

Follow-up Agenda

ITEM	KEY STAFF
1. <u>Closed Session – 2.2-3711.A.1.3.5.7</u>	
2. <u>Invocation</u> (Rev. Vicki Houke of Christ Episcopal Church provided invocation)	
3. <u>Recognitions:</u> a. <u>Presentation to Family of Resolution Honoring Roy I. Lloyd, Jr.</u> (Resolution read aloud and presented to family) b. <u>Featured Employee Awards</u> (Recognized Brenda Sayers & Mike Fleenor)	
4. <u>Additions to Agenda</u> (Mr. Huber noted the addition of the following items under Reports from County Administrator & Staff: Consideration of proposals related to postretirement benefits program as it relates to Government Accounting Standards Board (GASB) 34; and a request from Dallas Cox for funding to support the ceremony being held for the opening of the new Virginia Veterans Cemetery in Dublin)	
5. <u>Public Hearings:</u> a. <u>Petition by Boy Scouts of America Blue Ridge Mtn. Council for Special Use Permit (SUP) at 4100 Adventure Base Rd., for no wake buoys. (075-001-0000-0021), (Ingles District).</u> (Greg Harmon, Program Director for the Boy Scouts, spoke in favor of the request – Board approved special use permit, as recommended by Planning Commission, noting Board approval is conditioned upon the Department of Game and Inland Fisheries approval – Notify applicant)	Ms. Wright

- b. Petition by **Verizon Wireless** for a Special Use Permit (SUP) on property owned by **Mason Farm LLC & Dalton Ratcliffe F** at 7451 Peppers Ferry Blvd., for construction of 199' communications tower. (029-001-0000-0031), (Cloyd District).
 (Comments were heard from Julian Pedini of Verizon in favor of the request – Mr. Dennis Setliff spoke in opposition to the request – Board approved request, as recommended by Planning Commission – Notify applicant) Ms. Wright
- c. Revisions and updates to the **Pulaski County Comprehensive Plan** to the **Draper Planning Area** of the county. This area would include the majority of the **Draper Magisterial District**.
 (Kevin Byrd presented Power Point providing details on the process leading up to public hearing – Board approved revisions and updates, as recommended by Planning Commission – Update plan) Mr. Utt
- d. The petition by the **County of Pulaski** to amend the following section (s) of the Pulaski County Zoning Ordinance:
- **Article 1: Definitions, Use and Design Standards**; add definition for State Water Control Board Permitted Sewage Facilities with Standards;
 - **Article 2, Agricultural (A1), Section 2-1; Article 3, Conservation (C1), Section 3-1; Article 4, Commercial (CM1), Section 4-1; Article 5A, Residential (R), Section 5A-1; Article 5B, Residential (R1), Section 5B-1; Article 5C, Residential (R2), Section 5C-1; Article 5D, Residential (R3), Section 5D-1; Article 5F, Rural Residential (RR), Section 5F-1; Article 6A, Transitional Industrial District (I0), Section 6A-1; Article 7, Industrial (I1), Section 7-1;** allowing a State Water Control Board Permitted Sewage Facilities as a by-right use with standards rather than by Special Use Permit;
 (Approved, as recommended by Planning Commission – Update ordinance) Ms. Wright

e. Ordinance to require the repairs securing or the removal of unsafe structures and to allow the recovery of the costs incurred by the County in the repairs securing or removal of such structures
(Edith Hampton, E. W. Harless and Edgar Akers spoke in support of the ordinance – Approved – Implement ordinance)
Ms. Hampton/
Mr. Radcliff/
Mr. Utt

f. Condemnation of easements for the installation of sewer lines in the Highland Park subdivision
(Swanson Stout spoke in favor of the request – Approved condemnation proceedings – Meet with residents before going to court)
Mr. McCarthy
Mr. Huber/
Mr. Coake

6. Citizen Comments
(Ms. Mona Diguilian and Bev Walkers of New River Valley Cares expressed appreciation to Board for FY 09 funding)

7. Highway Matters:

a. Follow-up from Previous Board meeting:
1. Review of Highway Matters Section of KAT
(Mr. Clarke reported a speed study had previously been conducted for Gate Ten Road – Distribute study to Board once received from VDOT)
Ms. Hanks

(Mr. Sheffey clarified the location of the requested children at play signage in New River to be as follows: coming into New River up Harry Brown Road (past old Police Academy) which ties into Church Street – Remain on KAT)
Mr. Clarke

(Mr. Clarke advised installation of signs on Horseshoe had been scheduled)

(Mr. Pratt inquired as to status of speed study on Clarke's Ferry Road – Mr. Clarke advised study had not been completed – Remain on KAT)
Mr. Clarke

(Mr. Akers inquired re: Booker Branch Road)

(Mr. Bopp requested signage re: prohibiting turnaround on Route 738, as well as signage indicating distance – Mr. Bopp to provide Mr. Clarke with suggestions for wording on signage) Mr. Bopp

2. Clarification on the Request for Children at Play Signage at Church Street intersection
(Previously discussed) Mr. Clarke

b. Weeds and Overgrowth Surrounding Super 8 in Dublin
(Mr. Clarke advised weed eating along fence had been accomplished and he could not determine any interference with signage – T Request Super 8 take picture of specific situation and send to VDOT) Ms. DeHart

c. Citizen Concerns
(None)

d. Board of Supervisors Concerns
(Mr. Pratt advised of a missing stop sign at intersection of Honaker Road and Lee Highway) Mr. Clarke

(Mr. Bopp thanked VDOT for mowing on Route 738)

(Mr. Conner advised of overgrown grass along road by Fairview Home – VDOT to address) Mr. Clarke

(Mr. Akers expressed concern over the lack of brush and weed cutting along most all roads in the Ingles District – VDOT to review) Mr. Clarke

(Mr. Akers advised of a request for posting of speed limit on Cherry Branch Road, as well as children at play signage – Send David Clarke specific information on request & place on KAT) Ms. Hanks

(Mr. Akers advised of the washing out of Dallas Freeman Road due to heavy rains) Mr. Clarke

(Mr. Akers advised of a request for an informal speed study on Cardinal Drive, off State Park Road – Place on KAT for updates on informal speed study) Mr. Clarke

(Mr. Akers requested VDOT monitor the 114 bridge after heavy rains which results in gravels and drainage accumulating on bridge – Mr. Akers expressed concern over the bridge being capable of holding weight when excessive gravel and drainage remain after rains and suggested use of inmates to remove debris – Mr. Clarke to contact county if use of inmates is an option)

Mr. Clarke

(Mr. Sheffey thanked VDOT for mowing that had been accomplished; however, expressed concern over the poor quality of mowing by contractors hired by VDOT – Mr. Clarke advised VDOT is taking steps to address the matter)

Mr. Clarke

(Mr. Sheffey advised of overgrown brush on Walnut Drive, just off Route 600, resulting in visibility concerns for vehicles coming from the Radford side – VDOT to review – Place on KAT)

Ms. Hanks

(Mr. Sheffey requested an update on the status of the funding for the Rt. 114 bridge – Mr. Clarke advised funding was still available, with advertising expected to occur around September of 2009, construction in the latter part of 2009, and completion in approximately two years – Mr. Clarke encouraged the Board to continue to attend VDOT hearings as they occur, most specifically pre-allocation hearings)

(Mr. Conner expressed appreciation for the ongoing improvements to Hatcher Road)

8. Treasurer's Report & Update on Decal Elimination

(Ms. Worrell presented monthly report, provided an update on the potential elimination of decals for county vehicles (including results of a survey by Chesterfield County of 110 localities) – Ms. Worrell requested direction from the Board on the need to order decals – Board members indicated Treasurer's staff should order the number of decals to meet present needs – Staff suggested ordering 4,000 decals for at least one more year, with staff to monitor progress – Put on agenda for review and consideration in a year)

Ms. Hanks

9. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Mr. Sheffey questioned the wording on the KAT which indicated replacement of "roofing" for Fairview Home – Mr. Huber clarified the roofing was a coating, but not a replacement – Revise KAT)

Ms. Hanks

(Mr. Akers questioned the completion date of the new Commonwealth Attorney offices – Mr. Huber indicated the limited staff in the General Properties department required periodically pulling staff to accomplish other maintenance tasks and that options were being reviewed for working on the large amount of drywall in new offices – Mr. Huber noted the remaining items to complete the new Commonwealth Attorney offices included installation of windows, masonry work, and sheetrock – Mr. Huber also advised of a recent prospect for the Bob White Building which resulted in General Properties staff being pulled to take down duct work at the building – Mr. Huber indicated more staff may be needed upon the purchase of the Maple Shade building)

(Mr. Sheffey requested the removing of the names of Gordon Jones and Willie Richardson from the KAT)

Ms. Hanks

(Mr. Pratt questioned the noting on the KAT of the "Completion" of the Draper Fire Dept. addition – Mr. Huber confirmed the Draper Fire Department addition had not been completed and indicated a revised date would be noted on the KAT after reviewing the contract end date)

Mr. Coake

(Staff noted the Timberlane engineering project had not been completed – Revise date once determined)

Ms. Hanks

b. Appointments:

1. Building Appeals Committee

(Follow-up with Jimmy Hurst to determine interest in serving and invite Bud Dalton if Mr. Hurst declines)

Mr. Huber

Ms. Hanks

2. Pulaski County Sewerage Authority

(Appointed Kyle Dehart – Notify Mr. Dehart and Sewerage Authority)

Ms. Hanks

Mr. Coake

3. Pepper's Ferry Authority
(Alternate vacancy position exists - Leave open until County Finance Director position filled) Ms. Hanks
 4. Workforce Investment Board
(Alternate vacancy position exists – Leave open) Ms. Hanks
 5. Library Board
(Invited Rose Marie Tickle, Martha Bigger, and Nancy Burchett to serve - Enforce attendance policy for Library Board members) Ms. Hanks
Ms. Ogburn
- c. Retiree Medical Valuation Services
(Mr. Huber explained two proposals had been received for the evaluation of the county and School Board's post-retirement benefits program in accordance with the Government Accounting Standards Board (GASB) – Board approved contracting with Stanley, Hunt, Dupree, and Rhine, Inc. at a cost of \$8,710 for the first year and \$3,680 for FY 10 – Execute contract) Mr. Huber
- e. Request for Funding to Support Dedication of Virginia Veterans Cemetary in Dublin
(Board approved up to \$1,200 towards ceremonies – Staff to inquire from Colonel Cox if donations are being sought from other localities – Notify Colonel Cox of approved funding) Mr. Huber
10. Items of Consent:
- a. Approval of Minutes of June 23, 2008 & Amendment to April 28, 2008 Minutes
(Approved – Copy and index into minute book) Ms. DeHart
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations & Interoffice Transfers
(Approved) Ms. Burchett
 - d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
 1. Memorandum of Understanding with Montgomery County Emergency Services
(Approved)

2. VHDA SPARC Program Mortgage Financing Commitment Agreement
(Approved) Mr. Utt
 3. Fiscal Agent Memorandum of Agreement between the Airport Commission and Pulaski County
(Approved) Mr. Utt
- e. Personnel Changes
(Reviewed)
- f. Resolutions:
1. Honoring Joel Hicks for Naming of Football Field
(Approved – Arrange for printing, execution and framing - Mr. Sheffey noted first home game is scheduled for September 12 and requested resolution be amended - Arrange for presentation at ceremony) Ms. DeHart
Ms. Hanks
 2. Honoring Kathy Hill – Retirement from County
(Approved – Arrange for printing, execution and framing and presentation at July 31 retirement reception) Ms. DeHart
Ms. Hanks
- g. Fairview Home Air Conditioning Unit Replacement
(Presented information documenting the cost allocation among the five jurisdictions to cover the cost of replacing a defective A/C unit at Fairview Home – Approved transfer of \$2,591 from contingency and appropriate this amount for installing the recommended air conditioning unit) Ms. Burchett
Mr. Huber
- h. 2006 Virginia Uniform Statewide Building Code Changes
(Board concurred with 2006 Virginia Uniform Statewide Building Code Changes in order to conform with statewide standards) Ms. Hampton
- i. Steps for Reducing Fuel Usage
(Approved – Distribute to staff as appropriate) Mr. Hiss/Mr. Nichols/
Mr. Cressell
- j. Virginia Retirement System Resolution
(Adopted resolution requested by the Virginia Retirement System (VRS) as a result of recent audit and IRS requirements – Return signed resolution to VRS) Ms. Hanks

- k. Scheduling of Public Hearing on Revisions to Junk Vehicle Ordinance
 (Scheduling committee meeting prior to advertising for public hearing at August Board meeting – Request committee address concerns related to visibility of vehicles – Schedule hearing for August meeting)
 - Mr. Hiss/
 - Mr. Utt
 - Ms. Wright

- l. Tentative Concurrence With Economic Development Plan
 (Board concurred with draft economic development plan with final review pending any concerns or comments from the School Board, Pulaski Town Council, Dublin Town Council or School Board – Notify Ms. Holiday)
 - Mr. Huber

- m. Additional Funding For Pulaski County High School Roof Repair
 (Approved staff recommendation of a “not to exceed” cost of \$165,000 for unforeseen concrete repairs to the PCHS roof following a review of options by Ron Coake and Ty Kirkner)
 - Mr. Coake/Mr. Kirkner/
 - Mr. Huber

11. Citizen Comments

(Ms. Jean Anderson expressed concern over junk cars being buried and requested Board take steps to force owners to remove cars)

(Mr. E. W. Harless advised revisions to junk car ordinance needed to be addressed immediately due to the desire by citizens to see ordinance adopted – Mr. Harless encouraged Board members to vote based on the best interests of the citizens – Mr. Huber advised the discussions had been helpful in clarifying the intent of the ordinance)

(Mr. James McClannahan inquired as to the availability of the junk car ordinance to the public – Mr. Sheffey advised the ordinance would be reviewed by the committee studying the issue, a public hearing scheduled and the ordinance made available to the public following the first advertisement for public hearing)

12. Other Matters from Supervisors

(Mr. Sheffey suggested Mr. McCarthy advise staff of a suitable date for administrator's evaluation to be held at Mr. McCarthy's home on the lake)

(Mr. Sheffey reminded Board members of the retirement reception to be held on Thursday, July 31 for retiring Commissioner of Revenue employee Kathy Hill with presentations to be made at 5:00 p.m. in the New River Room of the Courthouse – Supervisors Bopp and Akers, along with Chairman Sheffey, advised of plans to attend the reception and assist with presentations on behalf of the county)

13. Adjournment

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July 21, 2008

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments are proposed for the following:
 1. Building Appeals Committee – An invitation is being sent to Jimmy Hurst and I hope to receive a response prior to the Board meeting.
 2. Pulaski County Sewerage Authority - Kyle Dehart has accepted the Board's invitation to fill the vacancy due to the resignation of Gordon Jones. An official appointment is recommended.
 3. Pepper's Ferry Authority - A vacancy exists in the alternate position due to Ronnie Coake being appointed as a member.

4. Workforce Investment Board - A vacancy exists in the alternate position due to Shawn Utt being appointed as a member.
5. Library Board - Two vacancies exist due to the resignations of Sybil Atkinson and Sandra Smith. Supervisor Conner suggested consideration of Nancy Burchett and/or Gena Hanks in filling this position. I plan to attend a meeting with the Library Board and a state representative at 5 p.m. on Tuesday, July 29th at the Dublin Branch Library for the purpose of discussing library issues including impediments to conversion of the Library Board from a governing board to an advisory board. Also, ***enclosed*** is an e-mail from Dot Ogburn explaining the Library membership.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade – ***Enclosed*** is a letter from Dave Warburton expressing the Town's continued interest in the sale of the Maple Shade building. As a follow-up, Sam Campbell and I met with John Hawley and Dave Warburton last week and worked out details for a planned closing at 11:00 a.m. on Tuesday, July 29, 2008. We anticipate the Town either collecting payment for or subtracting taxes owed to the County by the tenants. It is also anticipated that the Town will take responsibility for or obtain agreements from current tenants that they have met their responsibility as owners. Both of these stipulations are a part of the sales agreement as prepared by Mr. Campbell and agreement was confirmed by the town staff.

As a possible alternative should the Maple Shade purchase fall through for any reason, Robert Hiss, Shawn Utt, myself and Glenn Reynolds walked through the Pulaski Furniture property last week. We understand that the current lease of the building by Mr. Swartz to Meridian Home Furnishings (formerly Pulaski Furniture) is temporary and that the remainder of what used to be Pulaski Furniture is planned to be moved to High Point.

The big blue building would meet all anticipated needs of the County for the foreseeable future including courthouse space and could be readily adapted for office use. One concern is with the public perception of an administrative building the size of the big blue building and I wanted the opportunity to discuss the matter with the Board before exploring the matter further.

- R&R Corporation – ***Enclosed*** is an e-mail from Bob Piscura describing a formal offer for the sale/donation of his property (the former downtown Pulaski Belk's building) to the County for \$199,000. I plan to include a detailed floor plan and aerial photographs of the building in the weekly update.

Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Sunshine – We plan to provide the Board with any additional information we might have on this project.
- Competitiveness Center – ***Enclosed*** is a quote solicited by Dave Rundgren from VML/VACo Finance for reducing the New River Valley Development Corporation debt service payments from the construction of the New River Valley Competitiveness Center. This quote assumes that one or more localities will provide a moral obligation pledge to repay the \$2.6 million variable rate debt. The assumption included in the letter that Pulaski County would take this step was only done in order to determine what interest rate reductions might be possible if the repayment were based on a moral obligation by a local government rather than the financial condition of the Corporation.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade
- R&R Corporation

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Sunshine
- Competitiveness Center

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

July 21, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

- a. Presentation to Family of Resolution Honoring Roy I. Lloyd, Jr. - The family of Mr. Lloyd have been invited to attend the meeting to accept the memorial resolution.
- b. Featured Employees Awards – The employees to be recognized at the July Board meeting and featured for the month of August are Mike Fleenor from the constitutional officers and Brenda Sayers from the supervisory staff. A description for both will be included in the weekly update.

/gh

July 21, 2008

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Public Hearings**

- a. Petition by **Boy Scouts of America Blue Ridge Mtn. Council** for Special Use Permit (SUP) at 4100 Adventure Base Rd., for no-wake buoys. (075-001-0000-0021), (Ingles District) - A public hearing has been scheduled to consider this request. The Planning Commission recommends approval. ***Enclosed*** is information regarding this matter.

- b. Petition by **Verizon Wireless** for a Special Use Permit (SUP) on property owned by **Mason Farm LLC & Dalton Ratcliffe F** at 7451 Peppers Ferry Blvd., for construction of 199' communications tower. (029-001-0000-0031), (Cloyd District). - A public hearing has been scheduled to consider this request. The Planning Commission recommends approval. ***Enclosed*** is information regarding this matter.

- c. Revisions and updates to the **Pulaski County Comprehensive Plan** to the **Draper Planning Area** of the county - This area would include the majority of the Draper Magisterial District. A public hearing has been scheduled to consider this request. The Planning Commission recommends approval. ***Enclosed*** is information regarding this matter.

d. The petition by the **County of Pulaski** to amend the following section (s) of the Pulaski County Zoning Ordinance:

- **Article 1: Definitions, Use and Design Standards;** add definition for State Water Control Board Permitted Sewage Facilities with Standards;
- **Article 2, Agricultural (A1), Section 2-1; Article 3, Conservation (C1), Section 3-1; Article 4, Commercial (CM1), Section 4-1; Article 5A, Residential (R), Section 5A-1; Article 5B, Residential (R1), Section 5B-1; Article 5C, Residential (R2), Section 5C-1; Article 5D, Residential (R3), Section 5D-1; Article 5F, Rural Residential (RR), Section 5F-1; Article 6A, Transitional Industrial District (IO), Section 6A-1; Article 7, Industrial (I1), Section 7-1;** allowing a State Water Control Board Permitted Sewage Facilities as a by-right use with standards rather than by Special Use Permit;

A public hearing has been scheduled to consider this request for amendments. The Planning Commission recommends approval. ***Enclosed*** is information regarding this matter.

e. Ordinance to require the repairs securing or the removal of unsafe structures and to allow the recovery of the costs incurred by the County in the repairs securing or removal of such structures - A public hearing has been scheduled to consider adoption of the ***enclosed*** ordinance.

/gh

July 21, 2008

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
1. Review of Highway Matters Section of Key Activity Timetable (KAT) – **Enclosed** is an update on the status of VDOT road matters which includes items from the June 23 Board meeting.
 2. Clarification on the Request for Children at Play Signage at Church Street intersection – Clarification is requested from Mr. Clarke in posting children at play signage at the intersection of Harry Brown Road and Church Street.
- b. Weeds and Overgrowth Surrounding Super 8 in Dublin - Brad Maisuria with the Super 8 in Dublin visited our office this week to express concerns over the weeds and overgrowth surrounding his property. The area in need of attention is state property and he advises that the overgrowth is obstructing visibility of his sign. He says that travelers from the interstate especially cannot see the sign. His concern is that the unattractive overgrowth and obstruction of signs will hinder his day to day business in turn he says affecting the County since they are business owners who pay taxes in the County.

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July 21, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Key Activity Timetable (KAT) – Review of the ***enclosed*** Key Activity Timetable is requested.
- b. Appointments – See Closed Session memo for details.
 - 1. Building Appeals Committee
 - 2. Pulaski County Sewerage Authority
 - 3. Pepper's Ferry Authority
 - 4. Workforce Investment Board
 - 5. Library Board

/gh

July 21, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Items of Consent**

- a. Approval of Minutes of June 23, 2008 and correction to April 28, 2008 Minutes – Approval of the ***enclosed*** minutes is recommended. Mr. Utt advises the Virginia Department of Housing and Community Development is requesting the Board incorporate as a part of the April 28, 2008 Board minutes the ***enclosed*** resolution which is related to the public hearing to consider amendments to the Enterprise Zone Number 25.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval of the ***enclosed*** interoffice transfers and appropriations is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. –
 1. Memorandum of Understanding with Montgomery County Emergency Services – Approval of the ***enclosed*** mutual aid agreement is request to allow for partnering with Montgomery County on an Interoperable Communications Grant application for a strategic radio cache.
 2. VHDA SPARC Program Mortgage Financing Commitment Agreement - Ratification of the ***enclosed*** Virginia Housing Development Authority SPARC Program Mortgage Financing Commitment Agreement is requested. We appreciate Mr. Utt's work for this program and the receipt of \$1 million in funds to be used for mortgage loans.

3. Fiscal Agent Memorandum of Agreement between the Airport Commission and Pulaski County – Approval of the ***enclosed*** Fiscal Agent Memorandum of Agreement between the Airport Commission and Pulaski County is requested. The agreement was implemented effective July 1st to provide continuity in accounting for a full fiscal year and this operational change seems to be working well.

- e. Personnel Changes - ***Enclosed*** is an update from Ms. Spence of recent personnel changes.

- f. Resolutions - Adoption of the ***enclosed*** resolutions honoring the following two individuals is requested:
 1. Honoring Joel Hicks for Naming of Football Field
 2. Honoring Kathy Hill – Retirement from County

- g. Fairview Home Air Conditioning Unit Replacement - ***Enclosed*** is information documenting the cost allocation among the five jurisdictions to cover the cost of replacing a defective A/C unit at Fairview Home. The situation with the A/C unit has been reviewed and analyzed by the New River Valley Community Services supervisor and an outside third party and both agree that replacement is the best option. Approval to transfer \$2,591 from contingency and subsequently appropriate it for the purpose of installing the recommended air conditioning unit is recommended.

- h. Steps for Reducing Fuel Usage – Adoption by the Board of the ***enclosed*** policy for reducing fuel usage by county employees is requested.

- i. 2006 Virginia Uniform Statewide Building Code Changes - Board concurrence with the ***enclosed*** 2006 Virginia Uniform Statewide Building Code Changes is requested in order to conform with statewide standards.

- j. Virginia Retirement System Resolution – ***Enclosed*** is a letter and resolution requested by the Virginia Retirement System (VRS) to be readopted by the County as a result of recent audit and IRS requirements. For a number of years, the County has paid the employee's portion of VRS costs. This resolution reaffirms the County's participation in the program and preserves the existing tax status of the County's retirement system.

/gh