

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 24, 2011

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, October 24, 2011 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Ranny Akers; Frank R. Conner; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, Jr., County Attorney. Gena Hanks, Clerk to the Board of Supervisors, joined the regular session at 7:00 p.m.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Pratt, seconded by Mr. Conner and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Sheriff's Office

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Livability Initiative Litigation Threat

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Return to Regular Session

On a motion by Mr. Conner, seconded by Mr. Akers and carried, the Board returned to regular session.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Akers, seconded by Mr. Bopp and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

2. Invocation

The invocation was provided by Heather Harris of the Free to Talk Ministries.

3. Presentations and Recognitions - Featured Employees

The Board recognized Jena Hardy of the Pulaski County Library and Corporal Stuart Nelson of the Sheriff's Department as the featured employees for the month of October. Job summaries for Ms. Hardy and Corporate Nelson were

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read aloud by Supervisor Sheffey. Board members presented both employees with a gift certificate to Fatz Café.

4. Additions to Agenda

Mr. Huber advised the public hearing related to the John A. and Stephanie Ballein request had been withdrawn by the applicant.

5. Public Hearings

- a. Petition by John A. & Stephanie G. Ballein for Special Use Permit (SUP) to allow exceptions to limitations on piers, private dock facilities, and/or moorings located at 4830 Cedar Point Ln., (Private Road), south of Ebb Hall Rd., (Rt. 806), zoned Residential (R1), map no. 066-027-0000-0004, Ingles District.

Mr. Sheffey invited citizens to speak but reiterated no action would be taken by the Board since the applicant had withdrawn the application. There were no citizen comments.

- b. Petition by SHAH Development L L C for Special Use Permit (SUP) to allow a sign setback variance located on the northeast side of Lee Hwy., (Rt. 11) adjacent to 7441 Lee Hwy., zoned Commercial (CM1), map no. 039-020-0000-0001, Cloyd District.

Mr. Utt described the following staff analysis which was reported in the Board packet: *The owner is requesting approval of a Special Use Permit (SUP) to allow placement of a 15 ft. high monument sign at 5' ft. setback from the property line adjacent to the right-of-way. The sign will display businesses to be located in the newly constructed "strip mall" located to the northeast of the sign. Currently the sign regulations allow a minimum five (5) feet setback for all signs, or a 1:1 setback/height ratio, whichever is greater; therefore, the required setback for the sign as proposed is 15 ft.*

Mr. Utt advised that Mr. Thom Rutledge, Property Manager, Shah Development L L C was present at the Planning Commission meeting to speak in favor of the request and that there were no other citizens comments at that meeting. Mr. Utt advised the Planning Commission recommended approval of the Special Use Permit to allow a sign setback variance.

Mr. Sheffey opened the public hearing.

Mr. Tom Rutledge, Project Manager of SHAH Development, described the request in detail and offered to provide any additional information needed by the Board.

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Mr. Sheffey inquired if the signage would interfere with any surrounding properties. Mr. Rutledge advised all efforts would be made to make sure there was no interference with other properties.

There being no further comments, the public hearing was closed.

On a motion by Mr. Conner, seconded by Mr. Akers and carried, the Board approved a petition by SHAH Development L L C for a Special Use Permit (SUP) to allow a sign setback variance located on the northeast side of Lee Hwy., (Rt. 11) adjacent to 7441 Lee Hwy., zoned Commercial (CM1), map no. 039-020-0000-0001, Cloyd District.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

c. Petition by the County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Article 1: Definitions, Use and Design Standards; add Recreation Facility, Private with Standards;
- Article 2, Agricultural (A1), Section 2-1; Article 4, Commercial (CM1), Section 4-1; Article 5F, Rural Residential (RR), Section 5F-1; allowing a Recreation Facility, Private as a by-right use with standards;

Mr. Utt advised there were three potential ways of revising the ordinance which would include a use by right, use by right with standards, or a special use permit. Mr. Utt advised the Planning Commission is recommending the use by right with standards.

Mr. Utt advised there were no citizens present at the Planning Commission meeting to speak for or against the request and the Planning Commission recommended approval of the text amendments.

Mr. Sheffey opened the public hearing.

Ms. Brenda Blackburn inquired as to any plans for a specific location for such a facility. Mr. Utt advised the request was as a result of anticipated planning for a slot car racing track on Highland Road.

There being no further comments, the public hearing was closed.

On a motion by Mr. Akers, seconded by Mr. Pratt and carried, the Board approved the following text amendments:

ARTICLE 1: DEFINITIONS, USE AND DESIGN STANDARDS

Recreation Facility, Private – *An indoor recreation facility operated by a private organization and open only to bona fide members and guests. The following standards shall apply:*

1. *When adjoining an off- site residential unit **Article 24: Landscaping, Screening and Buffer Areas** will apply as stated in its Statement of Intent.*

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2. Any exterior lighting must be directed down and away from the lot line of adjoining properties and roadways.
3. Parking will be one (1) space for each five (5) members provided off the right of way (private or public) as provided in **Article 14: Off Street Parking and Loading; Section 14-3.2.2 Public Assembly – Clubs, lodges and like uses.**
4. Hours of operation shall start no earlier than 7:00 a.m. and end no later than 10:00 p.m. in accordance with the Pulaski County Noise Ordinance.
5. Outdoor storage will not be allowed on the parcel.
6. A site plan review shall be required per **Article 18, Site Development Plan.**
7. Owner shall meet all applicable local, state, and federal codes and regulations.

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-1 Uses Permitted by Right

Recreation Facility, Private

ARTICLE 4: COMMERCIAL DISTRICT (CM-1)

4-1 Uses Permitted by Right

Recreation Facility, Private

ARTICLE 5F: RURAL RESIDENTIAL DISTRICT (RR)

5F-1 Uses Permitted by Right

Recreation Facility, Private

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Mr. Utt described the second hearing was to allow for bringing the ordinance into conformance to address empty schools in the county. Mr. Utt advised the change would allow for the future marketing of the buildings.

Mr. Utt advised there were no citizens present at the Planning Commission meeting to speak for or against the request and the Planning Commission recommended approval of the text amendments.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. Akers and carried, the Board approved the following text amendments:

- Article 2, Agricultural (A1), Section 2-1 to remove the words “Public” and “(not schools of special instruction)”;

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-1 Uses Permitted by Right

Public Schools (not schools of special instruction)

- Article 2, Agricultural (A1), Section 2-3 to add “Schools of Special Instruction” as a Special Use Permit (SUP);

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-3 Uses Permitted by Special Use Permit (SUP) Only

Schools of Special Instruction

- Article 5D, Residential (R3), Section 5D-3 to add “Schools of Special Instruction” as a Special Use Permit (SUP).

ARTICLE 5D: RESIDENTIAL DISTRICT (R-3)

5D-3 Uses Permitted by Special Use Permit (SUP) Only

Schools of Special Instruction

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

- d. Petition by the County of Pulaski to for a Special Use Permit (SUP) to allow Schools of Special Instruction, on property identified as the Fairlawn Elementary School, located at 6671 Riverlawn Ct., (Rt. 724), map no. 039-001-0000-046A, Cloyd District.

Mr. Utt described the following staff analysis which was reported in the Board packet: *The applicant is requesting a Special Use Permit (SUP) to allow Schools of Special Instruction for the New River Criminal Justice Academy. The Academy was located at the Draper Elementary School but had to relocate to the old Riverlawn Elementary immediately following the Tornado in April. The Academy offers training to law enforcement officers and persons interested in becoming a police officer. The state requires in-service credit hours of training for law enforcement officers. The Academy provides this service for 21 agencies. They certify basic law enforcement officers, basic jail officers and basic dispatcher officers. The Academy is a non-profit organization with hours of operation Monday through Friday, 8:00 a.m. to 5:00 p.m. There are usually no outside activities at the old Riverlawn Elementary with specialty training activities taking place off site*

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(i. e. driving, firearms and physical training).

At this time there is a new facility under construction for the Academy located in the Town of Dublin. The projected occupancy for the new facility will be within one (1) year.

Mr. Utt advised there were no citizens present at the Planning Commission meeting to speak for or against the Special Use Permit and the Planning Commission recommended approval of the request.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board approved a Petition by the County of Pulaski for a Special Use Permit (SUP) to allow Schools of Special Instruction, on property identified as the Fairlawn Elementary School, located at 6671 Riverlawn Ct., (Rt. 724), map no. 039-001-0000-046A, Cloyd District.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

- e. Hearing on the lease of 0.241 acres of property along the entrance road into the Pulaski County Corporate Center to Citizens Telephone Cooperative for the placement of a telecommunications building as part of the regional fiber optic network. Tax Map# 055-001-0000-053A.

Mr. Utt advised the purpose of the hearing was to receive citizen comments on the consideration by the Board to lease the quarter-acre lot along the entrance road into the Pulaski County Corporate Center to Citizens Telephone Cooperative to allow for the construction of a telecommunications buildings as part of the regional fiber project.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Akers, seconded by Mr. Bopp and carried, the Board approved a long-term lease of a 0.241 acre lot along the entrance road into the Pulaski County Corporate Center to Citizens Telephone Cooperative to allow the construction of a telecommunications building as part of the regional fiber project.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

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- f. Purchase of the Verizon Call Center building located on Route 99 near Wendy's as a new location for the Sheriff's Office. Tax Map# 072-051-0234-0001.

Mr. Huber explained a public hearing had been scheduled to consider the purchase of building for new Sheriff's offices, including the projected \$50,000 anticipated to replace the roof. Mr. Huber described the benefits of the building location, including electrical backup systems. Mr. Huber and Sheriff Davis offered to provide a tour of the current Sheriff's offices should any citizen wish to visit the offices.

Mr. Sheffey opened the public hearing.

Mr. Carl Lambert expressed concern over the possibility of the area around the building being contaminated. Mr. Lambert suggested the Board receive solid figures as it relates to costs associated with the purchase of the building before a final decision is made by the Board.

Ms. Debbie Mohay suggested the Board look to existing vacant buildings owned by the county for locating new Sheriff's offices.

Mr. E. W. Harless stated the Sheriff's office staff are a "class act" and expressed support for purchase of the building to relocate the Sheriff's office.

Mr. James McClanahan inquired if Sheriff Davis had any comments on the proposed purchase. Sheriff Davis expressed support for the need for a new facility for housing the Sheriff's offices.

Mr. Sheffey advised no action would be taken on this matter; however, the matter would be placed on the November Board agenda for review and consideration to purchase of the building by the Board.

6. Citizen Comments

Ms. Brenda Blackburn provided background information as it relates to the formation of the Industrial Development Authority (IDA) and described the duties of the IDA and Board of Supervisors. Ms. Blackburn also described a purchase of property from AT&T by the County and sold to the IDA and subsequently to Charles Cook. Ms. Blackburn provided a summary of events related to a request for a copy of a receipt for the property transaction between the County and Mr. Cook and referenced Section 58.1-3310 and 2.2-3122 of the Code of Virginia related to retention of documents. By consensus, the Board requested county staff review both sections of the Code of Virginia and provide the Board with an update as it relates to Ms. Blackburn's referenced Code of Virginia sections.

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Ms. Blackburn described her knowledge of a loan made by the county to "a man in Radford" of \$720,000 at 0% interest, suggesting the county set a precedent at that time by loaning money at no interest. By consensus, the Board requested staff to review this matter and provide an update at the November Board meeting.

Ms. Jean Evans suggested county staff review the county's audit as it relates to Ms. Blackburn's request for a receipt for property transaction. The Board requested staff provide an excerpt from the 1998 audit to the Board.

Mr. Carl Lambert posed questions related to the PSA borrowing of money for the bond issue to allow for the provision of water and sewer to the Commerce Park, specifically asking how the funds for the bond issue were going to be repaid. Mr. Huber provided an explanation, including that funds are to be paid by localities participating in Virginia's First Regional Industrial Facility's Authority and the PSA from water sales.

Ms. Debbie Mohay questioned the status of the various documents presented at previous Board meetings regarding the Livability Initiative, specifically questioning if the documents were provided to Board members and if Board members had read the documents. Mr. Sheffey acknowledged receipt of the documents described by Ms. Mohay.

Ms. Mohay presented to Mr. Pratt a copy of the "Federal Register" and requested Mr. Pratt read the document. Mr. Pratt advised he would not take any action that would be a vote for the "Agenda 21", nor would he take any action that would jeopardize farmland in the county. Ms. Mohay requested a pledge by the Board to visit the web site noted on the Federal Register.

Mr. Sheffey read aloud a letter from the Federal government to Morgan Griffith in response to questions related to the Livability Initiative, noting receipt of a duplicate response from Senator Warner, with no response received to date from Senator Webb.

Ms. Mona DeGuilian of New River Valley Cares, thanked the Board of Supervisors for supporting the New River Valley Cares and for providing funding for the organization in FY 12. Ms. DeGuilian distributed information about the program and described how funds were being used in FY 11. Mr. Hiss commended Ms. DeGuilian for her work and advised NRV Cares is always in attendance at the various regional meetings and keeps an open mind allowing for better serving the citizens of Pulaski County.

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Ms. Genie Zunic expressed appreciation to the Board for the review of the letter to Morgan Griffith. Mr. Zunic clarified the letter read by Mr. Sheffey is to Congressman Griffith from the Federal Government and not from Congressman Griffith as initially thought by some citizens in the audience.

Ms. Catherine Turner described several attempts at entrepreneurial projects in the county, including a failed request for a special use permit. Ms. Turner also described attempts several years ago to open a restaurant in the Town of Pulaski. Ms. Turner advised the livability initiative is active in California and referenced excerpts from a book whose author specializes in "blight" related issues. Ms. Turner also provided the following web site and encouraged Board members to review the site: www.democratsagainstunagenda21.com)

Mr. James McClanahan questioned if the letter read by Mr. Sheffey was from Congressman Griffith. Mr. Sheffey advised the letter to Congressman Griffith and Senator Warner was from the Federal Government in response to an inquiry by Congressman Griffith and Senator Warner to the Federal Government.

Mr. Willie Overton expressed concern over the apparent impression that the letter read by Mr. Sheffey was from Congressman Griffith. Mr. Overton also expressed further concern that no direct response had been received from Congressman Griffith to the county.

Mr. Al Davis inquired as to the time frame for delivery and installation of the globe for the Veterans monument at the courthouse. Mr. Hiss advised work is underway to finalize a program for recognizing the veterans on Veteran's Day and noted that the globe is in transit and expected in time for installation prior to the ceremony.

Ms. Mohay suggested the county's code enforcement staff is aware of the new septic system monitoring system. Ms. Mohay described a situation where new regulations were implemented and charges were over \$1,500 for one landowner. Ms. Mohay suggested the statements made by Dr. Molly Odell at the September Board meeting regarding the new septic regulations were incorrect.

Mr. Andy McCready advised he had reviewed the Virginia General Assembly web site as it relates to the septic system debate and suggested Board members review the code section.

Mr. Mike Turnmyer expressed concern over the connection of the sustainability issue and Agenda 21 and suggested the Board take a closer look at the potential relationship between the two initiatives.

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Mr. E. W. Harless expressed concern that Board members did not respond to questions posed by previous speakers. Mr. Harless also expressed concern that the Memorandum of Agreement was executed by the County Administrator prior to approval by the Board of Supervisors. Mr. Harless inquired regarding the loan by the County to the PSA.

Ranny Akers assured citizens that information presented to him was read, including the information distributed in Board packets and at Board meetings.

7. Highway Matters:

Mr. David Clarke, VDOT Resident Engineer, met with the Board and discussed the following matters:

a. Follow-up from Previous Board meeting

- Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke reported VDOT was working to install chevron signs on Little River Dam Road warning of the quick turn.

Mr. Sheffey inquired regarding the status of the overall pending speed studies in the county. Mr. Clarke advised speed studies were being conducted by VDOT as time and availability of staff allowed.

Mr. Sheffey inquired regarding the status of ditch work on Parrott Mountain Road.

Mr. Sheffey inquired regarding the potential for placement of guardrail on Church Hill Lane. Mr. Clarke advised the area is not wide enough for installation of guardrail.

Mr. Conner inquired regarding the status of striping on Hatcher Road, noting the placement of striping would allow for safer traveling along the road. Mr. Clarke offered to review the matter and provide an update at a future Board meeting.

- FY 2013 Revenue Sharing Program

Mr. Huber advised there were currently two projects on the county's list. Mr. Huber suggested submitting an application for spot mowing on roadsides where sight distance is affected by tall grass and litter pick-up as has been done in past years.

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On a motion by Mr. Conner, seconded by Mr. Pratt and carried, the Board approved submitting application through the Revenue Sharing Program for spot mowing on roadsides where sight distance is affected by tall grass and litter pick-up, as has been done in past years.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp.
Mr. Pratt.

Voting no: None.

b. Rebuild of I-81/New River Bridge

Mr. Akers summarized the recent VDOT meeting held to discuss the rebuilding of the I-81/New River Bridge, including the four proposed alternatives. Mr. Akers presented a handout which summarized the proposed four alternatives, a copy of which is filed with the records of this meeting. Mr. Akers indicated it was his opinion that the most favorable alternative was alternative four.

Mr. Sheffey described the timeframe for the project as outlined in the brochure, noting the information provided by VDOT indicated the design of the project is scheduled for late 2012.

Mr. Conner inquired as to the anticipated life of the new bridge. Mr. Clarke advised he did not have any knowledge as to the expected life of the new bridge.

On a motion by Mr. Akers, seconded by Mr. Conner and carried the Board approved going on record as being in support of alternative four, based solely on the information provided to date, and with understanding the Board's position could change, depending upon future information sent by VDOT.

Voting yes: Mr. Akers, Mr. Sheffey, Mr. Bopp.

Voting no: Mr. Conner, Mr. Pratt.

Mr. Clarke advised an additional public hearing would be held on the I-81/New River Bridge rebuild in the future.

c. Citizen Comments

Ms. Tish Fox requested a speed limit change on Highland Road. Ms. Fox advised there were sections of the road that were posted at 40 mph; however, there were also sections where it was assumed the speed limit was 55 mph due to no postings.

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Mr. Clarke advised he would research VDOT records to determine if a speed study had previously been completed on Highland Road. Mr. Clarke suggested consideration to the potential for installation of "maximum safe speed" signage. Mr. Clarke advised he would provide an update on any previous speed study results at a future meeting.

Mr. James McClanahan expressed concern regarding the stress on bridges as a result of additional traffic. Mr. Clarke clarified that there would continually be two bridges in operation.

d. Board of Supervisors Comments

Mr. Pratt advised a previously repaired pothole on Barrett Ridge needs additional attention by VDOT, as well as removal of a cone from the road.

Mr. Akers advised citizens continue to request brush cutting along secondary roadways throughout the county.

8. Treasurer's Report

Ms. Worrell provided a monthly report. Ms. Worrell advised work continues in the collecting of personal property taxes. She described the launch of a new web site allowing for search on any real estate tax parcel, etc. in Pulaski County. Mr. Sheffey read aloud a letter from the state Auditor of Public Accounts reporting compliance with all state standards by the Treasurer, Commissioner of Revenue and Sheriff's offices for the year ending June 30, 2011.

Mr. Sheffey commended all three departments for the excellent accounting standards.

9. Reports from the County Administrator & Staff:

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the following action related to the various appointments.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

a. Appointments:

1. Big Brothers/Big Sisters

The Board appointed Joe Blankenship to the Big Brothers/Big Sisters organization with an indefinite term.

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2. Wireless Authority

Staff was directed to seek potential candidates from the Massie and Robinson districts through advertising in the local newspaper, with qualifications to include successful business experience or technological expertise in providing wireless service.

3. Clean Community Council

The Board appointed Elora Wiley to the Clean Community Council for a term ending October 2014. The Board also reappointed Mary Jem Tucker to the Clean Community Council for a term ending October 2014.

4. Wildfire Risk Mitigation Committee

The Board appointed/reappointed the following individuals to the Wildfire Risk Mitigation Committee: Daryl Anderson, Douglas Benson, Dave Bostic, Robbie Cecil, Roy Griffiths, Peggy Griffiths, Brandon Hamblin, Robbie Kiser, Ronnie McClure, Brad Nester, Cliff Phillips, Timothy Saunders, Jeff Saunders, Scott Smith, Harold Southerland, John Spangler, Steve Spangler, Josh Tolbert, Jimmy Ward and Brad Wright for two year terms ending October 31, 2014.

5. CDBG Housing Management Team

The Board appointed the following individuals to the CDBG Housing Management Team: Shawn Utt, Diane Newby, Robert Hiss, Peter Huber, Thomas Harris, Loraine Brown, Craig Quinn, Jennifer Wilsie, Crystal Handy, Craig Wilson, Hansford Giles, Tim West, John White, Ty Kirkner, Tom Compton, Janet Jonas, John Hawley, Rebecca Reese, David Adams, Lane Penn, Larry Wallace, Bill Pedigo, and Elisabeth Vogel Willis.

b. Key Activity Timetable

Mr. Sheffey inquired regarding the status of the target date of the "Facility Design" of the Sheriff's office expansion. Mr. Huber suggested changing the target date to November 2011.

Mr. Sheffey inquired if the IDA audit target date should be changed. Mr. Huber advised the IDA audit should be completed in October.

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10. Items of Consent

Mr. Huber provided an explanation as to the purpose of Board review of items 10j and 10k under Items of Consent was related to the Skyview sewer project and was due to federal money coming to the Board of Supervisors from Rural Development.

On a motion by Mr. Conner, seconded by Mr. Pratt and carried, the Board approved the following items of consent.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

a. Approval of Minutes of September 26 and October 4, 2011 Meetings

The Board approved the September 26 and October 4, 2011 minutes.

b. Accounts Payable

The Board approved accounts payable for checks numbered 2022769 through 2023329, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved the following interoffice transfer totaling \$76,834.41 and appropriations as follows:

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GENERAL FUND #29		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-012080-0100	Communications Tax	\$ 73,000.00
100-012110-0001	Meals Tax	73,000.00
100-015010-0200	Interest on Investments	72,000.00
100-011010-0101	Real Estate Taxes Current	73,000.00
100-011010-0103	Real Estate Taxes Prior Years	49,000.00
100-011030-0101	Personal Property Taxes	23,000.00
100-011040-0101	Machinery & Tools Taxes	99,166.00
	TOTAL	\$ 462,166.00
EXPENDITURES:		
4-100-012420-4100	Finance Director IT Charges	\$ 1,500.00
4-100-093000-9206	Transfer to CIP Fund	1,666.00
4-100-093000-9209	Transfer to IDA Fund	459,000.00
	TOTAL	\$ 462,166.00

CAPITAL IMPROVEMENTS FUND #4		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
302-041050-1000	Transfer from General Fund	\$ 1,666.00
	TOTAL	\$ 1,666.00
EXPENDITURES:		
302-068010-8240	NRCC Entrance	\$ 236.00
302-081520-8246	Rt. 100 Landscaping Improvements	1,430.00
	TOTAL	\$ 1,666.00

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GENERAL FUND #6		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-016030-1100	State Asset Forfeiture-Sheriff	\$ 2,464.00
100-033010-2056	DMV Selective Enforcement Grant	20,610.00
100-033010-0257	DMV Regional Crash Team Grant	27,000.00
100-032010-0300	DHCD Tornado Planning Grant	25,000.00
100-032010-0310	DHCD Tornado Housing/Counseling Grant	25,000.00
100-014010-2000	Court Restitution	50.00
100-016010-0200	Sheriff's Admin Fees	240.00
100-016050-0300	Community Corrections Admin Fees	6,650.00
	TOTAL	\$ 107,014.00
EXPENDITURES:		
100-031200-6017	Sheriff Supplies/Equipment Asset Forfeiture	\$ 2,464.00
100-031200-1239	Sheriff Overtime (Enforcement Grant)	10,075.00
100-031200-5540	Sheriff Travel & Training (Enforcement Grant)	1,200.00
100-031200-8101	Sheriff Equipment (Enforcement Grant)	9,335.00
100-031200-5540	Sheriff Travel & Training (Crash Team Grant)	15,000.00
100-031200-8101	Sheriff Equipment (Crash Team Grant)	12,000.00
100-092501-3170	Tornado Planning Grant	25,000.00
100-092502-3170	Tornado Housing/Counseling Grant	25,000.00
100-031200-6010	Sheriff Police Supplies	50.00
100-031200-6001	Sheriff Office Supplies	240.00
100-033426-6031	Community Corrections Admin Fees	6,650.00
100-091400-9301	Transfer from Contingency Fund	(1,000.00)
100-012110-6001	County Admindministrator Office Supplies	1,000.00
	TOTAL	\$ 107,014.00

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 24, 2011

SCHOOL FUND #2		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
205-041050-0100	Transfer from General Fund	\$ 125,000.00
	TOTAL	\$ 125,000.00
EXPENDITURES:		
205-061100-1121-206-200	Instruction	\$ 87,500.00
205-061100-2100-206-200	FICA	37,500.00
	TOTAL	\$ 125,000.00
TORNADO RELIEF FUND #2		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
215-018030-0500	Tornado Fund Donations	\$ 125,729.00
215-024040-0205	VDEM Tornado Rebuilding Funds	143,734.00
	TOTAL	\$ 269,463.00
EXPENDITURES:		
215-092500-6007	Building Materials & Supplies	\$ 269,463.00
	TOTAL	\$ 269,463.00
SCHOOL CAPITAL IMPROVEMENTS FUND #2		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
301-041050-0100	Transfer from General Fund	\$ 798,948.00
	TOTAL	\$ 798,948.00
EXPENDITURES:		
301-066010-8118	PCHS Renovations	\$ 798,948.00
	TOTAL	\$ 798,948.00

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 24, 2011

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. State Homeland Security Grant

The Board ratified the issuance of a grant application for additional laptops for the Sheriff's Office, Dublin Police Department and the Pulaski Police Department. In addition, the application includes funding for vehicle mounts, GIS mapping software and Verizon service for 24 months of all laptops.

2. Appalachian Regional Commission Grant

The Board approved the grant agreement and award from ARC for \$58,000 for the Draper project. It was noted application for this grant was previously approved by the Board on August 23, 2010. A time extension was requested and subsequently denied for signing the grant agreement as ARC required that the agreement be signed and returned by Friday, September 30th close of the 2010-11 federal fiscal year.

3. Pulaski County UNOS Management Contract

The Board approved the contract with Community Planning Partners from Richmond for the grant administration.

4. Contract for Housing Rehab Specialist for Tornado Recovery

The Board approved contracting with Southeast Rural Community Assistance Project, Inc. (SERCAP), noting the fees for the rehab specialist are set by DHCD.

e. Personnel Changes

The Board reviewed recent personnel changes as provided by Norma Spence.

f. Adoption of Continuity of Operations Plan

The Board adopted the Continuity of Operations Plan, a copy of which is filed with the records of this meeting.

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 24, 2011

g. Reimbursement for State-responsible Inmates

The Board authorized sending a letter to Governor McDonnell and state elected officials regarding the delays in state removal of state-responsible inmates from the New River Valley Regional Jail.

h. State Mandates

The Board adopted a listing of state mandates as identified by the Virginia Association of Counties (VACo), a copy of which is filed with the records of this meeting, with the addition to the listing of state-responsible inmates.

i. Letter to Federal Legislators re: FERC Oversight

The Board approved sending a letter to legislators for requesting consideration to coordination of shoreline management and local land-use Regulations.

j. Skyview Sewer

The Board approved use of funds provided by Rural Development for extending sewer toward Skyview.

k. Sewer Vac Truck

The Board approved use of grant surplus funds for the purchase of a sewer vac truck for the PSA.

11. Citizen Comments

There were no additional citizen comments.

12. Other Matters from Supervisors

Mr. Sheffey advised the press in attendance of plans by three of the Board of Supervisor members to attend the VACo Annual meeting at the Homestead in November, 2011 with said members to include: Mr. Sheffey, Mr. Pratt, and Mr. Akers, along with Mr. Huber.

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 24, 2011

13. Adjournment

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular meeting of the Board of Supervisors is scheduled for Monday, November 28, 2011 beginning with a Closed Session at 6:00 p.m. and regular session at 7:00 p.m. with said meeting being held in the Board Room of the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator