

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Special Called Meeting  
Thursday, June 25, 2009  
Volvo Trucks Plant  
8:30 a.m.**

<b>APPROXIMATE TIME &amp; ITEM</b>	<b>PRESENTED BY</b>
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In accordance with Section 15.2-1418 of the Code of Virginia 1950 as amended, a special meeting of the Pulaski County Board of Supervisors has been called by Chairman Joe Sheffey for 8:30 a.m. on Thursday, June 25, 2009 at the Volvo Truck Plant Pilot Review Room to specifically consider only the following items:

8:30 a.m.

1. Invocation

8:35 a.m.

2. Micro Enterprise Revolving Loan Program Items
  - a. Project Management Plan
    1. Marketing Plan
    2. Training and Technical Assistance Plan
    3. Methodology for Tracking
  - b. Project Budget
  - c. Advisory Board By-Laws
  - d. Local Business and Employment Plan
  - e. Anti-Displacement Plan
  - f. 504 Certification/Self-Evaluation
  - g. Program Income Plan
  - h. Non-Discrimination Policy
  - i. Minority and Female Business Notice
  - j. Fair Housing Certification

9:00 a.m.

3. Adjournment

In accordance with Section 25.2-1418 I waive notice of the above described meeting:

\_\_\_\_\_ Joe Sheffey, Chair

\_\_\_\_\_ Dean Pratt, Vice Chair

\_\_\_\_\_ Frank Conner  
Tom McCarthy, County Attorney

\_\_\_\_\_ Ranny Akers

\_\_\_\_\_ Charles Bopp

June 25, 2009

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Special Called Meeting Agenda Items

2. Micro Enterprise Revolving Loan Program Items

a. Project Management Plan

1. Marketing Plan – Establishes a plan for marketing the availability of loans particularly to low- and moderate-income persons. While the Marketing Plan covers Beans and Rice's regional micro-enterprise development efforts, the CDBG project is only available to residents and businesses in Pulaski County.
2. Training and Technical Assistance Plan – Establishes a plan for the provision of business training and technical assistance.
3. Methodology for Tracking – Set up procedures for tracking employment generated by proposed loans.

b. Project Budget – Sets up a budget for this program.

c. Advisory Board By-Laws – Establishes the advisory board.

d. Local Business and Employment Plan – Establishes that Pulaski County will seek to make jobs available to citizens and businesses in the New River Valley.

e. Anti-Displacement Plan – Establishes that the County will minimize the impact of any residential displacements however remote the possibility of displacement may be under the proposed program.

f. 504 Certification/Self-Evaluation Program Income Plan – Ensures that County facilities and services do not discriminate against persons having a handicap.

g. Program Income Plan – Provides for the reutilization of loan repayments.

h. Non-Discrimination Policy – States that the County will not discriminate against employees or applicants and will take affirmative action to insure implementation of non-discrimination policies.

i. Minority and Female Business Notice – Establishes notice of availability of contracting opportunities for minority and female owned businesses.

j. Fair Housing Certification – Commits the County to taking at least one affirmative fair housing activity per year during the life of this project.