

**Follow-up Agenda**

ACTION ITEM	KEY STAFF
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1. Closed Session – 2.2-3711.A.1.3.5.7
2. Invocation  
(Rev. Randy Winn of First Christian Church provided invocation)
3. Recognitions - Featured Employees  
(Recognized Peggy Summers and Robert Hiss)
4. Additions to Agenda  
(No additions)
5. Public Hearings
  - a. Petition by **William G. Gannaway** to rezone approximately 1.653 acres located north of Old Baltimore Rd. (Rt. 654) and east of Wysor Rd. (Rt. 100) from Agricultural (A1) to Commercial (CM1) and revise the Pulaski County Comprehensive Plan – Future Land Use Map. (107-001-0000-0003), (Draper District).  
(Public hearing held – No comments – Board approved rezoning request as recommended by Planning Commission – Notify applicant)
  - b. Petition by **County of Pulaski** to initiate rezoning of several split-zoned parcels as listed below.

Ms. Wright

Name	Map No.	Split-Zoning	Rezone	District
Lester, Joshua D. & Marlena B. McGlothlin	47-52-1	CM1/R2	Residential (R2)	Cloyd
LeBarre, Michael P. & Charlotte L.	47-52-3	CM1/R2	Residential (R2)	Cloyd
Hoagland, Mildred L.	47-52-4	CM1/R2	Residential (R2)	Cloyd
White, Kellas M. Jr. & Joyce C.	56-1-61A	CM1/R1	Commercial (CM1)	Draper
Dubner, Neil P. &	27-1-8	CM1/A1	Agricultural	Cloyd

Jules			(A1)	
Hines, Ronald Heywood & Shirley	17-1-5A	C1/R1	Residential (R1)	Massie

(Public hearing held – No comments – Board approved rezoning request as recommended by Planning Commission – Notify applicants)

Ms. Wright

- c. Petition by **Jerome & Betty C. Just** to rezone a parcel located at 5075 Woodlyn St. (Rt. 1028) from Residential (R1) to Commercial (CM1). (056-002-006A-003A), (Draper District).  
(Public hearing held - Nancy & Robert Taylor spoke in opposition to request citing their desire to maintain the integrity of the area as a residential area, concerns related to the potential for additional commercial development, as well as possible reduction in property values - Board denied request on a 3-2 vote – Notify applicant)

Ms. Wright

- d. Petition by **Robert W. & Apolonia J. Harman** for revisions to a Special Use Permit (SUP) to allow custom manufacturing located at 2256 Julia Simpkins Rd., (Rt. 693). (108-001-0000-0110), (Ingles District).  
(Public hearing held – No comments – Board approved special use permit request as recommended by Planning Commission – Notify applicant)

Ms. Wright

- e. Petition by **County of Pulaski** to amend the following section (s) of the Pulaski County Zoning Ordinance:

- Article 1: Definitions, Use and Design Standards; add definition for Private Care Home with Standards;
- Article 2: Agricultural (A1), to allow Private Care Home as a use by right with standards;
- Article 5B: Residential (R1), to allow Private Care Home as a use by right with standards;
- Article 5C: Residential (R2), to allow Private Care Home as a use by right with standards;
- Article 5D: Residential (R3), to allow Private Care Home as a use by right with standards;

- Article 5F: Rural Residential (RR), to allow Private Care Home as a use by right with standards.  
(Public hearing held – Michelle Goodman spoke in favor of the request, noting her desire to provide an alternative to nursing home placement for adults – Board approved amendments)

Ms. Wright

- f. FY 11 Budget  
(Public hearing held – Staff explained in detail the advertised budget for FY 11, noting adoption of the budget was scheduled for the June 28<sup>th</sup> Board meeting – No comments – Place on June 28<sup>th</sup> consent agenda)

Ms. Hanks

(Mr. Huber thanked staff for assistance in preparing draft budget)

6. Citizen Comments  
(None)

7. Highway Matters:

- a. Follow-up from Previous Board meeting:  
1. Review of Highway Matters Section of Key Activity Timetable  
(Mr. Clarke advised VDOT continued to work on piping on Robinson Tract Road)

(Mr. Clarke indicated VDOT continued to work to “catch up” items, including brush cutting, ditching work, and patching)

(Mr. Clarke reminded Board of June 3<sup>rd</sup> public hearing on the Six Year Plan at NRCC, Edwards Hall)

(Mr. Clarke advised the Route 114 bridge repairs had a scheduled advertisement date of September 2010).

(Mr. Clarke advised of plans for repairs to the old Route 11 bridge near the Corrections Camp, with closing of the bridge expected to last two months – Staff suggested VDOT allow for one lane to remain open for the east bound traffic)

(Board approved sending a letter to VDOT requesting VDOT allow for the closing of one lane only, to allow for one lane to remain open for east bound traffic – Prepare letter for sending to David Clarke)

Mr. Huber

(Mr. Sheffey questioned the status of a request for guardrails on Route 100 between Highland Road and Heritage Church - VDOT indicated additional signage was possible and would be reviewed for possible installation of chevron signs or delineators – Place on KAT)

Ms. Hanks

(Mr. Bopp questioned the status of the approaches at the double bridges on Robinson Tract, expressing concern over the present condition of the bridges and the need for immediate attention to repairs – Mr. Clarke indicated he would review the area, noting the need for specialized equipment would likely slow down the process – Place on KAT)

Ms. Hanks

(Mr. Akers questioned the procedures used by VDOT for notifying the public of repairs to the single lane bridge in Allisonia, Route 693 – Mr. Clarke advised of a posting of VDOT's willingness to hold a public hearing and that for projects that are "non controversial", questions from the public are taken by phone – Mr. Clark advised if no concerns are expressed, or no requests for public hearings are received, VDOT continues with the design and moving forward with project)

2. Cost for Improvements to the Roundhouse Road & Route 11 intersection

(NRCC to provide cost estimates – VDOT to contact County Engineer re: plans by county, as well as projected cost estimates – Mr. Huber explained deadline on requesting Revenue Sharing money – Mr. Clarke advised money can be requested and declined by county (in writing), if county funding is not available)

Mr. Coake

- b. Request for Guardrails along Rt. 600, Belspring Road Between the intersection of Highland Rd. & Presbyterian Church  
(Mr. Sheffey requested VDOT review request for guardrails - VDOT to review – Place on KAT) Ms. Hanks
- c. Request for Signage on Valley Road  
(Mr. Huber presented request by Town of Pulaski for “Dead End” signage on Valley Road – Mr. Clarke advised VDOT could erect signage indicating “dead end” or “no outlet”) VDOT
- d. Application for VDOT Revenue Sharing Program  
(Approved application for Revenue Sharing funds for entrance to Route 11/NRCC and Roundhouse Road/Route 11 intersection, with a priority given to the Roundhouse Road/Route 11 intersection) Mr. Huber/Mr. Hiss
- e. Request for Support for Use of Toll Credits for Appalachian Development Highway System (ADHS) Projects  
(Board requested clarification on request for support, as well as definition of “toll credit” – Staff to contact VACo to determine if other Virginia localities are participating – Provide update at June Board meeting – Place on June agenda) Mr. Hiss  
Ms. Hanks
- f. Request for Watch for Children Signage – Hatcher Road  
(Mr. Conner expressed concern that “Watch for Children” signage gives false impression of children being allowed in road – Approved installation of Watch for Children signage) VDOT  
  
(Mr. Conner questioned status of posting of 25 mph signage on Hatcher Road – Mr. Clarke advised he was awaiting Commonwealth Transportation Board approval)
- g. Pond Lick Hollow Bridge Limitations  
(Mr. Huber explained VDOT has lowered the weight limit to seven tons on the Pond Lick Hollow bridge off of Brookmont, limiting the fire departments ability to provide fire protection for the homes in the Pond Lick area - Mr. Clarke advised the bridge placement was planned for 2011 on the bridge which would eliminate the weight limitations)

- h. Request for Speed Limit Posting – Borman St.  
(VDOT to determine if previous postings existed and informal speed study conducted, if determined needed – Place on KAT for future updates) Ms. Hanks
- i. Citizen Concerns  
(None)
- j. Board of Supervisors Concerns  
(Mr. Akers inquired as to the project planned on on Cougar Trail Road for which signage has already been erected – Mr. Clarke advised signage is in preparation for work to begin on bridge on Cougar Trail Road and offered to provide schedule for construction, as well as details of planned construction) VDOT
- (Mr. Akers expressed concern over costs incurred by the state due to increasing speed limit to 70 mph, particularly costs involved in changing signage and performing speed studies – Mr. Akers indicated he was not opposed to the increase in speed limit on I81; however, it was his desire to see funds spent towards road improvements throughout the state, rather than signage to increase speed limit)
- (Mr. Conner inquired if VDOT had a mowing schedule and requested mowing along road where Mountain View turns onto Cougar Trail – VDOT to review) VDOT
- (Mr. Pratt expressed concern over the Canada Thistle invading sides of roads throughout the county, noting the thistle was extremely difficult to destroy, without special chemicals – VDOT to review – Place on KAT) Ms. Hanks
- (Mr. Sheffey reiterated the need for mowing throughout the county)
- (Mr. Sheffey inquired if the Planning District Commission would be making a presentation on behalf of the County at the June 3<sup>rd</sup> public hearing to be held at NRCC – Mr. Huber indicated county staff would coordinate efforts with the NRVPDC) Mr. Huber
8. Treasurer's Report  
(Reported)

9. Reports from the County Administrator & Staff:

a. Appointments:

1. Building Appeals Committee  
(No action – Place on June agenda) Ms. Hanks

2. NR Valley Planning District Commission  
(Appointed Doug Warren to fill position  
being vacated by Shawn Utt on July 1,  
2010 – Notify PDC) Ms. Hanks

3. Clean Community Council  
(Reported Jean Anderson had declined  
invitation to serve due to previous standing  
personal commitment held on the same day  
as the monthly meeting date of the CCC)

b. A Request from **Community Christian Church** to vacate approximately 180 ft. of an existing 40 ft. unimproved right-of-way joining Howery Road (Rt. 1021) and Grace Street (Rt. 1020) in the Draper District  
(Staff reported an error regarding the width of the proposed unimproved right-of-way vacation with the actual width at 15 ft. instead of 40 ft. as initially reported - Staff advised that the Planning Commission recommends approval of the clarification of the 15 ft. unimproved right-of-way vacation – Board approved – Notify applicant)

Ms. Taylor

c. Key Activity Timetable  
(Mr. Bopp inquired as to status of Health Department renovations – Mr. Hiss advised renovations are close to completion, with plans to move equipment into building during first week of June, and with Health Department to be operational by mid June – Staff offered for Board members to tour building, if desired)

(Mr. Bopp inquired as to status of Loving Field improvements – Mr. Huber advised improvements have been made, including new dirt in the infields with fence upgrade pending – Mr. Hiss reported renovations of bathrooms had been put on hold to accommodate the immediate needs for renovating Health Department; however, plans for renovating the bathrooms are to begin in mid June – Mr. Huber advised consideration was also being given to installation of an inexpensive walking track at the field)

d. Dilapidated Structures

(Mr. Huber explained the procedures in place for notifying property owners of dilapidated structures and advised of four properties being considered for demolition including George Stoots, 4817 Veterans Hill Road, Pulaski; Richard Crisp, 6557 New River Road, New River; George Holmes, Randolph Avenue, Pulaski; and Tokey McGovern, 4696 Thaxton Road, Pulaski - Mr. Huber indicated property owners have been sent two letters asking them to take action to address the property issues - Mr. Hiss advised Ms. McGovern contacted staff to ask what action she could take to avoid structure torn down, due to her being on military duty – Mr. Hiss recommended allowing Ms. McGovern 45 days to come to a resolution regarding the property, with a report back to the Board at its June meeting - Staff to provide definition of “secured” as it relates to the dilapidated structures process – Staff to determine Ms. McGovern’s military status – Provide update at June meeting – Place on June agenda)

Ms. Hampton

Mr. Hiss

Ms. Hanks

(Board approved authorizing staff to confirm ordinance applies to properties in question, except for McGovern property, and notifying property owners of Board action as appropriate)

Ms. Hampton/  
Ms. Grubb

- e. Board Dinner  
(Mr. Huber invited Board and press to dinner at his residence on Monday, June 21<sup>st</sup> at 6:00 p.m.)
10. Items of Consent:  
(Pulled item "h – Memorial Bridge Landscaping" for separate vote)
- a. Approval of Minutes of April 20 & 26, 2010  
(Approved – Copy and index into minute book) Ms. DeHart
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Interoffice Transfers & Appropriations  
(Approved) Ms. Newby
  - d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
    - 1. Amendment to Project Development & Administration Agreements – NR Trail Extension & Newbern Area Enhancements  
(Approved) Mr. Utt
    - 2. Victim/Witness Grant Program  
(Ratified application)
    - 3. Phoenix Performance Agreement  
(Approved – Arrange for execution of documents and returning to Phoenix Packaging) Ms. Hanks
  - e. Personnel Changes  
(Reviewed)
  - f. 2011 Sub-recipient Designation – Indoor Plumbing Rehabilitation Loan Program  
(Approved SERCAP continuing to serve as administrator – No action)
  - g. Dept. of Rail and Public Transportation Resolution  
(Approved – Send resolution to Dept. of Rail and Public Transportation) Mr. Utt

- h. Memorial Bridge Landscaping  
(Mr. Huber recommended reconsideration to initial approval of \$6,000 for landscaping and recommended planting of grass only – Board approved recommendation to planting of grass only at Memorial Bridge) Mr. Nichols
- i. Fireworks Permit Request  
(Approved – Notify Motor Mile Speedway) Ms. Hanks
- j. VRS Open Enrollment Extension  
(Approved participating in the long-term disability care insurance benefit offered through VRS) Mr. Hiss
- k. Establishment of Joseph A. Calfee Volunteerism Award  
(Approved – Order appropriate plaque) Ms. Hanks
- l. Verizon Property Tax Assessment  
(Ratified joint effort to work with other Virginia localities in responding to a requested reduction in the assessed value of Verizon and other telecommunication equipment) Mr. McCarthy
11. Citizen Comments  
(Ms. Jean Anderson inquired as to timeframe when the Town of Pulaski “Welcome Sign” on Route 11 would be re-erected – Staff to forward inquiry to Town staff) Ms. Hanks
12. Other Matters from Supervisors  
(Mr. Sheffey shared an inquiry received from Mr. Todd Bruce as to possible signage on the Interstate promoting the Camp Powhatan or Camp Ontario – Ms. Hiss noted the same need for New River Trail signage – Staff advised authority to put up signs rests with VDOT – Board directed staff to contact legislators for assistance, obtain estimates for purchasing and installation of signs through potential grants, and request Boy Scouts of America share in costs for such signage – Provide update at June meeting – Place on June agenda) Ms. Hanks
- (Board authorized County Attorney to explore options for the creation of an Emergency Services Task Force, subject to meeting all necessary requirements by VACo for insurance purposes) Mr. McCarthy/  
Mr. Hiss

13. Adjournment  
(Adjourned to June 28<sup>th</sup>, 7:00 p.m. Board meeting)

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May 14, 2010

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
  1. Building Appeals Committee - Mr. John Goodall advised the Building Department staff he is interested in serving on the committee to fill the existing vacancy. Official appointment is recommended.
  2. New River Valley Planning District Commission (NRVPDC) - Shawn Utt's term on the NRVPDC is set to expire on June 30, 2010. The Board had requested staff invite Dr. Doug Warren to

consider serving. Dr. Warren has accepted the Board's invitation to serve on the NRVPCD. Official appointment is recommended.

3. Clean Community Council – At the suggestion of Chairman Sheffey, we are inviting Jean Anderson to serve on the Clean Community Council.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Appalachian Power Picnic Grounds – Anthony Akers is evaluating options for the possible management of the Appalachian Picnic Grounds as a way to keeping the facility open for public use. We are currently developing a proposal for consideration by the Board and also wanted to ask Board members for any concerns, suggestions, or ideas we should consider in the development of a proposal.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Clean – Shawn Utt has been working with Safety Kleen a Fortune 500 company interested in leasing the former Warner Lambert/Fizer/Lumbee building. Safety Kleen is a supplier of industrial cleaning equipment and supplies as well as providing hazardous material clean-up services. The company is trying to consolidate existing distribution centers in New Jersey and South Carolina into the proposed Pulaski County facility. Unfortunately, the current owners are only interested in selling the building and the prospective company is only interested in leasing. Shawn has checked with private sector developers and has not found anyone willing to lease at terms acceptable to the company.

Thus, we recommend consideration to the purchase by the IDA of the 75,000 square foot building for \$2.2 million and the subsequent lease to Safety Clean at a rate of \$3.80 to \$4.00 per square foot. The company is willing to sign a 15-year lease resulting in minimum monthly payments of \$22,469.80 per month. Based on an assumption that we can find 15-year 5.5% financing for the purchase of the building by the IDA, the County would have a net income of \$1,280 per month or \$15,362 per year.

The proposed lease would be on a triple net basis with the company paying all insurance, maintenance and taxes on the property. The IDA approved this concept and authorized obtaining financial information

from the company, then soliciting proposals for the financing of the project with security to be in the form of assignment of lease income, and ownership of the building as collateral. While this is an IDA project, we wanted to be sure the Board of Supervisors was informed and had opportunity ask questions or raise any concerns you may have.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Central Gym Break-in – Central Gym was broken into this month by one adult and three juveniles. Anthony is working with law enforcement staff in prosecuting the matter. In addition to the prosecution of the matter as a criminal offense, Anthony Akers recommends that the perpetrators be barred from entering County properties, including Central Gym and Randolph Park for a period of one year. The Board of Supervisors would need to authorize this action as the owners of the properties in question.
- Comcast Cable – ***Enclosed*** is a letter from Tom McCarthy to Comcast representative Paul Comes notifying him that the closing of the Comcast office violates the current franchise agreement. A meeting with Comcast was held on Friday, May 14<sup>th</sup> at which John Hawley and I emphasized the need to meet the terms of the franchise agreement which Comcast recently asked to be renewed.
- Verizon Appeal of Property Taxes – Trina Rupe and Tom McCarthy have been working on responding to the ***enclosed*** appeal by Verizon for a 54% decrease in property tax assessments. Currently Verizon pays \$103,817.74 in taxes to the County making the potential revenue decrease in Pulaski County alone \$55,992. Virginia Association of Counties Attorney Phyllis Katz suggested that the counties join together in defending current assessed values and asked Tom McCarthy's assistance in registering the County's participation due to a May 14<sup>th</sup> deadline. ***Enclosed*** are the filings worked out by Mr. McCarthy. We would like to request ratification of this action by the Board.

## CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Appalachian Power Picnic Grounds

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Clean

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Central Gym Break-in
- Comcast Cable
- Verizon Appeal of Property Taxes

April 29, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

- Featured Employees – The featured employees to be recognized at the May Board meeting and featured for the month of June are Peggy Summers of the PSA Billing staff and Robert Hiss from the County Administration. Job summaries for both employees will be included in the May 21<sup>st</sup> weekly update.

/gh

May 14, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Public Hearings

Public hearings have been scheduled for the Board meeting as follows:

- a. Petition by **William G. Gannaway** to rezone approximately 1.653 acres located north of Old Baltimore Rd. (Rt. 654) and east of Wysor Rd. (Rt. 100) from Agricultural (A1) to Commercial (CM1) and revise the Pulaski County Comprehensive Plan – Future Land Use Map. (107-001-0000-0003), (Draper District) - A public hearing had been scheduled to consider the above request as described in the ***enclosed*** information. The Planning Commission recommends approval.
- b. Petition by **County of Pulaski** to initiate rezoning of several split-zoned parcels as listed below.

Name	Map No.	Split-Zoning	Rezone	District
Lester, Joshua D. & Marlena B. McGlothlin	47-52-1	CM1/R2	Residential (R2)	Cloyd
LeBarre, Michael P. & Charlotte L.	47-52-3	CM1/R2	Residential (R2)	Cloyd
Hoagland, Mildred L.	47-52-4	CM1/R2	Residential (R2)	Cloyd
White, Kellas M. Jr. & Joyce C.	56-1-61A	CM1/R1	Commercial (CM1)	Draper
Dubner, Neil P. & Jules	27-1-8	CM1/A1	Agricultural (A1)	Cloyd
Hines, Ronald Heywood & Shirley	17-1-5A	C1/R1	Residential (R1)	Massie

- A public hearing had been scheduled to consider the above request as described in the ***enclosed*** information. The Planning Commission recommends approval.

- c. Petition by **Jerome & Betty C. Just** to rezone a parcel located at 5075 Woodlyn St. (Rt. 1028) from Residential (R1) to Commercial (CM1). (056-002-006A-003A), (Draper District) - A public hearing had been scheduled to consider the above request as described in the ***enclosed*** information. The Planning Commission recommends approval.
- d. Petition by **Robert W. & Apolonia J. Harman** for revisions to a Special Use Permit (SUP) to allow custom manufacturing located at 2256 Julia Simpkins Rd., (Rt. 693). (108-001-0000-0110), (Ingles District) - A public hearing had been scheduled to consider the above request as described in the ***enclosed*** information. The Planning Commission recommends approval.
- e. Petition by **County of Pulaski** to amend the following section (s) of the Pulaski County Zoning Ordinance:
- Article 1: Definitions, Use and Design Standards; add definition for Private Care Home with Standards;
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  - Article 5B: Residential (R1), to allow Private Care Home as a use by right with standards;
  - Article 5C: Residential (R2), to allow Private Care Home as a use by right with standards;
  - Article 5D: Residential (R3), to allow Private Care Home as a use by right with standards;
  - Article 5F: Rural Residential (RR), to allow Private Care Home as a use by right with standards.
- A public hearing had been scheduled to consider the above request as described in the ***enclosed*** information. The Planning Commission recommends approval.
- f. FY 11 Budget – A public hearing has been scheduled to consider the proposed budget. Line item details have been posted on the County's web site. A brochure type summary will be posted when complete and also included in the May 21<sup>st</sup> weekly update. Please let me know if you have any concerns or suggestions for any specific information you would like to see presented at the Board meeting.

PMH/gh

May 14, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
  1. Review of Highway Matters Section of Key Activity Timetable (KAT) – As of the time of preparing this packet, we had not received an updated timetable from Mr. Clarke.
  2. Cost for Improvements to the Roundhouse Road and Route 11 intersection – The Board had requested VDOT provide a cost estimate for these improvements.
- b. Request for Guardrails along Rt. 600, Belspring Road Between the intersection of Highland Rd. & Presbyterian Church - Mr. Sheffey received a call from Mary Hall of Belspring requesting consideration be given to the installation of guardrails along Belspring Road (Rt. 600) between the intersection of Highland Road and the Presbyterian Church. Ms. Hall's call was prompted by an accident on Belspring Road in which someone was killed.
- c. Request for Signage on Valley Road – ***Enclosed*** is a series of e-mails requesting "Dead End" signage on Valley Road. Forwarding of this request to VDOT is recommended as is working with the Town of Pulaski for them to install this signage within the Corporate limits is recommended at the county's expenses.
- d. Application for VDOT Revenue Program – Authorization to apply for funding needed to relocate the Route 11 entrance into NRCC is recommended with the local match to be provided by NRCC.

- e. Request for Support for Use of Toll Credits for Appalachian Development Highway System (ADHS) Projects – ***Enclosed*** is a request from Somerset County requesting support of legislative language in the upcoming surface transportation reauthorization bill to allow the use of toll credits for ADHS projects.

/gh

May 14, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
  1. Building Appeals Committee
  2. New River Valley Planning District Commission
  3. Clean Community Council
  
- b. A Request from **Community Christian Church** to vacate approximately 180 ft. of an existing 40 ft. unimproved right-of-way joining Howery Road (Rt. 1021) and Grace Street (Rt. 1020) in the Draper District – Staff was informed of an error regarding the width of the proposed unimproved right-of-way vacation. The actual width is 15 ft. instead of 40 ft. The Planning Commission recommends approval of the clarification of the 15 ft. unimproved right-of-way vacation.
  
- c. Key Activity Timetable – Review of the ***enclosed*** updated Key Activity Timetable is requested.

PMH/gh

May 14, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Items of Consent**

- a. Approval of Minutes of April 20 & 26, 2010 – Approval of the ***enclosed*** minutes is recommended. Please let Gena know of any changes and corrections and they will be included in the May 21st weekly update.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Interoffice Transfers and Appropriations – Approval of the ***enclosed*** interoffice transfers and appropriations is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
  1. Amendment to Project Development & Administration Agreements – NR Trail Extension & Newbern Area Enhancements - Approval of the ***enclosed*** amendments to the agreements for the New River Trail Extension and Newbern Area Enhancements projects is requested.
  2. Victim/Witness Grant Program - Ratification of the ***enclosed*** grant application is requested.
  3. Phoenix Performance Agreement - ***Enclosed*** is the current version of the Phoenix performance agreement which was approved by the IDA this week. Approval of the agreement and the corresponding performance based incentives is recommended.
- e. Personnel Changes – ***Enclosed*** is an update from Ms. Spence of recent personnel changes.

- f. 2011 Sub-recipient Designation – Indoor Plumbing Rehabilitation Loan Program – ***Enclosed*** is correspondence from the Department of Housing and Community Development requesting confirmation of the county's desire to continue serving as the administrator for this program. I recommend that Southeast Regional Community Assistance Program (SERCAP) continue to serve as the administrator of these funds.
  
- g. Dept. of Rail and Public Transportation Resolution - ***Enclosed*** is a draft resolution for Board action necessary to begin the process of applying for the Industrial Access Railroad Track Funds through the Virginia Department of Rail and Public Transportation for the Phoenix Packaging project. This is the initial step and further resolutions will be required as we move further down the process of the rail siding construction.
  
- h. Memorial Bridge Landscaping - At the April 26<sup>th</sup> Board meeting, the Board approved the overall budget appropriations which included \$6,500 in the CIP fund for the landscaping at Memorial Bridge. I would like to ask reconsideration of this matter by the Board in light of the added difficulty we are having with mowing the plantings along Route 100.

PMH/gh