

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

At a joint meeting of the Pulaski County Board of Supervisors and the Pulaski County School Board held on Monday, October 5, 2009 at 6:00 p.m. in the School Board Meeting Room located at the Pulaski County School Board Offices on Washington Avenue, in the Town of Pulaski, the following Board of Supervisors members were present: Joseph L. Sheffey, Chairman; Dean K. Pratt, Vice-Chairman; Ranny L. Akers; Charles Bopp; and Frank R. Conner. School Board members present included Paul Phillips, Chairman; John Wenrich, Vice-Chairman; Jeff Bain; Pam Chitwood and Dr. Rodell Cruise. School Board staff present included: Dr. Donald Stowers, Superintendent of Schools; Heather Freeman, Clerk to the School Board; Dr. Tom Brewster, Assistant Superintendent; Ron Nichols, Director, Operations; Mr. Tim Barnes, Director, Information Technology; Chris Stafford, School Finance Director; and Joe Makolandra, Director of School Human Resources. County staff present included; Pete Huber, County Administrator; Thomas J. McCarthy, Jr., County Attorney; Robert Hiss, Assistant County Administrator; Diane Newby, County Finance Director; Shawn Utt, Community Development Director; Anthony Akers, Community Activities Director; and Gena Hanks, Clerk to the Board of Supervisors. Present from the local news media were Mike Williams of The Patriot newspaper and Nino Sylmar of the Southwest Times.

1. Welcome and Dinner

Chairman Phillips welcomed those in attendance and advised separate Closed Sessions would need to be held by School Board and the Board of Supervisors.

2. Joint Services Report

Dr. Brewster presented a report entitled "Pulaski County School Board Joint Services Agreement Report". Dr. Brewster provided a summary of the report, including an overview and recommendation on the following departments: Administration, Technology, Finance and Operations and County Fleet. Dr. Brewster noted the proposed Joint Services Agreement between the School System and County has led to increased collaboration and improved efficiency through the sharing of available resources and employee expertise.

3. Update on Hiring of School Superintendent

Mr. Phillips provided an update on the hiring of a new school superintendent. He reported that work had begun on a timeline for Dr. Stower's replacement, upon his retirement, including the recent distribution of a survey to each household in Pulaski County, as well as the distribution of the surveys to students in the Pulaski County school system. Mr. Phillips indicated former School Board Clerk Jean Cox would coordinate the receipt and compilation of survey results, as well as receipt of applications and scheduling of interviews. He advised it is the desire of the School Board to have a new superintendent named no later than February 2010. He further advised the

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

School Board was uncertain as to the need for naming an "Acting Superintendent" and would be dependent upon the interviewing schedule, etc.

Chairman Sheffey advised through his service on the Virginia Association of Counties (VACo) Education Steering Committee he had the opportunity to receive feedback from other counties and reported other localities have voiced positive feedback related to the cooperation between the Pulaski County School Board and Board of Supervisors.

Chairman Sheffey commended the School Board members for meeting with the Board of Supervisors in a cooperative and productive manner.

a. Facilities and Transportation

Mr. Nichols thanked Mr. Huber and the Board of Supervisors for allowing the use of a portion of the Bob White Building for central storage by the School Board.

Mr. Nichols advised the operation of the County and School Board garages are going well. He noted the recent surplus auction netted approximately \$30,000.

Mr. Nichols advised it was his goal to improve the overall efficiency of the drop sites, including the appearance of drop site locations. He indicated efforts were underway to locate another piece of property to replace the current Dora Highway location. He advised it was the desire of the County and the Town of Pulaski to have the drop site location remain within the Town limits. He also advised the Public Service Authority Board had requested staff review potential locations for a drop site to be located on the south side of Claytor Lake. He reported it was his goal to make recycling available at the drop sites, to expand the services at the drop sites to include receipt of cardboard and to increase the numbers of users. Mr. Nichols advised of plans to incorporate the "Go Green" initiative into the drop sites operations.

Mr. Nichols advised he was working with the New River Resource Authority for design of the drop sites, in an effort to provide more efficient operations.

Mr. Nichols advised staff had completed the computerized routing for school buses, with plans to initiate computerized routing for PSA garbage trucks, as well.

Mr. Nichols apologized for the poor quality of mowing of county properties in 2008. He advised improvements would be made in 2010.

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

Mr. Bain recommended limiting the receipt of brush and construction debris at the drop sites. Mr. Nichols advised he would review the matter. Mr. Nichols advised consideration was being given to providing a portable grinder at the various drop sites, including regional efforts towards the provision of a grinder.

Dr. Stowers described information recently provided to the PEP Steering Committee by Brenda Turner related to the "Go Green" initiative: www.mygreenlifePulaski.com

Supervisor Akers inquired if the Riverlawn School had seen any monetary savings in the heating and cooling system. Mr. Nichols advised he expected to see significant savings once the school had been in operation for at least one year, allowing for a comparison; however, he indicated there did appear to be some recent monthly savings.

Dr. Stowers advised the staff of Critzer Elementary had suggested increasing the temperature settings in the summer and lowering the temperature settings in the winter as a means to providing for more cost efficient heating and cooling.

Ms. Chitwood inquired if the county planned to participate in an upcoming meeting of the "Go Green Initiative" to be held on October 14th. Mr. Huber advised he planned to attend the meeting on October 14th and would welcome participation by Board members.

b. Information Technologies

Mr. Tim Barnes expressed appreciation to the School Board and staff for the opportunity to serve as the school and county's Information Technology Director.

Mr. Barnes reported the technology services for the new Commonwealth Attorney's office is ready for the upcoming move by the Commonwealth Attorney staff. He advised a survey had been distributed recently related to the Governor's School and Competitiveness Center's participation in the school/county technologies department.

Mr. Barnes advised the upgrades to the Sheriff's Department systems are ongoing.

Mr. Sheffey expressed appreciation to Mr. Barnes for his efforts related to all aspects of Information Technology.

c. Finance

Ms. Newby provided a detailed report on the impact of the recent state budget cuts to the County, a copy of which is filed with the records of this meeting. She indicated the cuts to date should not impact the constitutional officers in the current fiscal year, assuming all expenditures are held within the budgeted amounts.

Mr. Sheffey questioned the impact of the recent announcement by the state related to the state not paying the VRS. Ms. Newby advised it was her understanding that the non-payment was related to a non-return to counties of the reimbursement currently paid to localities.

Mr. Stafford provided a detailed report on the impact of recent state budget cuts to the school system, a copy of which is filed with the records of this meeting. He advised the "best case" scenario would include a reduction in state revenues of approximately \$455,655.

d. Youth and After School Program

Anthony Akers provided a report on the "Explorer's After School Program", a copy of which is filed with the records of this meeting. The report included an update on goals and program structure, locations and hours of operation, fees and enrollment, etc.

Anthony Akers advised there was currently no after school program offered at Pulaski Elementary School; however, if there is a need, the initiative would be made to actively seek workers to staff the after school program. He indicated the earliest a program could be started at Pulaski Elementary School would be December, 2009.

Anthony Akers expressed appreciation to the two boards for the cooperative efforts in use of the various gyms throughout the county.

Mr. Bain inquired as to the potential for waiving of fees of low incomes families who may have a child desiring to attend the after school program. Anthony Akers advised there was an informal scholarship program available, and that no child was denied use of the after school program based on income status. He advised there were currently 140 students enrolled in the program, with four students attending using a scholarship.

Mr. Sheffey inquired as to the provision of transportation from the after school program. Anthony Akers advised it was the parent's responsibility to provide transportation.

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

Anthony Akers advised of an ongoing review of the potential for the provision of lighting at the Loving Field complex. Mr. Sheffey questioned if staff could also review the options for providing some type of lighting at the Dublin Middle School. Anthony Akers indicated the potential for lighting at the Dublin Middle School was under review.

e. Other Initiatives

Mr. Huber asked for the two boards to consider a formal endorsement of the proposed Joint Services Agreement Report.

Endorsement of Joint Services Agreement Report

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board endorsed the proposed Joint Services Agreement Report which was presented by Dr. Brewster earlier in the meeting, and a copy of which is filed with the records of this meeting.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

5. Tour of Commonwealth Attorney's New Offices

Mr. Hiss reported the county's General Properties crew had worked diligently for approximately 16 months in renovating the former Dawn's Florist building to provide housing for new offices for the Commonwealth Attorney. He noted the estimated construction costs to date to be approximately \$300,000, with labor estimated to be an additional approximately \$85,000. He indicated informal bids suggested a cost of approximately \$600,000, if the construction services had been bid to outside contractors. He also advised of a savings of approximately \$215,000 by providing the construction for the renovations in house, rather than contracting out the services.

The School Board and Board of Supervisors toured the new Commonwealth Attorney offices located on Jefferson Avenue in the Town of Pulaski.

6. Closed Session– 2.2-3711.A.5

Chairman Sheffey advised a Closed Session would need to be held as follows:

A closed meeting is requested pursuant to Section 2.2-3711.A.5.7 of the 1950 Code of Virginia, as amended, to discuss prospective industry matters.

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project CVG
- Shae-Dawn Access Road

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Return to Regular Session

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board returned to regular session.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Conner seconded by Mr. Akers and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this

JOINT BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 5, 2009

certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey,
Mr. Bopp, Mr. Pratt.

Voting no: none.

7. Next Meeting

By consensus, the Board of Supervisors and School Board scheduled its next joint meeting for Monday, March 1, 2010 at 6:00 p.m. at the Pulaski Elementary School in the Town of Pulaski, with the County to provide dinner arrangements.

8. Adjournment

On a motion by Mr. Akers, seconded by Mr. Bopp and carried, the Board adjourned its special joint meeting. The next regular meeting of the Pulaski County Board of Supervisors is scheduled for Monday, October 26, 2009 at 7:00 p.m. in the Board Room of the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

Voting yes: Mr. Pratt, Mr. Bopp, Mr. Conner, Mr. Sheffey, Mr. Akers.

Voting no: none.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator