

- Citizen’s comments are included on each regular monthly meeting agenda. No prior appointment is necessary to speak during the citizen comments times.
- To speak on a particular agenda item, advise the attendant at the door.
- To place an item on the Board's agenda, please notify the County Administrator's Office at least ten days prior to the Board meeting.
- Any citizen concern can be communicated to the County Administrator by calling 980-7705 from 7:30 a.m. to 5:00 p.m. weekdays. All citizen complaints are recorded and responded to as soon as possible.

WHEN SPEAKING BEFORE THE BOARD, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME.

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, February 27, 2012
6:00 p.m. – Closed Session
7:00 p.m. – Regular Mtg.**

APPROXIMATE TIME AND ITEM	PRESENTED BY
<p><u>6:00 p.m.</u> 1. <u>Closed Session – 2.2-3711.A.1.3.5.7</u></p>	
<p><u>7:00 p.m.</u> 2. <u>Invocation</u></p>	<p>Rev. Randy Winn, First Christian Church</p>
<p><u>7:05 p.m.</u> 3. <u>Recognitions</u> a. <u>Presentation of Resolution to J. Robert Dobyys Family</u> a. <u>Featured Employees</u></p>	
<p><u>7:10 p.m.</u> 4. <u>Additions to Agenda</u></p>	
<p><u>7:15 p.m.</u> 5. <u>Public Hearings:</u> a. <u>Community Development Block Grant</u> b. <u>A request by Suella Wolfe to vacate a 10 ft. unimproved alley, 257 ft. in length, zoned Residential (R1), located off Billy Ave., (Rt. 772), in the Robinson District.</u> c. <u>Petition by the County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:</u> • <u>Article 1: Definitions, Use and Design Standards revise "Agritourism" standards;</u></p>	

- Article 24: Landscaping, Screening and Buffer Areas – Section 24-1 Statement of Intent and add Section 24-9.10.

7:45 p.m.

6. Citizen Comments

- a. Presentation on Industrial Hemp
- b. Presentation by Heartwood & Crooked Road

Jim Politis

8:15 p.m.

7. Highway Matters:

Mr. David Clarke, VDOT

- a. Follow-up from Previous Board meeting:
 - Review of Highway Matters Section of Key Activity Timetable (KAT)
- b. Review of Existing Six Year Road Plan
- c. Tractor Trailer Truck GIS Issues
- d. Off-System Bridge Program
- e. Citizen Comments
- f. Board of Supervisors Comments

8:30 p.m.

8. Treasurer's Report

The Honorable Melinda Worrell, Treasurer

8:35 p.m.

9. Reports from the County Administrator & Staff:

- a. Appointments:
 - 1. New River Community College
 - 2. Indoor Wellness Committee
 - 3. Recreation Commission
 - 4. New River Community Action
 - 5. Va. Tech Institute for Policy & Governance
 - 6. Board of Zoning Appeals
 - 7. Pulaski Encouraging Progress (PEP) Steering Committee
 - 8. Clean Community Council
 - 9. Employment and Coaching Policies
- b. Key Activity Timetable
- c. Applicability of Unsafe Properties Ordinance
- d. Scheduling of Work Session regarding Community Development Matters
- e. Revenue Matters

8:45 p.m.

10. Items of Consent

- a. Approval of Minutes of January 9 & 23, 2012 Meeting
- b. Accounts Payable
- c. Interoffice Transfers and Budget Adjustments
- d. Ratification and/or Approval of Contracts, Change

Orders & Agreements, Etc.

1. VDEM Grant Application
2. Purchase of Additional Vehicles
- e. Personnel Changes
- f. Grass Carp Funding
- g. Sponsorship of Business Expo
- h. Arbitrage Rebate Computation Proposal for IDA
- i. Disposition of Surplus Sheriff's Vehicles
- j. Plaques for Buildings
- k. Letter Allocating Federal Housing Tax Credits
- l. Joint County Garage Site Plan Contract
- m. Letter to Governor Re: State Responsibility for Inmates
- n. Virginia Cooperative Extension Summer Internship Program Funding Request
- o. Civil War 150th Funding

9:00 p.m.

11. Citizen Comments

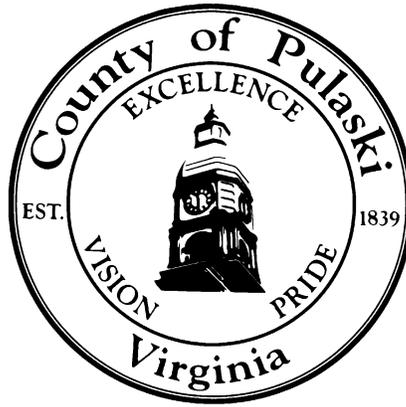
9:15 p.m.

12. Other Matters from Supervisors

13. Adjournment

Administration

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February 20, 2012

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

1. New River Community College – **Enclosed** is a resignation letter from Hugh Huff. Dr. Lewis has suggested a representative from the “business industry” field be appointed. Mr. Sheffey has suggested consideration to appointing Dr. Rodell Cruise as a business person, as a former School Board member and as an employer of nurses graduating from NRCC.
3. Indoor Wellness Committee – Joe Guthrie has expressed an interest in serving on the committee and could serve as a representative of the school system replacing Mark Hanks who had previously resigned.

4. Recreation Commission - ***Enclosed*** is an e-mail from Anthony Akers describing a conversation with Brenda Blackburn and a request for appointments to the Recreation Commission. While the Recreation Commission has not been active for several years, the following is a listing of previous appointees: Don Bowman, Pulaski; Harold Ward, Dublin; Shelia Brown, Draper; Car Lindstrom, Dublin; Paul Phillips, Snowville/Hiwassee; Ken Harrell, Snowville/Hiwassee; Gary Barker, Fairlawn; Bobby Hunter, Pulaski; and Montie Brown, New River.
5. New River Community Action – At the February Board meeting, staff was directed to contact the Ministerial Association to seek a nomination. Ms. Hanks contacted Rev. Aaron Smith, President of the Ministerial Association, and Rev. Smith indicated he would be willing to finish out the term of Rev. Andrew Taylor-Troutman which ends June 30, 2013.
5. Va. Tech Institute for Policy & Governance - ***Enclosed*** is an e-mail from Mary Beth Dunkenberger, Senior Program Director/Research Faculty with the Virginia Tech Institute for Policy and Governance, regarding the NIH R21 grant to collect data on substance abuse in the New River Valley. Ms. Dunkenberger is requesting consideration by Pulaski County to designating an individual to serve on an advisory group to help guide the research and contextualize the results for the next step in looking at prevention and treatment strategies.
6. Board of Zoning Appeals – A vacancy exists due to the relocation of Lowell Bowman. Staff requests consideration to appointing Mary Shelor who is a Pulaski County realtor.
7. Pulaski Encouraging Progress Steering Committee – The terms of Dr. Richard Alvarez and Kay Kline will expire on March 31, 2012. Both are eligible for reappointment.
8. Clean Community Council – The Clean Community Council is requesting the Board appoint Todd Garwood, Town of Pulaski Fire Marshall, as the Town of Pulaski representative.
9. Employment and Coaching Policies – Mr. Melvin Graham has indicated that he has issues with Mr. J. R. Brown as a coach due to Mr. Browns status as a convicted fellow. For several years, the County has been using the following guidelines when considering hiring of employees, as well as authorization to volunteer for the County in coaching and other positions. While the staff feels this policy to be a reasonable balance between protecting the County and the public while giving convicted felons options in rebuilding their lives, we felt it best to bring the matter to the attention of the

Board in the event that the Board would want the staff to change our current approach.

With regards to Mr. Graham's specific concern, ***enclosed*** is his letter and Anthony's response and the following description of a meeting with Mr. Graham: Melvin Graham came to John Myers office today and I was there conducting a staff meeting. Melvin, John, and I met and Melvin wanted to know why I still had J.R. Brown coaching. Melvin admitted that his sister, Brenda Blackburn, typed the anonymous letter. He said he stated to you that he did not agree to the part of the letter stating that the Rec staff were allowing "coaches to hand pick their teams". His only concern was the fact that we had someone with a felony, J.R. Brown, allowed to coach.

Melvin said his concern was his grandchildren which are not on J.R. Brown's team. Melvin's grandchild's team does not have another game against J.R. Brown. Melvin said he had nothing against J.R. but the fact he had a felony should eliminate him as a coach. He also said that J.R. could approach the Governor of VA to have his felony removed via a pardon as the Governor was granting these fairly regularly now.

I told him I was not aware of any program where the Governor was wiping felonies off of people's records. I explained that J.R. Brown has done an outstanding job coaching and is well liked by the parents of the team. At that time he left the office upset and said he would be attending the BOS meeting on February 27th about this issue of anyone with a felony coaching.

I called the Sheriff's department investigator's today, 2-10-12, and spoke with Investigator Billy Ritter. Billy re-iterated to me, from my previous inquiry a few months prior, that J.R. has no pending charges and no other problems since he completed his jail time in 2005.

I talked with J.R. about my plans to meet with his parents tonight prior to his 6:45 game at DMS to see if there were any concerns. He welcomed me to come and said the team atmosphere among kids and parents is extremely good. I did receive a call from a parent on his team wanting to know why we would remotely consider terminating him as a coach.

I explained to the parent that unless the BOS members came up with policy that anyone with a felony could not coach, then this would be their decision. Until that time, J.R. will remain and will continue to be eligible as a coach in a recreation league as long as he continues to do a remarkable job like he has done thus far.

As a follow up to Melvin Graham's mandate that we get rid of J.R. Brown as a recreation coach due to the fact he has a felony, I held a meeting with J.R. team parents/grandparents on Friday. John Myers attended as well. J.R.'s parents were very perplexed and collectively voiced their vehement opposition to the thought of us suspending him.

The meeting was very professional as I did not call out any names but stated a few citizens wanted him removed from coaching. I explained to him that our department has not received any complaints, other than these two, and we approved of him coaching after we conducted a background check in accordance with recreation department policy.

The parents wanted to know what they could do to make sure our county leaders did not require us to eliminate J.R. as they were collectively upset with

this proposition. Several parents stated that J.R. was the best coach their kid ever had and they want it to be publicly known. I explained the process of how citizens can voice their concerns to the county via a department head, contact with county, or BOS meeting.

I was asked when the next BOS meeting would be held. I'd anticipate some of these parents and I think, J.R. as well, may be in attendance at the Feb. 27th BOS meeting. Melvin Graham did state that he would be attending to take his matter straight to the BOS since I did not accommodate his request.

Also, upon Sally Quesenberry's retirement, she has expressed an interest in serving on a board, commission, or committee on behalf of the county.

- Compensation – ***Enclosed*** is a request from Shawn Utt and Gena Hanks for an increase in compensation for Natasha Grubb. The difference between Natasha's current pay and that to bring her to the current salary of the Technical Assistant Secretary is \$3,317. This increase would be subject to the following additional duties:
 - Providing direct staff support to the Emergency Services Coordinator and Code Enforcement Officer (We haven't talked to Josh or Jamie yet, but don't expect there to be a great deal of duties they need help with since they both appear to be quite resourceful)
 - Assist in the preparation of Purchase Orders as needed by the staff of the Community Development, Engineering and Emergency Services departments
 - Assist Community Development Director with Grant Administration assistance with various grants as needed
 - Shared duties with Technical Assistant Clerk (Kim).

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade Farmers' Market - Jeff Berkley is offering to raise the funding necessary to build a series of farmers market shelters along the Commerce Street portion of the Maple Shade property. ***Enclosed*** are conceptual plans for the shelters as proposed to be located in the portion of the Maple Shade parking lot located closest to Commerce Street. We have confirmed that the utilization of the rear parking lot by employees and staff vehicles will free up sufficient space for the construction of these shelters.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Use of Taxpayer Assistance Program - As described in the ***enclosed*** listing, we are finding that tax delinquencies to be a major impediment to the use of Community Development Block Grant funding for addressing tornado storm damage. We do not see an easy solution in addressing the larger amounts. However, one possible alternative could be the utilization of a taxpayer assistance program as is currently being used by the Arlington County treasurer, a description of which is ***enclosed***. In order for this approach to work, it may need to be administered by the Tornado Finance Committee since taxes are generally owed to both the Town and County.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Compensation

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Maple Shade Farmers Market

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

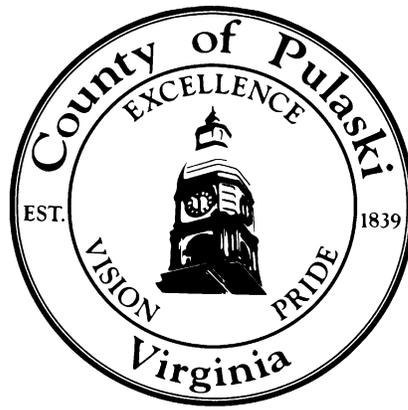
- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Administration

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February 20, 2012

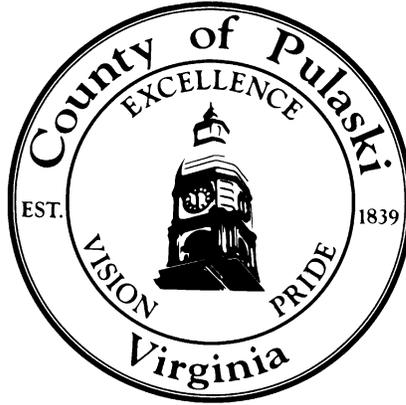
TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

- a. Presentation of Resolution J. Robert Dobyys Family - An invitation was extended to Mr. Dobyys' family to attend the meeting to accept the resolution previously adopted by the Board. Mr. Dobyys daughter, Robyn Dobyys, plans to attend the meeting.
- b. Featured Employees - The featured employees to be recognized at the February Board meeting and featured for the month of March are Wayne Trail of the PSA Water and Sewer Department and Bryan Swecker of the Water Treatment Plant. **Enclosed** are job summaries for each employee both of whom plan to attend the meeting.

/gh



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February 20, 2011

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Public Hearings**

Public hearings have been scheduled for the Board meeting as follows:

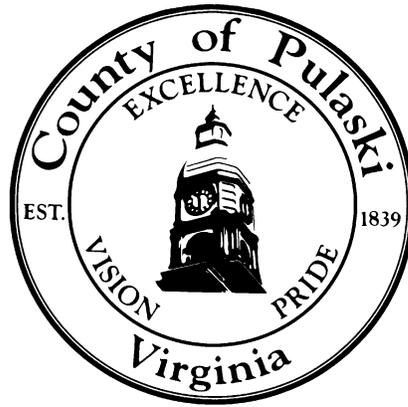
- a. Community Development Block Grant – **Enclosed** is a notice of public hearing to consider potential projects for which funding may be applied under the CDBG program year 2012. The purpose of the hearing is to solicit ideas from the public as to possible projects assisting low- and moderate-income residents.
- b. A request by Suella Wolfe to vacate a 10 ft. unimproved alley, 257 ft. in length, zoned Residential (R1), located off Billy Ave., (Rt. 772), in the Robinson District.
- A public hearing has been scheduled to consider this request. The Planning Commission recommends approval. **Enclosed** is information regarding the request.
- c. Petition by the County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:
 - Article 1: Definitions, Use and Design Standards revise "Agritourism" standards;
 - Article 24: Landscaping, Screening and Buffer Areas – Section 24-1 Statement of Intent and add Section 24-9.10.

A public hearing has been scheduled to consider this request. The Planning Commission recommends approval as described on the **enclosed** is information regarding the request.

/gh

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February 20, 2012

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
 - Review of Highway Matters Section of Key Activity Timetable (KAT) – As of the sending of this packet, we have not received an updated KAT from Mr. Clarke.

- b. Review of Existing Six Year Road Plan - **Enclosed** is information from Anthony Ford, VDOT Program Manager for the Salem District, providing an update on the county's secondary system construction program. I plan to place a review of the existing 6-year secondary road plan on the highway matters portion of the February Board agenda for discussion of alternative uses for funding currently in the 6-year plan. Also **enclosed** are some options for reshuffling existing funding as it seems that VDOT is allowing increased flexibility in the utilization of these funds. Under the current practice these projects are effectively frozen since there needs to be enough money to complete a project before construction can start but the amount of money being put toward these projects each year is less than 10 percent of what it used to be.

Due to the complexity of the situation, David Clarke and I recommend the appointment of a "road viewers" committee consisting of two board members, the County Engineer and a VDOT representative. The purpose of this committee would be to view conditions of the roads currently on the plan, those at the top of the waiting list and unpaved roads such as was requested by ----- at the January Board meeting with plans to provide the Board with recommendations for how existing funding might be redistributed in preparation for a six-year secondary road hearing at the March meeting.

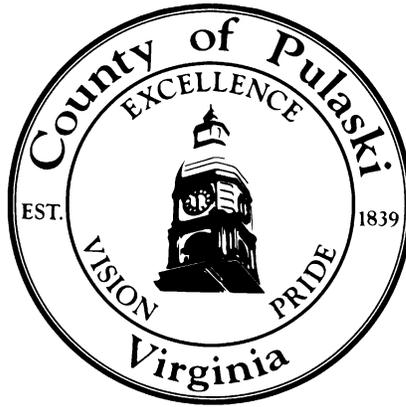
- c. Tractor Trailer Truck GIS Issues – **Enclosed** is an e-mail from Supervisory McCready regarding lost trucks in the Wurno community due to GPS mapping errors, as well as suggestions in addressing this matter.

- d. Off System Bridge Program - The National Association of Counties (NACo) has provided the following update regarding the Off-System Bridge Program: *"There are 5,784 off-system bridges in Virginia and 1,699 are classified as deficient and therefore ineligible. This week the Senate will be debating MAP-21, the reauthorization of the surface transportation program. Because the Senate has eliminated the off-system bridge program, NACo has been working to identify a sponsor to restore funding for off-system bridges. We have been successful--- Senators Casey (D-PA) and Blunt (R-MO) will offer a bipartisan amendment to restore the off-system bridge funding.*

All 100 senators need to hear how important the off-system bridge program is to county and other local governments and how successful this funding has been in maintaining and improving bridges. They need to be strongly urged to support the Casey-Blunt amendment. This amendment will not add any additional costs to the bill, rather simply requires each state to continue to provide off-system bridge funding from the federal highway funds they will receive in the future.

Our suggestion is to call your senator's Washington office, ask to speak to the transportation staff person covering MAP-21 and let that person know about your support for the Casey-Blunt amendment. If you have any questions, please contact Bob Fogel of the NACo staff at (202) 942-4217 or bfogel@naco.org"

/gh



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February 20, 2011

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Presentations

- a. Presentation on Industrial Hemp - ***Enclosed*** is a resolution adopted by the Montgomery County Board of Supervisors previously provided by Jim Politis regarding the potential for production of industrial hemp. The Board Chair is asking our neighboring counties to consider adoption of a resolution supporting the Industrial Hemp Farming Act, which is currently before the U.S. Congress..
- b. Presentation by Heartwood & Crooked Road - ***Enclosed*** is budget information provided by Southwest Virginia Cultural Heritage Foundation.

PMH/gh

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February 20, 2012

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
1. New River Community College
 2. Indoor Wellness Committee
 3. Recreation Commission
 4. New River Community Action
 5. Virginia Tech Institute for Policy & Governance
 6. Board of Zoning Appeals
 7. PEP Steering Committee
 8. Clean Community Council
 9. Employment and Coaching Policies
- b. Key Activity Timetable – Review of the **enclosed** Key Activity Timetable is requested.
- c. Applicability of Unsafe Properties Ordinance - As part of the County's ongoing effort to address the securing or removal of unsafe properties, the County staff respectfully requests confirmation by the Board as to the applicability of the **enclosed** unsafe structure ordinance to the following structures:
- Liu Rung-Ching & Kuo-Chih Tang property at 2712 and 2714 Kirby Road, Dublin, VA (old motel)
 - David and Eloisa Austin property at 7238 Falling Branch Road

Property owners have been notified that the Board would be reviewing these structures at the February 27th Board meeting to confirm the applicability of the ordinance to these structures with demolition to take place in March 2012. **Enclosed** are pictures of these structures and copies of the notice letters.

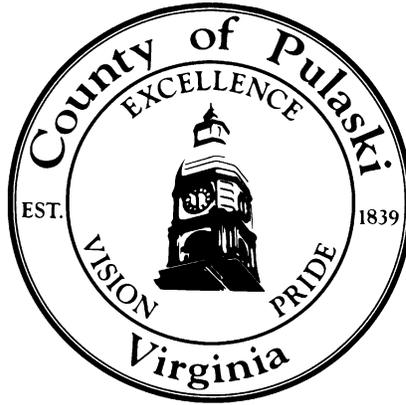
- d. Scheduling of Work Session regarding Community Development Matters – I would like suggest scheduling a work session with the Community Development staff regarding current interpretations of some of the code requirements, efforts to work with builders, and areas in which the Board and staff can work together on code issues. Suggested dates include Tuesday, March 6; Thursday, March 8; Tuesday, March 20; Tuesday, March 27 beginning at 6 p.m. in the downstairs conference room.

- e. Revenue Projections – In preparation for the goal setting session and a series of budget work sessions, Ms. Newby and I plan to present the **enclosed** projections of budgeted revenues for the upcoming 2012-13 fiscal year. Annual revenue projections are jointly developed by Melinda Worrell, Treasurer; Trina Rupe, Commissioner of Revenue; Diane Newby, County Finance Director; Lal Harter, School Finance Director; Robert Becker, School Superintendent; Robert Hiss, Assistant County Administrator; and Pete Huber, County Administrator.

PMH/gh

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February 20, 2012

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: **Items of Consent**

- a. Approval of Minutes of January 9 and 23, 2012 meeting – Review and approval of the **enclosed** minutes is requested. Please contact Gena prior to the meeting with any changes and revised minutes will be provided in the February 24th weekly update.
- b. Accounts Payable – Approval of the **enclosed** listing of accounts payable is requested.
- c. Interoffice Transfers & Budget Adjustment(s) – Approval of the **enclosed** interoffice transfers and budget adjustments is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. -
 1. VDEM Grant Application - **Enclosed** is a copy of a grant application to the Virginia Department of Emergency Management in the amount of \$163,986 allowing for the purchase of additional mobile computers with mounts to finishing equipment for law enforcement vehicles in the county with a mobile computer, including Pulaski and Dublin Police Departments and the Sheriff's office. This grant has been awarded and would provide AVL/GIS software and two years of Verizon Wireless service for these units and existing units from the previous SHSGP project. **Enclosed** in relation to this grant is a Governing Body Resolution and Certification which authorizes Diane Newby, Chris Akers and I to execute on behalf of the county any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of Virginia.
 2. Purchase of Additional Sheriff's Vehicles - Ford will no longer be producing Crown Victoria vehicles as have been used by the Sheriff's Office for the past several years. While the car companies are working to produce a replacement vehicle, the garage staff and the Sheriff's office advise

purchasing at least two replacement cars ahead of schedule to avoid being in the position of operating new model vehicles and having to work out first year bugs. In addition, the new model vehicles will be smaller which prevents the transfer of cages and light bars from one vehicle to the next. Anticipating that the existing Crown Vic fleet will quickly be purchased, I respectfully request ratification to the purchase of two additional vehicles at this time with plans not to replace any Sheriff's Department vehicles in the 2012-13 fiscal year.

- e. Personnel Changes - ***Enclosed*** is an update from Ms. Spence of recent personnel changes.
- f. Grass Carp Funding - ***Enclosed*** is an e-mail from John Copeland with the Department of Game and Inland Fisheries describing proposed stocking rates for sterile grass carp this year. The sterile carp are the most effective means of controlling hydrilla growth and the increased involvement of Virginia Tech in tracking the carp will aid in determining stocking rates for next year. Approval to proceed with the recommended stocking level of ----- sterile carp is recommended with funding to come from current budget allocations.
- g. Sponsorship of Business Expo - The Chamber of Commerce is requesting the county sponsor the Business Expo to be held September 7, 8, and 9 at a cost of \$4,000. The county has been a sponsor of the event since its inception and continued funding is recommended.
- h. Arbitrage Rebate Computation Proposal for IDA – As part of the financing of Riverlawn Elementary School, the County earned more income from bond proceeds than was paid out in interest during the construction process. Since these were tax exempt bonds, the IRS requires that excess interest earned be returned to the federal government. The calculations required to determine the specific amount of interest due is fairly complicated. At the recommendation of the VML/VACo Finance which loaned the County these funds, we contracted with AMTEC Tax-Exempt Compliance for \$2,200 for their assistance in determining the amount of interest due. Initially, the firm expects \$88,000 will be due to be paid by an April 9, 2012 deadline.
- i. Disposition of Surplus Sheriff's Office Vehicles – The Sheriff's office has three cars that are now surplus as part of the replacement process. The School Board staff would like to request consideration to the donation of these cars to the School Board where they are needed to pick students up and/or take students home instead of buses when it is more efficient than operating a school bus. (ex. mid-day, special needs, and transition). These cars never leave the county are there is no concern for the high mileage.
- j. Plaques for Buildings - Approval of the ***enclosed*** proposal for bronze plaques for the Commonwealth Attorney, Social Services and Maple Shade buildings is requested at an estimated cost of \$3,679.99.

- k. Letter Allocating Federal Housing Tax Credits - **Enclosed** is correspondence from James Chandler, Director of Low Income Housing Tax Credits programs for the Virginia Housing Development Authority, requesting a recommended letter supporting the allocation of federal housing tax credits for renovation of Laurel Woods Apartments.
- l. Joint County Garage Site Plan Contract – **Enclosed** is a proposal from Thompson & Litton for the development a site master plan for the County garage. Approval is recommended following competitive procurement with the five engineering firms currently under contract with the County.
- m. Letter to Governor Re: State Responsibility for Inmates - **Enclosed** is an e-mail from Supervisor McCready regarding the regional jail budget shortfall. We recommend the Board of Supervisors send a letter to Governor McDonnell regarding the lack of willingness by the state to accept state responsible inmates.
- n. Virginia Cooperative Extension Summer Internship Program Funding Request – **Enclosed** is a request from Extension Agent Sarah Burkett for use of unspent county money to fund a summer intern at the local Extension office.
- o. Civil War 150th Funding - Civil War 150th Committee will partner again with the 24th Virginian group to host a re-enactment of the Battle of Cloyd's Mountain at Rockwood Manor on April 28-29. Similar to last year, the event organizers are asking for the county to coordinate the porta-john's, parking at NRCC, and shuttle bus services. Total cost is anticipated to be around \$1,000. Last year, approximately 750 spectators attended. Board members are requested to advise Robert Hiss of any concerns regarding this expenditure which I plan to include as an item of consent in the 2/27 agenda.

/gh