

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, November 23, 2009 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building located in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Dean K. Pratt, Vice-Chairman; Ranny L. Akers; Charles Bopp; and Frank R. Conner. Staff members present included: Peter M. Huber, County Administrator; Shawn Utt, Community Development Director; Robert Hiss, Assistant County Administrator; and Thomas J. McCarthy, Jr., County Attorney. Joining the regular session at 7:00 p.m. were Diane Newby, Finance Director; and Gena Hanks, Clerk to the Board of Supervisors.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Disposition of a personal asset by the County Administrator

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Windy
- ShaeDawn Park Access Road

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Findlay Lease

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Return to Regular Session

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board returned to regular session.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey,
Mr. Bopp, Mr. Pratt.

Voting no: none.

2. Invocation

The invocation for the Board meeting was provided by Reverend Terrie Sternberg of Trinity Lutheran Church.

3. Recognitions:

a. Presentation of Joseph Calfee Memorial Resolution

Mr. Sheffey advised a resolution honoring Pulaski County citizen and former volunteer Firefighter Joseph Calfee had been adopted by the Board at its October Board meeting. Mr. Sheffey read the resolution and Mr. Pratt presented a framed copy of the resolution to representatives of the various fire departments in the County.

b. Blue Ridge Travel Association Award

Mr. Hiss advised Pulaski County was the recipient of the "2009 County Government of the Year" award by the Blue Ridge Travel Association. Mr. Hiss provided the following background information regarding the award:

During the 2009 Annual Conference of the Blue Ridge Travel Association in Roanoke on November 12-13, Pulaski County was the recipient of the Government of the Year Award in honor of its efforts to promote and grow the tourism industry.

Working closely with the Pulaski County Chamber of Commerce and its Tourism Focus Group, the County has enjoyed significant accomplishments in this industry over the past twelve months. Even during the challenging economic times, the tourism industry is one of the few industries in the County which continues to show growth as evidenced by the lodging and food service excise taxes collected.

In 2008, a countywide strategic plan, which involved a wide range of stakeholders, was completed. As a follow-up to that effort, with the assistance of Virginia Tourism Corporation representative, Randy Rose, a branding initiative for county tourism was finalized this year.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

Additional accomplishments include in 2009 include:

- Pulaski, Giles, and Montgomery County working cooperatively to create a New River Valley regional tourism website.
- A Marketing Leverage Grant was secured from the Virginia Tourism Corporation to fund the 'Round the Mountain artisan project partnering with the City of Radford and the Fine Arts Center of the New River Valley.
- An innovative re-design study of the Visitor Center is currently in progress. The Chamber of Commerce, which manages the Visitor Center for the County, initiated the project and is partnering with the County, Radford University's Interior Design Department, and Volvo. The County continues its investment in the operations of the Visitor Center and enjoys a unique partnership with the Chamber to cooperatively promote the County's tourism assets.
- The County has begun and continues to work on landscaping and beautification of Route 100 from I-81 to New River Community College.
- Pulaski County also received grant funding to study and engineer an extension of the New River Trail State Park from the Town of Pulaski to Randolph Park.
- Pulaski County is an active member of the newly formed Fish Virginia First organization and the Wilderness Road regional initiative.
- The County also helped facilitate and significantly fund the Claytor Lake Festival and 4th of July activities.

The Blue Ridge Travel Association is a tourism marketing organization stretching from Roanoke to Bristol. It is comprised of 19 counties and dozens of private business partners throughout Southwest Virginia whose mission is to promote the tourism assets of the Blue Ridge area. Pulaski County Assistant Administrator, Robert Hiss, attended the conference and represented the County in receiving the award.

Mr. Sheffey commended Mr. Hiss and county staff for efforts in working towards receipt of the award.

c. Recognition of Sarah Burkett

The Board took no action on this matter.

4. Additions to Agenda

Staff advised of the following additional agenda items:

- Closed Session – Personnel Matter – Disposition of a Personal Assets
- Closed Session – Property Acquisition Matter – Shae Dawn Property
- Items of Consent – Letter Supporting Claytor Lake Aquatic Ecosystem Restoration Project.

5. Public Hearings:

- Petition by **Industrial Dev Auth Pulaski Co** to rezone parcels located on the north side of Herons Landing Drive (Rt. 816), from Transitional Industrial (IO) to Planned Unit Development (PUD). (040-002-0000-0002; 040-002-0000-0003; 040-002-0000-0010), (Cloyd).

Chairman Sheffey explained the public hearing process.

Mr. Utt explained the request by the Industrial Development Authority. He advised the IDA is requesting a rezoning of parcels from Transitional Industrial (IO) to Planned Unit Development (PUD) in accordance with the agreement between Heron's Landing Homeowners Association, Bimmerworld Properties LLC and the County of Pulaski. He advised the parcels are adjacent to Heron's Landing which will allow the Planned Unit Development (PUD) zoning classification as an expansion of the existing Heron's Landing Zoning.

Chairman Sheffey opened the public hearing.

There were no citizen comments and the hearing was closed.

On a motion by Mr. Akers, seconded by Mr. Pratt and carried, the Board approved the rezoning request as presented.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

6. Citizen Comments

Ms. Laura Walters requested the Board of Supervisors provide a letter of support for the Friends of Claytor Lake relicensing.

Bob Strenz encouraged careful review by the Board of Supervisors of the 60-page Shoreline Management Plan (SMP) and suggested the Board request

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

an extension to allow for proper review of the SMP to compare with other plans. He also encouraged the Board approve an expenditure of \$10,000-\$15,000 for review of the plan by a professional engineer.

Mr. E. W. Harless expressed concern over the appropriation of funds by the county and VDOT towards the Route 100 plantings, the lack of maintenance of the Cloyd's Mountain wayside and Route 11 Memorial Bridge, concern over the poor condition of the economic development sign at the Dublin Corporate limits on Route 11 and concerns related to snow and ice removal in the area of the plantings. Mr. Harless urged careful review by the Board of monies spent, noting citizens are losing homes through foreclosure, etc.

Mr. Sheffey responded to Mr. Harless advising the match of monies by VDOT allowed for an excellent opportunity for the county to provide improvements to the Route 100 area, indicating Rt. 100 is a gateway to the county. Mr. Sheffey also advised the scope of the project was scaled back from the initial plans by VDOT and the county.

Mr. Harless advised he would have preferred to have seen the monies that were spent towards the Route 100 plantings to have been spent towards upgrading the pump stations in Draper.

7. Highway Matters:

Mr. David Clarke, VDOT Resident Engineer, met with the Board and discussed the following matters:

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke provided the following updates related to the Key Activity Timetable. He advised VDOT was reviewing the design for the Veterans Hill storm water piping, as well as the Hatcher Road and Alum Spring Road speed studies. Mr. Clarke also advised an informal study on Alum Spring Road is likely to recommend 45 mph posting.

Formal Speed Study Request Alum Spring Road

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board approved VDOT conducting a formal speed study on Alum Spring Road.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

Mr. Clarke advised VDOT is updating the current primary road six-year plan due to revenue shortfalls and will conduct only one public hearing on December 1, 2009 in Richmond. He advised written comments are being accepted by VDOT. He noted the revised plan is on VDOT web site and years 2013, 2014 and 2015 have been reduced; the Route 114 bridge repairs is on schedule, however, the ad date has been moved to September 2010; and the revised plan reduces money for replacement of the 181 bridge across New River.

The Board directed county staff to send correspondence to the state legislators requesting reconsideration to addressing the Route 114 and 81 bridge concerns.

b. Request for Children at Play Signage on Vermillion Street

As reported in the Board packet, a request had been received from Dublin Town Manager Bill Parker on behalf of Heather Wallace of 612 Vermillion Street for Children at Play signage on Vermillion Street. Ms. Wallace states there are ten children living within her block and that traffic appears to be speeding. Mr. Parker advises that the Dublin Police Department is patrolling this road, but are unable to patrol in that location on a regular basis. Mr. Parker indicated he supports Ms. Wallace's request for signage

On the motion of Mr. Bopp, seconded by Mr. Akers and carried, the Board approved installation of Watch for Children signage on Vermillion Street, with an appropriate location to be determined by VDOT and the Town of Dublin.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: none.

c. Mount Olivet Road Markings

As reported in the Board packet, a request had been received from Michea Prescott asking VDOT to provide markings on the Mount Olivet Road. Mr. Clarke advised he would have VDOT officials review the road, due to requirements related to edge lines and centerlines. He advised an update would be provided at a future Board meeting.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

d. Citizen Concerns

Mr. Harless requested an update on the status of the Route 100/Baskerville crossover. Supervisor Pratt indicated there had also been discussions related to future planning for Route 100 from I81 into Dublin. Mr. Clarke advised the study was very comprehensive and he would provide an update to the Board at a future Board meeting.

Mr. Huber advised of concerns by Floyd Easter related to tractor trailers traveling Highland Road and crossing the 10 ton weight limit bridge. Mr. Huber suggested the repositioning and reinstalling of signs at the intersection of Ruebush and Highland Road. He noted Mr. Easter is concerned over the heavy weight limit future deteriorating the bridge. Mr. Clarke advised he would have VDOT staff review the matter and provide an update at a future Board meeting.

e. Board of Supervisors Concerns

Mr. Pratt advised of a citizen request for school bus stop signage. Mr. Clarke advised the request would need to be made directly to the School Board office.

Mr. Conner inquired regarding VDOT's status in reviewing the issue related to water on Little Creek bridge. Mr. Clarke advised VDOT had performed some drainage work on the bridge. Mr. Conner advised he would visit the bridge and contact Mr. Clarke if any additional work is needed regarding the water issue.

Mr. Akers inquired regarding the status of Dallas Freeman Road. Mr. Clarke advised work should be completed by the end of the summer of 2010.

Mr. Akers expressed concern over the lack of adequate restrictions by VDOT prohibiting tractor trailers from use of roads/bridges throughout the county where there are minimum weight limits. He indicated the need to address this issue before accidents occur. Mr. Clarke advised changes would likely need to be addressed via a request to the General Assembly. The Board directed staff to add the request to the overall legislative issues.

Mr. Sheffey expressed concern over the condition of the Cloyd's Mountain Road leading to the New River Resource Authority, specifically existing potholes and breakage on the road. Mr. Clark advised he would have VDOT staff review the matter for possible patchwork.

Mr. Sheffey inquired regarding the status of chemicals for the

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

upcoming snow removal. Mr. Clarke advised VDOT had determined snow removal to be a critical safety issue resulting in the snow removal budget remaining intact. Mr. Clarke also advised VDOT is in the process of hiring emergency contractors/operators for the 2009/2010 winter months.

8. Treasurer's Report

Treasurer Melinda Worrell presented an updated monthly report, a copy of which is filed with the records of this meeting. She also reminded the Board of the December 7th deadline for payment of taxes.

9. Reports from the County Administrator & Staff:

a. Appointments

1. NRV Development Corporation

The Board appointed Tom Lawhorne to the New River Valley Development Corporation for a two year term ending November 30, 2011.

2. Ad-hoc Advisory Committee on the Courthouse Flame

The Board appointed Claude Newman, Korean War Veterans; Jimmy Ridpath, AMVETS Bobby Ward, VFW; Walt McCaffey, American Legion; Mark Peterson, Chairman of the UAW Local 2069 Veterans Committee; Maynard Sayers; Tony Nicolo, and Al Davis to the Ad-hoc Advisory Committee on the Courthouse Flame.

3. Telecommunications Committee

The Board appointed Steve VanDyke as ex-officio member of the Telecommunications Committee. The Board also reappointed Thomas Lilliard, Paul Phillips, Bob Steffen and John Wenrich to the Telecommunications Committee for additional four year terms ending December 31, 2013.

4. Clean Community Council

The Board appointed Mary Jem Tucker to the Clean Community Council.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

5. Public Service Authority

The Board took no action on this appointment. Staff was directed to place this matter on the December 21, 2009 Board agenda.

6. Library Board

The Board appointed Laura Walters to the Library Board for a term ending December 31, 2013.

7. New River Resource Authority

The Board reappointed Joe Sheffey to the New River Resource Authority for a four-year term on the NRRRA ending December 31, 2013.

8. Planning Commission

The Board reappointed Doug Warren to the Planning Commission for a four year term ending December 31, 2013.

9. Pulaski County Sewerage Authority

The Board reappointed Brad Collins and Dennis Setliff to the Pulaski County Sewerage Authority for additional four-year terms ending December 31, 2013.

10. New River Valley Juvenile Detention Home Board

The Board reappointed Chris Stafford to the New River Valley Juvenile Detention Home Board for a four-year term ending December 31, 2013.

b. Key Activity Timetable

The Board reviewed the Key Activity Timetable in detail and requested the following changes in dates to the timetable:

- Fixed Assets – Change target date to Dec. 09; and
- Hiwassee Fire/Rescue Paving – Change target date to May 2010.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

10. Items of Consent

Mr. Sheffey noted the one addition to the Legislative Items related to the lack of adequate restrictions by VDOT prohibiting tractor trailers from use of roads/bridges throughout the county where there are minimum weight limits.

On a motion by Mr. Akers, seconded by Mr. Conner and carried, the Board approved the following items of consent:

a. Approval of Minutes of October 26, 2009

The Board approved the minutes of the October 26, 2009 meeting.

b. Accounts Payable

The Board approved accounts payable for checks numbered 2011439 through 2012094, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved interoffice transfer #5 totaling \$50,758.76 and appropriations as follows:

General Fund #7

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-100-033010-2027	VDEM Haz Mat Grant Revenues	3,500.00
3-100-033010-2045	VDEM Communications Grant	13,000.00
3-100-018990-4410	Sheriff's Department Donations	25.00
3-100-018030-1300	Refunds/Overpayments	149.00
3-100-041010-0100	Insurance Recoveries	3,837.68
3-100-018030-1300	Refunds/Overpayments	1,019.57
3-100-041999-0000	Use of Fund Balance	372,760.00
	TOTAL	\$ 394,291.25

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

<u>EXPENDITURES:</u>		
4-100-012310-8101	Commissioner of the Revenue Equipment	2,949.00
4-100-012310-3320	Commissioner of the Revenue Maint. Svc. Contracts	125.00
4-100-035520-3170	VDEM Haz Mat Grant Professional Services	2,000.00
4-100-031200-6010	Sheriff Police Supplies	25.00
4-100-031200-5540	Sheriff Travel Expenses	149.00
4-100-093000-9204	Transfer to Internal Service Fund	3,837.68
4-100-093000-9201	Transfer to School Operating Fund (Carryover from June)	379,144.00
4-100-031200-6010	Sheriff Police Supplies	4,392.00
4-100-072700-3170	Jamestown 2007 Professional Services Church Exhibit	500.00
4-100-072700-6002	Jamestown 2007 Food Supplies Veterans Ceremony	150.00
4-100-012310-8101	Commissioner of the Revenue Equipment	1,019.57
	TOTAL	\$ 394,291.25

Internal Service Fund #3

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-600-041050-1000	Transfer from General Fund	\$ 3,837.68
3-600-018030-1300	Refund/Overpayments	6,214.43
	TOTAL	\$ 10,052.11
<u>EXPENDITURES:</u>		
4-600-012560-8101	County Garage Equipment	\$ 10,052.11
	TOTAL	\$ 10,052.11

Social Services Fund

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-201-0033050-4510	TANF-Reg. Employment Services Grant Operating Costs	\$ 255,326.00
	TOTAL	\$ 255,326.00

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

EXPENDITURES:		
4-201-053272-6021	Reg. Employment Services Grant Operating Costs	\$ 255,326.00
	TOTAL	\$ 255,326.00

School Fund

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-205-16120-0500	Student Transportation	\$ 35,753.44
3-205-18030-2000	Joint Services Reimbursement	\$ 65,742.00
3-205-18990-0200	Misc. School Revenue	\$ 656.00
3-205-18990-3201	E-Rate	\$ 65,613.66
3-205-18990-3300	Easements	\$ 1.00
3-205-18991-0200	Property Damage	\$ 29.00
	TOTAL	\$ 67,795.10
EXPENDITURES:		
4-205-061100-2600-301-100	Unemployment Insurance	\$ 5,600.10
4-205-061100-6001-200-100	Office Supplies	\$ 77,000.00
4-205-061410-3320-200-100	Maintenance Service Contr.	\$ 20,000.00
4-205-061410-6014-209-100	Other Operating Supplies	\$ 2,260.00
4-205-062110-3141-900	Other Professional Services	\$ 30,000.00
4-205-062140-3110-900	Medical services	\$ 10,500.00
4-205-062140-3850-900	Purchase svcs – Other Govt.	\$ 6,000.00
4-205-062160-3130-900	Consulting services	\$ 7,350.00
4-205-064200-5301-900	Boiler insurance	\$ 1,225.00
4-205-064200-5304-900	Other Property insurance	\$ 7,860.00
	TOTAL	\$ 167,795.10

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-205-41050-1000	Transfer from General Fund – Carryover from FY 2008-2009	\$ 379,144.27
3-205-24020-3080	State Sales Tax	(\$ 303,742.00)
3-205-24020-4000	Adult Education	(\$ 6,164.00)
3-205-24020-2040	Remedial Summer School	(\$ 36,927.00)
3-205-24020-2330	Lottery	(\$ 32,311.27)

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

	TOTAL	\$ -0-
<u>EXPENDITURES:</u>		

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-205-24020-2050	Pre-School Social Services	\$ 2,700.00
	TOTAL	\$ 2,700.00
<u>EXPENDITURES:</u>		
4-205-061100-6013-211-100-315	Educational supplies	\$ 2,700.00

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-205-033020-2100	Interpreter IDEA Pt-B 84.027A	\$ (38,600.00)
	TOTAL	\$ (38,600.00)
<u>EXPENDITURES:</u>		
4-205-061100-2820-200-200-976	Tuition	\$ 6,800.00
4-205-061100-3141-200-200-976	Other Professional Service	\$ 10,000.00
4-205-061100-3160-200-200-976	In-Service	\$ 7,000.00
4-205-061100-5510-200-200-976	Local Travel	\$ 2,100.00
4-205-061100-5540-200-200-976	Convention & Education	\$ 12,700.00
	TOTAL	\$ 38,600.00

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Engagement of Bond Counsel

The Board reviewed and approved a letter engaging the services of Spilman Thomas and Battle as Bond Counsel to Pulaski County in connection with the proposed issuance of general obligation bonds to the Virginia Public School Authority.

2. Professional Services Agreement with NRVPCD

The Board reviewed and approved a draft Professional Services Agreement between the New River Valley Planning District Commission and Pulaski County as presented, a copy of which is filed with the records of this meeting.

3. Contract – Grant Writer

The Board reviewed and approved the general terms and conditions for the grant writer position, copies of which are filed with the records of this meeting.

4. Virginia Tourism Corporation Marketing Leverage Grants

The Board reviewed information related to the Virginia Tourism Corporation Marketing Leverage Grants which are due December 2, 2009 and staff's request to submit two grants (one regional and one local). Staff noted both grants are 50/50 matching of local funds to grant funds.

The Board approved contributing up to \$2,500 in county funds for an application to fund the updating of the county's tourism brochure. In addition, the Board approved submittal of a \$2,500 grant application towards a regional tourism website.

e. Personnel Changes

The Board reviewed recent personnel changes as prepared by Norma Spence, Administrative Assistant.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

f. 2010 Meeting Calendar & FY 2011 Budget Calendar

The Board approved the following calendars:

Board of Supervisors 2010 Meeting Calendar

Date	Meeting
January 25, 2010	Regular January Meeting
February 22, 2010	Regular February Meeting
March 1, 2010	Joint Meeting with School Board
March 8, 2010	Budget work session: Review of options
March 22, 2010	Regular March Meeting
April 5, 2010	Budget work session: Agency comments
April 12, 2010	Budget work session
April 19, 2010	Budget work session (if needed)
April 26, 2010	Regular April Meeting
May 24, 2010	Regular May Meeting
June 28, 2010	Regular June Meeting
July 10, 2010	Employee and Volunteer Picnic - 5 p.m. Randolph Park
July 26, 2010	Regular July Meeting
August 22, 2010	Elected Officials Picnic
August 23, 2010	Regular August Meeting
September 27, 2010	Regular September Meeting
October 4, 2010	Joint Meeting with School Board - School Board Office
October 25, 2010	Regular October Meeting
November 22, 2010	Regular November Meeting
December 20, 2010	Revised December Meeting - moved up one week due to Christmas

All meetings begin at 6 p.m. at the County Administration Building unless otherwise noted
Monthly meetings begin with 6 p.m. closed session followed by open public session at 7 p.m.
Budget worksessions begin with public session at 6 p.m.

**Budget Calendar
FY 2010-11**

<u>Date</u>	<u>Activity</u>
Friday, January 15, 2010	Distribution of capital improvement plan (CIP) instructions Distribution of operating budget instructions
Monday, January 25, 2010*	Review by Board of Supervisors of five-year projections and establishment of overall budget goals
Monday, February 1, 2010	Regional budget review, Montgomery County Admin Offices
Monday, February 1, 2010	CIP requests submitted to County Administrator

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

	Operating budgets submitted to County Administrator
Tuesday, February 9, 2010	CIP requests distributed to Planning Commission
Friday, February 12, 2010	CIP requests distributed to Board of Supervisors
Monday, February 22, 2010*	Initial local revenue estimates and requested expenditures and School Board needs presented as part of public hearing on setting 2010 real estate rate
Monday, March 1, 2010 possible topic	Joint meeting with School Board with budgets as a possible topic
Monday, March 8, 2010	Budget work session to review budget options
Tuesday, March 9, 2010	Planning Commission review of CIP
Friday, March 19, 2010	Draft budget recommendations submitted to Board and agencies for review and comment via weekly update
Monday, March 22, 2010*	Presentation of preliminary budget recommendations to Board of Supervisors - Real estate tax rate set for 2010 calendar year
Monday, March 29, 2010	Deadline for agency comments and scheduling of April 5 th presentations
Monday, April 5, 2010	Other agency/department comments and additional budget discussions between Board of Supervisors and School Board (if needed)
Monday, April 12, 2010	Budget work session
Monday, April 19, 2010	Budget work session (if needed)
Monday, April 26, 2010* 5 p.m.	Budget work session (if needed) and approval of public hearing advertisement
Sunday, May 2, 2010	Budget advertised
Monday, May 24, 2010*	Public hearing
Monday, June 28, 2009*	Budget adoption and appropriation of 2010-11 funding

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

Footnotes:

Bolded text indicates meetings of Board of Supervisors

Asterisk* indicates meetings held in conjunction with a regularly scheduled meeting of the Board

g. Support for Crescent Corridor Project

The Board approved submitting a letter to the U. S. Department of Transportation supporting the Crescent Corridor Intermodal Freight Project, a copy of which is filed with the records of this meeting.

h. Legislative Action

The Board approved submitting a letter to the legislators requesting assistance with legislative matters, a copy of which is filed with the records of this meeting, with the legislative matters to include the issue related to the prohibiting of tractor trailers on weight restricted bridges.

i. Claytor Lake Relicensing Comments

The Board approved submitting comments to the Federal Energy Regulatory Commission supporting the relicensing of the Claytor Dam, a copy of which is filed with the records of this meeting.

j. Health Department Local Government Agreement

The Board approved the FY 2009-2010 amendment to the Local Government Agreement between the Virginia Department of Health and Pulaski County, a copy of which is filed with the records of this meeting.

k. Town of Pulaski Vehicle Extrication

The Board approved the transfer of 1990 Ford Crash Vehicle to the Town of Pulaski.

k. Letter of Support – Claytor Lake Aquatic Ecosystem Restoration Project

The Board approved sending of correspondence to Congressman Rich Boucher endorsing the Claytor Lake Aquatic Ecosystem Restoration project.

BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 23, 2009

11. Citizen Comments

There were no citizen comments at this time.

12. Other Matters from Supervisors

Supervisor Akers wished everyone a Happy Thanksgiving.

Mr. Sheffey advised of the upcoming annual employee Christmas breakfast at which there is the potential for there to be three or more Board of Supervisor members. Mr. Sheffey invited all press representatives to attend the breakfast.

13. Adjournment

Mr. Sheffey advised the December Board meeting would be held one week earlier on December 21st due to the Christmas and New Years holidays.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors adjourned its regular. The next regular meeting of the Board is scheduled for Monday, December 21, 2009 beginning at 6:00 p.m. with a Closed Session and 7:00 p.m. for the regular meeting at the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: none.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator