

BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 15, 2008

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, December 15, 2008 beginning with a Closed Session at 6:00 p.m. at the County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Frank R. Conner, Vice-Chairman; Ranny L. Akers; Charles Bopp; and Dean K. Pratt. Staff members present included: Peter M. Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, Jr., County Attorney. Joining the regular session at 7:00 p.m. was Gena T. Hanks, Clerk to the Board of Supervisors.

1. Closed Session– 2.2-3711.A.1.3.5.7

Mr. Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Akers, seconded by Mr. Conner and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Compensation Study

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Polyester Park Road Access
- Shae Dawn Property
- Corporate Center Property Transfer

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. Conner, seconded by Mr. Pratt and carried, that the Board return to regular session.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Akers, seconded by Mr. Pratt and carried, that the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

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Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Supervisor Sheffey called for a moment of silence in memory of the recent passing of H. W. Huff, Jr.

2. Invocation

Reverend Jeff Kackley of the First Presbyterian Church provided the invocation.

3. Recognition

The Board recognized Pat Wilson of the Commissioner of Revenue Office and Pam Clark of the Treasurer's Office as the featured employees to serve during the month of January. Mr. Sheffey read a description of the job duties and personal interests for both employees. Supervisors presented a Fatz Cafe gift certificate to Ms. Wilson and Ms. Clark.

4. Additions to Agenda

Mr. Huber noted an addition to the Items of Consent for "Transfer of Property from the Board of Supervisors to the Industrial Development Authority (IDA)".

5. Public Hearings:

- a. Petition by **Michael D & Teresa K Mooney** to rezone 4101 Quail Valley Dr. from Residential (R) to Agricultural (A1). (055-021-0000-0003). (Massie District).

Mr. Utt presented staff comments and advised the Planning Commission recommended approval of the rezoning request.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Akers, seconded by Mr. Bopp and carried, the Board approved the rezoning request, as recommended by the Planning Commission.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

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- b. Petition by **Ellen Linkous** for a Special Use Permit (SUP) at 7318 Peppers Ferry Blvd., to allow public billiard parlors and pool rooms, on property owned by **Elaine W Hite ETAL**, on property identified as tax map no. 038-009-0000-0002, (Cloyd District).

Mr. Utt presented staff comments and advised the Planning Commission recommended approval of the special use permit request.

Mr. Sheffey inquired if there had been any questions posed by citizens related to the parking at the facility. Mr. Utt advised no inquiries had been made by any citizen related to the parking and that the applicant has met all parking standards.

Mr. Sheffey opened the public hearing.

Mr. Mike Linkous advised he would be managing the game room facility. He advised the facility would not allow alcohol, smoking and loud or profane language. Mr. Linkous further stated he believed the community would use the facility.

There being no additional citizen comments, the hearing was closed.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board approved the special use permit, as recommended by the Planning Commission, including the applicants offer to close the facility by midnight. Mr. Sheffey noted the matter could be revisited in the future if needed, due to the special use permit designation.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

6. Citizen Comments

Mr. Huber provided a summary on reassessment matters. He advised a public hearing will be held on February 23, 2009 at the Pulaski Middle School on the adjustment of the real estate tax rate.

Laura Walters spoke in opposition to the reassessment, suggesting the assessments for property owners on Claytor Lake were inflated. Ms. Walters suggested the Board appoint an independent panel to review the recent assessment of lake property.

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Tom Stafford spoke in opposition to the reassessment, suggesting the assessment does not accurately reflect the market place in the housing. He recommended the Board review the reassessment process to date and determine a better process.

Bruce Fariss presented calculations indicating if the tax rate is dropped to 50 cents on \$100 he will pay \$4,047 more in taxes than what was paid last year. He suggested the real value that went up was real estate land and that reassessment will cause a lot of residents to question their ability to keep land at the current assessment. Dr. Fariss noted attractions to a community include schools, tax rate, and cost to live in locality and suggested if the Board stayed with the current reassessment, citizens will be forced off of their property.

Jimmy Bishop spoke in opposition to the reassessment and indicated he was threatened with losing his home due to the current reassessment and taxes. He suggested the county make budget cuts, as is being done by the state.

Maurice Long questioned the need for new schools, as well as the purchase of the Maple Shade building. Mr. Long suggested community meetings be held to educate citizens. He commended the Sheriff's Department for their excellent work. Mr. Long also recommended the use of local realtors in conducting reassessment.

Donald Vaught advised he was a new landowner at Claytor Lake and indicated the reassessment on his property was too high. Mr. Vaught asked the Board to take into consideration the citizens views by taxing tourism and industry.

Clark Green advised he was in opposition to the reassessment stating his 1,100 square foot house had been built for \$45,000 and the recent assessment had increased to over \$180,000. Mr. Green suggested the reassessment process was not properly conducted, indicating his meeting with the assessors was not productive due to the assessor not taking written notes of Mr. Green's concerns. He questioned how the assessors came to their conclusions and requested an explanation from the Board of Equalization. Mr. Green encouraged citizens to attend the February 2009 public hearing to be held by the Board.

Janet Brennan advised she was an advocate for other citizens. Ms. Brennan indicated she had been unable to speak with an assessor, citing difficulties in receiving return calls from the assessor. She advised the assessor could not provide her with documentation on the reassessment findings for her property. She further requested the assessors be held accountable for their results, as well as provide documentation as to how figures were derived.

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J. R. Shrewsbury expressed opposition to the reassessment. Mr. Shrewsbury advised his property on Claytor Lake had been improved, but that the assessment was likely due to a large home being built in the vicinity of his property. He requested the Board treat all citizens fairly.

Colleen Oakley spoke in opposition to the reassessment. Ms. Oakley expressed concern over the future of homes and businesses in the county. She requested an explanation on Wingate Appraisal representatives leaving the November Board meeting without responding to citizen concerns. Ms. Oakley requested an updated accounting of revenues and expenditures, a copy of the complete budget, an itemization of the county's debt, the sum of monies the Board can spend without approval or referendum of citizens, and requested the Board consider the less fortunate when making decisions on the reassessment.

E. W. Harless inquired if the appraiser had been paid, and if so, what amount. Mr. Huber responded that the appraiser had received a payment; however, he was uncertain of the exact amount. Mr. Harless requested the Board consider having the reassessment redone, as well as questioned if the reassessment had to be done this year and further, if the reassessment had to be accepted.

Sherrill Van Dyke expressed concern that citizens do not understand reassessment and suggested the Board not accept the assessment results. Mr. Van Dyke recommended the Board make budget cuts as done recently by the state.

Roy Hunter expressed sympathy for the citizens of the county, noting the assessment on his property had increased 340%. Mr. Hunter expressed concern that the appraisers did not complete the evaluation of his property based on Pulaski County properties. He expressed disappointment in the Board of Supervisors decision, if the Board proceeds with the reassessment as it stands.

7. Highway Matters:

Mr. David Clarke, VDOT Resident Engineer, met with the Board and discussed the following matters:

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of KAT

Mr. Clarke reviewed the reviewed and reported the following:

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- a. advised of a meeting between the staff of the county and VDOT traffic engineering, resulting in resolving the matter related to the entrance for the rescue squad with a letter to be sent to the county by VDOT confirming this matter;
- b. a meeting with Supervisor Akers on a guardrail request;
- c. plans to meet with Supervisor Bopp on guardrail requests;
- d. plans to present to the Board a rough estimate, since funding comes out of the secondary budget;
- e. noted guardrails are done on a first come first serve basis;
- f. reported that estimates for FY 09 construction season will be down; and
- g. a public hearing scheduled on the primary and interstate six year plan is to be held on January 5, 2009 at 6:00 p.m. at NRCC, which is a combined hearing for the Bristol and Salem districts.

Mr. Sheffey questioned the status of the Fine Arts Center sign on I-81. Mr. Clarke advised no progress had been made on this matter.

Mr. McCarthy thanked Mr. Clarke for installing a reflector on the crossover at the Pulaski Country Club.

Mr. Clarke advised VDOT continues to work on a request for a culvert at Bond Cote, as well as the right-of-way issues on Hubbard Street.

Mr. Bopp inquired if the James Hardie signage on Newbern Road could be larger. Mr. Clarke advised the current signage is, which is the standard industrial park signage.

Mr. Sheffey thanked Mr. Clarke for re-erecting signs that are being knocked down.

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b. Citizen Concerns

James McClanahan asked who was responsible for the new road going into the new Riverlawn Elementary School off of Route 114, more specifically, if there were plans for a deceleration lane. Mr. Clarke advised roads to the new school are the responsibility of the school system and that a deceleration lane should be required.

c. Board of Supervisors Concerns

Mr. Pratt described a request for a crossover on Route 100 at the Family Dollar Store location and suggested a "no U turn sign" to force people to go to next crossover making it safer.

Mr. Pratt commented he had noticed culverts being installed in the Draper area and requested VDOT include the other area including Honaker Road. Mr. Clarke offered to contact Mr. Pratt for additional locations.

Mr. Conner requested VDOT place gravel on the shoulders of Hatcher Road to cover topsoil. Mr. Clarke offered to have VDOT staff to review the matter.

Mr. Akers advised of gravel and debris on Lowman's Ferry Bridge, particularly around the drains. He also advised of large amounts of debris on the Pepper's Ferry bridge which tends to flood, as well as some debris on the I-81 bridge.

Mr. Sheffey requested VDOT review the light at the new Bojangles in Fairlawn, particularly the need for more signage. Mr. Clarke offered to have VDOT staff to review the matter.

8. Treasurer's Report

Melinda Worrell, Treasurer, presented the monthly report and described properties that had been moved from taxable to non-taxable.

9. Reports from the County Administrator & Staff:

a. Appointments

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board approved the following appointments as presented:

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1. Library Board

The Board reappointed Phillip Baker and Mason Vaughan for terms ending December 31, 2012 and Elinor Morgan for a term ending December 31, 2011. The Board directed county staff to issue an invitation to Joe Slaughter to fill a vacancy on the Library Board.

2. PFRWTA

The Board appointed Kyle Dehart as alternate on the Pepper's Ferry Waste Water Treatment Authority for a term ending December 31, 2012.

3. Courthouse Exhibits Committee

The Board appointed Sharon Hardy, Trina Rupe, and Melinda Worrell to the Courthouse Exhibits Committee with indefinite terms,

4. Industrial Development Authority

The Board reappointed Layne Burcham, Pete Crawford and James Lark to the Industrial Development Authority with terms ending January 31, 2012.

5. Public Service Authority

The Board reappointed Hollis Loyd and Doug Warren to the PSA Board with terms ending January 31, 2013. The Board appointed Pete Crawford and Dave Dean for terms ending on January 31, 2013, pending their acceptance of the invitation to serve.

6. Pulaski County Sewerage Authority

The Board appointed Joe Sheffey to the Pulaski County Sewerage Authority for a term ending January 31, 2012.

7. Nominations to the 2009 Board of Equalization

The Board nominated to the Circuit Court for service as members on the Board of Equalization Richard Jones, Al Smith, Don Dalton and Ed Belcher, as alternate.

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Staff was directed to determine the eligibility of Andy McCready for service on the Board of Equalization due to Mr. McCready's service as a Board of Zoning Appeals member.

8. Board of Supervisors Vice-Chair

Mr. Sheffey commended Mr. Conner for his service as Vice-Chairman. The Board elected Dean Pratt as Vice-Chairman for a one year period. Staff was directed to place on the December 2009 Board agenda consideration to appointment of a vice-chairman.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

b. Key Activity Timetable

Mr. Sheffey questioned the target date for the Timberlane Waterline replacement. Mr. Huber advised the main line had been put in and connections should be completed by the end of December 2008.

Mr. Sheffey inquired regarding the target date under "Code Enforcement, New Contractor Orientation". Mr. Utt advised of plans to have this completed by January 2009.

c. Pictorial Commemoration of Employee Accomplishments this Year

Mr. Huber presented a pictorial in PowerPoint commemorating the county's accomplishments throughout the 2008 year. Mr. Sheffey requested this pictorial be presented at the beginning of the January 2009 Board meeting. Mr. Sheffey commended county staff and fellow Board members for their work throughout the year.

10. Items of Consent

On a motion by Mr. Conner, seconded by Mr. Pratt and carried, the Board approved the following items of consent:

Voting Yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt
Voting no: None

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a. Approval of Minutes of November 24, 2008 Minutes

The Board approved the minutes of the November 24, 2008 Board meeting.

b. Accounts Payable

The Board approved accounts payable as presented on checks numbered 2005833 through 2006297, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved Interoffice Transfer #6 totaling \$68,938.55 and appropriations as follows:

General Fund # 7

<u>Account Number</u>	<u>Account Title</u>	<u>Amount Increase (Decrease)</u>
<u>Revenues:</u>		
019020-7000	Recovered Costs Claytor Lake Restoration Project	\$ 10,000.00
041999-0000	Use of Fund Balance	1,000.00
018990-4400	Donations Dare Program	1,000.00
		<hr/>
	Total	\$ 12,000.00
 <u>Expenditures:</u>		
071360-5699	Friends of Claytor Lake Operating Expenses	\$ 10,000.00
021200-8102	General District Court Furniture & Fixtures	1,000.00
031200-6010	Sheriff Police Supplies	1,000.00
		<hr/>
	Total	\$ 12,000.00

d. Ratification and/or Approval of Contract, Change Orders & Agreements, Etc.:

1. Department of Emergency Management Hazardous Materials Emergency Plan Grant

The Board approved acceptance of the \$3,500 grant award.

2. Springsted Financial Advisor

As reported in the Board packet, negotiation and execution of a contract for financial advising services by Springsted Financial is recommended. Staff reported a financial advising service would be of help in reviewing projected revenues and expenditures as part of setting a tax rate.

The Board approved contracting with Springsted Financial Advisors.

e. Personnel Changes

Board members reviewed recent personnel changes as prepared by Ms. Spence.

f. Resolution Commending the Life and Service of H.W. Huff

The Board adopted the following resolution honoring and commending the life and service of H. W. Huff, Jr.:

**RESOLUTION COMMENDING THE LIFE AND SERVICE OF
HUGH WHITE "H.W." HUFF, JR.**

WHEREAS, H.W. Huff served our country as a U.S. Army paratrooper in World War II; and

WHEREAS, H.W. Huff served as a faithful member of the Pulaski County Public Service Authority since January 22, 1980 and served as chairman since November 13, 1991, leading the PSA from a position of near bankruptcy to the strong organization it is today by consistently applying his skills as a businessman to his service on the PSA Board; and

WHEREAS, H.W. Huff consistently, adamantly, and passionately defended the financial interests of those least able to afford to pay for PSA services by holding staff, developers and all others accountable for recommendations to, and decisions made, by the Board of Directors; and

WHEREAS, H.W. Huff demonstrated his faith as a dedicated member of the First United Methodist Church of Pulaski; and

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WHEREAS, H.W. Huff faithfully served his community as a founder of the Pulaski County Chamber of Commerce; a founding member of the Pulaski County Elks Club; a founding member of the Pulaski County Jaycees; a Paul Harris fellow; the longest serving member of the Pulaski Rotary Club; and a member of the American Legion; and

WHEREAS, H.W. Huff personally invested in the education of our youth as a member and generous contributor to the New River Community College Foundation, receiving the Chancellor's Award for Leadership in Philanthropy in 2006; and

WHEREAS, H.W. Huff's service to the citizens of Pulaski County will continue to enhance the quality of life, growth, Pride, Excellence and Vision of our county through his investment in the New River Community Foundation Ann and H.W. Huff, Jr. Family Fund targeting the poor, needy or less fortunate in the Pulaski area; and

WHEREAS, H.W. Huff's entrepreneurial spirit began when he was a teen-ager, provided sightseeing rides on Claytor Lake and culminated in his leadership of Bond Cote, Huff Petroleum and Downtown East.

NOW THEREFORE, BE IT RESOLVED, that the Pulaski County Board of Supervisors and the Pulaski County Public Service Authority jointly honor the long-standing, faithful service of H.W. Huff to the citizens of Pulaski County highlighted by a contagious sense of humor and a positive attitude regardless of circumstances.

BE IT FURTHER RESOLVED, that the Pulaski County Board of Supervisors and the Pulaski County Public Service Authority Board of Directors regretfully acknowledge the loss to our county by his passing and jointly extend our sincere sympathy to the family and friends of H.W. Huff; and

BE IT FURTHER RESOLVED, that the text of this resolution be spread on the minutes of the Pulaski County Board of Supervisors and the Pulaski County Public Service Authority Board of Directors in permanent testimony to the life and service of H.W. Huff, this 15th day of December, 2008.

Staff was requested to contact Mr. Huff's family and extend an invitation for the family to attend the January 26 Board meeting to allow the Board to present the resolution to Mr. Huff's family.

g. Legislative Requests

As reported in the Board packet, following the suggestions of the VACO Finance Steering Committee, departments and agencies had been asked to submit a listing of suggestions for improving the efficiency of governmental operations through the elimination of state requirements.

The Board adopted the following listing of legislative requests to be presented to the legislators:

1. Initiate a focused effort to develop a better partnership between local governments and the state in our service to the citizens of the Commonwealth. Residents pay both local and state taxes. Thus, there should be a solid partnership between levels of government to be as efficient as possible in providing services to the citizens. We have seen this partnership deteriorate and are concerned about the general transfer of financial responsibility to local government.
2. Maintain level funding for education. Any significant reduction in educational funding increases pressure to raise real estate taxes.
3. Maintain our support for Volvo. Continue to invest in our economic future and enhance educational opportunities by allowing the Center for Excellence Training facility to be located on the Pulaski County High School campus (adjacent to Volvo). Existing funding is currently being withdrawn for this project due to its proposed relocation to Pulaski County High School, which is adjacent to Volvo.
4. Proactively address the needs of youth. Maintain eligibility for state reimbursement of up to 15% of annual Comprehensive Service Act expenditures for community-based service systems meeting the needs of our youth. Such local services would allow children to remain local, stay in contact with the family and community, saving residential placements costing anywhere from \$5,000 - \$15,000 each per month.
5. Consolidate currently separate, uncoordinated, and often conflicting State reporting requirements currently imposed by the Department of Education, the State Executive Council, the Virginia Department of Social Services, the Department of Juvenile Justice Services, and the Department of Mental Health, Mental Retardation and Substance Abuse Services. This step would allow existing budget resources to go to enhanced services for the needy.

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6. Increase funding of secondary roads. At current funding levels it will take 50 years to complete currently identified secondary road improvement projects in Pulaski County.
7. Increase safety and reduce interstate congestion by restricting the use of left lanes to passing only.
8. Ensure funding for the replacement of the Route 114 bridge. The west-bound two lanes of Route 114 bridge were damaged in June 2002 and are finally projected to be rebuilt beginning in 2009 - - seven years later. This bridge connects two portions of the largest military facility in Western Virginia. By contrast, when a PSA truck damaged one lane of an I-81 bridge, VDOT immediately repaired the bridge and charged the PSA's insurance for the cost of the repair.
9. Protect the public by requiring operators of scooters to obtain at least a modified driver's license, tags, and basic insurance.
10. Give Social Services the ability to contract with other social services departments and/or use video conferencing to meet mandatory visitation requirements for children in residential placements in the same way that Department of Juvenile Justice does for juveniles in correctional centers.
11. Focus Health Department expenditures on mandated services by eliminating state cooperative funding of non-mandated services. Currently, state Health Department resources are being used to match non-mandated local initiatives. While these may be helpful to various parts of the Commonwealth, they reduce available funding to match mandated services in areas where the basic services are not being fully addressed.
12. Restructure and provide adequate support for the court system. Currently judicial administration is funded through the Compensation Board, the Supreme Court and each locality. Indeed, Circuit Court judges have to beg for support and supplies from local governments. The integrity of the whole court system is dependent on accurate records and sound administration. There must be a consistent, comprehensive administrative system supporting the judicial system.

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- 13. Match any reduction in jail funding with a corresponding credit for community service. Decreased funding requires an increase in local taxes or reduced security. Motivating inmates to do community service helps local and state governments reduce operating costs while helping inmates acclimate to a legitimate work setting

- h. Emergency Notification System

As reported in the Board packet, Emergency Services Coordinator Bobby Clark has been working to implement the grant for establishing a citizens' emergency notification system using telephone, e-mail, fax, text messaging, and TDD/TTY technologies. The State Homeland Security Program Grant is for \$45,700. The one-time programming and setup fee is \$32,700. The annual fee for the system is \$6,500, thereby allowing for two (2) years service as part of the grant. After two years, the cost to the county would be \$6,500/year. The Twenty First Century Communications system allows us the lowest annual fee with the necessary capabilities as other systems. Annual fees for other systems are \$10,000 to \$15,000 per year.

The Board approved the contract with Twenty First Century Communications, pending review by County Attorney Tom McCarthy. A copy of said contract is filed with the records of this meeting.

- i. 2009 Board Meeting Schedule

The Board approved rescheduling the 2009 Board meetings as follows: May meeting from May 25 to May 18; and December meeting from December 21 to December 14.

- j. 2009-10 Budget Calendar

The Board approved the following 2009-2010 budget calendar:

FY 2009-10
BUDGET CALENDAR

<u>Date</u>	<u>Activity</u>
Friday, January 9, 2009	Distribution of capital improvement plan (CIP) instructions
Wednesday, January 22, 2009	Distribution of operating budget instructions
Monday, January 26, 2009*	Review by Board of Supervisors of five-year projections and establishment of overall budget goals

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Friday, January 30, 2009	Regional budget review, Montgomery County Admin Offices
Monday, February 2, 2009	CIP requests submitted to County Administrator
Tuesday, February 10, 2009	CIP requests distributed to Planning Commission
Friday, February 13, 2009	CIP requests distributed to Board of Supervisors
Friday, February 13, 2009	Operating budgets submitted to County Administrator
Monday, February 23, 2009*	Initial local revenue estimates and requested expenditures presented as part of public hearing on setting new real estate rate
Monday, March 2, 2009 possible topic	Joint meeting with School Board with budgets as a possible topic
Monday, March 9, 2009	Budget work session to review budget options
Tuesday, March 10, 2009	Planning Commission review of CIP
Friday, March 20, 2009	Draft budget recommendations submitted to Board and agencies for review and comment via weekly update
Monday, March 23, 2009*	Presentation of preliminary budget recommendations to Board of Supervisors - Real estate tax rate set for 2009
Monday, March 30, 2009	Deadline for agency comments and scheduling of April 6 th presentations
Monday, April 6, 2009	Other agency/department comments and additional budget discussions between Board of Supervisors and School Board (if needed)
Monday, April 13, 2009	Budget work session
Monday, April 20, 2009	Budget work session (if needed)
Monday, April 27, 2009* 5 p.m.	Budget work session (if needed) and approval of public hearing advertisement
Sunday, May 3, 2009	Budget advertised
Monday, May 18, 2009*	Public hearing

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Monday, June 22, 2009*

**Budget adoption and appropriation of 2008-09
funding**

Footnotes

Bolded text indicates meetings of Board of Supervisors - Asterisk indicates meetings held in conjunction with a regularly scheduled meeting of the Board*

k. Indoor Recreation Center RFP

As reported in the Board packet, Anthony Akers has completed the requests for proposals (RFP) seeking architectural and engineering services for a conceptual planning study of an indoor wellness center. The conceptual study will establish plans, actual construction costs, and annual operating expenses of a wellness center for future consideration. Responses are due back by Wednesday, January 14th.

The Board approved the distribution of the Requests for Proposals as prepared by Mr. Akers.

l. FEMA Flood Mapping

As reported in the Board packet, Ron Coake drafted a letter voicing the county's growing concern with the quality of Pulaski County's flood maps, as mortgage companies are increasingly requiring property owners with a portion of their property within the designated flood boundary to obtain flood insurance. Staff indicated this letter would be sent to FEMA administrators, Congressman Boucher, Senator Webb and Senator Warner. Thus, endorsement by the Board of Supervisors would strengthen the case for administrative options.

The Board approved sending a letter voicing concern with the quality of Pulaski County flood maps, due to many of the mortgage companies requiring property owners with a portion of their property within the designated flood boundary to obtain flood insurance.

m. Project Listing for Federal Stimulus Package

The Board approved the following listing of specific projects to be submitted in anticipation of federal investment:

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Projects ready to be bid either through traditional contracting or design build

1. Installation of wireless broadband communications equipment on Cloyd's Mountain
2. Construction of the Route 114 bridge
3. Construction of the Commerce Park/City of Radford water lines
4. Construction of the proposed NanoTechnology building in the Commerce Park
5. Installation of a fiber optic network connecting public facilities and major employers
6. Extension of the New River Trail to Randolph Park
7. Repair of Pulaski County High School roof
8. Renovations to Dublin Elementary School
9. Overlay of New River Valley Airport runway and taxiways
10. Paving of gravel roads

Other projects

1. Access road from the State Park Exit to the new military cemetery
2. Extension of New River Trail from Randolph Park and to Fairlawn to interconnect with City of Radford trail system
3. Construction of lines connecting Pulaski and Wythe county water and sewer systems
4. Construction of an indoor recreation center
5. Construction of a new middle school
6. Repair and expansion of Snowville REMSI building
7. Expansion of County garage
8. Extension of sewer service to I-81/Rt 99 interchange
9. Dublin and Fairlawn road improvements
10. Sewer to New River Valley Fairgrounds and Skyview subdivision

n. Transfer of Property to IDA from County

The Board approved transfer of property in the Corporate Center from the county to the Industrial Development Authority and authorized the County Attorney to prepare the deed accordingly.

11. Citizen Comments

Mr. James McClannahan questioned the status of the Indoor Recreation Center. Mr. Sheffey explained the Request for Proposals should give an indication as to the cost for design, etc.

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Mr. McClanahan questioned the expected completion date for the new Riverlawn Elementary School, and if the school construction costs are within the budgeted amount. Mr. Huber advised he was not aware of any issues related to the budget for the construction of the school. Mr. Hiss advised the school was anticipated to be open in January, but will likely be pushed back to a later date.

Mr. McClanahan inquired if there were any plans for a new middle school. Mr. Sheffey advised the School Board had indicated a new middle school is a possible new project, and would be subject to a referendum.

Mr. John Hocker, President of the Pulaski County Education Association, questioned if any school projects would be included in the project listing for the federal stimulus packet. Mr. Huber advised school projects were included and that VACo had indicated the federal government is likely to put into place a stimulus projects.

Mr. Hocker expressed concern that the new road into the Riverlawn Elementary School does not appear to have enough property to put in a deceleration lane and inquired as to who would pay for a deceleration lane. Mr. Huber advised road funding is a part of the overall construction funds for the new school. Mr. Huber explained the Board of Supervisors is the vehicle that borrows the money and ends up paying the debt service. Mr. Huber advised whoever is putting in a deceleration lane would be responsible for the cost and that VDOT would have to approve a deceleration lane, noting this would be part of school funding.

Mr. Huber requested permission to add to the project listing for the Federal Stimulus package as projects are determined. Mr. Conner inquired if there would be any funds available to assist with the renovation to the Maple Shade.

12. Other Matters from Supervisors

Supervisor Akers thanked county staff for their work throughout the year.

Mr. Sheffey invited Board members to attend the retirement reception for retiring Library Director Dot Ogburn scheduled for Wednesday, December 17 from 4:00 p.m. to 6:00 p.m. at the Pulaski Library. Mr. Sheffey noted he would be unable to attend the reception due to a previous commitment.

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13. Adjournment

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular meeting of the Board of Supervisors is scheduled for Monday, January 26, 2009 with a Closed Session to begin at 6:00 p.m. and the regular meeting at 7:00 p.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: none.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator