

b. Petition by the County of Pulaski to amend the following section (s) of the Pulaski County Zoning Ordinance:

- An amendment to Article 15, Section 15-7 Signs as Permitted Uses by Right to allow Electronic changeable copy signs of 32 square feet in the Industrial (I1) and Planned Industrial (PID) Districts.

(Public hearing held – No comments – Approved, as recommended by Planning Commission – Amend ordinance)

Ms. Wright

c. Budget Adjustment

(Public hearing held – No comments – Approved as advertised – Notify affected departments)

Ms. Newby

6. Citizen Comments

(Angela Clevinger expressed concern over the county's decision to observe Halloween on a school night and requested Board consider moving Halloween to a non-school night in the future when Halloween falls on a Sunday)

(Mr. Sheffey confirmed the Towns of Pulaski and Dublin were also observing Halloween on Monday, November 1, rather than Sunday and action to observe Halloween on November 1 was to allow consistency among the three localities)

7. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

(Mr. Conner inquired re: signage for Hatcher Road – Mr. Clarke advised he was waiting on a legal declaration from the Commonwealth Transportation Board)

(Staff presented a request from the Heron's Landing Homeowners Association for installation of speed limit signs on River Course Drive – Mr. Clarke advised it was his understanding the Homeowners Association agreement calls for the

Association to install for & pay for signage on River Course Drive; however, VDOT would provide "Stop" signage where needed – VDOT to review and determine what the likely speed would be, before a formal speed study is requested – VDOT advised an informal study would most likely result in a 35 mph speed designation – Place update on KAT)

Mr. Clarke

Ms. Hanks

(Mr. Clarke advised VDOT had reviewed a request to move the "Stop" signage on Beach Drive in DeHaven Park and concluded the signage should remain in its current location)

(Board approved a formal speed study on Thaxton Road – Send formal resolution to VDOT)

Mr. Clarke

Ms. Hanks

(Mr. Sheffey noted continuing work on Hazel Hollow Road)

- b. Baskerville Community – Tractor Trailer Trucks
(Staff explained a request for limiting tractor trailer traffic traveling on Baskerville Street in efforts to reach the Dollar General – VDOT requested to determine most appropriate signage for area, alerting tractor trailers of no turn around – VDOT to consider "No Outlet" signage – Place on KAT for update)

Mr. Clarke

Ms. Hanks

- c. FY 2012 Revenue Sharing Program
(Staff explained VDOT's approval of 40% of the requested 50% of revenue sharing funds for the Route 11 to NRCC improvements and VDOT's solicitation from localities of anticipated new requests for projects for next year – Board approved requesting improvements to Round House Road/Route 11 interchange – Send letter to VDOT making request for new revenue sharing projects to include the remaining 10% funding for the NRCC/Route 11 project and full funding for the Round House Road/Route 11 interchange)

Mr. Huber

(Mr. Akers requested VDOT review the pending requests for unpaved roads requiring minor improvement (qualifying for "Rural Rustic" designation) and fund such roads through the Revenue Sharing program – Staff noted a 50% match is required from localities for all funds approved through the Revenue Sharing program – County staff to work with VDOT to determine "Rural Rustic" roads potentially eligible for consideration under the Revenue Sharing program)

Mr. Huber/Mr. Clarke

d. Request for Paving of Hogan's Place

(Ms. Sabrina Philips requested consideration to paving of Hogan's Place on Mount Olivet, citing issues including being unable to travel to and from her home/business – Mr. Clarke advised the only means of road being paved is through the six-year plan program; however, he would review the matter for any other potential options – Place on KAT for update)

Mr. Clarke

Ms. Hanks

e. Citizen Comments

(Mr. Jason Phillips requested paving of Hogan's Place, expressing concern regarding the inability of emergency services vehicles being able to get to and from his residence)

(Mr. Jerry Martin concurred with Mr. & Mrs. Phillips request and expressed concern over the clogging of pipes which resulted in excessive erosion and damage to his property – Mr. Martin also suggested VDOT could save money by paving, rather than repeatedly bringing in heavy equipment to place gravel along the road)

f. Board of Supervisors Comments

(Mr. Akers requested VDOT review the need for re-striping of roads where roads have been repaved, particularly Route 693, Lowman's Ferry Road, the deceleration lane at the Riverlawn Elementary School and Route 11 – Place on KAT)

Mr. Clarke

Ms. Hanks

(Mr. Akers referenced the recent announcement by VDOT of plans to increase speed from 65 mph to 70 mph along interstates and inquired as to costs for changing signage – Mr. Clarke advised he did not know the costs for changing signage – Mr. Akers indicated it was his desire to see any additional road funding to be designated for road improvements than for signage to increase speed limits)

(Mr. Akers requested improvements to Cole Mountain Road – Place on KAT)

Ms. Hanks

(Mr. Akers advised of improvements needed to the striping on Faulk Drive in Fairlawn (between Lowes and Walmart) – Place on KAT)

Mr. Clarke
Ms. Hanks

(Mr. Conner advised water continued to flow across Little Creek Road – Mr. Clarke advised VDOT will take care of this matter before winter)

Mr. Clarke

(Mr. Conner advised of progress being made on Kent Farm Road)

(Mr. Bopp inquired regarding status of Veteran's Hill matter – Mr. Clarke advised he was awaiting response from VDOT superintendent)

Mr. Clarke

(Mr. Bopp advised of an inquiry from a citizen expressing concern over the drainage on Canterbury Lane – Mr. Clarke advised the drainage easement only goes only to what is described as a dry pond which is off of VDOT right-of-way, thereby not allowing access by VDOT)

(Mr. Bopp expressed concern over the invasion of Canadian Thistle – Mr. Clarke advised VDOT continued to spray in efforts to control the thistle)

(Mr. Pratt clarified the location for a request for "Watch for Children" signage on Boyd Road, specifically noting the signage should be placed on the gravel part of Boyd Road, just at the end of Clarke's Ferry and as close to entrance as possible without interfering with houses)

Mr. Clarke

(Mr. Pratt advised of the continuing problem of overhanging limbs on Route 11 on Honaker Road – VDOT to review)

Mr. Clarke

(Mr. Sheffey inquired regarding any plans to remove markers used in identifying a rock slide which occurred in the spring on Route 11 – VDOT to review)

Mr. Clarke

(Mr. Sheffey confirmed repairs to the Rt. 114 bridge were on schedule – Mr. Clarke confirmed bids were due within the month)

(Mr. Sheffey inquired as to the dates for the Governor's Conference on Transportation – County staff to provide Board with dates via weekly update)

Ms. Hanks

(Mr. Huber advised of the paving of one lane on Rt. 693, traveling from Lowman's Ferry Bridge, and expressed concern over drop off on center line of about an inch resulting in dangerous conditions – VDOT to review – Staff to send pictures to VDOT of road)

Mr. Clarke
Mr. Huber

(Mr. Clarke advised VDOT plans to begin work on repairs to bridge in Allisonia, noting signs would be erected alerting the public of the closing of the bridge – Mr. Clarke advised no schedule existed at this time; however, the Board would be notified, along with all appropriate emergency agencies, school system, etc., once schedule is determined)

(Mr. Clarke advised Possum Hollow Road would remain closed for approximately two weeks, depending upon the weather)

8. Treasurer's Report
(Reported)

9. Reports from the County Administrator & Staff:

a. Appointments:

1. Clean Community Council
(Reappointed Gary Cox and Morgan Morris
for additional three-year terms ending November
2013 – Notify Mr. Cox and Mr. Morris) Ms. Wright

2. PEP Steering Committee
(Reappointed Ronnie Martin for an additional
four-year term ending November 2014 –
Notify Mr. Martin) Ms. Wright

(Update overall appointment list) Ms. Hanks

3. Indoor Wellness Vision Committee
(No action – Place on November agenda) Ms. Hanks

b. Key Activity Timetable

(Mr. Sheffey inquired as to the timeframe
of the Maple Shade renovations, specifically
noting the need for special funds to be used by
by Social Services designated towards the
renovations – Mr. Hiss advised the target date
should be pushed to June 2011, with Social
Services needing to take occupancy no later than
June 2011 to allow for use of designated
Social Services funding – County staff to
work with Social Services Director Jim Wallis
to meet designated timeframe) Mr. Hiss

c. Update on Eternal Flame

(Mr. Hiss provided update, including the
committees work in reviewing over 50
sample of various structures – Staff
described in detail a recommendation
which included a structure bordering
six feet tall, with a rough finish similar
to the finish on the stone courthouse,
using a lantern on top of the structure for
lighting, and using an appropriate quote –
Mr. Sheffey inquired re: type of lighting
for the lantern and any copyright concerns

relative to the quote to be used on the structure – Staff advised lighting would be gas lit and copyright issues would be reviewed prior to designated wording - Board approved committee recommendation and directed staff to send a letter to each committee member commending committee for dedicated service and recommendation)

Mr. Hiss

(Staff to provide timeframe for installation of eternal flame structure, as well as price – Place update on November agenda)

Mr. Hiss

Ms. Hanks

10. Items of Consent

a. Approval of Minutes of September 27, 2010
(Approved – Copy and index into minute book)

Ms. Hanks

b. Accounts Payable
(Approved)

Ms. Spence

c. Interoffice Transfers & Appropriations
(Approved)

Ms. Newby

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. CDBG Contracts – Baskerville
(Approved)

Mr. Utt

2. Emergency Subscriber List Information License Agreement
(Ratified)

3. Emergency Management Grant
(Approved acceptance of grant)

Mr. B. Clark

e. Personnel Changes
(Reviewed)

f. GED and Career Pathways Awareness Week
(Adopted proclamation – Send to Marty Holliday)

Ms. Hanks

g. Commerce Park Loan Documents
(Approved – Arrange for signature on agreement and resolution and send to appropriate counsel)

Ms. Hanks

- h. Southeast Rural Community Assistance Project (SERCAP)
(Approved sending letter of support to Governor McDonnell and members of the General Assembly, as well as explaining the \$5,000 local contribution being requested will depend on the overall county budget situation once state funding for the next year is better understood)

Ms. Safewright/
Mr. Huber
- i. Drought Ordinance
(Approve scheduling a public hearing for November Board meeting -
Provide wording for hearing notice)

Ms. Wright
Mr. Huber
- j. NRVPDC Task Orders
(Approved converting open-ended services being provided by PDC staff into a series of task orders, specifying the amount of County expenditure and a specific description of the work to be done – Execute task orders and send back to PDC)

Mr. Huber/Ms. Hanks
- 11. Citizen Comments
(None)
- 12. Other Matters from Supervisors
(Mr. Sheffey and staff advised the press in attendance of the Board of Supervisors plans to attend the Virginia Association of Counties annual meeting to be held at the Homestead Resort November 7-9 in which all Board members will be presented – Staff advised the annual meeting was a working meeting and information following the meeting could be shared with the press, if desired)
- 13. Adjournment

Administration

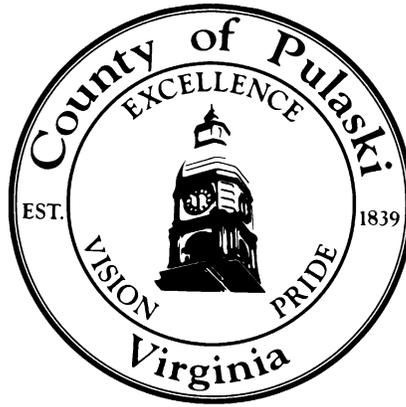
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October 18, 2010

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

1. Clean Community Council - The terms of Gary Cox and Morgan Morris will expire on November 8 and November 23 respectively. Both are eligible for reappointment three-year terms.
2. PEP Steering Committee – The term of Ronnie Martin will expire on November 27th. Mr. Martin is eligible for reappointment of an additional four year term.
3. Indoor Wellness Vision Committee - Anthony Akers met with Dan Grubb, a sustaining drive and board member of the YMCA, regarding the formation of an Indoor Wellness Vision Committee as requested by Ranny Akers. This Vision Committee will define the short- and long-term needs for indoor wellness activities for Pulaski County and recommend the best course of action for

consideration. This committee will build upon the work done by the current Indoor Recreation Steering Committee, the YMCA and the Recreation Commission. Several months ago, the proposal of converting the former TMD facility into a wellness center brought to light numerous issues and needs regarding indoor wellness for our county. It is recommended that the vision committee meet twice monthly during daytime business hours for approximately a three month period. The goal for beginning meetings is as early as the end of this month or early November.

Suggested membership on the vision committee include: Dan Grubb, YMCA; Anthony Akers, County; Dave Hart, Town of Pulaski; Bill Parker or Benny Skeens, Town of Dublin; and a board of supervisors member. Suggested citizen representatives include Andy McCready or Cecil King, members of existing indoor recreation steering committee; Harold Ward, Recreation Commission; Mark Hanks or Bob Becker; Pulaski County Schools; and citizen representatives Brad Alley, Mickey Dean, Phil Baker, Ken Bowling, and/or Bob Piscura. The scope of work conducted by the committee will be defining a realistic expectation of the financial resources our county can commit toward an annual operating budget and options such as construction of a new facility, conversion or purchase of an existing facility, and/or partnership with an existing indoor wellness provider.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Sale of Former Gresham Elementary School – Mr. Jim Eggers restated his commitment to purchasing the former Gresham Elementary School for \$10,000 and to employ 33 persons in the facility.

Mr. Eggers is in the concrete coating business and I had suggested he consider helping the County with the Fariss pavilion in addition to what he was offering for the school building. He reports that the cost to repair and seal picnic shelters at Randolph Park to be as follows:

Dr. Fariss Pavilion \$26,550;
Small Picnic Shelter \$3,600
Dublin High School Alumni Shelter \$8,370.00

He is proposing that in lieu of the \$10,000 cash, he would repair and apply CTi product to the Dr. Farris Pavilion with a reduced number of new hires to 20 employees: or he would repair and apply CTi product to all three shelters in lieu of the \$10,000 and reduce the new hires to 10 employees.

My thinking is that eliminating any revenue from the sale of the school building and reducing the hiring commitment by 13 to 23 persons is not worth the reduction in the cost for repairing any of the Randolph Park shelters. Thus, I am recommending that the original commitment to purchase the school building for \$10,000 and employ 33 persons be implemented without modification.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Window – Dove Vinyl Windows, a Wilkes Barre, PA window manufacturing firm which has been in business since the 1945 is interested in leasing the former Warner Lambert/Pfizer building. This move South is part of a plan to move into the southern market. Further information can be obtained on the internet at www.dovewindows.com.

Based on their longevity and their commitment to employ 100 persons, we are recommending renewed consideration to the possible purchase of this building. As has been the case in the past, Lumbee, as the owner of the building is only interested in selling the building. Thus, we believe it would be necessary for the County to purchase the building for lease to the company in order for this prospect to locate here. It is anticipated that the County could purchase the 75,000 square foot building for \$2 million or \$26.67 per square foot.

Enclosed is a letter and spreadsheet describing the following possible scenarios for the subsequent reuse of the building:

Option 1 - 7-year lease (using same rates as before) with them having the option to buy after 7 years at whatever the remaining principle is on the loan. This will allow the County to recoup our losses that we have earlier in the deal by keeping them under lease while we make a little profit. If they wish to buy before the end of 7 years, they would be responsible for the principle plus a portion of our "losses".

Option 2 - We use the "Findlay model" and act strictly as a flow-through for the financing with the bank.

Option 3 - We utilize reserves to invest in the building, turn around and sell them the building with a term of 15 years at 5% and make 5% interest on the payments they make back to the IDA. This will help to make the IDA completely self-sufficient while helping to lure 100 additional jobs.

The Alliance is assisting in obtaining a Dun and Bradstreet report on this company so that the staff and the Board can better assess the risk involved with the purchase and subsequent rent/lease/purchase of the building by the company. We hope to be able to include this report in the October 21st weekly update.

- Intergovernmental Resolution - ***Enclosed*** is a draft anti-poaching agreement drafted by Brian Hamilton, Economic Development Director for Montgomery County which has generated significant discussion and opposition from area economic developers. I thought proposing an alternative would be preferable to being against some else's work. As a result, the ***enclosed*** Intergovernmental Resolution has been drafted for regional consideration. I would appreciate any ideas suggestions or concerns you may with this approach prior to discussing it with taking it with Craig Meadows and proposing it to the Alliance Board of Directors.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Report from County Attorney Re: Regulations Related to Boarding up Homes and Ability To Charge Property Owners – As a follow-up to the Board's September meeting, Mr. McCarthy may have additional information to report.
- Town of Pulaski Boundary Line Adjustment - Tom McCarthy, Joe Sheffey and I had a productive meeting with Dick Cranwell on Friday. Mr. Cranwell informed us that the boundary adjustment process was only for minor adjustments such as was done with the Town of Dublin between Baskerville Road and Banks Street. Thus, any significant change such as the one proposed by the Town of Pulaski needs to follow the procedural guidelines for annexations (whether contested or not). He pointed out that counties have recently changed their approach to defending against annexations and that as a result, the last four annexation cases had been won by the counties involved. Previously, towns or cities have prevailed in 102 of 106 cases. In addition, he pointed out that section 15.2-3209 (a copy of which is ***enclosed***) prohibits consideration to future annexations before compliance with previous annexation agreements. Also ***enclosed*** is a summary of the previous annexation agreement with the Town of Pulaski in which the Town committed to the installation of a sewer pump station serving the Virginia Block Plant Road.

In summary, Mr. Cranwell indicated that the County could clearly control the situation if the Board so chose to do so. He suggested two possible approaches:

1. The Board asking him attend a Board meeting for the purpose of publicly stating the above situation and outlining financial

management issues of the Town. This could then be followed by a resolution by the Board clearly declining any effort boundary adjustment/annexation efforts by the Town.

2. The Board asking him to host a full discussion of what the County's future role should be and how that role related to the current and future functions of the Town. Then considering how to best implement a relationship with the Town based on those understandings.

In discussing these options on the return trip from Roanoke, we propose holding a private meeting with the Mayor, one member of the Town Council and the Town manager as which County representatives could indicate an interest in working together on jointly beneficial projects such as joint dispatch and joint tax collections to the benefit of area citizens but making sure to communicate that there is no interest in penalizing citizens through an annexation/boundary adjustment.

Mr. Cranwell also pointed out the mismatch between a relatively high tax rate in the Town of Pulaski and the lack of public services normally provided by towns.

PMH/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Sale of Former Gresham Elementary School

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Project Window
- Intergovernmental Resolution

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Report from County Attorney Re: Regulations Related to Boarding up Homes and Ability to Charge Property Owners
- Town of Pulaski Boundary Line Adjustment

Administration

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October 18 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

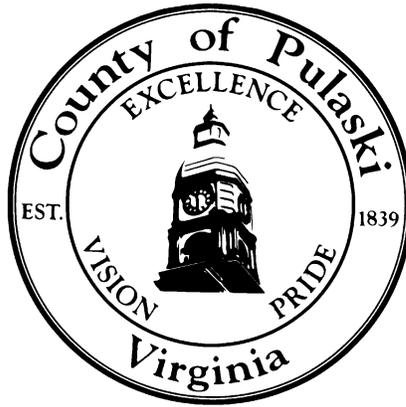
SUBJECT: **Recognitions**

Featured Employees – The featured employees to be recognized at the October Board meeting and featured for the month of November are Alan Anderson of the Sheriff's Department and Lucy Glenn of the Pulaski County Library. Job summaries for both employees are **enclosed**. A job summary for the Library employee will be sent to the Board in the October 22nd update.

/gh

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October 18, 2010

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

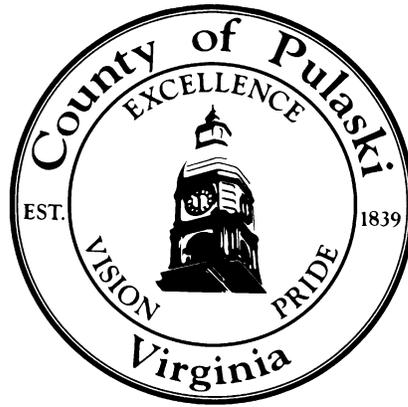
Public hearings have been scheduled for the Board meeting as follows:

- a. Petition by Cityswitch, LLC for Special Use Permits (SUP), on property owned by Norfolk & Western Railway Company (now known as Norfolk Southern Corp.), located near the intersection of Old Route 11, (Rt. 11), and Hedge Ln., (Rt. 629), for setback variance from any off-site residential structure, (Ingles District) - A public hearing has been scheduled to consider the above special use permit. The Planning Commission and staff recommend approval as described on the ***enclosed*** information.
- b. Petition by the County of Pulaski to amend the following section (s) of the Pulaski County Zoning Ordinance: An amendment to Article 15, Section 15-7 Signs as Permitted Uses by Right to allow Electronic changeable copy signs of 32 square feet in the Industrial (I1) and Planned Industrial (PID) Districts - A public hearing has been scheduled to consider the above amendment to the zoning ordinance. The Planning Commission and staff recommend approval as described on the ***enclosed*** information.
- c. Budget Adjustment – A public hearing has been scheduled to consider the ***enclosed*** recommended budget adjustment.

PMH/gh

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October 18, 2010

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
- Review of Highway Matters Section of Key Activity Timetable (KAT) – Mr. Clark has provided the ***enclosed*** updated Key Activity Timetable related to highway matters.

/gh

Administration

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October 18, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
 1. Clean Community Council
 2. PEP Steering Committee
 3. Indoor Wellness Vision Committee

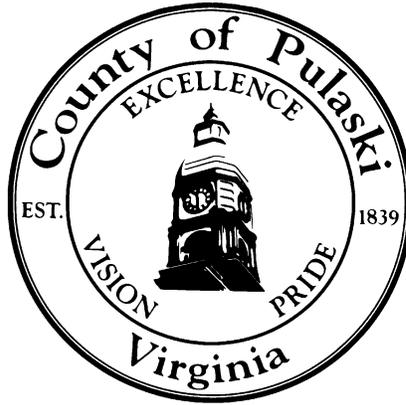
- b. Key Activity Timetable – ***Enclosed*** is an updated Key Activity Timetable for review by the Board.

- c. Update on Eternal Flame – An update will be included in the October 22nd update following a meeting of the committee on October 19th.

PMH/gh

Administration

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October 18, 2010

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Items of Consent**

- a. Approval of Minutes of September 27, 2010 meetings – Approval of the ***enclosed*** minutes are recommended. Please let Gena know of any changes and corrections and they will be included in the October 22nd weekly update.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Interoffice Transfers and Appropriations – Approval of the ***enclosed*** interoffice transfers and budget adjustments is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.: -
 1. CDBG Contracts – Baskerville - A variety of documents that need to be reviewed and formally adopted by the Board of Supervisors related to the Baskerville Housing Rehabilitation Project will be included in the October 21st weekly update. As a requirement of the CDBG grant funds, these documents include all Federally required compliance documents as well as the Project Management Plan (the overall explanation of how the grant will be managed), Housing Rehab Program Design (the guide to the actual housing renovation/replacement work proposed to occur), and the Program Income Plan (what the County plans to do with any funds that may be paid back as a result of the project).
 2. Emergency Subscriber List Information License Agreement – Approval of an Emergency Subscriber List Information License Agreement with Verizon is requested. A complete copy of the agreement can be provided to Board members if desired. This agreement was executed on October 5, 2010 due to time constraints for returning the agreement to Verizon.

3. Emergency Management Grant – ***Enclosed*** is notification of the annual grant from the Virginia Department of Emergency Management for operational support in the amount of \$14,625. Acceptance is recommended.

- e. Personnel Changes – ***Enclosed*** is an update from Ms. Spence of recent personnel changes.

- f. GED and Career Pathways Awareness Week - ***Enclosed*** is an e-mail from Marty Holliday of the New River/Mount Rogers Workforce Investment Area office requesting the Board consider adoption of the ***enclosed*** proclamation for GED and Career Pathways Week.

- g. Commerce Park Loan Documents – Adoption of the ***enclosed*** allocation agreement and allocation resolution is recommended. The allocation agreement allows the PSA to avoid the rebate requirement imposed under federal law and allows the PSA to use some of the County’s bond allocation since the PSA does not have taxing power.

- h. Southeast Rural Community Assistance Project (SERCAP) – ***Enclosed*** is a letter requesting the Board’s support be send to Governor McDonnell and members of the General Assembly regarding budget support from the Commonwealth. In recommending a letter to this effect be approved by the Board, I also recommend explaining that the \$5,000 local contribution being requested will depend on the overall County budget situation once state funding for the next year is better understood.

/gh