

- Citizens comments are included on each regular monthly meeting agenda. No prior appointment is necessary to speak during the citizen comments times.
- To speak on a particular agenda item, advise the attendant at the door.
- To place an item on the Board's agenda, please notify the County Administrator's Office at least ten days prior to the Board meeting.
- Any citizen concern can be communicated to the County Administrator by calling 980-7705 from 7:30 a.m. to 5:00 p.m. weekdays. All citizen complaints are recorded and responded to as soon as possible.

WHEN SPEAKING BEFORE THE BOARD, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME.

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, Dec. 20, 2010
6:00 p.m. – Closed Session
7:00 p.m. – Regular Mtg.**

APPROXIMATE TIME & ITEM	PRESENTED BY
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6:00 P.M.

1. Closed Session – 2.2-3711.A.1.3.5.7

Return: Motion: Akers, 2nd Bopp

Certify: Motion: Pratt, 2nd Akers

7:00 p.m.

2. Invocation

Rev. Danny Collins, Fairlawn
Baptist Church

7:05 p.m.

3. Recognitions
 - a. Presentation to Bo Ryan Family
(Motion: Conner, 2nd Pratt
Read resolution, presented courthouse print and plant to Mary Ryan)
 - b. Featured Employees
(Recognized Jane Alley and Ralph Aker)

7:10 p.m.

4. Additions to Agenda

7:15 p.m.

5. Public Hearings:

Sheffey explained purpose of public hearing:

- a. Petition by Highland Machinery Corp. for a Special Use Permit (SUP) for an exception to limitations on a private dock facility, located at 4845 Barton Dr., (private rd) off Dunkard Rd., (Rt. 661), (067-004-0000-0061), (Ingles District).

(Shawn explained – PC recommended approval as provided; however with one caveat, portion of dock is located about 4 feet, setback is 10ft and there are two options, if the applicants agrees to remove 6 ft of dock to meet 10ft setback, then action taken by BOS....if applicant does not wish to do so, table request and forward to BZA to make a determination on the setback variance –

Conner if portion is removed does it come up within the 1,000 – Shawn very close but still about 35-40 square feet over 1,000 would still need SUP –

Public Hearing opened –
William McClannahan is in total agreement of taking section off –
described improvements –
Public hearing closed –

Conner noted AEP has requested denial –
if BOS approves will AEP approve? Shawn advised AEP was notified of recommendations and AEP had not concerns –

Akers just a miscommunication – Shawn yes likely, but still would have had to come as a SUP in 2009 – concerned that requests come after the fact – in this case was an oversight -

Motion to approve with stipulation that applicant will make change to vacate 6 ft of property: Akers, 2nd Bopp – Voting yes: **All but Pratt**

- b. Petition by Bruce A. Moses for a Special Use Permit (SUP) for an exception to limitations on a private dock facility, located at 4395 Cherry Tree Ln., (private rd) north off Hidden Spring Ln., (private rd), off Clark Rd., (Rt. 777), (108-007-0000-0006), (Ingles District).

(Shawn explained – AEP comments and urged PC and BOS to deny request – PC recommends approval to allow stairs to exceed 1,000 sq ft as long as stairs are only thing to be constructed –

Conner steps already moved once?
Shawn yes, if SUP denied stairway would have to be reconstructed back to original form –

Sheffey opened hearing – Bruce Moses – purpose of moving steps was a safety issue – never built a dock before and assured would work – built, constructed to plans –

Hearing closed –

Motion to approve: Conner, 2nd Bopp,
Voting yes: All, but Pratt

- c. Petition by Holston River Quarry, Inc. for amendment to a Special Use Permit (SUP) to allow expansion of an associated business use to the quarrying activities by relocation of existing management offices, on property owned by Pulaski County Developers L C, located at 5764 Wilderness Rd., (Rt. 611), (057-001-0000-002A), (Ingles District).

(Shawn explained –

Public hearing opened –

Tony Landreth – Holston River Quarry – main concern site distance can be alleviated subject to VDOT approval – reviewed driveway area – Sheffey ? where located now (2 employees at quarry and in the future would like to

move administrative offices from Salem to Dublin location – provide more central location –

Andy McCready – support of request – the impact to Wilderness Road would be minimal if site distance concerns are addressed –

Hearing closed – Motion by Akers to accept, 2nd Bopp – Voting yes: All

- d. Petition by the County of Pulaski to revise the Pulaski County Zoning Ordinance to include definitions for “School”, “School of Business or Trade” and revisions to “School of Special Instruction” and add “School of Business or Trade” as a by-right use in the Residential (R-1) Zoning District.

(Shawn explained – was on agenda last month and requested BOS to delay – history – county has some interest in former Gresham Elementary School – property is zoned Residential R1, use being proposed was for contractor training school – have three definitions before BOS – zoning ordinance does not have a definition as to what a school is - see notes as to specific changes

Hearing opened – No comments - Hearing closed

Motion: Akers would like to be approved as a special use 2nd Pratt.

-

8:00 p.m. (7:55 p.m.)

6. Citizen Comments

(Angela Clevinger – members of Pulaski County Education Association – thanked for substantial support including \$300 one time bonus – expressed concern that county employees and school employees were not compensated equally or fairly – Question: who work for? State or county? Doesn't get insurance like county – would like to have bonus inequity rectified by BOS –

Brenda Blackburn – attended meeting where gave \$1,000 – questioned that bonus would be given for all full or part-time employees - some guys had been out on workers comp that worked for the county and they did not get this money – no stipulation was placed on employees to get raise guys did not ask to get hurt – feels like guys who are on workers comp should have gotten money =- Brenda Blackburn ? questioned savings, guys were working 2008-2009

Jean Anderson - ? where did money come from – money came from reserves and half being raised by employees and savings over past year – all of a sudden found money – Huber county is in good financial shape as far as reserves are concerned – have a substantial fund reserve but do not have making it from year to year – over years done

better than expected and built up reserves, but annual allocation from year to year is difficult – Huber one time payment

Andy McCready – clear thinking about budget and having attended budget meetings last year distinctly remember when budget was approved there was a request by the BOS specifically to the School Board and that request was to provide the county BOS a list of all surplus school property and any potential plans for the list – Sheffey yes, two joint meetings in which BOS and School Board have met and looked at particular buildings

Andy other issue was in June BOS approved an expenditure of \$150,000 of renovating Governor’s school to move old school board offices into Governor’s School – What plans does county have in relocating school board office – Conner \$150,000 was allocated for renovating Governor’s School for alternative school – Andy expressed apologies –

Andy ? on the TOP boundary or annexation adjustments – have meetings been undertaken – Sheffey started process

James McClanahan – whatever \$1,000 was given to employees – if didn’t come from tax dollars, where did it come from – Sheffey money that was spent last year and several years past, savings over past years – money that had not been used for saved by departments was used in partial – Jean Anderson asked if 2011-2012 budget will reflect an increase in taxes – Huber is a one time payment for employees – taken from savings by employees

E. W. Harless – glad Board approved \$1,000 – teachers aren’t paid enough – does not like that School Board got \$1 million – understanding got another million from state or extra money found - \$2 million this year and then \$150,000 for building – problem is would like Ms. Clevinger to talk to colleagues – very clear not this Board’s place – would like to see everyone treated fairly -

8:10 p.m.

7. Highway Matters:

David Clarke, VDOT

a. Follow-up from Previous Board meeting:

- Review of Highway Matters Section of Key Activity Timetable (KAT)
(Clark busy with weather related things –

(Sheffey concernd about man trying to develop subdivision – Borman Street - mr. Pifer – VDOT to follow-up)

b. Interstate 81 Suggested Improvements

(Huber described meeting held last week – suggestions for 81 – including using left lane for passing purposes only, control over left lane use – 2nd area was as trucks generally run same speed, mismatch between car and truck speeds, 3rd truck parking and also using parking ride lot – (unofficial one at end or Route 99) expanding those and providing truck parking so as not to use ramps – 4th area – emergency routing when Interstate gets blocked – climbing lanes (danger of cloverleaf exits)

(Akers reviewed listing – truck climbing lane reference – thinks should be 95 to 93 south bound – (sounds like going north) - 103 to 104 (should read 104-103) – 105 is new River bridge should be 105-104 – Route 99 interchange also need major improvement along with truck climbing – Staff to fix recommendations and integrate suggestions)

c. Citizen Comments

(E. W. Harless – is there any problem with south bound interstate 81 bridge crossing New River into Pulaski County – found any flaws any committee set up for replacement – VDOT yes looking at replacing both of bridges – any timetable? VDOT not sure which will be replaced first – E. W. Harless has to come fairly quick? State recognizes need to be done – Harless would like to be advised if any plans for change as it could affect his property – fast tract due to some problems – Clark would have to have a public hearing

-

d. Board of Supervisors Comments

(Akers more complaints on snow removal than anytime been on Board – subdivisions not touched – Clarke all roads have been plowed – entrance to Orchard Hills solid sheet of ice – complaints on 1-800 number – Little River Dam Road – referenced areas all of Snowville – black ice – asked Clarke to please review roads in Ingles District and not put last on list – VDOT misinforming folks –

Conner VDOT contractors doing roads around high school done a good job – road was cleaned early –

Conner last Friday evening a dump truck following a tractor and traffic was blocked up on Route 11 –

Conner Little Creek water runoff – VDOT checked – water is going across –

Bopp – Robinson Tract – good job

Bopp has to go Rural Retreat – potholes on 81 – VDOT can fix on temporary basis following snow issues – north and south bound

Pratt – Sayers road complaint that is sheet of ice – accidents recently – like something put down – snow plow had not been up there

Sheffey – appears to have more icy roads – if had pushed when warm easier to push

Sheffey – New River – two people to call coming down New River Road – church street coming from left go into NR road turn to go down , put in rumble strips? Blind spot – posted at 25 mph but going more so rumble strips remind – VDOT can review earliest spring time

Same thing applies to Hazel Hollow Road in spring

Hiss – Sheriff’s Office reiterate BOS requests – subdivision roads touched once or not at all – icy and dangerous – Sheriff’s perspective responding to accidents in areas and they can barely get to them – getting phone calls – question was how to respond to citizens about what the issues are? Refer to certain phone number VDOT call center takes calls – 800-for-road – Akers said someone told citizens to address BOS – VDOT will check

8:30 p.m. (8:42)

8. Treasurer’s Report

The Honorable Melinda
Worrell, Treasurer

Three properties gone back into none taxable status – Monthly report provided

8:40 p.m.

9. Reports from the County Administrator & Staff:

Motion: conner, 2nd Bopp Voting yes: All

a. Appointments:

1. Library Board
(Nina McNeil appointed)
2. PEP Steering Committee
(Jim Davis)
3. Commission on Children & Family
4. New River Community Action
5. Pepper’s Ferry Authority
(confirming Ron Coake)
6. Indoor Wellness Committee

b. Key Activity Timetable

(Sheffey - Social Service Facility Design – December 10 (Hiss will be done by end of month)

c. Designation of Vice-Chairman

(Beginning January 2011 – currently Mr. Bopp – Motion to continue: Conner, 2nd Pratt – Voting yes: All but Bopp, Abstain)

d. Meeting with Carroll County Representatives

(Huber explained – pick the date and whichever Board members could attend – Mr. Pratt& Mr. Bopp to serve)

8:50 p.m. (8:45 p.m.)

10. Items of Consent

Akers pull out item f – Motion to approve others: conner, 2nd Bopp – Voting yes: All

- a. Approval of Minutes of November 22, 2010 &

December 3 and 15, 2010 Meetings

- b. Accounts Payable
- c. Interoffice Transfers & Appropriations
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
- e. Personnel Changes
- f. Line of Duty Program
(Akers – is an unfunded mandate from state – very unique program – if someone gets hurt or killed used to be and should be the obligation of state to take care – now going to pass to localities – item is to request legislators for financial responsibilities – approve the way it is, but with much stronger language – if going to change problems and not involve localities involves everyone in Virginia – very unfair – Motion: Akers, 2nd Pratt – Voting yes: All)
- g. Extension Service Restructuring
- h. Resolution – Extension of Rail Passenger Service
- i. Local Government Summer Intern Program

9:00 p.m. (8:55 p.m.)

11. Citizen Comments

(Brenda Blackburn ? is BOS over PSA – Sheffey no – Blackburn check PSA supervisor drives his county truck and takes it home every night and has a cousin that works for the county and this cousin rides with him – if wrecks is it insured for him to ride in truck – Sheffey has this been discussed with PSA? Blackburn no – Sheffey deferred to McCarthy – McCarthy PSA is independent Board)

9:10 p.m.

12. Other Matters from Supervisors

(Akers wish county staff a Merry Christmas)

(Sheffey – echoed comments – remarkable job this year wish county employees and citizens Merry Christmas and Happy New Year)

Special meeting on Decembe 27th at 10:00 a.m. for the purpose of appropriating funds necessary for purchasing building for Dove Windows Motion: Pratt, 2nd Bopp

13. Adjournment

Administration

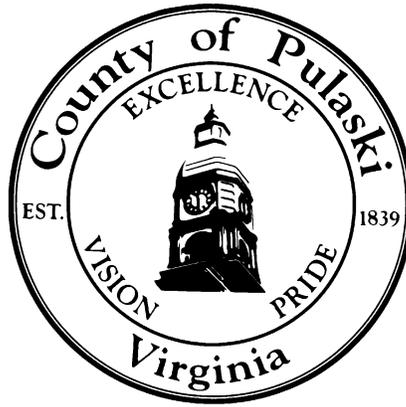
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December 13, 2010

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

1. Library Board - The term of Danny Collins will expire on December 31, 2010. Mr. Collins, who represents the Cloyd District on the Library Board advises he does not wish to be reappointed due to time constraints.
2. PEP Steering Committee – The Board is requested to appoint Sheriff Jim Davis to the PEP Steering Committee.
3. Commission on Children & Family - Pastor William Smith of First Baptist on Magazine Street will be leaving the community at the end of December to take another pastoral position in Portsmouth. It is recommended that another member from the local faith community be appointed to the Commission and that minority

representation also be considered. The size of the Commission may be expanded if so desired by the Board.

4. New River Community Action – Reverend Jeff Kackley, who currently serves as the county’s appointee to the Community Action Board, has relocated and appointment of an individual to fill this vacancy is requested.
5. Pepper’s Ferry Authority - Doyle Barton, Chairman of the Pepper’s Ferry Authority is requesting Ron Coake be allowed to continue service on the Pepper’s Ferry Authority upon his retirement on January 1, 2011.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Shae Dawn Industrial Park Road – The following is the most recent summary as sent to Jim Hager last week. While no action or decision is needed at this point, I wanted to be sure to keep the Board informed regarding my communication.

The Industrial Access Road program requires a non-returnable local match of up to \$150,000 only if the access road costs between \$500,000 and \$800,000. The first \$500,000 does not require any match and any costs over \$800,000 would be the responsibility of Diversified Developers. Thus, if a road and cul-de-sac could be built to the industrial area for \$500,000 the only requirement of the County or Diversified would be the posting of the bond or letter of credit.

Should the road cost more than \$500,000, the County will be required to provide a local dollar-for-dollar non-refundable cash match of up to \$150,000 which is proposed to be split between the County and Diversified Developers. This local dollar-for-dollar non-refundable cash match would qualify for up to an additional \$150,000 in state funding. The County is willing to substitute transfer of 4 acres in lieu of the previously anticipated \$75,000 cash match from Diversified Developers. Since any required match is non-refundable, the 50% match from Diversified (should the road costs exceed \$500,000), would have to be in the form of a cash or land from Diversified. I hope this helps to clarify matters.

Please let me know how you would want to proceed.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Expansion Project – We received an inquiry from MTM as to the possible rental of an additional 3,500 square feet of space in the Maple Shade Shopping Center in order to potentially employ another 50 persons. Should this expansion take place it would result in a total employment of 130 persons in this call center arranging medical transportation services. In reviewing the request with Glenn Reynolds, there is 4,500 square feet of space remaining between the recently constructed MTM space and the IT/Registrar's space. This 4,500 square feet space is too small to accommodate, the remaining Sheriff's Office or Health Department space needs. We have asked the company for details of their needs in order to be able to calculate an appropriate rental rate.

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

PMH/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Shae Dawn Industrial Park Road

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Expansion Project

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Administration

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December 13, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

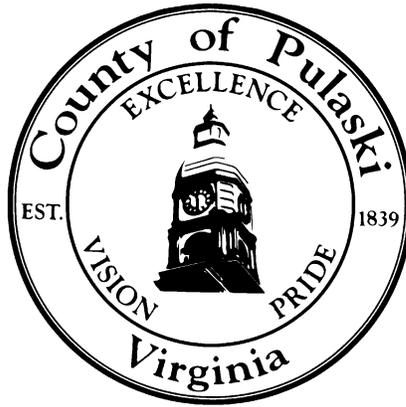
SUBJECT: **Recognitions**

- a. Presentation to Bo Ryan Family – As designated in the “Employee Passing Policy” adoption of a resolution to be distributed in the weekly update, with a presentation of a courthouse print and plant to Mr. Ryan’s family is requested.
- b. Featured Employees – The featured employees to be recognized at the December Board meeting and featured for the month of January are Jane Alley of the Treasurer’s Office and Ralph Aker of the Commissioner of Revenue office. Job summaries for both employees are ***enclosed***.

/gh

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December 13, 2010

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Public Hearings

Public hearings have been scheduled for the Board meeting as follows:

- a. Petition by Highland Machinery Corp. for a Special Use Permit (SUP) for an exception to limitations on a private dock facility, located at 4845 Barton Dr., (private rd) off Dunkard Rd., (Rt. 661), (067-004-0000-0061), (Ingles District). - A public hearing has been scheduled to consider the above special use permit. The Planning Commission and staff will provide a recommendation following the Planning Commission meeting to be held on December 14th. ***Enclosed*** is information regarding the petition.
- b. Petition by Bruce A. Moses for a Special Use Permit (SUP) for an exception to limitations on a private dock facility, located at 4395 Cherry Tree Ln., (private rd) north off Hidden Spring Ln., (private rd), off Clark Rd., (Rt. 777), (108-007-0000-0006), (Ingles District) - A public hearing has been scheduled to consider the above special use permit. The Planning Commission and staff will provide a recommendation following the Planning Commission meeting to be held on December 14th. ***Enclosed*** is information regarding the petition.
- c. Petition by Holston River Quarry, Inc. for amendment to a Special Use Permit (SUP) to allow expansion of an associated business use to the quarrying activities by relocation of existing management offices, on property owned by Pulaski County Developers L C, located at 5764 Wilderness Rd., (Rt. 611), (057-001-0000-002A), (Ingles District). - A public hearing has been scheduled to consider the above special use permit. The Planning Commission and staff will provide a recommendation following the Planning Commission meeting to be held on December 14th. ***Enclosed*** is information regarding the petition.

- d. Petition by the County of Pulaski to revise the Pulaski County Zoning Ordinance to include definitions for "School", "School of Business or Trade" and revisions to "School of Special Instruction" and add "School of Business or Trade" as a by-right use in the Residential (R-1) Zoning District. - A public hearing has been scheduled to consider the above special use permit. The Planning Commission and staff will provide a recommendation following the Planning Commission meeting to be held on December 14th. ***Enclosed*** is information regarding the petition.

PMH/gh

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December 13, 2010

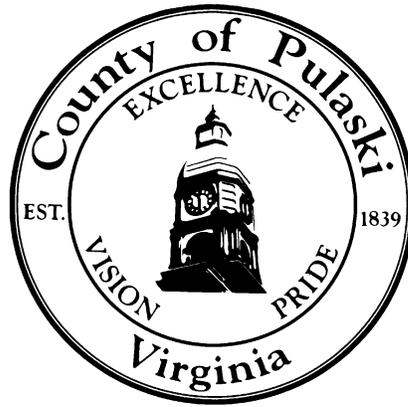
TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
 - Review of Highway Matters Section of Key Activity Timetable (KAT) – Mr. Clark may have an update to provide at the meeting.
- b. Interstate 81 Suggested Improvements – County Engineer Ron Coake has provided the ***enclosed*** suggestions for improvements to I-81. Other suggestions include establishment of adequate truck parking areas as advocated by the I-81 Coalition and enforcement in the use of the left lane for passing only.

/gh

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December 13, 2010

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

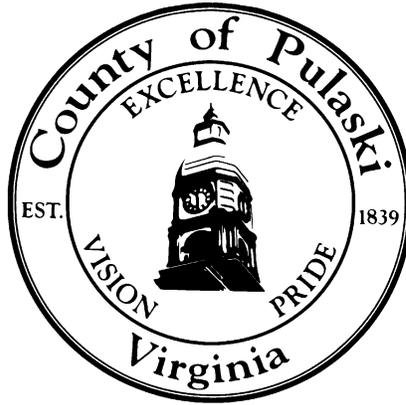
SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
 1. Library Board
 2. PEP Steering Committee
 3. Commission on Children & Family
 4. New River Community Action
 5. Pepper's Ferry Authority
- b. Key Activity Timetable – Review of the ***enclosed*** Key Activity Timetable is requested.
- c. Designation of Vice-Chairman - The Board of Supervisors requested staff place on the December agenda consideration to designation of a Vice-Chairman to serve during 2011.
- d. Meeting with Carroll County Representatives - David Hutchens (Carroll County Supervisor) inquired to gauge our interest in a Supervisor/Administrator meeting during the first half of 2011 to discuss items of common concern. He indicated that he would like to include some of the Carroll County's neighbors such as Pulaski, Floyd, Patrick, and Wythe. Carroll already partners and does many things with Grayson County, but wanted to seek additional partnership opportunities. It is suggested that two members of the Board meet with Carroll County representatives based on the availability of Board members on the date of the meeting.

PMH/gh

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December 13, 2010

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Items of Consent**

- a. Approval of Minutes of November 22, 2010 and December 3 & 15, 2010 meetings – Copies of both sets of minutes will be included in the December 17th weekly update.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Interoffice Transfers and Appropriations – Approval of the ***enclosed*** appropriations and interoffice transfers is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. – There are no contracts, change orders, etc. at this time.
- e. Personnel Changes – ***Enclosed*** is an update from Ms. Spence of recent personnel changes.
- f. Line of Duty Program – Authorization is requested to asking legislators for financial responsibility for what started as a state program based on this being an unfunded mandate set up with no local input nor administrative oversight.
- g. Extension Service Restructuring – Formal opposition to plans for restructuring the Extension Service is recommended due to the loss of personnel serving Pulaski County citizens.
- h. Resolution – Extension of Rail Passenger Service - ***Enclosed*** is a resolution provided by Aric Bopp of the Alliance for the Extension of Rail Passenger Service from Lynchburg to Roanoke. Unless supervisors advise otherwise, I plan to place consideration to adoption of this resolution on the Board's December agenda.

- i. Local Government Summer Intern Program - Mr. Bob Stripling is requesting local government participation in the development and management of a local government summer intern program for MPA students of Virginia Tech's Center for Public Administration pending budgetary flexibility. The anticipated cost is \$1,600 per summer intern to be matched with \$2,400 by the VT Center for Public Service for a total summer long stipend of \$4,000 based on 10 weeks of work at \$10 per hour and 40-hours per week.

/gh