

- Citizens comments are included on each regular monthly meeting agenda. No prior appointment is necessary to speak during the citizen comments times.
- To speak on a particular agenda item, advise the attendant at the door.
- To place an item on the Board's agenda, please notify the County Administrator's Office at least ten days prior to the Board meeting.
- Any citizen concern can be communicated to the County Administrator by calling 980-7705 from 7:30 a.m. to 5:00 p.m. weekdays. All citizen complaints are recorded and responded to as soon as possible.

WHEN SPEAKING BEFORE THE BOARD, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME.

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Monday, July 26, 2010  
Closed Session: 6:00 p.m.  
Regular Mtg.: 7:00 p.m.**

APPROXIMATE TIME & ITEM	PRESENTED BY
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6:00 p.m.

1. Closed Session – 2.2-3711.A.1.3.5.7

7:00 p.m.

2. Invocation

Jonathan Webster, Chaplain  
CNRVMC & Shawsville  
Christian Church

7:05 p.m.

3. Recognitions - Featured Employees

4. Additions to Agenda

7:15 p.m.

5. Public Hearings:
  - a. Petition by County of Pulaski to remove/revise the following section (s) of the Pulaski County Zoning Ordinance: - Article 17; Section 17-10: Posting of Property
  - b. Petition by County of Pulaski to amend the following section (s) of the Pulaski County Subdivision Ordinance - Article 5; Definitions: Family

7:30 p.m.

6. Citizen Comments

7:40 p.m.

7. Highway Matters:

Mr. David Clarke,  
VDOT

- a. Follow-up from Previous Board meeting:
  1. Review of Highway Matters Section of Key Activity Timetable
  2. Request for Support for Use of Toll Credits for Appalachian Development Highway System (ADHS) Projects
  3. Status of Request for Boy Scouts of America Signage
- b. Request for Signage – Mount Olivet Road
- c. Citizen Concerns
- d. Board of Supervisors Concerns

8:00 p.m.

8. Treasurer's Report

The Honorable Melinda  
Worrell, Treasurer

8:05 p.m.

9. Reports from the County Administrator & Staff:

- a. Appointments:
  1. Building Appeals Committee
  2. Agency on Aging
  3. Social Services
- b. Key Activity Timetable
- c. Comprehensive Collection of Delinquent Accounts

8:20 p.m.

10. Items of Consent

- a. Approval of Minutes of June 28, 2010
- b. Accounts Payable
- c. Interoffice Transfers & Appropriations
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
  1. Victim Witness Program
  2. New River Valley Community Services FY 2011 Performance Contract
  3. Annual Certification Report & Sharing Agreement
  4. 2010 Local Emergency Management Grant Program
- e. Personnel Changes
- f. Request by School Board to Place Unused Operating Reserves into County's Finance Reserves
- g. Scheduling of Public Hearing for Golf Cart Ordinance

8:30 p.m.

11. Citizen Comments

8:45 p.m.

12. Other Matters from Supervisors

9:00 p.m.

13. Adjournment

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July 19, 2010

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
  - Building Appeals Committee – The Board took no action on this matter at its June 28th meeting. As a reminder, Mr. John Goodall had been invited to serve and advised the Building Department staff he is interested in serving on the committee to fill the existing vacancy.
  - Agency on Aging – We received notification from Tina King, Executive Director of the Agency on Aging, advising of the need for the appointment/reappointment of an individual to serve on the Agency on Aging Board when the terms of Elaine Powell and Robert Hiss, as alternate, expire on September 30. Both are eligible for reappointment.

- Social Services – The term of Ron Chaffin will expire on September 20, 2010. Mr. Chaffin is not eligible for reappointment due to having serviced two terms.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Comcast Franchise Changes

PMH/gh

## CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Comcast Franchise Changes – ***Enclosed*** is a suggested set of concessions I believe we should ask from Comcast should you want to let them out of the requirement for a local office. In providing this listing, I am not necessarily recommending that they be let off the hook. Comcast is a large corporation and I believe the lack of emphasis on citizen service will hurts their local operation.

July 19, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

- Featured Employees – The featured employees to be recognized at the July Board meeting and featured for the month of August are to be designated from the constitutional officers and county supervisory staff. We plan to have job summaries for both employees to include in the July 22<sup>nd</sup> update to the Board.

/gh

July 19, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Public Hearings

Public hearings have been scheduled for the Board meeting as follows:

- a. Petition by County of Pulaski to remove/revise the following section (s) of the Pulaski County Zoning Ordinance: - Article 17; Section 17-10: Posting of Property  
- A public hearing had been scheduled to consider the above request as described in the **enclosed** information. The Planning Commission recommends approval.
- b. Petition by County of Pulaski to amend the following section (s) of the Pulaski County Subdivision Ordinance - Article 5; Definitions: Family - A public hearing had been scheduled to consider the above request as described in the **enclosed** information. The Planning Commission recommends approval.

PMH/gh

July 19, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
  - Review of Highway Matters Section of Key Activity Timetable (KAT) – As of the time of preparing this packet, we had not received an updated timetable from Mr. Clarke.
  
- b. Request for Signage – Mount Olivet Road – Mr. Steven Slate of 2730 Mount Olivet Road (641-7005) is requesting horse crossing signs on Mount Olivet Road.

/gh

July 19, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
  - Building Appeals Committee
- b. Key Activity Timetable – **Enclosed** is an updated Key Activity Timetable.

PMH/gh

July 19, 2010

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Items of Consent**

- a. Approval of Minutes of June 28, 2010 – Approval of the **enclosed** minutes is recommended. Please let Gena know of any changes and corrections and they will be included in the July 22nd weekly update.
- b. Accounts Payable – Approval of the **enclosed** listing of accounts payable is requested.
- c. Interoffice Transfers and Appropriations – Approval of the **enclosed** interoffice transfers and **appropriations** is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. – There are no items submitted for ratification or approval at this time.
  1. Victim Witness Program – Acceptance of the **enclosed** Statement of Grant Award/Acceptance is requested.
  2. New River Valley Community Services FY 2011 Performance Contract – Approval of the contract provided to the Board in the July 2<sup>nd</sup> weekly update is recommended, pending review of the contract by Mr. McCarthy. Board members are requested to please let Gena know if an additional copy of the contract is needed.
  3. Annual Certification Report and Sharing Agreement – Approval of the agreement provided to the Board in the July 15<sup>th</sup> update is recommended. Board members are requested to please let Gena know if an additional copy of the contract is needed.
  4. 2010 Local Emergency Management Grant Program – Acceptance of the **enclosed** 2010 Local Emergency Management Program Grant in the amount of \$16,904.00 is requested.
- e. Personnel Changes – **Enclosed** is an update from Ms. Spence of recent personnel changes.

- f. Request by School Board to Place Unused Operating Reserves into County's Finance Reserves - One of the structural problems affecting school board finances throughout Virginia is the inability of school systems to establish any kind of long-term savings option. Currently, schools can request carryover of funding from one year to the next. However, they cannot save toward long-term projects nor can they put money away to address capital projects or shortfalls occurring several years out.

More specifically, the Pulaski County School Board faces the combination of complete phase out of federal stabilization funds, VRS, decrease in funding due to local composite index changes all of which take place in the 2011-12 fiscal year.

It is recommended that the Board of Supervisors allow the School Board to place unused operating revenues into the County's financial reserves and that the amount contributed by the School Board be earmarked by the Board of Supervisors for future use by the School Board. The School Board could then request reallocation of these funds by the Board of Supervisors either as part of a capital item or as a "rainy day" supplement to cover an operating deficit.

This recommendation is being made in order to address the problem facing the schools in FY 2011-12 and the need for an incentive for multi-year savings as well as the ability to save money over a series of years for major capital projects.

- g. Scheduling of Public Hearing for Golf Cart Ordinance – Scheduling of a public hearing at the Board's August meeting to consideration adoption of the **enclosed** draft Golf Cart Ordinance is requested.

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