Tammie Havens and Donna Watson)
4. Additions to Agenda
(Mr. Huber noted an addition to the agenda of an appointment to the Industrial Development Authority)
5. Public Hearings:
 - a. The petition by **Charles R & Loretta McKinster** to rezone from Residential (R1) to Commercial (CM1), on property identified as Tax Map Numbers 047-028-0000-0011, 12-15 and 047-028-0000-0006, 7-10, located at Skyview Subdivision, (Rt. 100), Cloyd District.
WITHDRAWN
 - b. The petition by **Lewis & Mary E Bandy** to rezone from Residential (R1) to Commercial (CM1), on property identified as Tax Map Number 056-002-006A-0000B, located on Woodlyn St., (Rt. 683), Draper District.
WITHDRAWN
 - c. The petition by **James J & Judith K Chrisley** to rezone from Residential (R1) to Commercial (CM1), on property identified as Tax Map Number 056-002-006A-0000A, located at 5250 Alexander Rd., (Rt. 683), Draper District.
WITHDRAWN

- d. The petition by **Stephen B Hedge** to rezone from Residential (R1) to Agricultural (A1), on property identified as Tax Map Numbers 066-001-0000-0004, 066-001-0000-0005, 066-001-0000-0009, 066-014-0000-0008, 066-014-0000-0009, 066-014-0000-0010, 066-014-0000-0011, 066-014-0000-0012, and 066-014-0000-0013, located at 6011 Lyons Rd., (Rt. 662), Draper District.

WITHDRAWN

- e. The petition by **Radford University Real Estate Foundation** to rezone from Commercial (CM1) to Residential (R2), on property identified as Tax Map Numbers 039-001-0000-0026 and a portion of 039-001-0000-0023 (approximately 30.098 acres), located off Lee Highway (Rt. 723) and Hazel Hollow Rd. (Rt. 626), Cloyd District.

(Mr. Utt advised the Planning Commission recommended approval - Ms. Jonna McGraw of Woltz and Associates requested the Board table action on this request to its May meeting, pending a May sale date of the property – Board approved tabling request for 30 days, allowing for discussion by Planning Commission – Place on April 28 Board agenda)

Ms. Hanks

- f. The petition by **Hal G & Cheryl L Gillespie** to rezone from Commercial (CM1) to Residential (R3), on property identified as Tax Map Numbers a portion of 039-001-0000-0039 (approx. 1.636 acres), a portion of 039-001-0000-0033 (approximately 2.738 acres), a portion of the platted, unimproved 30' right-of-way (0.278 acres of Bellevue Ave.), a portion of Madison St. (0.419 acres of abandoned right-of-way) located at 7535 Lee Highway, (Rt. 11), Cloyd District.

(Approved, as recommended by Planning Commission – Notify applicant)

Ms. Wright

- g. The petition by **Hal G & Cheryl L Gillespie** for a Special Use Permit (SUP) to allow an Assisted Living Facility, on property located at 7535 Lee Highway, (Rt. 11), Cloyd District.
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright
- h. The petition by **Charles W & Jennifer L Stone** for a Special Use Permit (SUP) to allow a Neighborhood Retail Store, on property located at 2272 Julia Simpkins Rd., (Rt. 693), Ingles District.
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright

(VDOT to advise county staff if there are any pending issues)
- i. The petition by **Rosalie Collier** for a Special Use Permit (SUP) to allow a Mitigation Plan for Riverbend Park II, on property located at 6531 Carter Lane, (Rt. 1213), Cloyd District.
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright
- j. A request from the **County of Pulaski**, to vacate a 20 ft. right-of-way of **Mills Avenue** from its intersection with Viscoe Road to a distance approximately 100 feet in length and adjoining the east boundary of 029-001-0000-0062, property owned by **Fairlawn Brethren Church**, Cloyd District.
(Approved vacating a 20 ft. right-of-way of Mills Avenue from its intersection with Viscoe Road to a distance approximately 100 feet in length and adjoining the east boundary of 029-001-0000-0062 - Notify VDOT and School Board) Ms. Hanks
- k. Resolution Authorizing the Issuance of Not To Exceed \$7,245,000 General Obligation School Bonds of Pulaski County, Virginia, Series 2008, to Be Sold To The Virginia Public School Authority.
(Approved resolution - Complete attendance and vote information, sign and seal certification page, and file certified copies as appropriate) Ms. Hanks

(Authorized county staff negotiating the technology portion of the bonds with the School Board to determine best possible financing solution)

Mr. Huber

I. Ordinance to Allow the Hiwassee Volunteer Fire Department to Borrow Money to Finance the Building and Expansion and Providing for the Form and Details Thereof

(Adopted ordinance and approved all acts necessary to complete financing)

Mr. McCarthy

6. Citizen Comments

(Dr. Bruce Fariss presented copies of the county's BPOL ordinance and requested clarification on a \$30 application fee charged by the county – Staff to research and provide response to Dr. Fariss and Board members via weekly update)

Mr. Huber/
Mr. McCarthy

(Mr. John Phillips reminded the Board of a previous request to the Board for enforcement of the noise ordinance, specifically as it relates to the use of jake brakes on Newbern Road – Mr. Huber advised there was no legal basis for the county to specify rights of truckers to use or not use jake brakes – Mr. Sheffey state Law restricts the county in setting limitations on use of jake brakes – Mr. Phillips asked who was responsible for enforcing the ordinance – Staff to contact local law enforcement officials to determine if any citations for use of jake brakes had been issued – Update Mr. Phillips and Board of Supervisors once a determination is made – Staff to consider erecting a sign re: use of engine brakes near adjacent residences and send letter to local industries regarding noise ordinance – Contact Tedd Povar with the Institute of Government regarding enforcement of jake brakes throughout Virginia)

Mr. Hiss

Mr. Huber

(Mark "Steve" Cox requested improvements to the culvert at the "S" curve at Lowman's Hill – VDOT to review and provide update – Place on KAT)

Ms. Hanks

(Mark Cox requested painting of the roof of the recreation building in Hiwassee – Review and determine need for improvements to roof)

Mr. A. Akers

(James McClannahan requested repairs to sign on Bob White Boulevard for Pulaski County High School)

Mr. Hiss

7. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT

(Mr. Thompson presented an aerial photograph on the proposed turn lane onto I81 off of Rt. 99 and provided details on improvements)

(Mr. Sheffey questioned the status of pending speed studies throughout the county by VDOT – Mr. Thompson advised VDOT was understaffed – Staff to contact VDOT’s Salem office re: length of time to complete speed studies and provide update to Board)

Mr. Huber

(Notify individual making request for rumble strips on Highland/Bel spring Roads of VDOT’s determination that strips are not feasible)

Ms. Safewright

2. Status of STAA Designation (See KAT)

(Mr. Thompson advised VDOT will conduct study and provide results at a future meeting or weekly update)

b. Roundhouse Road Brush Cutting

(VDOT reviewed and advised brush cutting had taken place; however, some brush is on private property along the road - Staff to contact owners of property and address concerns)

Mr. Hiss

c. Pedestrian Crosswalk Markings on New River Trail Road Crossings

(VDOT reviewed and indicated some signs are in place and appear to be working)

d. Request for Speed Limit Signage – Nicewander Way

(Mr. Sheffey inquired if posting exists – VDOT to determine if posted – Place on KAT)

Ms. Hanks

e. Citizen Comments

(Mr. Phillips Hawks inquired re: status of previous request for 25 mph speed limit posting on Highland Road – Mr. Sheffey advised concerns had been presented to VDOT – Mr. Thompson agreed to determine if there were signs in place at one time - Place on KAT)

Ms. Hanks

(Mr. John Phillips expressed concern over the need to improve the visibility of the Highland Road and Ruebush Road intersection and expressed concern over the sudden stop at the intersection)

(Mr. Phillips expressed concern re: the intersection at Route 100 crossing over to the new Fatz Café Restaurant – Place on KAT)

Ms. Hanks

f. Board of Supervisors Concerns

(Mr. Pratt inquired if Mr. Thompson was familiar with the area in question related to Mark Cox's request – Supervisor Akers provided a specific location – Mr. Huber confirmed this request had previously been presented to David Clarke of VDOT)

(Mr. Bopp expressed concern over the signage and turn around on Rt. 638, as it relates to tractor trailer usage – Mr. Thompson advised paperwork had been sent to VDOT Traffic and Safety Division for response – VDOT to provide update to Board as received)

(Mr. Conner confirmed advertisement by VDOT for paving of Hatcher Road had been done)

(Mr. Akers expressed concern over the re-striping of lines on Rt. 611 and Rt. 660 (Tiny Town) indicating the centerline striping is not centered – VDOT to review – Place on KAT)

Ms. Hanks

(Mr. Sheffey presented a petition from residents of Herons Landing Subdivision requesting Bayhill Court be state maintained)

8. Treasurer's Report
(Presented)

9. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Mr. Akers requested an update on the various sewer projects – Mr. Huber advised Highland Park is behind, with the other projects expected to be completed by the fall due to waiting for easements – Mr. Sheffey requested an update of the pending easements be placed in the weekly update Place in update once received)

Mr. Dave Ratcliff
Ms. Hanks

(Mr. Akers requested an update on the status of the Commonwealth Attorney's office renovations – Mr. Hiss advised specs for the HVAC are being developed with progress being made)

(Mr. Sheffey inquired re: the status of the additional shelter at Randolph Park – Mr. Huber advised a target date of July 08 had been set, and volunteer assistance was being sought to help with grading, etc. - Update KAT)

Ms. Hanks

(Mr. Sheffey inquired on the status of the removal of impounded vehicles from the county garage – Mr. Sheffey suggested a target date of June 08 due to the expected court process – Update KAT)

Ms. Hanks

(Remove "Completed" items from KAT and place in a separate file)

Ms. Hanks

b. Appointments:

1. Building Appeals Committee

(Invited Dave Dean – Send letter of invitation) Ms. Hanks

2. New River Valley Planning District Commission

(Invited Shawn Utt to fill vacancy created by resignation of Pete Crawford – Notify PDC)

Ms. Hanks

3. Clean Community Council

(Reappointed Marion Lutz for a term ending April 2011)

Ms. Safewright

4. IDA
(Appointed Maynard Sayers to fill vacancy
created by Dan Bell) Ms. Lindamood

c. Presentation of Preliminary Budget Recommendations
(Mr. Huber advised that local revenue estimates
have been completed, funding requests reviewed
and recommended changes were being sent to
agencies and departments to give them opportunity
to advise of specific concerns in preparation for
subsequent review by the Board of Supervisors –
Mr. Huber reported ongoing review of state cuts,
health insurance increases, school funding, building
permit fees and the compensation study – Board
approved an additional budget work session for
April 14th in addition to April 7th and 21st, which
were previously scheduled, with meetings to begin
at 6:00 p.m. – Further, a 5:00 p.m. meeting
will be conducted on April 28, prior to the 6:00 p.m.
Closed Session, if needed)

(Mr. Conner requested dinner be provided at the
work sessions) Ms. Hanks

10. Items of Consent:

a. Approval of Minutes of February 25, 2008
(Approved – Copy into minute book and index) Ms. DeHart

b. Accounts Payable
(Approved) Ms. Spence

c. Appropriations & Interoffice Transfers
• Comprehensive Services Act Supplemental
Appropriations
(Approved)

d. Ratification and/or Approval of Contracts, Change
Orders & Agreements, Etc.
1. Virginia Commission for the Arts Application
(Ratified)

2. Law Enforcement Mutual Aid Agreement
(Approved, subject to review and con-
currence by County Attorney) Sheriff Davis

(Dr. Fariss expressed concern over the potential for the annexation of the Rt. 100/I81 area by the Town of Dublin & suggested looking at new sources for water and sewer and taking proactive steps to enhance the county's ability to avoid annexation of this area – Dr. Fariss also suggested installation of street lights along Rt. 100 and utilization of right-of-way from old Burlington site to Dublin - Mr. Sheffey suggested staff look at existing agreement for time frame)

Mr. Huber

12. Other Matters from Supervisors

(Mr. Sheffey requested county staff invite Dr. Ray Smoot of the Virginia Tech Foundation to attend the April or May Board meeting to describe plans for the construction of the official Virginia Tech clubhouse for the River Course)

Mr. Huber

(Mr. Sheffey advised the School Board had named PCHS football field after former football coach Joel Hicks and suggested Board members consider a resolution to go with the naming)

13. Adjournment

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March 17, 2008

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
 1. Building Appeals Committee - We have invited Bobby Jackson to serve on the committee and have not received a response. We hope to have additional information to share regarding the matter at the Board meeting.
 2. New River Valley Planning District Commission – Mr. Jerry White has been asked to consider serving. As of the time of preparing this packet, we had not heard from Mr. White.

3. Clean Community Council – The term of Marion Lutz will expire on April 22, 2008. He is eligible for reappointment for a three-year term.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Corporate Center Property – ***Enclosed*** is a proposal to be considered by the Industrial Development Authority (IDA) on Wednesday of this week for the location of a new FedEx facility replacing and expanding on their existing facility in the City of Radford. I hope to provide the Board with a report following the IDA meeting. Since the property is in the ownership of the IDA, no action is required by the Board. This matter has been placed on the Closed Session agenda only to ensure coordination and communication between the IDA and Board of Supervisors.
- Loving Field Property – ***Enclosed*** is a memo from John Hawley to Mayor Wade and an e-mail from Anthony Akers describing the terms for the county's use of Loving Field. While I do not believe these terms to be fair treatment of the county as a partner in the provision of recreation services to area residents, the cost of replacing these fields would be more than the cost of upgrading Loving Field. We are still working on a cost estimate for what is needed and would like to share pictures of the existing condition of the property with the Board. My recommendation is to provide the Town with the pictures and our estimated renovation costs, while also accepting the transfer of the property to the county. The Board may wish to discuss the requirement that the property revert to the Town if not used for recreational purposes. The additional cost for this work could be paid for from unobligated reserves, or included in the March 2009 real estate rate calculation.

Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Lowe's Incentive – ***Enclosed*** is the Memorandum of Understanding with Lowes describing the incentives related to their Fairlawn location. While the Enterprise Zone was put in place within the timeframe required to qualify for zone incentives, the company's corporate office missed the state deadline. Also ***enclosed*** is an offer by Lowe's to settle for \$125,000, or half of the anticipated incentive benefit. Currently, the Lowe's store generates approximately \$275,000 annually in real estate, BPOL taxes and sales taxes. I recommend declining this request since the Enterprise Zone was expanded to include the Lowe's property as called for in the agreement.
- Maple Shade Leases – ***Enclosed*** is a letter from John Hawley requesting the county remove the requirement for the new leases and proceed to closing on the Maple Shade property. I suggest retaining this requirement while authorizing significant flexibility on the part of the County Administrator and the Industrial Development Authority in the implementation of new lease agreements with key tenants.
- Pulaski Furniture Tax Assessment – ***Enclosed*** is a request from Spencer Rygas representing the new owners of the downtown Pulaski, Pulaski Furniture property, requesting a 89% reduction in the assessed value of this property. Also ***enclosed*** is a letter from the Department of Taxation advising Trina Rupe of various steps including discussion of the matter with the county. Harold Wingate, owner of Wingate appraisal service does not believe the \$1.2 million purchase price was an "arms length" transaction but thinks an appropriate assessment would be in the \$5 to \$6 million range due to the removal of equipment by Pulaski Furniture.
- IDA Loan – NanoChemonics – ***Enclosed*** is my initial response to a request from Tim Hopkins requesting that the IDA remove his name from the \$250,000 loan made by the Industrial Development Authority in March 2005. I hope to have additional information and/or a response from Mr. Hopkins to share with the Board at the meeting.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Corporate Center Property
- Loving Field Property

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Lowe's Incentive
- Maple Shade Leases
- Pulaski Furniture Tax Assessment
- IDA Loan - NanoChemonics

March 17, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

Featured Employees Awards – The employees to be recognized at the March Board meeting and featured for the month of April 2008 have been selected from the Social Services Department. The employees to be recognized are Donna Watson and Tammie Havens. A description for both are *enclosed*.

With the opening of Fatz, we have begun giving \$30 gift cards to Fatz in appreciation for the work done by featured employees.

/gh

March 11, 2008

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Public Hearings**

- a. The petition by **Charles R & Loretta McKinster** to rezone from Residential (R1) to Commercial (CM1), on property identified as Tax Map Numbers 047-028-0000-0011, 12-15 and 047-028-0000-0006, 7-10, located at Skyview Subdivision, (Rt. 100), Cloyd District. - A public hearing had been scheduled to consider this request. The Planning Commission recommended denial; however, Mr. and Mrs. McKinster have requested that this request be withdrawn. However, it is recommended that the Board allow anyone the opportunity to speak on the matter since a public hearing was advertised.

- b. The petition by **Lewis & Mary E Bandy** to rezone from Residential (R1) to Commercial (CM1), on property identified as Tax Map Number 056-002-006A-0000B, located on Woodlyn St., (Rt. 683), Draper District. - A public hearing had been scheduled to consider this request. The Planning Commission recommended denial; however, Mr. and Mrs. Bandy have requested that this request be withdrawn. However, it is recommended that the Board allow anyone the opportunity to speak on the matter since a public hearing was advertised.

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- d. The petition by **Stephen B Hedge** to rezone from Residential (R1) to Agricultural (A1), on property identified as Tax Map Numbers 066-001-0000-0004, 066-001-0000-0005, 066-001-0000-0009, 066-014-0000-0008, 066-014-0000-0009, 066-014-0000-0010, 066-014-0000-0011, 066-014-0000-0012, and 066-014-0000-0013, located at 6011 Lyons Rd., (Rt. 662), Draper District. - A public hearing had been scheduled to consider this request. The Planning Commission recommends approval, with conditions, as described on the ***enclosed*** information.

- e. The petition by **Radford University Real Estate Foundation** to rezone from Commercial (CM1) to Residential (R2), on property identified as Tax Map Numbers 039-001-0000-0026 and a portion of 039-001-0000-0023 (approximately 30.098 acres), located off Lee Highway (Rt. 723) and Hazel Hollow Rd. (Rt. 626), Cloyd District. - A public hearing had been scheduled to consider this request. The Planning Commission recommends approval, as described on the ***enclosed*** information.

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- j. A request from the **County of Pulaski**, to vacate a 20 ft. right-of-way of **Mills Avenue** from its intersection with Viscoe Road to a distance approximately 100 feet in length and adjoining the east boundary of 029-001-0000-0062, property owned by **Fairlawn Brethren Church**, Cloyd District. - A public hearing had been scheduled to consider this request. The Planning Commission recommends approval, as described on the **enclosed** information.

- k. Resolution Authorizing the Issuance of Not To Exceed \$7,245,000 General Obligation School Bonds of Pulaski County, Virginia, Series 2008, to Be Sold To The Virginia Public School Authority – A public hearing has been scheduled to consider this matter. Consideration by the Board in adopting the **enclosed** resolution is requested. **Enclosed** is a detailed description of technology purchases proposed by the School Board comparing items purchased at Pulaski Elementary School with those proposed to be purchased for Riverlawn. I have questions regarding the advisability of financing technology purchases (particularly tablet style laptop computers for all Riverlawn teachers) for 30 years and have placed an inquiry as to how other localities are funding such items. The Board would have the option of including or excluding various portions of the proposed technology purchase from the amount being borrowed and either denying the purchase or purchasing these items from current unobligated reserves.

- l. Ordinance to Allow the Hiwassee Volunteer Fire Department to Borrow Money to Finance the Building and Expansion and Providing for the Form and Details Thereof - A public hearing has been scheduled to consider this matter. Adoption of the **enclosed** ordinance is recommended in order to confirm that the fire department has the legal ability to borrow money.

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March 17, 2008

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
1. Review of Highway Matters Section of Key Activity Timetable (KAT) – The ***enclosed*** update on the status of VDOT road matters has been provided by Mr. Clarke. Mr. Hiss and Mr. Clarke have begun monthly meetings for the purpose of updating the Key Activity timetable between the 12th and 15th of each month. Board members are invited to let Mr. Hiss know of any concerns you may have and/or join in these meetings.
 2. Status of STAA Designation – Designation of Routes 812, 813, and 814 in the Pulaski County Corporate Center are critical to the sale of a nine-acre parcel in the park. Thus, I would like to ask that the approval process for these roads be expedited.
- b. Roundhouse Road Brush Cutting – Removal of brush from both sides of Roundhouse Road may improve the appearance and safety of the roadway without significant cost.
- c. Pedestrian Crosswalk Markings on New River Trail Road Crossings – Painting of white pedestrian crossing marks and installing appropriate signage may help in the safety of persons using the trail. Crosswalk locations in the unincorporated portion of the County include Brown Road in Draper; Julia Simpkins Road in Hiwassee and Allisonia Road in Allisonia.

/gh

March 17, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Key Activity Timetable (KAT) – Review of the **enclosed** Key Activity Timetable is requested.
- b. Appointments - Appointments are proposed for the following:
 1. Building Appeals Committee
 2. New River Valley Planning District Commission
 3. Clean Community Council
- c. Presentation of Preliminary Budget Recommendations – I plan to present a budget which balance expenditures within existing revenues with no change in the current real estate, personal property or machinery and tools tax rates. This plan would leave the Board with the ability to earmark any revenue increases which may result in the adjustment of the real estate rate in March 2009 to be used for new initiatives such as the proposed indoor recreation center.

However, the ability to maintain current level of services without increasing local taxes is very likely to be changed by the General Assembly as we learn of the impact of \$100 million in funding reduction to local programs. As a result, the Board will have to decide which state funded programs to cut and/or how much to increase taxes.

In addition to these funding changes, the General Assembly modified the means of assessing machinery and tools taxes. In order to preserve the current level of revenues resulting from this change, the Board may wish to consider adjusting the current assessment method or the existing tax rate on Machinery and Tools.

In consideration that both of the above factors will have a substantial impact in unbalancing the proposed budget, I would like to request consideration to scheduling an additional budget work session for Monday, April 14th at 6:00 p.m.

The following is the remaining portion of the budget calendar, including the proposed additional work session.

Friday, March 21, 2008	Draft budget recommendations submitted to Board and agencies for review and comment via weekly update
Monday, March 24, 2008*	Presentation of preliminary budget recommendations to Board of Supervisors - Real estate tax rate set for 2008
Monday, March 31, 2008 presentations	Deadline for agency comments and scheduling of April 7th
Monday, April 7, 2008	Other agency/department comments and additional budget discussions between Board of Supervisors and School Board (if needed)
Monday, April 14, 2008	Additional budget work session (if approved by the Board)
Monday, April 21, 2008	Budget work session
Monday, April 28, 2008* 5 p.m. hearing advertisement	Budget work session (if needed) and approval of public
Sunday, May 4, 2008	Budget advertised
Monday, May 19, 2008*	Public hearing on proposed budget
Monday, June 23, 2008*	Budget adoption and appropriation of 2008-09 funding

Footnotes:

Bolded text indicates meetings of Board of Supervisors

Asterisk* indicates meetings held in conjunction with a regularly scheduled meeting of the Board

/gh

March 11, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Items of Consent**

- a. Approval of Minutes of February 25, 2008 Minutes– Approval of the ***enclosed*** minutes is recommended.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** interoffice transfers and appropriations are requested.
 - ◆ Comprehensive Services Act Supplemental Appropriations - Mr. Wallis has provided the ***enclosed*** supplemental appropriations request for additional Comprehensive Service Act Funding in the current fiscal year.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. –
 1. Virginia Commission for the Arts Application – Authorization is recommended in applying for this annual grant from the Virginia Commission for the Arts matching the current level of county funding.
 2. Law Enforcement Mutual Aid Agreement – Adoption of the ***enclosed*** Law Enforcement Mutual Aid Agreement with the Department of Conservation and Recreation, as proposed by Sheriff Davis, and subject to review by Mr. McCarthy is requested.
 3. “Voter” Radio System Grant - ***Enclosed*** is an e-mail from Two-Way Radio to Willie Richardson outlining a problem regarding the dispatch radio system. Willie is proceeding to apply for grants to cover the anticipated cost of implementing the “voter” radio system. This system would also

improve the current communications system in that the new equipment would automatically "vote" for the transmission location closest to the deputies rather than them having to manually select existing radio channels to access either the Morgan's Cut, Cloyd's Mountain for Peak's Knob transmitters. Authorization to apply for any available funding to address this situation is recommended.

- e. Personnel Changes - ***Enclosed*** is an update from Ms. Spence of recent personnel changes.
- f. Resolution of Appreciation for Dan Bell – Adoption of a resolution is requested.
- g. Memorial Resolution – Beulah Boothe Owens - Adoption of the ***enclosed*** resolution is requested.
- h. Safety Shoe Policy - Adoption of the ***enclosed*** policy is requested. This policy was adopted by the PSA Board in March, 2007; however, it appears the policy was not brought before the Board of Supervisors for adoption.
- i. Assign-A-Highway Program Resolution – Adoption of the ***enclosed*** resolution is requested. I plan to ask Jamie Radcliffe's assistance in the coordination and supervision of this program.
- j. DeHaven Park Improvements - Staff has received a few concerns regarding the condition of the trailer home at DeHaven Park. The trailer was placed there as a stop gap and is no longer in good living condition with its overall appearance being a less than positive reflection on the County. A few options have been discussed for improving the situation:
 - 1) try to fix up the trailer the best we can with the understanding that a different one may replace it in the future,
 - 2) purchase a used single wide trailer in good shape to replace the current one (to date the best price is \$22,500 with budget funds available only being \$18,000), or
 - 3) construct a permanent small cottage style residence.I recommend the construction of a small cabin style efficiency residence if it can be done for under \$60,000.
- k. Airport Commission Personnel - The chair of the New River Valley Airport is requesting consideration by the Board of Supervisors in allowing approximately six airport employees to be covered under the county's personnel and payroll system so as to provide these employees with the same fringe benefits as county staff. The Commission will reimburse the county for direct and indirect expenses related to these employees and would agree to the county having supervisory authority for these employees, with the Commission serving in an advisory capacity in order to qualify for workmen's compensation insurance. Currently, these employees are technically paid by a separate company owned by Bob

Adkins who plans to retire at the end of April. I recommend approval of this concept with details to be worked out with VACo as the County's liability insurance carrier; Mr. McCarthy, County Attorney; Gordon Jones, Finance Director; and Shawn Utt, Airport Commission Secretary and County representative on the Commission.

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